

# **PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE**

**June 12, 2014 – 9:15 a.m.**

**Committee Members: Cora Edwards, Chair; Jonathan Rouis, Vice-Chair;  
Cindy Kurpil Geiger, Kathy LaBuda, Alan Sorensen**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **PRESENTATIONS / DISCUSSION:**

### **1. Public Safety Radio Project Update**

## **REPORTS:**

- **Update: Public Safety/Emergency Management**      **Richard Martinkovic, Commissioner**
  - **Alex Rau**      **E-911**
  - **Greg Tavormina**      **EMS**
- **Update: Law Enforcement**
  - **District Attorney's Office**      **Jim Farrell, District Attorney**
  - **Probation Department**      **Jeffrey Mulinelli, Director**
  - **Sullivan County Sheriff's Office**      **Michael A. Schiff, Sheriff**

## **COMMITTEE CHAIR COMMENTS:**

## **RESOLUTIONS:**

- 1. To extend the original agreement as modified between Sullivan County Community College and the Sullivan County Sheriff's Office.**
- 2. Authorizing an agreement with the County of Sullivan, Sullivan County Sheriff's Office and New York State Office of Parks, Recreation and Historic Preservation.**
- 3. Authorizing an agreement between the County of Sullivan and Government Payment Service, Inc. to provide a credit card processing service to the Sullivan County Sheriff's Office for Bail Collection.**
- 4. To authorize an agreement with New York State Division of Criminal Justice Services.**

## **PUBLIC COMMENT**

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Sheriff Michael A. Schiff

Re: Request for Consideration of a Resolution: Modify agreement between Sheriff & SCCC

Date: 6/12/14

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To extend agreement for Sheriff's Office to provide security patrols at Sullivan County Community College.

Is subject of Resolution mandated? Explain:

No - a service provided to SCCC to increase security on campus, for which SCCC reimburses the Sheriff's Office for deputies' salaries.

Does Resolution require expenditure of funds? Yes  No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 83,000

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): 3110-29 10-1011 + 80-8001 to 8005

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>83,000</u>
Federal Government	\$ _____	(Specify)	<u>Reimbursement from College</u>

Verified by Budget Office: Janet M. Yag

Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ SCCC ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: - **Other: Government**

Duration of Contract: From 05/31/2014 To 05/31/2016

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 05/31/2012 To 05/31/2014

Amount authorized by prior contract(s): 82,781.28

Resolutions authorizing prior contracts (Resolution #s): 227-12

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Service provided between county agencies.

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$83,000 to Sheriff's Office

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

- A. Director of Purchasing: Jessy Jones Date 6/11/14  
B. Management and Budget: Janet My Date 6/11/14  
C. Law Department: S. Yaggin Date \_\_\_\_\_  
D. County Manager: John Row Date 6/11/14  
E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC SAFETY COMMITTEE TO EXTEND THE ORIGINAL AGREEMENT AS MODIFIED BETWEEN SULLIVAN COUNTY COMMUNITY COLLEGE AND THE SULLIVAN COUNTY SHERIFF'S OFFICE**

**WHEREAS**, an original Agreement was entered into between Sullivan County Community College ("College") and the Sullivan County Sheriff's Office ("Sheriff") dated August 28, 2006 pursuant to Resolution No. 268-06 adopted by the Sullivan County Legislature on July 20, 2006, and

**WHEREAS**, said original Agreement was entered into to provide on-campus security for the College and was modified on August 27, 2007, and further modified on September 1, 2008 by Resolution No. 333-08, and further modified on September 17, 2009 by Resolution No. 383-09, and further modified on August 8, 2011 by Resolution No. 432-10, and further modified on November, 2012 by resolution no. 227-12, and

**WHEREAS**, it is hereby agreed by and between the College and the Sheriff to further modify the Agreement to extend the term from May 31, 2014 to May 31, 2016, and

**WHEREAS**, it is further agreed that the College shall reimburse the Sheriff for deputies' salaries in an amount in accordance with the provisions of the Sullivan County PBA contract, such amount being 1% annually, and

**WHEREAS**, all other terms shall remain the same, as amended,

**NOW, THEREFORE, BE IT RESOLVED** that the County Manager and the Sheriff are hereby authorized to execute a Modification Agreement with the College extending the term of the Agreement from May 31, 2014 to May 31, 2016, and to increase the reimbursement from the College to the Sheriff for deputies salaries by 1% annually in accordance with the provisions of the Sullivan County PBA contract, in a form approved by the County Attorney's Office.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2014

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Sheriff Michael Schiff

Re: Request for Consideration of a Resolution: Authorize agreement with NYS Parks & Rec.

Date: 6/12/14

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize agreement for loan of personal water craft and trailer.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is subject of Resolution mandated? Explain:

No  
\_\_\_\_\_

Does Resolution require expenditure of funds? Yes \_\_\_ No  - Except for possible maintenance costs

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet M. Yoo

Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.



**Pre-Legislative Approvals:**

- A. Director of Purchasing: Laetia Jones Date 6/11/14
- B. Management and Budget: Janet Myer Date 6/11/14
- C. Law Department: [Signature] Date 6/11/14
- D. County Manager: [Signature] Date 6/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC SAFETY COMMITTEE  
AUTHORIZING AN AGREEMENT WITH THE COUNTY OF SULLIVAN, SULLIVAN  
COUNTY SHERIFF'S OFFICE AND NEW YORK STATE OFFICE OF PARKS,  
RECREATION AND HISTORIC PRESERVATION**

**WHEREAS**, the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") is the owner of a 2009 Kawasaki personal water craft and a 2000 Load Rite trailer, and

**WHEREAS**, OPRHP wishes to loan said personal water craft and trailer to the Sullivan County Sheriff's Office ("SCSO") for the purpose of enforcement of the Navigation Law, and

**WHEREAS**, there is no cost to the County of Sullivan or SCSO for said personal water craft or trailer, other than maintenance thereof, and

**WHEREAS**, the County of Sullivan and SCSO are willing enter into an agreement with OPRHP to provide said personal water craft and trailer,

**NOW THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to execute an Agreement with the County of Sullivan, the Sullivan County Sheriff's Office and the New York State Office of Parks, Recreation and Historic Preservation wherein the County of Sullivan through the Sullivan County Sheriff's Office is provided with a personal water craft and trailer at no cost, upon execution of the Agreement until such time as the Sullivan County Sheriff's Office ceases to use said personal water craft and trailer for Navigation Law enforcement purposes.

**BE IT FURTHER RESOLVED**, that said Agreement be approved to form by the County Attorney's Office.

**Moved by** \_\_\_\_\_,

**Seconded by** \_\_\_\_\_,

**and adopted on motion June 12, 2014.**

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Sheriff Michael A. Schiff

Re: Request for Consideration of a Resolution: Authorize agreement with Government Payment Service, Inc.

Date: 6/12/14

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize Co. Manager to execute agreement with Government Payment Services, Inc. to facilitate collection of bail for inmates housed in S.C. Jail. and provide alternative to cash bail.

Is subject of Resolution mandated? Explain:

No - gives inmates an alternative to cash bail

Does Resolution require expenditure of funds? Yes \_\_\_ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ Government Payment Services ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: \_\_\_\_\_ Other: Service

Duration of Contract: From 6/19/14 To 06/19/2015

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Automatic renewals for one year periods, up to five years.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Incurs no liability to County and allows inmates an alternative to cash bail, reducing time it takes to release inmate.

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 0

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): Chief Harold Smith

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 6/11/14
- B. Management and Budget: Janet Miller Date 6/11/14
- C. Law Department: S. Jorgensen Date 6/11/14
- D. County Manager: John Brown Date 6/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC SAFETY COMMITTEE  
AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF SULLIVAN AND  
GOVERNMENT PAYMENT SERVICE, INC. TO PROVIDE A CREDIT CARD  
PROCESSING SERVICE TO THE SULLIVAN COUNTY SHERIFF'S OFFICE FOR  
BAIL COLLECTION**

**WHEREAS**, the Sullivan County Sheriff desires to facilitate the collection of bail for inmates detained at the Sullivan County Jail, and

**WHEREAS**, Government Payment Services, Inc. provides a service for the purpose of processing payments by credit cards for cash bail, fines and other fees, and

**WHEREAS**, the use of this program will expedite the bail process by allowing inmates to use credit cards as an alternative to cash bail and reducing the time it takes to release inmates, thereby diminishing the need for classification procedures when admitting new inmates, and

**WHEREAS**, the County of Sullivan incurs no liability for the use of a credit card by an inmate, since the transaction is solely between the credit card user, his/her credit card company and Government Payment Services, Inc., and

**WHEREAS**, the term of the contract between the County of Sullivan and Government Payment Service, Inc. shall be for one year and automatically renew for additional one year periods for up to a total of five years.

**NOW THEREFORE BE IT RESOLVED**, that the County Manager shall execute a five year contract with Government Payment Service, Inc. to provide a credit card processing service to the Sullivan County Sheriff's Office for bail collection and said contract shall be in a form approved by the County Attorney's Office.

**Moved by \_\_\_\_\_,**  
**Seconded by \_\_\_\_\_,**  
**and adopted on motion June 12, 2014.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Tonya D. Martin, Sr. Probation Officer, ATI Program Coordinator, Probation Department

**Re:** Request for Consideration of a Resolution: Authorize Agreement with NYS Division of Criminal Justice Services

**Date:** June 4, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to enter into an agreement with the NYS Division of Criminal Justice Services to acquire funding and to execute all other documents necessary to comply with funding source requirements, said document(s) to be in a form approved by the County Attorney's office.

**Is subject of Resolution mandated? Explain:**

See attached.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 29,304.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A-3140-17 & A-3140-18

If "No", specify proposed source of funds: \_\_\_\_\_

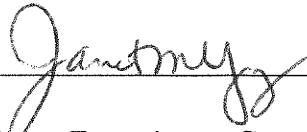
**Estimated Cost Breakdown by Source:**

County \$ \_\_\_\_\_ Grant(s) \$ \_\_\_\_\_

State \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_ (Specify) \_\_\_\_\_

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.



Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 6/11/14
- B. Management and Budget: Janet Myers Date 6/11/14
- C. Law Department: S. J. Grogan Date 6/11/14
- D. County Manager: John Brown Date 6/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



According to Title 9 of the NYS Codes and Regulations For Management of County Jails and Penitentiaries; Subtitle AA; Chapter 1 Part 7013.4 Classification Category Subdivision 3: The implementation of Article 13 (Alternatives to Incarceration Program) allows the jail population to be divided into (4) four separate classifications: Male, Female, Sentenced, and Un-sentenced. Without the Alternatives to Incarceration Program, the jail population would have to be divided into the standard (12) twelve classifications, which our jail would not be able to handle.

**RESOLUTION \_\_\_\_\_ INTRODUCED BY THE PUBLIC SAFETY COMMITTEE TO AUTHORIZE AN AGREEMENT WITH NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES**

**WHEREAS**, the Sullivan County Probation Department operates an Alternatives to Incarceration Program (*ATI Program*) which includes Community Service and Pre-Trial Release components; and

**WHEREAS**, the ATI Program is an important tool which is utilized by the Sullivan County District Attorney's Office in appropriate criminal prosecutions; and

**WHEREAS**, the ATI Program creates substantial savings for the Sullivan County Sheriff's Office, particularly for the Sullivan County Jail, and

**WHEREAS**, the New York State Division of Criminal Justice Services (*DCJS*) is prepared to provide \$29,304.00 in funding for the ATI Program for the programmatic term of July 1, 2014, through June 30, 2015, and

**WHEREAS**, in order to access the funding the County must enter into an agreement with DCJS.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to enter into the agreement with DCJS to acquire the funding and to execute all other documents necessary to comply with funding source requirements, said document(s) to be in a form approved by the County Attorney's Office.

**BE IT FURTHER RESOLVED**, that should the ATI Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**Moved by,  
Seconded by,  
and adopted on motion, 2014**