

## **PUBLIC WORKS COMMITTEE**

**June 12, 2014 – 10:30 AM**

Committee Members: LaBuda (Chair), Rouis (Vice Chair),  
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

### **PRESENTATION:**

### **DISCUSSIONS:**

### **RESOLUTIONS:**

1. Resolution to support the Town of Rockland to secure a parcel of property formerly owned by the County and currently owned by the Roscoe-Rockland Fire District along County Road 124
2. Resolution to authorize a modification to the agreement for construction services for the Sullivan County Community College Road Improvement project

### **REPORTS:**

1. Recycling - William Cutler, Recycling Coordinator

### **PUBLIC COMMENT:**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Support the Town of Rockland to secure

**Date:** June 12, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To support the Town of Rockland to secure a parcel of property formerly owned  
by the County and currently owned by the Roscoe-Rockland Fire District

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution: \$** \_\_\_\_\_

**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s):** \_\_\_\_\_

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

**County** \$ \_\_\_\_\_ **Grant(s)** \$ \_\_\_\_\_

**State** \$ \_\_\_\_\_ **Other** \$ \_\_\_\_\_

**Federal Government** \$ \_\_\_\_\_ **(Specify)** \_\_\_\_\_

**Verified by Budget Office:** Janet Mygale

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable, RF

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

- A. Director of Purchasing: *Tracy Jones* Date 6/11/14
- B. Management and Budget: *Janet Myer* Date 6/11/14
- C. Law Department: *S. J. Gaspar* Date 6/11/14
- D. County Manager: *John Pote* Date 6/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.            INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO  
SUPPORT THE TOWN OF ROCKLAND TO SECURE A PARCEL OF PROPERTY  
FORMERLY OWNED BY THE COUNTY AND CURRENTLY OWNED BY THE ROSCOE-  
ROCKLAND FIRE DISTRICT LOCATED ALONG COUNTY ROAD 124**

**WHEREAS**, the County of Sullivan, transferred a parcel of land to the Town of Rockland designated on the Real Property Tax Map as Town of Rockland, Section 33, Block 1, Lot 54.3 (“County Parcel”) in exchange for a Town of Rockland parcel designated as Section 33, Block 1, Lot 54.7 (“Town Parcel”); and

**WHEREAS**, upon acquiring title the Town of Rockland transferred the County Parcel to the Roscoe/Rockland Fire District to be utilized for the construction of a new firehouse; and

**WHEREAS**, the Roscoe/Rockland Fire District subsequently acquired another parcel of land with structures conducive for the firehouse and the County Parcel was not used for its original intended purpose of the site for the firehouse; and

**WHEREAS**, the Town of Rockland has a water main crossing along and through the Town Parcel and repair and replacement are required on or about July 2014; and

**WHEREAS**, the Town of Rockland would like to acquire the County Parcel and transfer the County Parcel back to the County; and

**WHEREAS**, the Town of Rockland would ultimately acquire the Town Parcel for water line relocation and maintenance thereof.

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan support the Town of Rockland in securing the County Parcel formerly owned by the County.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E., Commissioner

**Re:** Request for Consideration of a Resolution:

**Date:** 6/12/14

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the execution of a modification agreement for the SCCC, Road Improvement Project for additional construction services.

**Is subject of Resolution mandated? Explain:**

No - The County / College received a grant / Federal Ear Mark to progress this project.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$130,000.00

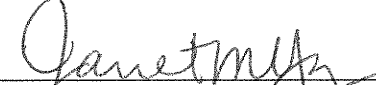
Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): Capital Budget

If "No", specify proposed source of funds:

**Estimated Cost Breakdown by Source:**

County	\$26,000.00	Grant(s)	\$
State	\$	Other	\$
Federal Government	\$104,000.00	(Specify)	

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

N/A

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 130,000.00

Efforts made to find Less Costly alternative:

N/A

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Y/A - Af.

Person(s) responsible for monitoring contract (Title): Dermot P. Dowd, LS, Civil Eng.

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 6/4/14
- B. Management and Budget: Jane Murphy Date 6/11/14
- C. Law Department: S. J. Jaggard Date 6/11/14
- D. County Manager: John Brown Date 6/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE A CHANGE ORDER FOR THE AGREEMENT FOR CONSTRUCTION SERVICES FOR THE SULLIVAN COUNTY COMMUNITY COLLEGE, ROAD IMPROVEMENT PROJECT PIN 9753.29 / D031632 (“PROJECT”).**

**WHEREAS**, Resolution No. 195-14, adopted May 15, 2014, authorized an agreement with Sullivan County Paving and Construction, Inc. (“Agreement”) to provide construction services; and

**WHEREAS**, the Project involves the following: placement of a preventive maintenance two (2) inch overlay / inlay on the entire campus road network, upgrading ground mounted signs with the current Federal MUTCD standard signage and replacement of existing pavement markings on the new wearing course.

**WHEREAS**, additional construction services are required to repair pavement sections which further deteriorated significantly due to the severe weather conditions of this past winter; and

**WHEREAS**, the Division of Public Works has reviewed the need for additional construction services and recommends the approval of a Change Order for the agreement to cover the additional work.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Legislature authorizes a Change Order for the agreement, for additional construction services with, Sullivan County Paving and Construction, Inc., at a cost not to exceed \$130,000 said Change Order to be in such form as the County Attorney shall approve.

**Moved by:** \_\_\_\_\_,

**Seconded by:** \_\_\_\_\_,

**and adopted on motion:** \_\_\_\_\_, 2014

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – June 12, 2014**

**ACCOMPLISHMENTS (May 8 – June 12, 2014)**

**BUILDINGS & GROUNDS**

- Repaired the Fort Delaware cabin
- Continued painting project at Community Services
- Began tenant projects for Family/ Surrogate Courts
- Repaired HVAC in the County Courthouse
- Constructed cabinets and shelving at Maplewood
- Made various repairs to showers and walls in the Jail
- Replaced two (2) overhead doors at the Ferndale Transfer Station
- Repaired electric at the Hurleyville Cultural Center
- Repaired and painted walls in the Road Patrol building

**SHOP STAFF**

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections
- Repaired accident damage to vehicles
- Made necessary repairs on the road to keep road and bridge crews working
- Repaired landfill containers, chains, small equipment, loaders and kick off brooms as needed
- Completed mowers for summer use
- Replaced radiator, front spring, belt and sprockets on Sweeper 234, radiator and oil pan in Truck 155, cylinder head on Loader 172 and walking beams on Truck 173
- Repaired the transmission in UT 40
- Sandblasted and painted Truck 172, front section of Trailer 482 and recycling trailer 443
- Prepared rollers for summer projects
- Made repairs to paver and shoulder machine
- Repacked hydraulic cylinders in Backhoe 127

**SIGN SHOP**

- Fabricated 141 signs for Division of Public Works and Towns
- Repaired 54 signs on county roads and bridges
- Entered sign inventory into computer
- Mark and sign roads for bridge detours
- Stops and Bars

**AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the Potable Water System Construction project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant and the State Grant for the purchase of the 15 bay hangar

## BRIDGES

- Addressed NYSDOT bridge flags for Bridges 56 (THO) and 268, 269 (MAM)
- Continued the coordination and review of plans, specifications and bid documents for the project to replace Bridge 45 (FAL) and continued project administration and management work
- Prepared a modification agreement to extend the time for completion for the CB 45 (FAL) project design services
- Started contract management and administration work for the Bridge 359 (ROC) construction contract and had a pre-construction meeting with the contractor
- Completed coordination with property owners and utility companies for the replacement of Bridge 359 (ROC)
- Completed revisions to an agreement for construction inspection services for the Bridge 359 (ROC) project and coordinated the execution of the agreement
- Completed monitoring of CB 250 (ROC) stringers
- Prepared and submitted an application to the NYSDEC to obtain a Temporary Revocable Permit for the Bridge 250 (ROC) rehabilitation project
- Continued to provide assistance and inspection work for the replacement of CB 250 (ROC) stringers and floor beams. Inspected work for compliance with the terms of the Temporary Revocable Permit
- Completed the preparation of plans for the replacement of Bridge 285 (THO) bridge joints and submitted them to DPW operations for construction
- Completed engineering work for the rehabilitation of Bridge 298 (LIB) and issued plans to DPW operations for construction
- Completed the review of bids/quotes for Bridge 298 (LIB) pre-stressed beams, bearings and bridge railing system and recommended the award of contracts to Purchasing and Central Services to procure materials
- Started to provide engineering assistance and inspection work for the rehabilitation of Bridge 298 (LIB)
- Continued engineering for the replacement of Bridge 461 (MAM)
- Completed plans and details for the Bridge 341 (ROC) north bridge joint repair and issued them to DPW operations for construction
- Started engineering assistance and inspection work for the repair of the Bridge 341 (ROC) north bridge joint
- Successfully coordinated a reimbursement of \$90,260 towards the \$120,347 cost of the Bridge 191 (FOR) project and continued follow-up work with the New York State Office of Emergency Management for the receipt of the balance owed
- Successfully coordinated a reimbursement of \$442,423 towards the \$518,080 cost of the Bridge 192C (NEV) project and continued follow-up work with the New York State Office of Emergency Management for the receipt of the balance owed
- Completed the preparation of plans for the maintenance and protection of traffic for the implementation of grating repair work for Bridge 82 (FOR)
- Started the preparation of plans and details for the rehabilitation of Bridge 342 (ROC)
- Continued coordination with the utility companies for the Bridge 461 (MAM) replacement project

- Completed the submittal of an application for reimbursement by the CHIPs program for the Bridge 76 (TUS) replacement project
- Completed the updating of the bridge program and prepared a recommended 2015 to 2020 capital plan for bridges
- Completed the preparation of a draft budget for 2015 Bridge Unit work
- Completed concrete quality assurance testing for the new Tennessean Lake Communications Tower foundation, and equipment building foundation
- Coordinated with MIS with respect to software and hardware needs for the Engineering Department
- Prepared information to obtain quotes, reviewed quotes and recommended contract award for the procurement of temporary traffic lights needed for the Bridge 341 (ROC) and Bridge 285 (THO) joint replacement projects

## **BUILDINGS**

- Completed foster care home inspections and reports as requested by the Department of Family Services
- Department of State (DOS) mandated 2014 Building Inspection Program and Triennial Building Inspection Summary Chart
- Researched Transportation Facility files for operation & maintenance manual completion
- Completed preliminary plan for Record Retention Building addition
- Updated history of roofs chart for 2015-2020 Capital Budget Plan recommendations to management in addition to Petroleum Bulk Storage (PBS) 2020 tank replacement recommendations
- Ongoing radio tower coordination for proposed countywide new radio towers
- Ongoing mandated Federal Communications Commission (FCC) radio license renewal forms online
- Updates to Radio License Data Chart for tracking & maintaining 155 radio frequencies
- Reviewed Federal Communications Commission (FCC) Prior Coordination Notifications
- Prepared and submitted the Sullivan County International Airport mandated monthly raw water bacteriological report and letter to the NYSDOH
- Prepared and submit the Human Service Complex & Airport mandated quarterly treated water bacteriological report and letter to the NYSDOH
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Completed weekly water testing at the Human Service Complex water chlorination system and documented
- Reviewed and processed water testing lab invoices and vouchers
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to work on recovery from the flood event of August, 2011(Hurricane Irene);

- Coordinated with operations on preparations for County Road 55 (FHWA road) embankment stabilization project (MAM) - met with DEC representatives at site
- Performed final inspection with DOT representative, of County Road 53 (FHWA Road) (FAL) repair work sustained in a localized rain event from June 2013 - executed final acceptance paperwork
- Continued to progress the County Road 173 (THO) reconstruction project (met with Village of Monticello, Village Manager to discuss first ROW taking parcel at Tannery Brook) and the Sullivan County Community College (FAL) infrastructure upgrade project (recommended award to lowest responsible bidder - finalized EBO access for County - met with County and College representatives to discuss reimbursement process - measured cross slope and drainage structures to be replaced in milling areas)
- Met with the developers design consultant (AKRF) and the County's design review consultant (MJI) to discuss design recommendations for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development
- Completed field mark out of full depth repair sections for 2014 contract paving of 25.5 miles of county road - prepared quote documents for paver and mill rentals - reviewed quotes received and recommended award
- Prepared tracking spreadsheets for County and Town striping - passed to operations for use
- Provided survey results to the FAA for the reshaping of high points that penetrated into the glide slope at the Sullivan County Airport
- Completed a planimetric and topographic field survey of County Bridge 342 (ROC) and prepared the CADD basemap for County Bridges 298 (LIB) and 342
- Completed the layout of the construction baseline and centerline of detour alignment at County Bridge 359 (ROC)
- Provided previously collected survey data and mapping, along with relevant ROW information to the NYSDOT for the County Road 15 and Ferndale Loomis Road intersection upgrade project
- Completed a culvert replacement survey on County Road 74 (LIB)
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: County Road 149 (ROC) - meeting on proposed sidewalks in Livingston Manor; County Road 161 (THO) - lead agency designation review proposed stockbridge-munsee casino application; County Road 172/56 (MAM) - ROW extents for sight distance clearing; County Road 175 (LIB) - ROW related to proposed Foxwoods development and County Road 176 (LIB) - speed zone sign layout in Parksville
- Attended work zone traffic safety training
- Prepared Highway Unit 2015-2020 capital plan

## **LAND & CLAIMS**

- Accidents – Truck 211
- Claims – Enker (TUS)
- Incident – CR 19 potholes
- Misc. – Permit requirements for oversized loads, Rockland swap back
- Follow-up – CR 55 authorization

- Radio Towers – Highland, Tusten
- Continued correspondence – SCIA, CR 173 project
- Research property & releases – follow up – SCIA, CB 359, CB 298
- ROW – CR 174, CR 144, Triangle Road
- FOIL – None

**PERMITS**

TYPE	NUM	YEAR	NAME	CR
M	3038	2014	Vincent Galligan	43
M	3039	2014	Jeanne & Bruce Abbott	149
M	3040	2014	Joseph J. Burns	74
M	3041	2014	Errol T. & Sarah Flynn	149
M	3042	2014	Thomas Frangipane	56
O	1473	2014	Lonestar Trans. LLC	91, 179, 178, 176
O	1474	2014	Stauffer & Sons Trucking	11, 12, 13
O	1475	2014	Summit Modular Trans.	11, 12, 13
O	1476	2014	CLB Transport	11, 12, 13
O	1477	2014	Muncy Homes, Inc.	11, 12, 13
O	1478	2014	PinnacleTransportation	11, 12, 13

Subdivision/development review/correspondence: CR 92 waterline, CR 172 O&R field meeting  
 Inspections: CR 166, CR 94

**PROJECTIONS (June 12 – July 10, 2014)**

**BUILDINGS & GROUNDS**

- Bridge #250 – superstructure replacement
- Bridge #341 – deck joint repairs
- Bridge #298 – superstructure and abutment replacement
- Repair fire training apparatus in the Emergency Operations Center
- Replace overhead door and caustic tank at the Monticello Transfer Station

**SHOP STAFF**

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Repair vehicle lift at Maplewood
- Make all necessary repairs to DPW and outside agency equipment
- Repair body damage on vehicles
- Prepare rollers, paver, etc. for summer use
- Build a patch pan for the rear of a dump truck

- Paint and assemble Truck 443
- Sandblast and repair landfill trailers
- Sandblast and paint Truck 172
- Sandblast Loader 186
- Prepare components for glider kits
- Repair cylinder head gasket on Pick-up 73

## **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Continue sign inventory
- Stripe Town & County roads
- Stops and bars
- Set up detours

## **Engineering:**

### **AIRPORT**

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; the County "T" Hangar Rehabilitation Project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant and the State Grant for the purchase of the 15 bay hangar

### **BRIDGES**

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Complete the review and preparation of comments for the Bridge 45 (FAL) replacement project PS&E documents
- Continue follow-up with the NYSOEM for the reimbursement of the balance owed for the replacement of the Bridge 191 (FOR) stream embankment and of the Bridge 192C (NEV) bridge pier replacement projects
- Continue to provide engineering assistance and inspection work for the replacement of the CB 250 (ROC) stringers and floor beams and for the rehabilitation of Bridge 298 (LIB)
- Continue preparation of requests for reimbursements for the HBRR and CHIPs projects.
- Complete engineering and issue bid documents for the procurement of material for the replacement of Bridge 461 (MAM) project
- Continue contract administration, management and inspection work for the Bridge 359 (ROC) project
- Start inspection and support work for the repair of the Bridge 82 (FOR) gratings.
- Prepare a Best Management Plan for the operation of the Barryville Facility Rinse Rack System
- Complete the first semiannual dam inspection and report for the Toaspern Dam and the

#### Sunset Lake Dam

- Complete engineering assistance and inspection work for the repair of the Bridge 341 (ROC) north bridge joint
- Start engineering assistance and inspection work for the repair of the Bridge 285 (THO) bridge joints
- Complete the preparation of plans and details for the rehabilitation of Bridge 342 (ROC) and issue to DPW operations for construction and provide engineering assistance and inspection work
- Start preliminary engineering work for the rehabilitation of Bridges 243 (MAM), 128 (BET), 252 (BET) and 36 (MAM)
- Provide concrete testing for the Thunder Hill Radio Tower foundation

#### **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Department of State (DOS) mandated 2014 Building Inspections Program and Triennial Building Inspection summary chart
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

#### **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2014/2015 bridge and highway improvement programs
- Continue with full depth repairs on 2014 contract paving roads - hold pre-construction meeting with contractor
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Continue with design review for the County Road 173 roundabout related to the EPT Concord development
- Coordinate construction inspection and hold pre-construction meeting for proposed road improvements at the Sullivan County Community College
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill



## **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

## **PERMITS**

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2013 tonnage (T)	2014 tonnage (T)
January	3,113	2,884
February	2,602	2,366
March	3,178	3,130
April	4,138	4,133
May	4,888	
June	5,874	
July	9,713	
August	8,107	
September	4,821	
October	4,564	
November	3,319	
December	3,312	
<b>TOTAL</b>	<b>57,629</b>	

(T) - Total New Monticello Transfer Station

### ACCOMPLISHMENTS (May 8- June 12, 2014)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued work on annual reports for Transfer Stations and Landfill
- Conducted a meeting with DGI on SCSL Capping project
- Met with Cornerstone on the Capping project and other items

### PROJECTIONS (June 12 – July 10, 2014)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work with DGI on the Solid Waste Management Plan required by the NYSDEC and on the closeout of the Landfill capping project
- Complete work on preparation of NYSDEC annual reports
- Submit MRF/TS floor inspection report to the NYSDEC
- Complete annual inspection of the Chemical Bulk Storage facility as required by DEC

## RECYCLING PROGRAM

### ACCOMPLISHMENTS (May 8 – June 12, 2014)

- Municipal Cleanup program coordination
- Public Works Committee recycling update
- Review CFC Removal Bid results and recommend vendor for all recycling stations
- Leadership Sullivan Class of 2014 Materials Management seminar & facilities tour
- Cooke School STEM Project 5<sup>th</sup> Grade Compost & Recycling Presentation and class bus tours of County Materials Management facilities
- HHW 2014 Collection Event Bid, vendor selection with Purchasing & Central Services. Tentative collection event date is Saturday, August 2, 2014
- Continue preparation of NYSDEC Annual Reports (Facilities Reports, Annual Planning Unit Recycling Report) for County drop off facilities and the NYSDEC Biennial Solid Waste Management Plan Compliance Report update
- Rx Task Force participation with Public Health Services
- LARC Recycling & Compost presentation in Livingston Manor
- Liberty Rotary Club Recycling presentation
- Compost Facility PowerPoint summary
- Annual NYSDEC solid waste & recycling facilities report transmittals
- Electronic Scrap vendor coordination at all recycling facilities
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Purchasing & Central Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities

### PROJECTIONS (June 12 – July 10, 2014)

- Village of Monticello Seniors Group Materials Management Presentation at Ted Stroebel Center
- Continue Municipal Cleanup program coordination
- Compost Facility coordination with Sullivan County Community College
- Begin Household Hazardous Waste Collection Event promotions
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Purchasing & Central Services for marketing, sale and tracking of recyclables
- Continue Electronic Scrap vendor coordination at recycling facilities
- Water sampling and analysis at public works and solid waste facilities