

PUBLIC WORKS COMMITTEE

July 10, 2014 – 10:30 AM

Committee Members: LaBuda (Chair), Rouis (Vice Chair),
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

PRESENTATION:

DISCUSSIONS:

1. Change in Solid Waste Rules to charge for broken CRT's

RESOLUTIONS:

1. Resolution to authorize the County Manager to execute license agreements with the occupant groups of the Sullivan Art and Cultural Center.
2. Resolution to authorize the granting of a drainage easement to the Sullivan County Funding Corporation.

REPORTS:

1. Recycling - William Cutler, Recycling Coordinator

PUBLIC COMMENT:

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: To authorize the County Manager to ex

Date: July 10, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

to authorize the County Manager to execute license agreements with the occupant groups of the Sullivan County Art and Cultural Center in Hurleyville, NY

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ **Grant(s)** \$ _____

State \$ _____ **Other** \$ _____

Federal Government \$ _____ **(Specify)** _____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No ___

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with _____ of

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: Angela Lewis Date 7/8/14

B. Management and Budget: _____ Date _____

C. Law Department: S. Yagow Date 7/8/14

D. County Manager: John Rowe Date 7/9/14

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE THE COUNTY MANAGER TO EXECUTE LICENSE AGREEMENTS
WITH THE OCCUPANT GROUPS OF THE SULLIVAN COUNTY ART AND
CULTURAL CENTER (“THE CULTURAL CENTER”) IN HURLEYVILLE, NY**

WHEREAS, the County of Sullivan (“the County”) owns and has previously maintained the Cultural Center grounds; and

WHEREAS, the ownership and maintenance of the Cultural Center imposes a financial impact upon the County; and

WHEREAS, in the past the County and the occupants of the Cultural Center worked together and developed draft License Agreements detailing the duties, obligations and covenants of the County and the occupant groups; and

WHEREAS, said documents transferred a portion of the financial burden of the associated operation and maintenance expenses from the County to the occupant groups; and

WHEREAS, these documents have not been formally executed, the parties have been following the outlined plan; and

WHEREAS, the occupant groups and the County have met and recognize updating and executing said agreements is mutually beneficial.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute License Agreements with each of the occupant groups of the Cultural Center, said License Agreements to be approved as to form by the County Attorney’s office.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Amending the transfer documents for the

Date: July 10, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize an amendment in the transfer documents to the Sullivan County
Funding Corporation.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes ___ No ___

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with _____ of

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: Amy S. Lewis Date 7/8/14

B. Management and Budget: _____ Date _____

C. Law Department: J. Gosney Date 7/8/14

D. County Manager: John Ross Date 7/9/14

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE THE GRANTING OF A DRAINAGE EASEMENT TO THE SULLIVAN
COUNTY FUNDING CORPORATION**

WHEREAS, Resolution #408-13 authorized the transfer of the East Broadway Development properties to the Sullivan County Funding Corporation (“SCFC”); and

WHEREAS, the SCFC has requested an amendment in the transfer documents to allow the SCFC to transfer a drainage easement for storm water to Sullivan Property Acquisitions I, LLC. (“SPA-I”); and

WHEREAS, the proposed drainage easement is shown on the attached map dated June 30, 2014.

NOW, THEREFORE, BE IT RESOLVED, that the transfer documents described above is amended to allow transfer of a drainage easement.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

Apollo Property Proposed offsite drainage



The drainage route, catchbasins & outfall location on this map were drawn in the approximate location as shown on a map entitled "Offsite Drainage Improvements Concept Plan," Dated 3/27/2014 by Pietrzak & Pfau Engineering & Surveying, PLLC.



Sullivan County Real Property Tax Services

100 North Street, Monticello, NY 12701 - (845) 807-0221 - Fax: (845) 807-0232

Aerial photography taken 11/2012

1 inch = 300 feet

Date: 6/30/2014

Technician: *Chris Knapp*



DISCLAIMER: SULLIVAN COUNTY MAKES NO REPRESENTATIONS AS TO THE ACCURACY OF THE INFORMATION IN THE MAPPING DATA. SULLIVAN COUNTY SPECIFICALLY PROVIDES THIS INFORMATION AS IS. SULLIVAN COUNTY EXPRESSLY DISCLAIMS RESPONSIBILITY FOR DAMAGES OR LIABILITY WHATSOEVER, THAT MAY ARISE FROM THE USE OF THIS MAP.

**RESOLUTION NO. 408-13 INTRODUCED BY EXECUTIVE COMMITTEE BY
RESCINDING RESOLUTION NO. 90-12 AND AUTHORIZING THE TRANSFER
OF THE EAST BROADWAY DEVELOPMENT PROPERTIES TO THE
SULLIVAN COUNTY FUNDING CORPORATION**

WHEREAS, by Resolution 90-12 the Sullivan County Legislature Rescinded Resolution 325-11 and authorized the sale of the referenced East Broadway Re-Development Properties/Parcels to the Sullivan County Funding Corporation (hereinafter the "SCFC") pursuant to certain terms and conditions specified therein, and

WHEREAS, the collective East Broadway Re-Development Properties included the former Apollo Mall properties and the County's Phase II Landfill Expansion area, and

WHEREAS, in contemplation of the expansion of the County Landfill, the County had previously acquired certain real property including:

Thompson 31.-1-94	2.4 Acres
Thompson 31.-1-10.2	4.75 Acres
Thompson 31.-1-10.3	1.01 Acres
Thompson 130.-1-19	77.42 Acres
Thompson 130.-1-17	9.29 Acres

(said parcels collectively constitute the "Landfill Expansion Parcels" as referenced herein), and

WHEREAS, (1) the County has closed the adjacent Phase I Landfill, and (2) such closure is monitored and regulated by the New York State Department of Environmental Conservation (hereinafter "NYSDEC") to assure compliance with applicable environmental regulations, and (3) a number of wells around the perimeter of the Phase I Landfill have been and continue to be regularly tested to assure there are no excursions of noxious substances from the Phase I Landfill into the groundwater, and (4) based on that testing there are no excursions of noxious substances from the Phase I Landfill into the groundwater, and

WHEREAS, (1) the County acquired the Landfill Expansion Parcels to expand its existing Landfill and, in connection therewith, the County prepared a full Environmental Impact Statement, and (2) on or about May, 2009, by Resolution, the County Legislature determined to close the existing Phase I Landfill and also determined not to expand Landfill operations onto the area of the Landfill Expansion Parcels, and (3) as a result of that determination the Landfill Expansion Parcels became available for other uses including economic development, and

WHEREAS, by means of a tax foreclosure, proceeding pursuant to Article 11 of the Real Property Tax Law, the County acquired the following properties known as the East Broadway Re-Development Parcels:

Thompson 130.-1-14	23.18 Acres
Thompson 130.-1-9.1	1.35 Acres
Thompson 130.-1-9.2	130.05' x 195.2', and

WHEREAS, in about October, 2010, a Request for Proposals (with follow up addenda) was issued with respect to the potential development of the East Broadway Re-Development Parcels, and the County Legislature, the County Legislature initially selected Chancellor Livingston LLC as the entity to which the County would transfer the East Broadway Re-Development Parcels for commercial development, and

WHEREAS, (1) Sullivan County Funding Corporation (hereinafter the "SCFC") is a legal entity which was created and exists pursuant to Section 1411 of New York's Not-for-Profit Corporation Law (hereinafter "NPCL") for the purpose of fostering economic development within the County, and (2) the SCFC does not have any interests which would be in conflict with commercially developing the East Broadway Re-Development Properties to the maximum extent possible, and (3) the SCFC is willing to take on the responsibility of negotiating a Development Agreement for the East Broadway Re-Development Properties with a qualified developer and to thus see to the development of those properties in a manner consistent with the best interests of the County, and

WHEREAS, pursuant to Resolution 90-12 the Chancellor Livingston group was given an opportunity to acquire the East Broadway Re-Development Parcels in accordance with the terms and conditions set forth in Resolution 90-12, but did not acquire the East Broadway Re-Development Parcels as provided in Resolution 90-12, and

WHEREAS, the Legislature has determined that it would be in the best interests of the County rescind Resolution 90-12 and to authorize the transfer of the East Broadway Re-Development Parcels, via the SCFC, to SULLIVAN PROPERTY ACQUISITIONS I, LLC (hereinafter referred to as "SPA-I") pursuant to the terms and conditions set forth herein, and

WHEREAS, on March 8, 2013 the SCFC has entered into a document titled Outline of Terms of Options (hereinafter "Term Sheet") with SPA-I and is willing to take on the responsibility of negotiating a final Option Agreement (hereinafter "Option Agreement"), in accordance with the provisions of such Term Sheet. The SCFC would transfer the East

Broadway Re-Development Parcels to SPA-I in accordance with the provisions of such executed Option Agreement, and

WHEREAS, a copy of the Term Sheet is annexed hereto and incorporated herein with the same force and effect as though all of its provisions were separately written into the body of this Resolution, and

WHEREAS, (1) it was determined that the annexation by the Village of Monticello of a narrow strip of land along the edge of the East Broadway Re-Development Parcels into the Village of Monticello would be desirable, and (2) both the Town of Thompson and the Village of Monticello concurred that such annexation would be appropriate, and (3) the annexation was completed on October 15, 2013, taking approximately six months longer to accomplish than had been anticipated, (4) as a result on or about October 23, 2013 the SCFC and SPA-I executed a First Amendment to the Term Sheet and agreed that all of the dates in the Term Sheet should be extended by six months, and (5) it is agreed by the County, the SCFC and SPA-I that all of the deadlines set forth in the aforesaid Term Sheet should be extended by six months, and

WHEREAS, a building on Thompson 130.-1-17 (the so called "ARC Building") is presently being used for the storage of electronic voting machines, and

WHEREAS, the County Legislature has determined that, given the provisions of the Term Sheet and the ability of the County to house the voting machines elsewhere in the future if the Options are executed, the Landfill Expansion Parcels including the ARC building are no longer necessary for a public use, and

WHEREAS, (1) the proposed transfer of the East Broadway Re-Development Parcels to the SCFC may be lawfully accomplished following the applicable public hearing by the Legislature, and (2) the Legislature properly noticed and conducted said hearing, and (3) has duly considered said public hearing, and

WHEREAS, the Sullivan County Legislature has determined that it would be in the best interest of the County of Sullivan to rescind Resolution 90-12 and to adopt this Resolution authorizing the transfer of the East Broadway Re-Development Parcels to the SCFC for further transfer of such parcels to SPA-I pursuant to the terms, conditions and limitations of this Resolution and the annexed Term Sheet.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. County Resolution 90-12 is hereby rescinded.
2. The Legislature hereby authorizes the transfer of the East Broadway Re-Development Properties to the SCFC subject to the terms, conditions and limitations of this Resolution and the terms and conditions set forth in the annexed and incorporated Term Sheet.
3. The SCFC shall enter into a formal Option Agreement, compliant with the terms and conditions of the Term Sheet and the terms and conditions of this Resolution, within sixty (60) days of the passage of this Resolution, provided that all dates in the Term Sheet dated March 8, 2013 shall be extended by six months when incorporated in the Option Agreement. The failure to have executed such an Option Agreement within such period shall render this Resolution null and void except as to Paragraph "1" above.
4. Title to the East Broadway Re-Development Properties shall be transferred by the County to the SCFC within fifteen (15) days of the date that the SCFC and SPA-I execute the above referenced Option Agreement.
5. The County shall ensure that, on the date of the transfer of title of the East Broadway Re-Development Properties to the SCFC, the Phase I Landfill shall remain in environmental compliance. For this purpose, environmental compliance may be evidenced by a showing that the most recent regular testing of perimeter wells demonstrates that there have been no excursions of noxious materials into the groundwater from the Phase I Landfill.
6. Transfer of title shall be by quit-claim deed. The SCFC and SPA-I shall accept the property "as is/where is and with all faults". The County makes no representation or warranty of any kind or character, express or implied, including, but not limited to, any representation or warranty as to fitness for use or habitability. The transfer shall be subject to any obligations provided for by the Environmental Remediation Fund. The foregoing notwithstanding, the County shall remain obligated to comply with all applicable environmental requirements until such time as title to the property has been transferred to SPA-I.
7. Once title to the applicable portion of the East Broadway Re-Development Parcels has been transferred SPA-I the SPA-I shall be responsible:
 - A. For maintaining all test/monitoring wells on the property with respect to which title has actually been transferred.

- B. For removing, in compliance with applicable NYSDEC rules and regulations, the C&D or other material on the property with respect to which title has actually been conferred.
8. In the event the SCFC shall sell all or any portion of the East Broadway Re-Development Properties to SPA-I, the SCFC shall remit to the County, within thirty (30) days after it receives the same from the purchaser, ninety (90%) percent of the net sales price after deduction for the usual and customary transfer costs.
 9. Any payments received by the County under Section 7 or 8 next above which relate to the Landfill Expansion Parcels, in whole or in part (allocated on a pro rata basis by acreage) shall be placed in a debt service reserve account or, in the Discretion of the County Legislature, shall be used to defease the County General Obligation Bonds were initially issued to fund the acquisition of the Landfill Expansion Parcels and to fund the capital requirements of the Phase I Landfill.
 10. The SCFC and the County shall cooperatively address such details of the transfer as may be required.
 11. The County and the SCFC shall execute and deliver any and all instruments, agreements and documents, containing such terms and conditions as the County deems necessary and appropriate to effectuate the purposes, terms and conditions of this Resolution, including any instruments or agreement executed and delivered in connection with the proposed transfer of title herein.
 12. The Legislature hereby authorizes the Chairman of the Legislature to execute any appropriate transfer documents and related agreements, which documents shall be in a form approved by the County Attorney.
 13. In the event any term(s) or condition(s) of the Option Agreement between the SCFC and SPA-I for the East Broadway Re-Development Properties are not accomplished in accordance with the provisions of the Option Agreement, the County, as determined by a majority vote of the County Legislature, shall have the right to require the SCFC to re-convey the East Broadway Re-Development Properties to the County without cost to the County. Any such re-conveyance shall take place within sixty (60) days of any such Resolution. The Option Agreement shall contain appropriate provisions to enable the SCFC to comply with this requirement.

Moved by Mrs. LaBuda, seconded by Mr. Benson put to a roll call vote with Ms. Vetter and Mr. Sorensen opposed, resolution carried and declared duly adopted on motion November 21, 2013.

COPY

PUBLIC WORKS COMMITTEE
Monthly Report – July 10, 2014

ACCOMPLISHMENTS (June 12 – July 10, 2014)

BUILDINGS & GROUNDS

- Constructed fire training apparatus at the Emergency Operations Center
- Repaired the well pump at the Maplewood facility
- Repaired the heating system in the Community Services building
- Replaced the plumbing fixtures at Fort Delaware
- Repaired scales at various Solid Waste facilities

PARKS & RECREATION

Fort Delaware

- Completed Student Days
- Opened full time, Fridays through Mondays
- Ordered additional inventory for gift shop
- Reviewed and printed new garden brochure
- Ordered, picked up and delivered supplies to the facility
- Participated in Sullivan ARC/Sullivan Renaissance Garden Tour
- Completed time and attendance reports
- Completed and submitted revenue reports to Treasurer's office
- Attended Sullivan County Museum Coalition meeting at SCCC

Lake Superior

- Continued seasonal hiring process
- Conducted orientation for new lifeguards
- Conducted emergency action plan drill and in-service
- Picked up and delivered supplies to the facility
- Reported attendance figures to New York State Parks
- Continued reviewing and approving group picnic permits & pavilion rental applications
- Continued selling Lake Superior season passes
- Completed and submitted revenue reports to Treasurer's office

D & H Canal Linear Park & Interpretive Center

- Continued operations Fridays through Mondays
- Worked with DPW Operations on site and facility issues
- Picked up and delivered supplies to the facility
- Purchased items for the gift shop
- Completed and submitted revenue reports to Treasurer's office

Sullivan County Museum

- Responded to building issues
- Reviewed facility use requests

- Completed time cards
- Attended meeting with building user groups

General Parks

- Prepared 2015 budgets for parks
- Completed quarterly performance measures for parks
- Participated in Park & Recreation Commission meeting
- Started Clean Team & DPW Seasonal Employees for the season
- Continued issuing picnic and pavilion rental permits
- Worked with Planning and Grants on CFA project proposal
- Continued to work with landscape architect on Government Center project
- Completed plantings and landscaping in various parks
- Approved and submitted final payment applications from HEAL Grant project
- Attended LWRP meeting in Narrowsburg

SHOP STAFF

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary repairs on the road to keep road and bridge crews working
- Repaired landfill containers
- Repaired chain saws and small equipment
- Dismounted and painted rims on loader 182
- Removed sanders from snow trucks
- Replaced the transmission in UT 40
- Sandblasted and painted TK172
- Repaired hydraulic cylinders and tank on BH119
- Repacked hyd. cylinders in BH127
- Replaced cylinder head on LD172
- Sandblasted and painted front section of TR440 and trailer 443
- Replaced tarp system on TK221
- Replaced tarps on landfill trailers
- Repaired Movax

SIGN SHOP

- Fabricated 111 signs for Division of Public Works and Towns
- Repaired 62 signs on county roads and bridges
- Entered sign inventory into computer
- Mark and sign roads for bridge detours
- Stops and Bars
- Prepared and began striping

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Began Project Management Airport Drainage Improvements Project
- Continued management coordination of the Potable Water System Construction project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant and the State Grant for the purchase of the 15 bay hangar

BRIDGES

- Addressed NYSDOT bridge flags for Bridges 98 (BET), 28 (DEL), 431 (FRE), 404 (LIB), 71, 183, 259 (MAM) and 188, 216 (NEV)
- Provided assistance to DPW forces with respect to set up details for the Bridge 82 (FOR) repairs
- Continued the coordination and review of plans, specifications and bid documents for the project to replace Bridge 45 (FAL) and continued project administration and management work
- Executed a modification agreement with the consultant to extend the time for completion for the CB 45 (FAL) project design services
- Continued contract management and administration work for the Bridge 359 (ROC) construction contract inclusive of revisions to plans
- Obtain a Temporary Revocable Permit from NYSDEC for the Bridge 250 (ROC) rehabilitation project
- Started inspection and engineering assistance work during construction for the replacement of the Bridge 285 (THO) bridge joints and assisted in coordination of the set up of the traffic lights
- Continued engineering assistance and inspection work for the replacement of CB 250 (ROC) stringers and floor beams and the rehabilitation of Bridge 298 (LIB) inclusive of revisions to plans
- Completed plans and specifications for soliciting bids for the fabrication of a box culvert for the replacement of Bridge 461 (MAM), reviewed bids and recommended contract award
- Completed engineering and inspection work during the reconstruction of the Bridge 341 (ROC) north bridge joint
- Continued follow-up work with the New York State Office of Emergency Management for the receipt of the balance funding owed for the Bridge 191 (FOR) project and the Bridge 192C (NEV) project
- Continued the preparation of plans and details for the rehabilitation of Bridge 342 (ROC)
- Continued coordination with the utility companies for the Bridges 461 (MAM) replacement project
- Completed the preparation of a budget for 2015 Bridge Unit work
- Started concrete quality assurance testing for the new Thunder Hill Communications Tower foundation and equipment building foundation
- Continued coordination with MIS with respect to software and hardware needs for the Engineering Department
- Provided contract administration work for the temporary traffic light contract for the

Bridge 341 (ROC) and Bridge 285 (THO) projects and started coordination for lights needed for the Bridge 461 (MAM) project

- Completed a semi-annual inspection and prepared an inspection report for the Toasperm Dam (HIG) and the Sunset Lake Dam (LIB)
- Completed an annual review of the Toasperm Dam Emergency Action Plan (EAP) and distributed revised sections of the plan in accord with regulatory requirements
- Attended and prepared minutes of the meeting for the Mid-Hudson Regional Economic Development and Environmental Management Committee
- Completed traffic control safety training
- Participated in coordination and planning meeting the Toasperm and Sunset Lake Dams and provided recommendations for maintenance and administrative matters
- Completed the preparation of a Best Management Plan for the operation of the Barryville Facility Rinse Rack System
- Assisted in the review of concrete bids and provided recommendations
- Reviewed the Stone & Gravel bid documents and submitted revisions to Purchasing & Central Services

BUILDINGS

- Completed foster care home inspections and reports as requested by the Department of Family Services
- Department of State (DOS) mandated 2014 Building Inspections and Reports with Triennial Building Inspection Summary Chart completion
- Adult Care Center code research for Department of Health sprinkler request
- Government Center building address online research for materials
- Ongoing radio tower coordination for proposed countywide new radio towers
- Ongoing mandated Federal Communications Commission (FCC) radio license renewal forms online
- Updates to Radio License Data Chart for tracking & maintaining 155 radio frequencies
- Review Federal Communications Commission (FCC) Prior Coordination Notifications
- Prepared and submitted the Sullivan County International Airport mandated monthly raw water bacteriological report and letter to the NYSDOH
- Prepared and submitted the Human Service Complex & Airport mandated quarterly treated water bacteriological report and letter to the NYSDOH and the mandated monthly water chlorination system Operation Report calculations and letters to the NYSDOH
- Completed weekly water testing at the Human Service Complex water chlorination system and documented
- Reviewed and processed water testing lab invoices and vouchers
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on recovery from the flood event of August, 2011(Hurricane Irene); Coordinated with operations on preparations for County Road 55 (FHWA road)

- embankment stabilization project (MAM) - met again with NYSDEC representative at site to finalize scope - measured wall and armoring extents for permit
- Continued to progress the County Road 173 (THO) reconstruction project (completed the acquisition of the first parcel from the Village of Monticello before the FHWA deadline) and the Sullivan County Community College (FAL) infrastructure upgrade project (executed construction inspection agreement with consultant - finalized construction management plan - coordinated pre-construction meeting - prepared change order for additional full depth repair work - updated plan set to reflect additional work extents)
 - Coordinated with the developers design consultant (AKRF) and the County's design review consultant (MJI) to discuss design recommendations for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development - set up next meeting to review revised plans
 - Assisted operations with contractor and material supplier coordination for the full depth repair of sections of various county roads in preparation for 2014 contract paving of 25.5 miles - provided daily inspection along with material testing and quantity tracking - held pre-construction meeting with paving contractor - field measured all passing zone sight distances on nine (9) County roads and advised sign crew of missing signs
 - Finalized monitoring maps and related spread sheets detailing elevation differences for various monitoring points at the Beaver Brook and Sunset Lake dams - data to be incorporated into required NYSDEC emergency action and BMP reports
 - Completed a planimetric and topographic field survey of County Bridge 36 (MAM) and prepared the resultant CADD basemap
 - Completed the field construction layout of the footing piling and the face of the northerly abutment stem at County Bridge 298 (LIB)
 - Completed the field marking of right-of-way limits to improve sight distance up County Road 172 from its intersection with County Road 56 (MAM)
 - Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: County Road 41 (LUM) - provided existing traffic volume, pavement condition and right-of-way mapping to NYSDOT related to its proposed intersection with the new Pond Eddy bridge; County Road 61 (MAM) - site plan and access sight distances - met with developers engineer; County Road 107 (THO) - performed ball bank analysis to confirm existing advisory curve warning sign; County Road 161 (THO) - proposed stockbridge-munsee casino traffic impacts; Parksville Road (LIB) - assist real property with town road inventory issues and; Tax foreclosure list - determine if any properties should be retained for highway purposes
 - Attended work zone traffic safety training

LAND & CLAIMS

- Accidents – Truck 195, Roller 323
- Claims – Enker (TUS), Walton (THO)
- Complaints – CR 105 Kress
- Incident – Liberty Complex – Holder fall
- Misc. – Town of Rockland parcel resolution
- Follow-up – CB 359, CB 298

- Radio Towers – misc. correspondence
- Continued correspondence – SCIA, CR 173 project
- Research property & releases – CB 461
- ROW – CR 56
- FOIL – none

PERMITS

TYPE	NUM	YEAR	NAME	CR
M	3043	2014	Michael & Susan Mantel	43
M	3044	2014	Mercurio-Norton-Tarolli-Marshall	32
O	1479	2014	Modtrans LLC	11, 12, 13
O	1480	2014	Mercer Transportation	11, 12, 13
O	1481	2014	Amhof Trucking Inc.	11, 12, 13
O	1482	2014	Bennett Motor Exp.	11, 12, 13
O	1483	2014	Bennett Motor Exp.	11, 12, 13
O	1484	2014	Bennett Motor Exp.	11, 12, 13
O	1485	2014	Modtrans LLC	11, 12, 13
O	1486	2014	Lonestar Trans LLC	175
O	1487	2014	Bennett Motor Exp.	11, 12, 13
O	1488	2014	Bennett Motor Exp.	11, 12, 13
O	1489	2014	Suit-Kote Corp.	14, 71 - VOID

Subdivision/development review/correspondence: none
 Inspections: none

PROJECTIONS (July 10 – August 14, 2014)

BUILDINGS & GROUNDS

- Bridge #250 – superstructure replacement
- Bridge #298 – superstructure and abutment replacement
- Bridge #285 – joint repairs
- Bridge #82 – deck grate repairs
- Install sprinkler system modification and diffuser
- Replace caustic tank in Solid Waste

PARKS & RECREATION

Fort Delaware

- Continue operating full time, Fridays through Mondays
- Continuing ordering and delivering supplies
- Complete time and attendance reports
- Complete and submit revenue reports to Treasurer’s office

Lake Superior

- Continue conducting in-services with staff

- Report attendance figures to New York State Parks
- Continue reviewing and approving group picnic permits & pavilion rental applications
- Continue selling Lake Superior season passes
- Complete and submit revenue reports to Treasurer's office

D & H Canal Linear Park & Interpretive Center

- Continue working with Operations on facility and site issues
- Continue full time operation, Fridays through Mondays
- Attend DHTHC quarterly meeting

Sullivan County Museum

- Respond to building issues
- Review facility use requests
- Complete time cards

General Parks

- Participate in Park & Recreation Commission meeting
- Continue to oversee Clean Team
- Continue issuing picnic and pavilion rental permits
- Continue to work with Landscape Architect on Government Center project
- Continue participating in LWRP process

SHOP STAFF

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Repair vehicle lift at Maplewood
- Make all necessary repairs to DPW and outside agency equipment
- Repair body damage on vehicles
- Replace the cab on Loader 192
- Install new bearing and gear assembly in Movax
- Paint and assemble Trailer 443
- Sandblast and repair landfill trailers
- Sandblast Truck 172 and paint
- Sandblast Loader 186
- Make a flat body for the old airport fire truck, install a plow
- Prepare components for glider kits
- Replace cylinder head on Loader 172
- Rebuild Mower 269

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Continue sign inventory

- Stripe Town & County roads
- Stops and bars
- Set up detours

Engineering:

AIRPORT

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; the County "T" Hangar Rehabilitation Project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant, the State Grant for the purchase of the 15 bay hangar and the Drainage Improvements Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Complete the review and preparation of comments for the Bridge 45 (FAL) replacement project PS&E documents
- Continue follow-up with the NYSOEM for the reimbursement of the balance owed for the replacement of the Bridge 191 (FOR) stream embankment and the replacement of the Bridge 192C (NEV) bridge pier replacement project
- Continue engineering assistance and inspection work for the replacement of the CB 250 (ROC) stringers and floor beams
- Continue preparation of requests for reimbursements for the HBRR and CHIPS projects
- Complete engineering for the replacement of Bridge 461 (MAM) project
- Continue issuance of bid documents for the procurement of materials for the Bridge 461 (MAM) project
- Continue contract administration, management and inspection work for the Bridge 359 (ROC) project
- Continue inspection and support work for the repair of the Bridge 82 (FOR) gratings
- Complete engineering assistance and inspection work for the repair of the Bridge 341 (ROC) north bridge joint and the Bridge 285 (THO) bridge joints
- Continue to provide engineering assistance and inspection work for the rehabilitation of Bridge 298 (LIB)
- Start preliminary engineering work for the rehabilitation of Bridges 243 (MAM), 128 (BET) 252 (BET), 36 (MAM) and 379 (LIB)
- Continue concrete testing for the Thunder Hill Radio Tower foundation
- Complete the preparation of the second quarter performance report

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Department of State (DOS) mandated 2014 Building Inspections and Reports with Triennial Building Inspection Summary Chart completion

- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for County facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2014/2015 bridge and highway improvement programs
- Continue daily paving inspection on 2014 contract paving of 25.5 miles of county road
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Continue with design review for the County Road 173 roundabout related to the EPT Concord development
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County International Airport and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

PERMITS

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2013 tonnage (T)	2014 tonnage (T)
January	3,113	2,884
February	2,602	2,366
March	3,178	3,130
April	4,138	4,133
May	4,888	4,560
June	5,874	
July	9,713	
August	8,107	
September	4,821	
October	4,564	
November	3,319	
December	3,312	
TOTAL	57,629	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (June 12- July 10, 2014)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued work on annual reports for Transfer Stations and Landfill
- Met with Cornerstone on the Capping project and other items
- Closed out Capping project with DGI
- Completed annual inspection of the Chemical Bulk Storage facility as required by NYSDEC

PROJECTIONS (July 10 – August 14, 2014)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Complete work on preparation of NYSDEC annual reports
- Submit MRF/TS floor inspection report to the NYSDEC
- Continue with Caustic Tank replacement project

RECYCLING PROGRAM

ACCOMPLISHMENTS (June 12 – July 10, 2014)

- Village of Monticello Seniors Group Materials Management Presentation at Ted Stroebel Center
- Attended Hudson Valley Regional Council Materials Management Committee meeting
- Sullivan County BOCES student tour of environmental facilities with Deb DeGraw
- Municipal Cleanup program coordination
- Public Works Committee recycling update
- New CFC Removal Bid vendor award for all recycling stations
- Sharps PowerPoint for Rx Task Force
- HHW 2014 Collection Event vendor award (Care Environmental). Tentative Collection Event date is Saturday, August 2, 2014
- Household Hazardous Waste Collection Event registrations & program promotion
- Continued preparation of NYSDEC Annual Reports (Facilities Reports, Annual Planning Unit Recycling Report) for County drop off facilities and of NYSDEC Biennial Solid Waste Management Plan Compliance Report update
- Rx Task Force participation with Public Health Services
- Annual NYSDEC solid waste & recycling facilities report transmittals
- Electronic scrap vendor coordination at all recycling facilities
- Review recycling program vouchers
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities

PROJECTIONS (July 10 – August 14, 2014)

- Conduct 2014 Household Hazardous Waste Collection Event
- NYSDEC HHW Collection Event reporting
- Town of Delaware Youth Program Materials Management workshop
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Rx Task Force Pharmaceutical Take-Back Event planning
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Continue Electronic Scrap vendor coordination at recycling facilities
- Water sampling & analysis at public works & solid waste facilities