

# PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE

September 16, 2014 – 8:45 a.m.

Committee Members: Cora Edwards, Chair; Jonathan Rouis, Vice-Chair;  
Cindy Kurpil Geiger, Kathy LaBuda, Alan Sorensen

## PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENTATIONS / DISCUSSION:

1. Probation Department Presentation

## RESOLUTIONS:

1. To appoint members to the Sullivan County Electrical Licensing Board.
2. To approve the 2015 STOP DWI Plan and authorize the County Manager to sign any and all agreements necessary for the plan.
3. To authorize preparation of a grant application for a Public Safety Answering Points (PSAP) Program which is supported by the New York State Public Safety Communications Account wherein funding has been appropriated to the Division of Homeland Security & Emergency Services Office of Interoperable and Emergency Communications (DHSES/OIEC) to implement the program. Funding will allow for reimbursement of costs to facilitate operation of Public Safety Answering Points.

## OLD BUSINESS:

## NEW BUSINESS:

1. Rabies Treatments /Dog Bites - Nancy McGraw, Public Health Director

## REPORTS:

- Update: Public Safety/Emergency Management      Richard Martinkovic, Commissioner
  - Alex Rau      E-911
  - Greg Tavormina      EMS
- Update: Law Enforcement
  - District Attorney's Office      Jim Farrell, District Attorney
  - Probation Department      Jeffrey Mulinelli, Director
  - Sullivan County Sheriff's Office      Michael A. Schiff, Sheriff

## PUBLIC COMMENT



**RESOLUTION NO. INTRODUCED BY PUBLIC SAFETY AND LAW  
ENFORCEMENT COMMITTEE TO APPOINT MEMBERS TO THE SULLIVAN  
COUNTY ELECTRICAL LICENSING BOARD**

WHEREAS, Local Law No. 2 of 2014 was adopted by the Sullivan County Legislature on August 21, 2014 amending the Electrical Licensing Law, and

WHEREAS, Article II. Board of Electrical Licenses Section 103-3 Membership of the Local Law states that voting and nonvoting members need to be appointed by Legislature, and

**NOW, THEREFORE, BE IT RESOLVED**, that pursuant to §103-3 of the Sullivan County Code, the following persons are appointed to the Sullivan County Board of Electrical Licensing for the term ending listed next to their name:

<u>Voting Member Appointees</u>	<u>Term</u>
NYSEG Representative (Roger Williams)	?
Master Electrician (Karl Kerber)	?
Master Electrician (Brad Bastone)	?
Electrical Inspector (Todd Klikus)	?
Code Enforcement Officer (Dave Kuebler)	?
County Manager or Designee ( )	?
Individual representing the County Legislature ( )	?
<u>Non-Voting Member Appointees</u>	
John Dickson, IBEW Union	?
Recording Secretary ( )	?

Moved by, seconded by and adopted on motion



**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Richard A. Martinkovic

**Re:** Request for Consideration of a Resolution: To approve 2015 STOP DWI Plan

**Date:** 9/16/14

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Approve 2015 STOP DWI Plan for submission to NYS DMV Governor's Traffic Safety Committee

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**Is subject of Resolution mandated? Explain:**

No. Provides funding to run STOP DWI Program in county and Victim Impact Panels.

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 262,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: NYS DMV for 2015

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>262,000.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** \_\_\_\_\_

*Janet Myga*

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Nancy Jones* Date 9/12/14
- B. Management and Budget: *Janet Myers* Date 9/15/14
- C. Law Department: *S. Yasser* Date 9/12/14
- D. County Manager: \_\_\_\_\_ *Jy* Date \_\_\_\_\_
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC SAFETY COMMITTEE**

**RESOLUTION TO APPROVE THE 2015 STOP DWI PLAN AND AUTHORIZE THE COUNTY MANAGER TO SIGN ANY AND ALL AGREEMENTS NECESSARY FOR THE PLAN**

WHEREAS, the 2015 STOP DWI Plan has been prepared and requires the signature of the County Manager prior to being approved by the New York State Department of Motor Vehicles, Governor's Traffic Safety Committee, and

WHEREAS, the 2015 STOP DWI budget is \$262,000, and

WHEREAS, a copy of the 2015 STOP DWI Plan is on file in the County Manager's Office.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to sign any and all agreements with the State of New York and all appropriate agencies to effect the 2015 STOP DWI Plan, said agreements to be in such form as the County Attorney shall approve.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2014



**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Alex Rau, E911 Coordinator

**Re:** Request for Consideration of a Resolution: Authorizing preparation of application and award acceptance for FY14 PSAP Grant Program

**Date:** 9/4/14

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

TO AUTHORIZE PREPARATION OF A GRANT APPLICATION FOR A PUBLIC SAFETY ANSWERING POINTS (PSAP) PROGRAM ADMINISTERED BY NYS-DHSES TO PROVIDE REIMBURSEMENT OF COSTS TO FACILITATE OPERATIONS OF PUBLIC SAFETY ANSWERING POINTS.

**Is subject of Resolution mandated? Explain:**

No - however it is a no County match revenue source.

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution: \$ \_\_\_\_\_**

**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s): \_\_\_\_\_**

**If "No", specify proposed source of funds: \_\_\_\_\_**

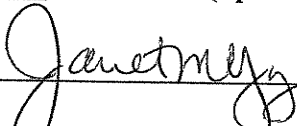
**Estimated Cost Breakdown by Source:**

**County \$ \_\_\_\_\_ Grant(s) \$ \_\_\_\_\_**

**State \$ \_\_\_\_\_ Other \$ \_\_\_\_\_**

**Federal Government \$ \_\_\_\_\_ (Specify) \_\_\_\_\_**

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with \_\_\_\_\_ of \_\_\_\_\_

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

*Not Applicable*  
\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. Director of Purchasing: J. Lyons Date 9/4/14
- B. Management and Budget: Janel Myer Date 9/15/14
- C. Law Department: Robert Date 9/4/14
- D. County Manager: \_\_\_\_\_ Date \_\_\_\_\_
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. -14 INTRODUCED BY THE PUBLIC SAFETY COMMITTEE TO AUTHORIZE PREPARATION OF A GRANT APPLICATION FOR A PUBLIC SAFETY ANSWERING POINTS (PSAP) PROGRAM WHICH IS SUPPORTED BY THE NEW YORK STATE PUBLIC SAFETY COMMUNICATIONS ACCOUNT WHEREIN FUNDING HAS BEEN APPROPRIATED TO THE DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES' OFFICE OF INTEROPERABLE AND EMERGENCY COMMUNICATIONS (DHSES / OIEC) TO IMPLEMENT THE PROGRAM. FUNDING WILL ALLOW FOR REIMBURSEMENT OF COSTS TO FACILITATE OPERATIONS OF PUBLIC SAFETY ANSWERING POINTS.**

**WHEREAS**, the New York State Division of Homeland Security and Emergency Services (*NYS DHSES*) provides funds to support efforts of emergency management/homeland security; and

**WHEREAS**, the NYS DHSES – Office of Interoperable and Emergency Communications (*OIEC*), is administering the Public Safety Answering Points (*PSAP*) program to provide reimbursement for costs associated with the facilitation of operations within the public safety answering point; and

**WHEREAS**, the Sullivan County Division of Public Safety – Office of Emergency Management seeks to improve public safety communications operation; and

**WHEREAS**, the Sullivan County Division of Public Safety – Office of Emergency Management has tentatively been awarded \$155,546.00 to support the improvement of public safety communications; and

**WHEREAS**, the Sullivan County Division of Public Safety – Office of Emergency Management must submit an application in order to receive said funds and wishes to file an application with the PSAP program; and

**WHEREAS**, Sullivan County is not required to provide any local cash or in-kind match in support of the PSAP program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Division of Public Safety – Office of Emergency Management is hereby authorized to prepare an application for funding under the NYS DHSES-OIEC PSAP program.

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the NYS DHSES-OIEC PSAP program application for funding; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that if awarded PSAP program funding, the Sullivan County Division of Public Safety – Office of Emergency Management, shall administer the funds and the PSAP program; and

**BE IT FURTHER RESOLVED**, that should the PSAP program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, put to a vote, unanimously carried and declared duly adopted on motion \_\_\_\_\_.