

PUBLIC WORKS COMMITTEE

October 9, 2014 – 10:30 AM

Committee Members: LaBuda (Chair), Rouis (Vice Chair),
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

PRESENTATION:

DISCUSSIONS:

1. CR 62 aka Winterton Road property transfer request for sidewalk construction.
2. PASNY Energy Services Program update.
3. Hurleyville Cultural Center agreements.

RESOLUTIONS:

1. Resolution to authorize the filing of an application for a State Grant In-aid for a Household Hazardous Waste State Assistance program and signing of the Associated State Contract under the appropriate laws of New York State.
2. Resolution to authorize execution of an Airport Lease agreement with the Federal Aviation Administration.
3. Resolution to authorize the award of Engineering Services for the design of the Sullivan County International Airport reconstruction of the access roadway (CR 183A and traffic circle).
4. Resolution to authorize the award of Engineering Services for construction inspection for the Airport drainage improvements and pavement markings project for the Sullivan County International Airport.
5. Resolution to authorize the County Manager to execute an agreement with the New York State Department of Agriculture and Markets.
6. Resolution to authorize the payment rate for centerline miles for the contract year July 1, 2014 – June 30, 2015.
7. Resolution to endorse the Transportation Bond Act project for the Wurtsboro-Sullivan County Airport.
8. Resolution to authorize the Power Authority of New York (PASNY) to proceed with a feasibility report for the Sullivan County Government Center.

REPORTS:

1. Recycling - William Cutler, Recycling Coordinator

PUBLIC COMMENT:

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: To apply for a HHW assistance grant

Date: October 9, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the filing of an application for a State grant in-aid for a HHW state assistance program.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: Reimbursement grant for funds exper

Estimated Cost Breakdown by Source:

County	\$ <u>5,635.74</u>	Grant(s)	\$ _____
State	\$ <u>5,635.74</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[NY State Dept. of Environmental Conservation _____]

Nature of Other Party to Contract: _____ Other: State Agency

Duration of Contract: From 04/01/2014 To 03/31/2015

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A _____

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Provides funding for a program the Legislature has supported. _____

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

N/A _____

Efforts made to share costs with another agency or governmental entity:

N/A _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE AUTHORIZING THE FILING OF AN APPLICATION, FOR A STATE GRANT IN-AID FOR A HOUSEHOLD HAZARDOUS WASTE STATE ASSISTANCE PROGRAM AND SIGNING OF THE ASSOCIATED STATE CONTRACT, UNDER THE APPROPRIATE LAWS OF NEW YORK STATE.

WHEREAS, the State of New York provides financial aid for household hazardous waste programs; and

WHEREAS, the County of Sullivan herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws; and

WHEREAS, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE Aid; and

WHEREAS, the Sullivan County Legislature hereby authorizes the County Manager and / or his designee to execute any and all necessary documents to accept the award, should one be granted, and enter into an award agreement or contract in order to administer the funding secured, in such form as the County Attorney shall approve.

NOW, THEREFORE, BE IT RESOLVED BY the County of Sullivan Legislature

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. That County Manager and / or his designee is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE;
3. That the MUNICIPALITY agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the State for the State share of such costs.
4. That four (4) Certified Copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation, Albany, New York 12233-7253, together with a complete application.
5. That this resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that should the NYS Department of Environmental Conservations' Household Hazardous Waste Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Moved by _____,
Seconded by _____,
adopted on motion _____, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Lease Agreement

Date: October 9 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute a Lease Grant Agreement with the
Federal Aviation Administration (FAA)

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[Federal Aviation Administration _____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 05/05/2004 To 05/04/2014 _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The RTR Antenna and space provided assist the Aviation community utilizing SCIA. This agreement accepts money to cover electrical expenses of the lease area.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

**RESOLUTION NO. ____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO
AUTHORIZE EXECUTION OF AIRPORT LEASE AGREEMENT WITH THE FEDERAL
AVIATION ADMINISTRATION**

WHEREAS, the County of Sullivan leases an RTR Antenna, 120 square feet of floor space on the second floor of the Fixed Base Operator Hangar and various right of ways to the Federal Aviation Administration (FAA); and

WHEREAS, the RTR Antenna assists aviation at the Sullivan County International Airport (KMSV); and

WHEREAS, the FAA has indicated that they will pay the County rental for the premises in the amount of \$1,400.00 per annum during the lease period; and

WHEREAS, the previous lease period expired and a new lease must be executed; and

WHEREAS, Resolution No. 174, adopted on a motion on April 15, 2004, authorized the execution of the previous lease.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary lease agreement in such a form as the County Attorney shall approve, on behalf of the County in order to execute the lease agreement the FAA.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Contract

Date: October 9, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with Passero Associates for the Design of the the Sullivan County International Airport - Reconstruct Airport Access Roadway (CR183A and Traffic Circle) - Design Only

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 69,700.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): H03-5997-40-4006

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>3,485.00</u>	Grant(s)	\$ _____
State	\$ <u>3,485.00</u>	Other	\$ _____
Federal Government	\$ <u>62,730.00</u>	(Specify)	_____

Verified by Budget Office: Janet Myfy

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[Passreo Associates _____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 10/13/2014 To 10/13/2017

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

None

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County and the FAA have entered into an agreement for funding of the project Passero Associates was hired based upon a qualifications-based selection process to provide engineering services to SCIA.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 69,700.00

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A mf

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super't'd

Pre-Legislative Approvals:

- A. Director of Purchasing: Tracy Jones Date 10/8/14
- B. Management and Budget: Janet Myers Date 10/8/14
- C. Law Department: Thomas J. Crowley Date 10/8/14
- D. County Manager: Phil Staud Date 10/8/14
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE THE AWARD OF ENGINEERING SERVICES FOR THE DESIGN OF
THE SULLIVAN COUNTY AIRPORT – RECONSTRUCT AIRPORT ACCESS ROADWAY
(CR183A AND TRAFFIC CIRCLE)**

WHEREAS, Resolution No. 350-14 authorized the County Manager to apply for and execute AIP Grants, Agreements, Contracts, Certifications and Documentation for Engineering Services; and

WHEREAS, a grant has been fully executed in the amount of \$73,350.00; and

WHEREAS, the FAA has obligated funding for 90% of the total cost of the project at the Sullivan County International Airport; and

WHEREAS, the New York State Department of Transportation share of the cost of the project is 5% of the total project cost; and

WHEREAS, the County has completed a qualifications-based selection process for an Airport Consultant and has selected Passero Associates and recommends the award of the engineering services to the firm Passero Associates.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to retain the services of Passero Associates for a contract amount not to exceed \$69,700.00 for Engineering services; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project: and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

RESOLUTION NO. 350-14 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE EXECUTION OF AIRPORT GRANT AGREEMENTS, CONTRACTS, CERTIFICATIONS AND DOCUMENTATION FOR ENGINEERING SERVICES FOR THE SULLIVAN COUNTY AIRPORT – RECONSTRUCT AIRPORT ACCESS ROADWAY (CR183A AND TRAFFIC CIRCLE) – DESIGN ONLY

WHEREAS, the County of Sullivan desires to receive AIP grants at Sullivan County International Airport with 90% funding from the Federal Aviation Administration (FAA) and 5% funding from the New York State Department of Transportation (NYSDOT); and

WHEREAS, the access roadway (CR183A) and the traffic circle to the airport have reached serviceable life and in need of repair, and/or replacement; and

WHEREAS, the County has submitted an application and has received a verbal correspondence from the FAA that a grant may be issued in the amount of \$73,350.00 with time constraints for the execution and return of the grant agreement to the FAA; and

WHEREAS, the FAA has indicated that they will allocate funding for 90% of the total cost of the project at the Sullivan County International Airport upon receipt of a formal application; and

WHEREAS, the New York State Department of Transportation share of the cost of the project is 5% of the total project cost; and

WHEREAS, the total cost of the project shall not exceed \$73,350.00.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary applications, agreements, certifications, contracts and documentation, in such form as the County Attorney shall approve, on behalf of the County and the facility, as is required by the FAA and the NYSDOT in order to obtain funding; and

BE IT FURTHER RESOLVED, that the County Manager shall provide additional information to the FAA as may be required under the grant; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer be authorized to advance monies from the General Fund for this project in an amount not to exceed \$73,350.00.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by Mrs. LaBuda, seconded by Mr. Benson, put to a vote with Ms. Vetter, Mrs. Edwards and Mr. Sorensen absent, unanimously carried and declared duly adopted on motion September 18, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Contract

Date: October 9, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with Passero Associates for Engineering services for Construction Inspection for the "Airport Drainage Improvements Project" - at the Sullivan County International Airport (SCIA).

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 66,100.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): Capital Account H03

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>3,305.00</u>	Grant(s)	\$ _____
State	\$ <u>3,305.00</u>	Other	\$ _____
Federal Government	\$ <u>59,490.00</u>	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[Passreo Associates _____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 10/14/2014 To 10/13/2017

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

None

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County and the FAA have entered into an agreement for funding of the project Passero Associates was hired based upon a qualifications-based selection process to provide engineering services to SCIA.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 66,100.00

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A 1/27

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super'd

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 10/8/14
- B. Management and Budget: Janet Myer Date 10/8/14
- C. Law Department: Thomas Cawley Date 10/8/14
- D. County Manager: John P. Staal Date 10/8/14
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. ____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE AWARD OF ENGINEERING SERVICES FOR CONSTRUCTION INSPECTION FOR THE AIRPORT DRAINAGE IMPROVEMENTS AND PAVEMENT MARKINGS PROJECT FOR SULLIVAN COUNTY INTERNATIONAL AIRPORT

WHEREAS, Resolution No. 351-14 authorized the County Manager to apply for and execute AIP Grants, Agreements, Contracts, Certifications and Documentation for Engineering Services; and

WHEREAS, a grant has been fully executed the amount of \$534,148.00; and

WHEREAS, the FAA has obligated funding for 90% of the total cost of the project at the Sullivan County International Airport; and

WHEREAS, the New York State Department of Transportation share of the cost of the project is 5% of the total project cost; and

WHEREAS, the County has completed a qualifications-based selection process for an Airport Consultant and has selected Passero Associates and recommends the award of the engineering services for construction inspection to the firm Passero Associates.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to retain the services of Passero Associates for a contract amount not to exceed \$66,100.00 for Engineering services; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project: and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

RESOLUTION NO. 351-14 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE EXECUTION OF AIRPORT GRANT AGREEMENTS, CONTRACTS, CERTIFICATIONS AND DOCUMENTATION FOR ENGINEERING, CONSTRUCTION AND CONSTRUCTION INSPECTION SERVICES FOR THE SULLIVAN COUNTY AIRPORT DRAINAGE IMPROVEMENT AND PAVEMENT MARKING COSTRUCTION PROJECT

WHEREAS, the County of Sullivan desires to receive AIP grants at Sullivan County International Airport from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT); and

WHEREAS, the County of Sullivan has received a verbal correspondence from the FAA that a grant may be issued in the amount of \$534,148.00 with time constraints for the execution and return of the grant agreement to the FAA; and

WHEREAS, the FAA has indicated that they will allocate funding for 90% of the total cost of the project at the Sullivan County International Airport; and

WHEREAS, the New York State Department of Transportation share would be 5% of the total project cost.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary applications, agreements, certifications, contracts and documentation, in such form as the County Attorney shall approve, on behalf of the County and the facility, as is required by the FAA and the NYSDOT in order to obtain funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer be authorized to advance monies from the General Fund for this project in an amount not to exceed \$534,148.00 contingent upon the execution of the grant agreement.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by Mrs. LaBuda, seconded by Mr. Benson, put to a vote with Ms. Vetter, Mrs. Edwards and Mr. Sorensen absent, unanimously carried and declared duly adopted on motion September 18, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execute an agreement with the NYS Department of Agriculture and Markets

Date: October 9, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute an agreement with the NYS Department of Agriculture and Markets.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [NYS Dept. of Agriculture & M] of

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 04/01/2014 To 03/31/2019

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County receives reimbursement for costs associated with fuel sampling by County

Weights and Measures Department.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): N/A

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A RFI

Person(s) responsible for monitoring contract (Title): Director of Weights and Measures

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 10/8/14
- B. Management and Budget: Janet Myers Date 10/8/14
- C. Law Department: Thomas J. Crowley Date 10/8/14
- D. County Manager: John Bond Date 10/8/14
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH
THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS**

WHEREAS, New York's Petroleum Product Quality Program (PPQP) is administered and enforced concurrently by the NYS Department of Agriculture and Markets and the Sullivan County Weights and Measures Department; and

WHEREAS, pursuant to New York State Agriculture and Market Law §179 the County of Sullivan Weights and Measures Department performs screening tests, conducts inspections and samples petroleum products, stored at retail fuel outlets; and

WHEREAS, the NYS Department of Agriculture and Markets under the PPQP authorized by Agriculture and Markets Law §179(19) has offered to the County an agreement in the amount of \$33,570 for a five (5) year period; and

WHEREAS, the aforementioned agreement is to provide reimbursement for expenses incurred by the County while participating in the PPQP.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute the agreement, in such form as the County Attorney's Office shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Authorizing payment rate for Centerline

Date: October 9 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the payment rate to various Towns providing snow & ice removal on County roads for the centerline miles for the contract year July 1, 2014 through June 30, 2015.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 1,360,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): D-5142-40-4001

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>1,360,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[various Towns _____]

Nature of Other Party to Contract: _____ Other: Township

Duration of Contract: From 07/01/2014 To 06/30/2015

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2013 To 06/30/2014

Amount authorized by prior contract(s): 1,360,000.00

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not currently have staffing levels to complete snow & ice removal on all County road.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 1360000 + any future rate increase

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A 1/8/14

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 10/8/14
- B. Management and Budget: Janet Myers Date 10/8/14
- C. Law Department: Thomas J. Crowley Date 10/8/14
- D. County Manager: John P. Moran Date 10/8/14
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE
AUTHORIZING THE PAYMENT RATE FOR CENTERLINE MILES FOR THE
CONTRACT YEAR JULY 1, 2014– JUNE 30 2015.**

WHEREAS, the County of Sullivan, per Resolution No. 359-12, dated October 18, 2012, entered into contract with the Towns of Bethel, Callicoon, Delaware, Fallsburg, Forestburgh, Fremont, Highland, Liberty, Lumberland, Mamakating, Neversink Rockland and Thompson to provide Snow and Ice control on various County Roads through June 30, 2015; and

WHEREAS, the contract states the Towns will be paid the rate Sullivan County received from the State of New York for snow and ice control on state highways the previous snow and ice season; and

WHEREAS, the County of Sullivan was paid the rate of \$5,657.38 per centerline mile for the 2013 -2014 contract year; and

WHEREAS, Section 135-a of the Highway Law of the State of New York authorizes the County to enter into contracts with the towns and villages for the control of snow and ice conditions on County Roads located within the Towns and Village; and

WHEREAS, said section of the Highway Law of the State of New York requires the approval by resolution of each of the legislative bodies of such County, Towns;

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan pay the amount of \$5,657.38 per centerline mile for two lane highways and \$8,486.07 for three lane highways to the aforementioned Towns for the contract year July 1, 2014 – June 30, 2015.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

**RESOLUTION NO. 359-12 INTRODUCED BY PUBLIC WORKS COMMITTEE
TO AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A CONTRACT
WITH THE TOWNS FOR SNOW AND ICE REMOVAL**

WHEREAS, Section 135-a of the Highway Law of the State of New York authorizes the County to enter into contracts with the Towns for the control of snow and ice conditions on County Roads located within the Towns; and

WHEREAS, said section of the Highway law of the State of New York requires the approval by resolution of the legislative bodies of the County and the involved Towns; and

WHEREAS, it is the recommendation of the Division of Public Works that the County enter into three (3) year contracts with the involved Towns subject to annual appropriation by the Legislature.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be hereby authorized to execute contracts, commencing on July 1, 2012 and terminating on June 30, 2015, with the Town of Bethel, Town of Callicoon, Town of Delaware, Town of Fallsburg, Town of Forestburgh, Town of Fremont, Town of Highland, Town of Liberty, Town of Lumberland, Town of Mamakating, Town of Neversink, Town of Rockland, and Town of Thompson at a total annual cost not to exceed \$1,360,000 in the first year of the contract; and

BE IT FURTHER RESOLVED, that the contracts be in a form approved by the Sullivan County Attorney.

Moved by Mrs. LaBuda, seconded by Mr. Benson, put to a vote, unanimously carried and declared duly adopted on motion October 18, 2012.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Endorsing Transportation Bond Act Proj

Date: October 9, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To endorse the Transportation Bond Act project for the Wurtsboro-Sullivan
County Airport.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A (K)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: Lady Jones Date 10/8/14

B. Management and Budget: Janelle Date 10/8/14

C. Law Department: Thomas Cawley Date 10/8/14

D. County Manager: John Potvin Date 10/8/14

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. _____ INTRODUCED BY PUBLIC WORKS COMMITTEE
ENDORING TRANSPORTATION BOND ACT PROJECT FOR THE WURTSBORO-
SULLIVAN COUNTY AIRPORT**

WHEREAS, Wurtsboro Airport Foundation, Inc. has requested state funds through the Airport Improvement and Revitalization grant program (AIR '99) for the following project at the Wurtsboro-Sullivan County Airport:

Asphalt pavement crack filling and repair including pavement seal coating to rejuvenate & prevent surface deterioration and new reflective markings;
individual tree removals on airport property to the Runway 5 & 23 approaches;
replacement of wind cone indicators; and

WHEREAS, the New York State Department of Transportation, under State Transportation Law, requires that privately-owned airports submit an endorsing resolution from the governing body of the County in which the airport is located; and

WHEREAS, the County of Sullivan has received a request from Wurtsboro Airport Foundation, Inc. to endorse the project.

NOW, THEREFORE, BE IT RESOLVED, the County of Sullivan endorses the project identified above at Wurtsboro-Sullivan County Airport for the purpose of making the project eligible for State funding; and

BE IT FURTHER RESOLVED, the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials and to the President of Wurtsboro Airport Foundation, Inc. to be filed with the NYS Commissioner of Transportation; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Authorize PASNY to proceed with a feasibility

Date: October 9, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize PASNY to proceed with a feasibility report for the Sullivan County Government Center.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

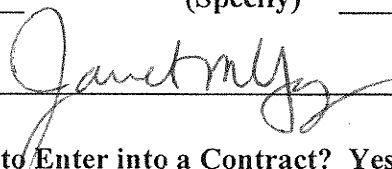
If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with _____ of

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a /kf

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: Kathy Jones Date 10/8/14

B. Management and Budget: Janet Myers Date 10/8/14

C. Law Department: Thomas Crowley Date 10/8/14

D. County Manager: John P. ... Date 10/8/14

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE THE POWER AUTHORITY OF STATE OF NEW YORK (PASNY) TO
PROCEED WITH A FEASIBILITY REPORT FOR THE SULLIVAN COUNTY
GOVERNMENT CENTER (SCGC)**

WHEREAS, NYPA through a sub consultant PRES Energy has completed a walk through audit of the SCGC which is the first phase in regard to the NYPA Statewide Energy Services Program (SESP); and

WHEREAS, the DPW and the OSE staff have reviewed and commented on the walk through audit; and

WHEREAS, the walk through audit has indicated potential energy savings project opportunities; and

WHEREAS, the second phase of the NYPA SESP involves the completion of a feasibility report; and

WHEREAS, NYPA has extended a feasibility report authorization to proceed; and

WHEREAS, DPW and OSE recommend the County proceed with the second phase of the SESP.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute the Facility Audit Report authorization to proceed in such form as the County Attorney's Office shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

PUBLIC WORKS COMMITTEE
Monthly Report – October 9, 2014

ACCOMPLISHMENTS (September 16 – October 9, 2014)

BUILDINGS & GROUNDS

- Bridge #298 – superstructure and abutment
- Bridge #22 – flag repairs
- Bridges #285 & #341 – install joints
- Replaced transfer switch at the Thunder Hill Radio Tower
- Replaced electric meter at the Child Care Counsel building
- Painted hand rails in the Court House
- Repaired the heating system in the Community Services building
- Landfill line & tank cleaning completed
- Replaced diffusers, inspected and repaired the alarm system at the Adult Care Center

PARKS & RECREATION

Fort Delaware

- Continued end of season closing process

Lake Superior

- Responded to hunting inquiries

D & H Canal Linear Park & Interpretive Center

- Operated Friday through Monday
- Continued working with staff on exhibit projects
- Attended D&H Canal Committee Meeting in Town of Mamakating
- Completed and submitted revenue reports to Treasurer's office

Sullivan County Museum

- Responded to building issues
- Reviewed facility use requests
- Completed time cards

General Parks

- Attended Park & Recreation Commission Monthly Meeting
- Worked with Planning on Government Center Landscape Plan
- Completed Quarterly Performance Measures

SHOP STAFF

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections
- Fabricated and installed two roll-off container doors
- Backhoe 120 rebuilt transmission
- Loader 172 installed new head and fuel injection system

- Truck 184 replaced rear brakes
- Trucks 195, 174 and 199 set sand cylinders
- SCT Bus 5 rebuilt diesel engine
- SCT Bus 10 replaced EGR cooler
- Truck 206 replaced rear brakes, seals and NYSI
- Replaced wear shoes on both snow push boxes

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Entered sign inventory into computer
- Mark and sign roads for bridge detours
- Stops and Bars
- Prepared and began striping

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Begin Project Management Airport Drainage Improvements Project
- Continued management coordination of the Potable Water System Construction project; Airport Drainage Rehab project; the Terminal Rehabilitation Grant, the State Grant for the purchase of the 15 bay hangar and the Terminal Access Roadway and Traffic Circle Rehabilitation project

BRIDGES

- Addressed NYSDOT bridge flags for Bridges 22, 202 (CAL) and 281 (ROC)
- Continued assistance to DPW forces with the Bridge 82 (FOR) repairs
- Continued the coordination and review of plans, specifications and bid documents for the project to replace Bridge 45 (FAL) and continued project administration and management work
- Provided information to NYSDOT needed to obtain funding for the construction phase of the project to replace Bridge 45 (FAL)
- Continued contract management and administration work for the Bridge 359 (ROC) construction and inspection contracts
- Completed assistance and inspection work for the replacement of Bridge 250 (ROC) stringers and floor beams
- Continued engineering assistance and inspection work for the rehabilitation of Bridge 298 (LIB)
- Continued follow-up work with the New York Division of Homeland Security and Emergency Services for the receipt of the balance of funding owed for the Bridge 191 (FOR) project and the Bridge 192C (NEV) project
- Continued coordination with the supplier of the Bridge 461 (MAM) aluminum arch structure and their engineer with respect to the load rating computation submittal
- Continued coordination work for the inspection and testing of concrete for the Communications Tower projects

- Completed coordination with MIS with respect to software and hardware needs for the Engineering Department
- Completed design work and applied for NYSDEC/ACOE approvals for repairs needed for Bridge 455 (DEL) which was damaged by the July storms
- Reviewed documents from bidders for Ice Control Materials and started scheduling appointments for testing materials
- Provided assistance to the Building Unit for the procurement of sampling and analysis services for the Maplewood Rinse Rack Pretreatment System and Barryville Rinse Rack Pretreatment System
- Completed coordination with USEPA for obtaining an extension of time for the completion of the Landfill Pretreatment Building, Sodium Hydroxide Tank replacement and containment vessel work
- Completed the preparation of the 3rd Quarter Performance Report for the Bridge Unit
- Coordinated repair work for the Bridge 22 red flag and started a monitoring program to determine if further repairs may be needed
- Attended a meeting with NYSDOT and certain residents in Parksville, Liberty with respect to stream bank damages along the Little Beaverkill downstream of County Bridge 465 (LIB)
- Updated the Secondary County Staging Site Facility check list and submitted the revised check list to Public Health Services
- Coordinated the updating of the Primary County Staging Site check list with Sullivan County Community College
- Provided coordination with the NYS Historic Covered Bridge Society for possibly obtaining materials for the repair of County Bridge 192C. Prepared a list of materials
- Updated the planning and scheduling of 2015 bridge projects
- Reviewed rehabilitation requirements for Bridge 369 (ROC) and requested a proposal for engineering design services

BUILDINGS

- Completed foster care home inspections and reports as requested by the Department of Family Services
- Department of State (DOS) mandated 2014 Building Inspections and Reports with Triennial Building Inspection Summary Chart updates
- Adult Care Center and Shared Clinic Facility roof bid award letter to OGS and bid chart
- Adult Care Center elevator shunt-trip panels, heat detectors, smoke detectors and sprinkler addition specifications and plan
- SCIA terminal building oven code research and report
- ESTF parking lot lighting specifications and plan
- Department of Community Services sprinkler as-built plans
- Occupancy load calculations and sign for the Sullivan County Courts
- Ongoing radio tower coordination for proposed countywide new radio towers
- Ongoing mandated Federal Communications Commission (FCC) radio license renewal forms online
- Reviewed Federal Communications Commission (FCC) Prior Coordination Notifications

- Prepared and submitted the Sullivan County International Airport mandated monthly raw water bacteriological report and letter to the NYSDOH
- Prepared and submitted the Human Service Complex mandated quarterly treated water bacteriological report and letter to the NYSDOH
- Prepared and submitted the Human Service Complex mandated annual disinfection byproducts water report and letter to the NYSDOH
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Completed weekly water testing at the Human Service Complex water chlorination system and documented
- Attended New York State Department of State mandated building code training
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on recovery from the flood events of August, 2011(Hurricane Irene); County Road 55 (FHWA road) embankment stabilization project (MAM) - processed no-cost time extension agreements to NYSDOT to complete the work in 2015 and of October, 2012 (Hurricane Sandy); met with NYSOEM representative for exit briefing
- Continued to progress the County Road 173 (THO) reconstruction project (right-of-way and appraisal consultant invoicing) and the Sullivan County Community College (FAL) infrastructure upgrade project (reviewed consultant invoicing - approved contractors second pay request - coordinated with college on SUNY cost backup)
- Continued to work with the developers design consultant (AKRF) and the County's design review consultant (MJI) to review design revisions for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (processed invoice no. 1)
- Provided daily inspection and quantity tracking along with coordinating material testing for the 2014 contract paving and striping of 25.5 miles of county road (County Roads 16, 19, 33, 157, 158 and 172 completed to date - 18.2 miles - County Roads 74, 142 and 178 in progress)
- Completed GPS survey control observations at County Bridges 22 (CAL) and 228 (LIB)
- Completed field construction layout of proposed beam locations for County Bridge 298 (LIB)
- Completed the mark out of rebates and milling limits on County Roads 19 (NEV) and 33 (HIG)
- Continued with the survey layout of centerline road staking and grading for the new perimeter road at the Sullivan County Airport
- Assisted operations with the tracking of striping and paint status on County and Town roads and Village streets
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, drainage, infrastructure and maintenance:

County Road 15 (LIB) - ongoing coordination with NYSDOT on overhead flashing signal installation and schedule; County Road 41 (LUM) - right-of-way at Pond Eddy bridge; County Road 44 (FOR) - speed zone request determination; County Road 53 (FAL) - NYSEG poles relocation; County Roads 81 and 82 (ROC) - supplied requested FOIL information; County Road 95 (CAL) - drainage easement limits; County Roads 103 and 107 (THO) - site plan and highway access review; County Road 125 (CAL) - drainage complaint investigation; County Road 174 (THO) - speed zone request to NYSDOT and; Towns of Bethel and Mamakating - provide digital version of 2013 town highway inventories

- Assisted with the deployment and configuration of new Cadd work stations in DPW

LAND & CLAIMS

- Accidents – Pick up 28
- Claims – Enker (TUS) EBTs
- Complaints – CR 114 obstruction follow-up, CR 116 fence follow-up
- Misc. – CR 149 striping request
- Follow-up – CB 359 access, CB 461 releases, CR 74 access along tip-up drainage, SCIA payment
- Radio Towers – Tennenah Lake NYSEG easement
- Continued correspondence – CR 173 project, CB 359
- Research Property & Releases – CR 26 meeting – construction plans
- ROW – CR 26
- FOIL – CR 171, CR 81/82

PERMITS

TYPE	NUM	YEAR	NAME	CR
D	1701	2014	Town of Rockland	92
O	1508	2014	Bennett Motor Express Inc.	11, 12, 13
O	1509	2014	Amhof Trucking Inc.	11, 12, 13
O	1510	2014	Mercer Transportation	11, 12, 13
O	1511	2014	WE Transportation LLC	11, 12, 13, 149
O	1512	2014	Sullivan Co. Transportation Inc.	71, 15, 142, 143, 144, 164, 128
O	1513	2014	Sullivan Co. Transportation Inc.	124, 123
O	1514	2014	ATS Specialized Inc.	24, 111, 112, 115
O	1515	2014	Amhof Trucking Inc.	11, 12, 13
U	1686	2014	NYSEG	52

Subdivision/development review/correspondence: CR 114 work without permit correspondence, CR 52 SYDA projects, CR 141 Bethel Sewer ext., CR 101 fence requirements, CR 104 camp, CR 104 Center for Discovery, CR 62 Chestnut Ridge, CR 16 – not in compliance
 Inspections: CR 74, CR 52

PROJECTIONS (October 9 – November 13, 2014)

BUILDINGS & GROUNDS

- Bridges #82 – grate repairs
- Complete Government Center sidewalks and curbs
- Bridge #455 – flood damage repairs
- Install lift at Maplewood Facility
- Impact repairs at the Highland Transfer Station
- Replace the caustic tank at the Landfill

PARKS & RECREATION

Fort Delaware

- Continue closing process

Lake Superior

- Continue responding to hunting inquiries

D & H Canal Linear Park & Interpretive Center

- Continue working with Operations on facility and site issues
- Continue full time operation, Fridays through Mondays through Columbus Day
- Attend D&H Canal Committee Meeting in Town of Mamakating
- Attend DHTHC quarterly meeting in High Falls
- Begin end of season closing process

Sullivan County Museum

- Respond to building issues
- Review facility use requests
- Complete time cards

General Parks

- Continue participating in LWRP process
- Begin assembling data for annual report
- Work with Operations on closing procedures for all County Parks & Museums

SHOP STAFF

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair body damage on vehicles
- Gradall 123 rebuild transmission and hydraulic pump
- Loader 190 replace hydraulic drive pump
- Rebuild Movax
- Track Loader 176 rebuild bucket curl cylinder
- Truck 196 start engine replacement

- Loader 192 paint and assemble machine
- Truck 173 replace starter and install sander body
- Trucks 225 and 172 install sander bodies
- Backhoe 125 prep work for winter use, hydraulic pump leak and repair windshield glass
- Truck 198 rebuild rear axle
- Check all generators throughout the County to prepare for winter use
- Begin work on two sheriff department vehicles to prepare for complete paint job

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Continue sign inventory
- Stripe Town & County roads
- Stops and bars
- Set up detours

Engineering:

AIRPORT

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; the County "T" Hangar Rehabilitation Project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant, the State Grant for the purchase of the 15 bay hangar, the Drainage Improvements Project and the Design of the Terminal Access Roadway and Traffic Circle Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Complete the review and preparation of comments for the Bridge 45 (FAL) replacement project PS&E documents
- Continue follow-up with the New York Division of Homeland Security and Emergency Services for the reimbursement of the balance owed for the replacement of the Bridge 191 (FOR) stream embankment and the Bridge 192C (NEV) bridge pier replacement project
- Continue preparation of requests for reimbursements for the HBRR and CHIPS projects.
- Complete the issuance of bid documents for the procurement of materials for the Bridge 461 (MAM) project
- Continue contract administration, management and inspection work for the Bridge 359 (ROC) project
- Complete inspection and support work for the repair of the upstream side Bridge 82 (FOR) gratings and prepare details for replacing the downstream side grating
- Complete engineering assistance and inspection work for the rehabilitation of Bridge 298

- (LIB)
- Start preliminary engineering work for the rehabilitation of Bridges 243 (MAM), 128 (BET) and 252 (BET)
- Start preliminary engineering work for the replacement of Bridges 36 (MAM) and 379 (LIB)
- Continue concrete testing for the Radio Tower foundation work
- Complete testing of snow and ice control materials and recommend award
- Start annual bridge inspection

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Department of State (DOS) mandated 2014 Building Inspections and Reports with Triennial Building Inspection Summary Chart updates
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2014/2015 bridge and highway improvement programs
- Continue daily paving inspection on 2014 contract paving of 25.5 miles of County road
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Continue with design review for the County Road 173 roundabout related to the EPT Concord development
- Close out the road improvement project at the Sullivan County Community College
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints

- Claims
- Permits
- FOIL requests

PERMITS

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2013 tonnage (T)	2014 tonnage (T)
January	3,113	2,884
February	2,602	2,366
March	3,178	3,130
April	4,138	4,133
May	4,888	4,560
June	5,874	5,192
July	9,713	8,252
August	8,107	7,349
September	4,821	
October	4,564	
November	3,319	
December	3,312	
TOTAL	57,629	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (September 16 - October 9, 2014)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Completed annual reports for the Landfill
- Worked on the new caustic tank for Chemical Bulk Storage facility as required by NYSDEC

PROJECTIONS (October 9 – November 13, 2014)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue with Caustic Tank replacement project
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports

RECYCLING PROGRAM

ACCOMPLISHMENTS (September 16 – October 9, 2014)

- Attend Hudson Valley Regional Council Materials Management meeting at Rockland ARC Electronic Scrap facility
- Coordinated Fall Cleanup municipal
- Coordinated recycling collection with new Electronic Scrap vendor at transfer stations
- Completed Third Quarter Performance Measures report
- Rx Task Force Pharmaceutical Collection Event on September 27, 2014
- Biennial NYSDEC Local Solid Waste Management Plan Compliance Report update
- 2014 NYSDEC HHW Reimbursement Grant preparation with Grants Administration Department
- E-Scrap invoices reviewed
- Ongoing Solid Waste Management Plan preparation
- Regional municipal Reuse Facility collaboration
- Prepare SCCC Sustainability Summit recycling display and information for distribution
- Rx Task Force participation with Public Health Services
- Review recycling program vouchers
- Monthly DPW recycling program report and update
- Single Stream Recycling Program ongoing education/program promotion
- Continued marketing coordination with Treasurer's Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities

PROJECTIONS (October 9 – November 13, 2014)

- SCCC campus wide Sustainability Summit October 22, 2014
- Continue Fall Cleanup municipal coordination
- School recycling presentations
- Transfer station signage
- Continue SCCC pilot food waste compost project with Larry Reeger
- Ongoing Solid Waste Management Plan preparation
- Rx Task Force participation with Public Health Services
- Review recycling program vouchers
- Monthly DPW recycling program report and update
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurer's Department and Office of General Services for marketing, sale and tracking of recyclables
- Continue Electronic Scrap vendor coordination at recycling facilities
- Water sampling & analysis at public works & solid waste facilities