

**MANAGEMENT AND BUDGET COMMITTEE
THURSDAY, November 13, 2014 11:45 AM**

**Committee Members: Jonathan Rouis, Chair, Gene Benson, Vice Chair,
Kitty Vetter, Cora Edwards, Ira Steingart**

AGENDA

PRESENTATIONS: None

DISCUSSIONS:

- 1. 2015 Tentative Budget**
 - **General Fund Revenues**
 - **DPW**

RESOLUTIONS:

AUDIT – None

COUNTY TREASURER – None

GRANTS- None

MANAGEMENT AND BUDGET –

- 1. To modify the 2014 County Budget.**
- 2. To apportion Mortgage Tax.**
- 3. To authorize Sullivan County Community College to request funds from the State University of New York Community College Capital Program Fund for Paving and Site Improvement Work.**
- 4. To authorize Sullivan County Community College to request funds from the State University of New York Community College Capital Program Fund for Campus Site Work.**

MANAGEMENT INFORMATION SYSTEMS - None

PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2014 COUNTY BUDGET**

WHEREAS, the County of Sullivan 2014 Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers be authorized.

Moved by:

Seconded by:

November 2014
 Modifications to the 2014 Sullivan County Budget

G/L Account Number	Account Description	Revenue		Revenue		Appropriation	
		Increase Amount	Decrease Amount	Increase Amount	Decrease Amount	Increase	Decrease
A-1420-40-4007	CONTRACT LABOR RELATIONS					14,000.00	
A-1420-40-4008	CONTRACT LEGAL SERVICES					17,000.00	
A-1420-47-4704	DEPT STENOGRAPHIC SERVICES					5,000.00	
A-1420-47-4705	DEPT COUNSEL/WITNESS EXPENSE					16,199.00	
A-1420-47-4705	DEPT COUNSEL/WITNESS EXPENSE					5,000.00	
A-1420-R1265-R170	ATTORNEY FEE DFS CHARGEBACK		44,699.00				
A-1450-42-4203	OFFICE OFFICE SUPPLIES					565.00	
A-1450-R2215-R247	ELECTION SERV CHRGMISC FEE/REIMBURSMNT		565.00				
A-3020-21-2106	FIXED ELECTRONIC/COMPUTER EQUIP					298,047.00	
A-3020-45-4506	SPEC DEPT SUPPLY PUBLIC SAFETY					3,000.00	
A-3020-R3389-R167	ST AID PUBLIC SAFETY DEPARTMENTAL AID		3,000.00				
A-3020-R3389-R167	ST AID PUBLIC SAFETY DEPARTMENTAL AID		298,047.00				
A-4082-42-4207	OFFICE FURNITURE					2,425.00	
A-4082-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER					20,759.00	
A-4082-45-4503	SPEC DEPT SUPPLY RECREATION					7,341.00	
A-4082-45-4509	SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL					7,487.00	
A-4082-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT					2,587.00	
A-4082-47-4703	DEPT DUES					59.00	
A-4082-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE					166.00	
A-4082-47-4729	DEPT SPECIAL PROJECTS					540.00	
A-4082-47-4774	DEPT PUBLIC HEALTH EDUCATION					8,870.00	
A-4082-R3450-R167	ST AID OTHR PUBLIC HEALTH DEPARTMENTAL AID		50,234.00				
A-9999-R1051-R239	GAIN FRM SALE TAX ACQ PROP MAIN		7,500.00				
A-9999-R1051-R239	GAIN FRM SALE TAX ACQ PROP MAIN		5,000.00				
General Fund Total			409,045.00			409,045.00	

November 2014
 Modifications to the 2014 Sullivan County Budget

G/L Account Number	Account Description	Revenue		Revenue		Appropriation		Appropriation	
		Increase Amount	Decrease Amount	Increase Amount	Decrease Amount	Increase	Decrease	Increase	Decrease
D-5110-45-40-4037	CONTRACT PAVING							52,766.00	
D-5142-10-1012	PERSONAL SERV OVERTIME PAY							15,345.00	
D-9998-R2302-R146	SNOW REMVL SERV OTHR GOV COLLEGE	3,815.00							
D-9998-R2302-R235	SNOW REMVL SERV OTHR GOV LOCAL GOVRNMNT	11,530.00							
D-9998-R2306-R239	ROAD/BRIDGE SERV OTHR GOV MAIN	52,766.00							
	County Road Fund Total	68,111.00						68,111.00	
DM-5130-48-41-4106	AUTO/TRAVEL REPAIRS/MAINTENANCE							7,500.00	
DM-5130-48-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS							42,500.00	
DM-5130-48-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS							10,000.00	
DM-9997-R1710-R129	PUBLIC WORKS CHARGE CENTRAL GARAGE	50,000.00							
DM-9997-R1710-R129	PUBLIC WORKS CHARGE CENTRAL GARAGE	10,000.00							
	Road Machinery Fund Total	60,000.00						60,000.00	
H53-3997-21-2103	FIXED MACHINERY/EQUIPMENT								25,800.00
H53-3997-R3306-R167	ST AID HOMELAND SECRTY DEPARTMENTAL AID	25,800.00							
	Capital Fund Total	25,800.00							25,800.00

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Sullivan County Clerk

Re: Request for Consideration of a Resolution: To apportion the mortgage tax

Date: 10/23/14

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Distribute the mortgage tax collected from 7/1/14-9/30/14 to the various Towns and Villages

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: Janet M. Fay

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Larry Jones Date 11/12/14
- B. Management and Budget: Janet Myers Date 11/12/14
- C. Law Department: Shirley Casper Date 11/12/14
- D. County Manager: Phil Bond Date 11/12/14
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE
TO APPORTION MORTGAGE TAX**

WHEREAS, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

WHEREAS, the County Clerk and the County Treasurer have submitted a quarterly report, for the period of July 2014 to September 2014, to the Clerk of the Legislature, and

WHEREAS, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, as follows:

TOWNS	
Bethel	29,405.69
Callicoon	6,870.72
Cochecton	3,455.53
Delaware	9,022.80
Fallsburg	40,198.99
Forestburgh	8,935.38
Fremont	4,518.81
Highland	5,483.82
Liberty	18,011.40
Lumberland	48,985.41
Mamakating	32,316.37
Neversink	12,810.61
Rockland	7,017.15
Thompson	20,917.40
Tusten	23,328.96

VILLAGES	
Bloomington	594.58
Jeffersonville	449.90
Liberty	3,254.51
Monticello	2,366.85
Woodridge	1,374.40
Wurtsboro	1,309.67

TOTAL	280,628.95
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**Moved by
adopted on motion**

seconded by

declared duly

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek, County Manager

Re: Request for Consideration of a Resolution: SCCC Request Funds from the State University of New York Community College Capital Program

Date: November 13, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorizes the Sullivan County Community College to request matching funds in the amount of \$475,000 from the State University of New York Community College Capital program fund for Paving and Site Improvement Work

Is subject of Resolution mandated? Explain:

no

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

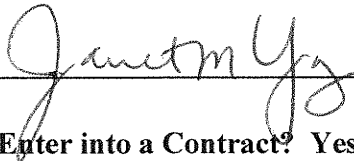
Estimated Cost Breakdown by Source:

County \$ _____ **Grant(s)** \$ _____

State \$ _____ **Other** \$ _____

Federal Government \$ _____ **(Specify)** _____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *not applicable Af*

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *L. W. Jones* Date *11/12/14*
B. Management and Budget: *Janet Myz* Date *11/12/14*
C. Law Department: *S. Grogan* Date *11/12/14*
D. County Manager: *John P. ...* Date *11/12/14*
E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 11/13/2014

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE AUTHORIZING SULLIVAN COUNTY COMMUNITY COLLEGE TO
REQUEST FUNDS FROM THE STATE UNIVERSITY OF NEW YORK COMMUNITY
COLLEGE CAPITAL PROGRAM FUND FOR PAVING AND SITE IMPROVEMENT
WORK**

WHEREAS, the County of Sullivan received a federal roadway money grant in the amount of \$950,000 for paving and site improvement work at Sullivan County Community College; and

WHEREAS, The County of Sullivan, as sponsor of Sullivan County Community College, may accept funds other than county funds as its match for state capital funds; and

WHEREAS, NY Education Law §6310, Section 10 permits Sullivan County to apply for matching funds through SUNY for the New York State share of projects that are normally permitted within an approved capital construction budget; and

WHEREAS, The County of Sullivan has already received 50% matching funds on this project but is eligible to apply for an additional match of \$475,000; and

WHEREAS, the 2015 – 2016 New York State Budget Community College Capital Program request will include \$950,000 for paving and site improvement work.

WHEREAS, the Board of Trustees of Sullivan County Community College approved this project and the use of the federal grant as the County’s match for approved State Capital Funds.

NOW THEREFORE BE IT RESOLVED, that the that the Sullivan County Legislature hereby adopts this resolution and authorizes the Sullivan County Community College to request matching funds in the amount of \$475,000 from the State University of New York Community College Capital Program Fund; and

BE IT FURTHER RESOLVED, that no funds from the County’s General Fund should be committed for this purpose.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek, County Manager

Re: Request for Consideration of a Resolution: SCCC Request Funds from the State University of New York Community College Capital Program

Date: November 13, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorizes the Sullivan County Community College to request matching funds in the amount of \$1,000,000 from the State University of New York Community College Capital program fund for Campus Site Work

Is subject of Resolution mandated? Explain:

no

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

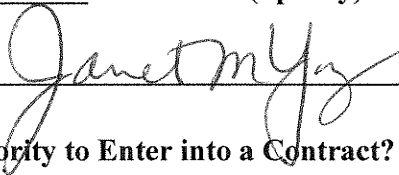
Estimated Cost Breakdown by Source:

County \$ _____ **Grant(s)** \$ _____

State \$ _____ **Other** \$ _____

Federal Government \$ _____ **(Specify)** _____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: · Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *not applicable* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 11/12/14
- B. Management and Budget: Janet Myers Date 11/12/14
- C. Law Department: J. Yastur Date 11/12/14
- D. County Manager: John P. ... Date 11/12/14
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 11/13/2014

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE AUTHORIZING SULLIVAN COUNTY COMMUNITY COLLEGE TO
REQUEST FUNDS FROM THE STATE UNIVERSITY OF NEW YORK COMMUNITY
COLLEGE CAPITAL PROGRAM FUND FOR CAMPUS SITE WORK**

WHEREAS, The County of Sullivan, as sponsor of Sullivan County Community College, may accept funds other than county funds as its match for state capital funds; and

WHEREAS, Sullivan County Community College will benefit from a NYSERDA grant and other private funds in the amount of \$5,000,000 for campus site work including the installation of a solar field; and

WHEREAS, the 2015 – 2016 New York State enacted budget for community college capital programs will include \$5,000,000 for campus site work; and

WHEREAS, The County of Sullivan will receive 50% matching funds of the original \$1,000,000 project cost from the 2014 – 2015 New York State enacted budget for community college capital programs and, pending SUNY approval of all sources being matchable, will request additional 50% matching funds on the new project costs; and

WHEREAS, NY Education Law §6310, Section 10 permits Sullivan County to apply for matching funds through SUNY for the New York State share of projects that are normally permitted within an approved capital construction budget; and

WHEREAS, that the Board of Trustees of Sullivan County Community College approves this project and the use of the NYSERDA grant and private funds as the County's match for approved State Capital Funds.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby adopts this resolution authorizing Sullivan County Community College to request reimbursement up to 50% of eligible project costs up to \$2,000,000 from the State of New York through the Dormitory Authority of the State of New York or directly from the State of New York, dependent upon the State appropriation backing the project; and

BE IT FURTHER RESOLVED, that no funds from the County's General Fund should be committed for this purpose.