

PUBLIC WORKS COMMITTEE

November 13, 2014 – 10:30 AM

Committee Members: LaBuda (Chair), Rouis (Vice Chair),
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

PRESENTATION:

DISCUSSIONS:

1. Snow Mobile Trails
2. CR 62 (Chestnut Ridge) Sidewalks
3. NYPA update for the Government Center

RESOLUTIONS:

1. Resolution to authorize the County Manager to execute an agreement for Consultant Design Services for the County Bridge 369 Rehabilitation project.
2. Resolution to accept a gift of an awning from the Family Care Council for the Adult Care Center.
3. Resolution to authorize an easement requested by NYSEG to install a new pole and anchor on County owned property along Sandy Lane.

REPORTS:

1. Recycling - William Cutler, Recycling Coordinator

PUBLIC COMMENT:

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Accept donation of awning for the ACC

Date: November 13, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the acceptance of a donation from the Family Care Council for an awning to be utilized at the Sullivan County Adult Care Center.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

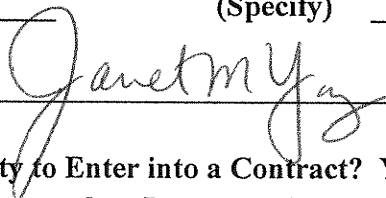
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Anthony Jones Date 11/12/14
- B. Management and Budget: Janel Myer Date 11/12/14
- C. Law Department: S. Grogan Date 11/12/14
- D. County Manager: John Reed Date 11/12/14
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. _ INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE THE ACCEPTANCE OF A DONATION FROM THE FAMILY CARE
COUNCIL FOR AN AWNING TO BE UTILIZED AT THE SULLIVAN COUNTY ADULT
CARE CENTER (ACC)**

WHEREAS, the Sullivan County Division of Public Works (*DPW*), has responsibility for the maintenance of the ACC; and

WHEREAS, the Family Care Council has made an offer to supply an awning to the County to be utilized in the memory impaired unit of the ACC; and

WHEREAS, it is in the best interest of the clients at the ACC to accept the offer from the Family Care Council.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The County of Sullivan gratefully accepts the donation of an awning from Family Care Council for use at the ACC.
2. The Sullivan County Legislature hereby expresses its sincere appreciation and gratitude to the Family Care Council and directs that the Clerk to the Legislature send the Family care Council a certified copy of this resolution.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E., Commissioner of Public Works

Re: Request for Consideration of a Resolution: Bridge 369 (NEV) Design Services

Date: November 13, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute a consultant engineering design services agreement.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 98,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): D-5110-47-40-4006

If "No", specify proposed source of funds: 100% State Funds, CHIPS

Estimated Cost Breakdown by Source:

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ <u>98,000.00</u>	Other	\$ _____
Federal Government	\$ <u>0.00</u>	(Specify)	_____

Verified by Budget Office: _____

Janet M. Yag

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Delta Engineers, P.C.] of
1860 Hooper Road, Endwell, NY 13760

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 12/01/2014 To 03/31/2016

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have sufficient staff in-house to provide services during the duration of the project, nor the equipment for exploratory work and geotechnical work needed to implement the project.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$98,000 for contract period.

Efforts made to find Less Costly alternative:

Professional Engineering firms are selected based upon qualifications. Delta Engineers, P.C. is on our current qualified list of consultants. Costs were negotiated.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Firm's qualifications approved for bridge projects per Resolution 177-13.

Person(s) responsible for monitoring contract (Title): Robert Trotta, P.E., Bridge Engr.

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 11/12/14
B. Management and Budget: Janet Myers Date 11/12/14
C. Law Department: S. Hargis Date 11/12/14
D. County Manager: Jul Row Date 11/12/14
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT FOR CONSULTANT DESIGN SERVICES FOR THE COUNTY BRIDGE 369 REHABILITATION PROJECT

WHEREAS, County Bridge No. 369 on Town Highway 80 (Willowemoc Road) over the Willowemoc Creek, located in the Town of Neversink, will be rehabilitated under contract; and

WHEREAS, consultant engineering services are required to evaluate alternatives for rehabilitating the superstructure to meet current standards and for preparing plans and specifications required for contract construction work; and

WHEREAS, the project is eligible for 100% State funding through CHIPS funding program; and

WHEREAS, the Division of Public Works recommends the award of an agreement for consultant engineering services to the firm of Delta Engineers, Architects & Land Surveyors, PC on the basis of qualifications.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Agreement for consulting engineering services with Delta Engineers, at a cost not to exceed \$98,000, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: To authorize an easement NYSEG requ

Date: November 13, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize an easement requested by NYSEG to install a new pole and anchor on County owned property along Sandy Lane.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

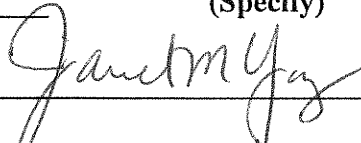
Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
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State	\$ _____	Other	\$ _____
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Federal Government	\$ _____	(Specify)	_____
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Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No ___

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 11/12/14
- B. Management and Budget: Janet Myers Date 11/12/14
- C. Law Department: S. Haggan Date 11/12/14
- D. County Manager: John Bond Date 11/12/14
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE AN EASEMENT REQUESTED BY NEW YORK STATE ELECTRIC & GAS (“NYSEG”) FOR INSTALLATION OF A NEW POLE AND ANCHOR ON COUNTY OWNED PROPERTY ALONG SANDY LANE IN THE TOWN OF TUSTEN

WHEREAS, the County of Sullivan owns a parcel of land depicted on the Real Property Tax Map in the Town of Tusten as of June 2013, shown as Section 5, Block 1, Lot 12.3; and

WHEREAS, the County of Sullivan plans to erect an emergency communication tower which will require electrical service; and

WHEREAS, NYSEG is requesting an easement to enter on the described property along Sandy Lane, and

WHEREAS, the easement area shall be thirty (30) feet by approximately one hundred seventy six (176) feet beginning at pole numbered 8 situate off the southeasterly side of Sandy Lane, thence extending in a northwesterly direction over said road and Grantor’s land a distance of about one hundred seventy six (176) feet.

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan is authorized to execute the easement, as prepared by NYSEG and approved by the Sullivan County Department of Law; and

BE IF FURTHER RESOLVED, that the Chairman of the Legislature be authorized to execute the necessary easement documents, in said form to be approved by the County Attorney.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

PUBLIC WORKS COMMITTEE
Monthly Report – November 13, 2014

ACCOMPLISHMENTS (October 9 – November 13, 2014)

BUILDINGS & GROUNDS

- BR #455 – flood damage
- BR #82 – grate repairs
- Completed sidewalks and curbs at the Government Center
- Completed annual traffic light maintenance and repairs
- Completed impact repairs at the Highland Transfer Station
- Made repairs to the Community Services Building heat
- Completed the first phase of the caustic tank work at the Landfill

PARKS & RECREATION

Fort Delaware

- Completed end of season closing process
- Began coordination of installation of new exhibit
- Booked reservation for 2015 Student Day Program

Lake Superior

- Continued responding to hunting inquiries

D & H Canal Linear Park & Interpretive Center

- Operated Friday through Monday through Columbus Day
- Continued working with staff on exhibit projects
- Communicated with National Park Service about model acquisition
- Attended D&H Canal Committee Meeting in Town of Mamakating
- Completed and submitted revenue reports to Treasurer's office
- Attended DHTHC Quarterly Meeting in High Falls, NY

Sullivan County Museum

- Responded to building issues
- Reviewed facility use requests
- Completed time cards

General Parks

- Began annual report
- Represented SC Parks at CCE Family Hike Fundraiser Event
- Worked with operations preparing plans and budgets for various parks projects
- Attended meeting concerning signage at SCIA
- Continued follow up work to close out remaining open Purchase Orders

SHOP STAFF

- Prepared new equipment for service
- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired body damage on vehicles

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Entered sign inventory into computer
- Mark and sign roads for bridge detours
- Stops and Bars
- Prepared and began striping

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Begin Project Management Airport Drainage Improvements Project
- Continued management coordination of the Potable Water System Construction project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant, the State Grant for the purchase of the 15 bay hangar and the Terminal Access Roadway and Traffic Circle Rehabilitation Project

BRIDGES

- Addressed NYSDOT bridge flags for Bridges 22 (CAL) and Route 17/I86 overpass bridge on CR 166A (MAM)
- Continued assistance to DPW Forces with repairs to Bridge 82 (FOR)
- Completed coordination and review of plans, specifications and bid documents for the project to replace Bridge 45 (FAL) and continued project administration and management work
- Provided coordination with utility providers for the relocation of utilities needed for the Bridge 45 (FAL) replacement project
- Obtained NYSDOT commitment for funding the construction phase of the project to replace Bridge 45 (FAL)
- Continued contract management and administration work for the Bridge 359 (ROC) construction & inspection contracts
- Completed engineering assistance and inspection work for the rehabilitation of Bridge 298 (LIB)
- Continued follow-up work with the New York Division of Homeland Security and Emergency Services for the receipt of the balance of funding owed for Bridges 191 (FOR) and 192C (NEV) projects
- Completed the preparation of plans for the replacement of Bridge 461 (MAM)
- Completed coordination with the supplier of the Bridge 461 (MAM) aluminum arch structure and their engineer with the load rating computation submittal and inspected

materials received

- Continued coordination work for the inspection and testing of concrete for the Communications Tower projects
- Provided inspection and engineering assistance during the construction of repairs needed for Bridge 455 (DEL) which was damaged by the July storms
- Completed testing of ice control materials
- Continued the monitoring program for Bridge 22 (CAL) to check for additional settlement of the abutment impacted by the July flood
- Provided a response to NYSDOT with the likelihood that the stone abutment of Bridge 304 (ROC) would be impacted by future floods
- Provided assistance to the LEPC/SNS subcommittee planning meetings for the implementation of a January 2015 disaster drill
- Completed semiannual inspections and prepared inspection reports of the Toaspern Dam and the Sunset Lake Dam
- Provided follow-up coordination with the NYS Historic Covered Bridge Society for the possible donation of materials for the repair of County Bridge 192c (NEV) railings
- Prepared a scope of work for engineering design services for the rehabilitation work needed for Bridge 369 (ROC) and reviewed a proposal for services
- Started annual bridge inspections

BUILDINGS

- Completed foster care home inspections and reports as requested by the Department of Family Services
- Department of State (DOS) mandated 2014 Building Inspections and Reports with Triennial Building Inspection Summary Chart updates
- Petroleum Bulk Storage (PBS) tank inspections at Sullivan County facilities for conformance with NYSDEC regulations
- Adult Care Center elevator shunt-trip panels, heat detectors, smoke detectors and sprinkler addition specifications & plan coordinated with OGS
- ESTF parking lot lighting specifications & plan
- Adult Care Center Occupancy load calculations and sign
- Shared Clinic Facility Americans with Disabilities Act survey
- Ongoing radio tower coordination for proposed countywide new radio towers
- Ongoing mandated Federal Communications Commission (FCC) radio license renewal forms online
- Prepared and submitted the Sullivan County International Airport mandated monthly raw water bacteriological report and letter to the NYSDOH
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Water invoice & voucher review & approval
- Completed weekly water testing at the Human Service Complex water chlorination system and documented
- Attended New York State Department of State mandated building code training

- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on recovery from the flood events of August, 2011 (Hurricane Irene); County Road 55 (FHWA road) embankment stabilization project (MAM) - compiled backup cost data for County reimbursement request
- Continued to progress the County Road 173 (THO) reconstruction project (consultant invoicing) and the Sullivan County Community College (FAL) infrastructure upgrade project (reviewed consultant invoicing - prepared and executed final change order no. 2)
- Continued to work with the developers design consultant (AKRF) and the County's design review consultant (MJI) to review design revisions for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (transmitted final comments)
- Provided daily inspection, quantity tracking and invoice review along with coordinating material testing for the 2014 contract paving and striping of 25.5 miles of county road (County Roads 16, 19, 33, 74, 142, 157, 158, 172 and 178 completed to date - 25.5 miles) - assessed the extents and cost of having additional county road mileage striped through our existing contract
- Completed the mark out of rebates and milling limits in addition to striping extents on County Roads 74, 142 and 178
- Continued with the survey layout of centerline road staking and grading for the new perimeter road at the Sullivan County Airport (BET)
- Completed a planimetric and topographic field survey of County Bridge 128 (BET)
- Assisted operations with the tracking of striping and paint status on County and Town roads and Village streets - coordinated and inspected the striping of some additional Town roads in the Towns of Highland and Rockland through the County striping contract and inter-municipal agreements (IMA's)
- Mailed 2014 local roads inventory and letter to all fifteen (15) Town Highway Superintendents for their completion
- Continued with the review of the NYSDOT's annual local roads listings for the County and Town highway systems in order to reconcile the State's and the County's local highway mileages for certification as part of the Consolidated Local Street and Highway Improvement Program (CHIPS)
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, drainage, infrastructure and maintenance: County Road 65 (MAM) - Seven Peaks subdivision and access; County Road 104 (FAL) - new sidewalk and parking; County Road 134 (FRE) - millennium crosser subsidence; County Road 172 (MAM) - sign complaint and; Towns of Bethel and Liberty - speed zone request determination
- Completed the third quarter reporting for the highway unit and the sign shop

LAND & CLAIMS

- Accidents – none
- Claims – Enker (TUS) file
- Incidents – CR 61 culvert damages, CR 149 damages
- Complaints – CR 114 obstruction follow-up
- Continued correspondence CR 62 project, CB 359
- Follow-up – CB 455 releases, CB 461
- Radio Towers – Mamakating, Lumberland
- Research Property & Releases – none
- ROW – CR 101 fence, CR 164 fence
- FOIL – CR 65

PERMITS

TYPE	NUM	YEAR	NAME	CR
M	3051	2014	Magid & Irene Ghaly	56
M	3052	2014	Catskill Fly Fishing Inc.	179A
M	3053	2014	The Center for Discovery	104
M	3054	2014	CRMC	75
O	1516	2014	Amhof Trucking	11, 12, 13
O	1517	2014	Leslie Equipment	11, 12, 13, 14, 15, 175
O	1518	2014	Amhof Trucking	11, 12, 13
O	1519	2014	Sullivan Co. Transportation Inc.	176, 85, 84, 105
O	1520	2014	American Transport Inc.	11, 12, 13, 14, 15
O	1521	2014	American Transport Inc.	11, 12, 13, 14, 15
U	1687	2014	NYSEG	104
U	1688	2014	Central Hudson Gas & Electric	19
U	1689	2014	NYSEG	95

Subdivision/development review/correspondence: CR 56 shared driveway, CR 179A access – meeting with representative, CR 52 SYDA follow-up, CR 103 Camp Ohel, CR 104 Center for Discovery, CR 62 Chestnut Ridge, CR 65 sight distance, CR 109 permit requirements
Inspections: CR 104

PROJECTIONS (November 13– December 11, 2014)

BUILDINGS & GROUNDS

- Set rip rap borders at Lake Superior
- Make steel repairs at the Ferndale Transfer Station
- Repair steel and walls at the Jail
- Repair the Liberty Complex fueling station
- Repair roof at Fort Delaware
- Make underground airline repairs at Barryville Shop

PARKS & RECREATION

Fort Delaware

- Continue exhibit work

Lake Superior

- Continue responding to hunting inquiries

D & H Canal Linear Park & Interpretive Center

- Continue working with Operations on facility and site issues
- Attend D&H Canal Committee Meeting in Town of Mamakating

Sullivan County Museum

- Respond to building issues
- Review facility use requests
- Complete time cards

General Parks

- Continue participating in LWRP process
- Complete annual report
- Continue working with Operations on parks projects

SHOP STAFF

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair body damage on vehicles
- Check all generators throughout the County to prepare for winter use
- Work on two sheriff department vehicles to prepare for complete paint job

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Continue sign inventory
- Stripe Town & County roads
- Stops and bars
- Set up detours

Engineering:

AIRPORT

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; the County "T" Hangar Rehabilitation Project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant, the State Grant for the purchase of the 15 bay hangar, the Drainage Improvements Project and the Design of the Terminal Access Roadway and Traffic Circle Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Complete the preparation of PS&E documents and submit them to NYSDOT for review and approval for the Bridge 45 (FAL) replacement project
- Continue follow-up with the New York Division of Homeland Security and Emergency Services for the reimbursement of the balance owed for the replacement of Bridge 191 (FOR) stream embankment and the replacement of the Bridge 192C (NEV) bridge pier replacement projects
- Continue preparation of requests for reimbursements for the HBRR and CHIPS projects
- Continue contract administration, management and inspection work for the Bridge 359 (ROC) project
- Complete inspection and support work for the repair of the upstream side Bridge 82 (FOR) gratings and prepare details for replacing the downstream side grating
- Start preliminary engineering work for the rehabilitation of Bridges 243 (MAM), 128, 252 (BET), 36 (MAM) and 379 (LIB)
- Continue concrete testing for the Radio Tower foundation work
- Continue annual bridge inspections

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Department of State (DOS) mandated 2014 Building Inspections and Reports with Triennial Building Inspection Summary Chart updates
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2014/2015 bridge and highway improvement programs
- Continue with close out of 2014 contract paving of 25.5 miles of county road
- Begin annual road surface assessment survey using RSMS
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project

- Continue with design review for the County Road 173 roundabout related to the EPT Concord development
- Close out the road improvement project at the Sullivan County Community College
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

PERMITS

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2013 tonnage (T)	2014 tonnage (T)
January	3,113	2,884
February	2,602	2,366
March	3,178	3,130
April	4,138	4,133
May	4,888	4,560
June	5,874	5,192
July	9,713	8,252
August	8,107	7,349
September	4,821	4,391
October	4,564	
November	3,319	
December	3,312	
TOTAL	57,629	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (October 9 - November 13, 2014)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Completed annual reports for the Landfill
- Worked on the new caustic tank for Chemical Bulk Storage facility as required by NYSDEC

PROJECTIONS (November 13 – December 11, 2014)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue with Caustic Tank replacement project
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports

RECYCLING PROGRAM

ACCOMPLISHMENTS (October 9 – November 13, 2014)

- New Electronic Scrap vendor site visits, removal coordination at transfer stations
- Single Stream Recycling quality control issues with ReCommunity, haulers, transfer stations
- Organics Management roundtable with NYSDEC, NYSAR
- Municipal Cleanup program coordination and planning for 2015 program
- Biennial NYSDEC Local Solid Waste Management Plan Compliance Report update
- SCCC Sustainability Summit recycling exhibit
- Cornell Cooperative Extension Materials Management exhibit
- Reviewed e-Scrap invoices
- 2014 NYSDEC HHW Reimbursement Grant preparation with Grants Administration Department
- Ongoing Solid Waste Management Plan preparation
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Continue marketing coordination with Treasurer's Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities

PROJECTIONS (November 13 – December 11, 2014)

- Single Stream quality control information to license & permit holders
- 2015 Solid Waste Hauler License requirements with Treasurer's Department
- Schools - recycling information packets
- Discuss Master Composter Program with new Cornell Cooperative Extension Executive Director
- Transfer station signage
- SCCC pilot food waste compost project with Larry Reeger
- Ongoing Solid Waste Management Plan preparation
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurer's Department and Office of General Services for marketing, sale and tracking of recyclables
- Continue Electronic Scrap vendor coordination at recycling facilities
- Water sampling & analysis at public works & solid waste facilities
- Year-end DPW annual report