

PUBLIC WORKS COMMITTEE

March 12, 2015 – 11:45 AM

Committee Members: LaBuda (Chair), Rouis (Vice Chair),
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

PRESENTATION:

1. Bridge Program

DISCUSSIONS:

2. Salt

RESOLUTIONS:

1. Resolution to authorize an agreement for consultant inspection and engineering services for the County Bridge 45 replacement project.
2. Resolution to acquire property along County Road 102 (Cold Spring Road) for highway purposes.
3. Resolution to authorize an agreement for consultant inspection and engineering services for the 2015 Sullivan County Bridge Painting project.
4. Resolution to authorize coordination and funding of a countywide litter pluck event.
5. Resolution to authorize the preparation and submission of a Community and Capital Assistance Program (CCAP) grant application for a capital cost project associated with the fencing upgrade at the Sullivan County International Airport (SCIA).
6. Resolution to authorize execution of contract between NYSDOT and the County of Sullivan for municipal snow & ice.
7. Resolution to declare the County of Sullivan as Lead Agency for the Solar City project at the Liberty Complex.
8. Resolution to authorize execution of contract between Sullivan County Trail Association (“SCTA”) and the County of Sullivan (“County”).
9. Resolution to eliminate geothermal element from the design of new jail.

REPORTS:

1. Recycling - William Cutler, Recycling Coordinator

PUBLIC COMMENT:

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E., Commissioner of Public Works

Re: Request for Consideration of a Resolution: Bridge 45 (FAL) Inspection & Engineering Services

Date: March 12, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute an agreement for consultant inspection and engineering services needed for the Bridge 45 replacement construction project.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 445,900.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): D-5020-40-4006

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>22,295.00</u>	Grant(s)	\$ _____
State	\$ <u>66,885.00</u>	Other	\$ _____
Federal Government	\$ <u>356,720.00</u>	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Barton & Loguidice, D.P.C.] of
[290 Elwood Davis Road, Syracuse, NY 13220]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 04/01/2015 To 12/31/2016

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have sufficient staff in-house to provide services during the duration of the project nor the testing equipment for quality control work and geotechnical work needed to implement the project.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$445,900 for contract period.

Efforts made to find Less Costly alternative:

Professional Engineering firms are selected based upon qualifications. Barton & Loguidice (B&L) D.P.C. is on our current qualified list of consultants. Costs were negotiated.

Efforts made to share costs with another agency or governmental entity:

Cost to be funded by a Locally Administered Federal Aid Project agreement with NYSDOT providing 80% Federal Funding and an estimated 15% State funding.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Resolution 177-13 approved B&L for Locally Administered Federal Aid projects.

Person(s) responsible for monitoring contract (Title): Robert Trotta, P.E., Bridge Engr.

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 3/10/15
- B. Management and Budget: *[Signature]* Date 3/11/15
- C. Law Department: *[Signature]* Date 3/10/15
- D. County Manager: *[Signature]* Date 3/11/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. _____ INTRODUCED BY PUBLIC WORKS COMMITTEE
TO AUTHORIZE AN AGREEMENT FOR CONSULTANT INSPECTION AND
ENGINEERING SERVICES FOR THE COUNTY BRIDGE 45 REPLACEMENT
PROJECT**

WHEREAS, County Bridge No. 45 on County Road 53 (Old Falls Road) over the Neversink River, located in the Town of Fallsburg, will be replaced under contract; and

WHEREAS, consultant engineering services are required during construction for inspection work, materials testing and review of construction submittals; and

WHEREAS, the project is a Locally Administered Federal Aid Project; and

WHEREAS, Resolution 177-13 provided approval for the use Barton & Loguidice D.P.C. for Locally Administered Federal Aid Projects; and

WHEREAS, the Division of Public Works recommends the award of an agreement for consultant inspection and engineering services during construction to the firm of Barton & Loguidice D.P.C. on the basis of qualifications.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Agreement for consulting engineering services with Barton & Loguidice D.P.C. at a cost not to exceed \$445,900, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution:

Date: March 12, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Acquire a portion of land along County Road 102 (Cold Spring Road) for highway purposes at no charge to the County.

Is subject of Resolution mandated? Explain:

No.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: Janet Myfy

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable (Rf)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 3/10/15
- B. Management and Budget: Janet Miller Date 3/11/15
- C. Law Department: [Signature] Date 3/10/15
- D. County Manager: John Hood Date 3/11/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
ACQUIRE PROPERTY ALONG COUNTY ROAD 102 (COLD SPRING ROAD) FOR
HIGHWAY PURPOSES**

WHEREAS, the Division of Public Works has determined that it would be in the public interest for the County of Sullivan (“County”) to acquire from 11 Fairgrounds, Inc., a portion of a parcel situated in the Town of Thompson designated on the Town of Thompson tax map as Section 30, Block 1, Lot 1 (“Property”) along County Road 102, for highway purposes; and

WHEREAS, 11 Fairgrounds, Inc. has agreed to convey the Property, which is approximately 0.28 acres to the County at no charge.

NOW, THEREFORE, BE IT RESOLVED, that the County wishes to acquire title to the Property, and that the Chairman of the Legislature be authorized to execute any documents necessary for the conveyance, such documents to be in a form approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the Property shall be held by the County for highway purposes.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E., Commissioner of Public Works

Re: Request for Consideration of a Resolution: 2015 Sullivan County Bridge Painting Project

Date: March 12, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute an agreement for consultant inspection and engineering services.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 160,000.00

Are funds already budgeted? Yes No

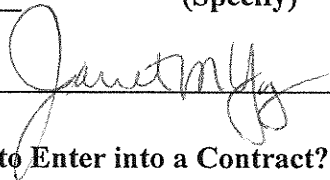
If "Yes" specify appropriation code(s): D-5110-47-40-4006

If "No", specify proposed source of funds: 100% State Funds, CHIPS

Estimated Cost Breakdown by Source:

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ <u>160,000.00</u>	Other	\$ _____
Federal Government	\$ <u>0.00</u>	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Delta Engineers, P.C.] of
[860 Hooper Road, Endwell, NY 13760]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 04/01/2015 To 03/31/2016

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have sufficient staff in-house to provide services during the duration of the project, nor the equipment for inspection work to implement the project.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$160,000 for contract period.

Efforts made to find Less Costly alternative:

Professional Engineering firms are selected based upon qualifications. Delta Engineers, P.C. is on our current qualified list of consultants. Costs were negotiated.

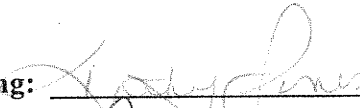

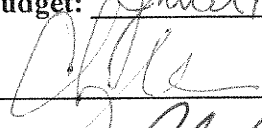
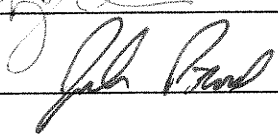
Efforts made to share costs with another agency or governmental entity:

All costs would be charged to the NYS Consolidated Local Street and Highway Improvement Program (CHIPS)

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
The consultant is approved for bridge and highway projects per Resolution 177-13.

Person(s) responsible for monitoring contract (Title): Robert Trotta, P.E., Bridge Engr.

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 3/10/15
- B. Management and Budget:  Date 3/11/15
- C. Law Department:  Date 3/10/15
- D. County Manager:  Date 3/11/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE AN AGREEMENT FOR CONSULTANT INSPECTION AND
ENGINEERING SERVICES FOR THE 2015 SULLIVAN COUNTY BRIDGE PAINTING
PROJECT**

WHEREAS, the 2015 Sullivan County Bridge Painting Project is to be implemented by contract; and

WHEREAS, consultant inspection and engineering services are required for the inspection and testing work needed to assure that the contract construction work is completed in compliance with the requirements of the project; and

WHEREAS, the project is eligible for 100% State funding through the CHIPS funding program; and

WHEREAS, Resolution 177-13 provided approval for the use of Delta Engineers, Architects & Land Surveyors, P.C. for bridge and highway projects; and

WHEREAS, the Division of Public Works recommends the award of an agreement for consultant inspection and engineering services to the firm of Delta Engineers, Architects & Land Surveyors, P.C. on the basis of qualifications.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Agreement for consulting inspection and engineering services with Delta Engineers, Architects & Land Surveyors, P.C. at a cost not to exceed \$160,000, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Countywide Litter Pluck Event

Date: March 12, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

A county sponsored litter pluck event helps clean up county road sides. This week long event provides opportunities for individuals to participate in litter plucking and brings awareness to the litter issue in the county. The costs for this program include its coordination, the provision of bags, and associated tipping fees.

Is subject of Resolution mandated? Explain:

No - it is an optional beautification program which in the past has averaged approximately 10 tons per year of plucked litter & tires from county roadsides.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): CL-8160-40-4013 - \$75/ton tipping

If "No", specify proposed source of funds: A-7110-39-47-4766 - \$41.33/cs bags

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable Rf.

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: [Signature] Date 3/14/15

B. Management and Budget: [Signature] Date 3/11/15

C. Law Department: [Signature] Date 3/10/15

D. County Manager: [Signature] Date 3/11/15

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE COORDINATION AND FUNDING OF A COUNTYWIDE LITTER PLUCK EVENT

WHEREAS, Sullivan County anticipates growth and expansion in both population and tourism due to the forthcoming casino project; and

WHEREAS, the County wishes to present itself as a clean destination, showcasing its natural beauty; and

WHEREAS, Sullivan County acknowledges its countywide road side litter issue; and

WHEREAS, the County encourages public participation and cooperation in conquering this road side litter issue; and

WHEREAS, the County has previously sponsored countywide litter pluck events, funding bags and tipping fees for plucked litter.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the coordination and funding of a county wide litter pluck event, from Saturday, April 25, 2015 through Sunday, May 3, 2015, spanning two weekends to encourage and allow for greater public participation.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Contract Agreement

Date: March 12, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the submittal of a Community and Capital Assistance Program (CCAP) grant through the Dormitory Authority of the State of New York (DASNY) for the upgrade to existing fencing at the Sullivan County International Airport.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 50,000.00

Are funds already budgeted? Yes No

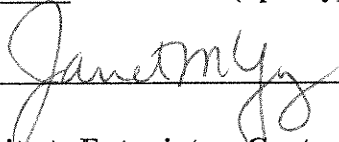
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: Dormitory Authority of NYS (DASN)

Estimated Cost Breakdown by Source:

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ <u>50,000.00</u>	Other	\$ _____
Federal Government	\$ <u>0.00</u>	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [DASNY] of
[_____]

Nature of Other Party to Contract: **Other: State Authority**

Duration of Contract: From 03/12/2015 To 03/12/2018

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

N/A

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$50,000

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A Not Applicable

Person(s) responsible for monitoring contract (Title): Mike Mullen Airport Sup't

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 3/10/15
- B. Management and Budget: *[Signature]* Date 3/11/15
- C. Law Department: *[Signature]* Date 3/10/15
- D. County Manager: *[Signature]* Date 3/11/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE PREPARATION AND SUBMISSION OF A COMMUNITY AND CAPITAL ASSISTANCE PROGRAM (CCAP) GRANT APPLICATION, TO OBTAIN DORMITORY AUTHORITY OF THE STATE OF NY BOND PROCEED FUNDS, FOR A CAPITAL COST PROJECT ASSOCIATED WITH THE FENCING UPGRADE AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT.

WHEREAS, the Division of Public Works (*DPW*), has identified a need for capital upgrade of the Sullivan County International Airport's fencing on the runway side of the terminal building; and

WHEREAS, the NYS Assembly has confirmed receipt of NYS Assemblywoman Aileen Gunthers's Capital Project Description and Nomination Form that provides for the County of Sullivan to receive capital funding in the amount of \$50,000.00 from the Community and Capital Assistance Program (*CCAP*), a reimbursement program, which is made available by the NYS Assembly and Senate, which is funded via bond proceeds from the Dormitory Authority of the State of NY (*DASNY*), whom is administering the program on the NYS Assembly and Senate's behalf; and

WHEREAS, the County of Sullivan is deemed eligible to submit an application for *CCAP* funding, wherein there is no matching requirement.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source award agreement*) to execute any and all necessary documents to submit the *CCAP* application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the *CCAP* funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Extension of the Snow & Ice agreement

Date: March 12, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an extension of the Snow and Ice Agreement between New York State Department of Transportation (NYSDOT) and the County of Sullivan.

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
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State	\$ _____	Other	\$ _____
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Federal Government	\$ _____	(Specify)	_____
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Verified by Budget Office:  _____

Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Department of Transportation] of [New York State]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 07/01/2014 To 06/30/2015

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2013 To 06/30/2014

Amount authorized by prior contract(s): 153,880.81

Resolutions authorizing prior contracts (Resolution #s): 187-14

Future Renewal Options if any:

Annual

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County recieves payment under this contract for providing winter maintenance services to the NYSDOT on State Route 97.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): N/A

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Edward P. McAndrew, P.E.

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 3/10/15
- B. Management and Budget: [Signature] Date 3/11/15
- C. Law Department: [Signature] Date 3/11/15
- D. County Manager: [Signature] Date 3/11/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE EXECUTION OF CONTRACT BETWEEN NEW YORK STATE
DEPARTMENT OF TRANSPORTATION (NYSDOT) AND THE COUNTY OF
SULLIVAN**

WHEREAS, pursuant to Section 12 of the Highway Law relating to control of snow and ice on state highways in towns and incorporated villages, the County of Sullivan has previously entered into an agreement with the State of New York for such purposes; and

WHEREAS, the State of New York has prepared an agreement to extend the previous fixed lump sum municipal snow and ice agreement with maps of affected state highways for the season July 1, 2014 through June 30, 2015; and

WHEREAS, the Public Works Committee has discussed and the Commissioner of Public Works has recommended the acceptance of this extension agreement for contract price of \$154,613.72 plus any adjustments increasing this amount.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized and directed on behalf of the County of Sullivan to execute the extension of the Snow and Ice Agreement between New York State Department of Transportation and the "County of Sullivan" for the period commencing July 1, 2014 through June 30, 2015 said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, **2015.**

**RESOLUTION NO. 187-14 INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE EXECUTION OF CONTRACT**

WHEREAS, pursuant to Section 12 of the Highway Law relating to control of snow and ice on state highways in towns and incorporated villages, the County of Sullivan has previously entered into an agreement with the State of New York for such purposes; and

WHEREAS, the State of New York has prepared an agreement to extend the previous fixed lump sum municipal snow and ice agreement with maps of affected state highways for the season July 1, 2013 through June 30, 2014; and

WHEREAS, the Public Works Committee has discussed and the Commissioner of Public Works has recommended the acceptance of this extension agreement for contract price of \$153,880.81, plus any adjustments increasing this amount.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized and directed on behalf of the County of Sullivan to execute the extension of the Snow and Ice Agreement between New York State Department of Transportation and the "County of Sullivan" for the period commencing July 1, 2013 through June 30, 2014 said contract to be in such form as the County Attorney shall approve.

Moved by Mr. Rouis, seconded by Mrs. LaBuda, put to a vote, unanimously carried and declared duly adopted on motion May 15, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: SC to pursue lead agency status

Date: March 12, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County of Sullivan to pursue Lead Agency status for the SEQRA process for the proposed Solar City Photovoltaic (PV) installation project at the Liberty Complex.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

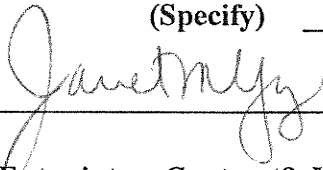
If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Edward McAndrew, P.E.

Pre-Legislative Approvals:

A. Director of Purchasing: [Signature] Date 3/10/15

B. Management and Budget: [Signature] Date 3/11/15

C. Law Department: [Signature] Date 3/10/15

D. County Manager: [Signature] Date 3/11/15

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE THE COUNTY OF SULLIVAN TO PURSUE LEAD AGENCY
STATUS FOR THE SEQRA PROCESS FOR THE PROPOSED SOLAR CITY
PHOTOVOLTAIC (PV) INSTALLATION PROJECT AT THE LIBERTY COMPLEX**

WHEREAS, the County of Sullivan has received funding and is going forward with a PV project at the Liberty Complex (“Project”); and

WHEREAS, the Project is subject to the requirements of the State Environmental Quality Review Act (SEQRA) as defined in Title 5 NYCRR Section 617; and

WHEREAS, the Project will include the clearing of approximately ten (10) acres of trees and the installation of a 2 Mw solar array; and

WHEREAS, in accordance with the SEQRA requirements the County of Sullivan is eligible to act as Lead Agency for the Project.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County of Sullivan to pursue designation of and act as Lead Agency for the SEQRA process for the Project.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: SCTA Snowmobile agreement

Date: March 12, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute the New York State Snowmobile Trail Grant-In-Aid Agreement between Sullivan County Trail Association and the County of Sullivan.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

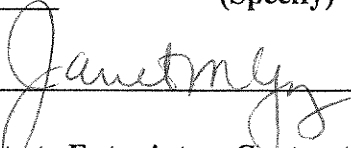
If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Sullivan County Trail Association] of
[Parksville, NY 12768]

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From 04/01/2015 To 03/31/2016

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County will act as grant administrator and funding pass through for local snowmobile club to receive funding from NYS for snowmobile trail maintenance.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable if

Person(s) responsible for monitoring contract (Title): Edward P. McAndrew, P.E.

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 3/10/15
- B. Management and Budget: *[Signature]* Date 3/11/15
- C. Law Department: *[Signature]* Date 3/10/15
- D. County Manager: *[Signature]* Date 3/11/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE EXECUTION OF CONTRACT BETWEEN SULLIVAN COUNTY
TRAIL ASSOCIATION (“SCTA”) AND THE COUNTY OF SULLIVAN (“COUNTY”)**

WHEREAS, the County and SCTA recognize that the maintenance and improvement of snowmobile trails would serve the interests of and redound to the benefit of Sullivan County citizens and tourists; and

WHEREAS, the County, on behalf of SCTA, seeks to obtain funding through the New York State Office of Parks, Recreation, & Historic Preservation Snowmobile Trail Grant-in-Aid Program to provide maintenance and improvements along publically accessible designated snowmobile trails within Sullivan County; and

WHEREAS, the County would be the designated Local Sponsor, as required by this Grant-in-Aid program, with respect to the administration of the required documentation; and

WHEREAS, the County as the Local Sponsor, with respect to the funding, would act solely as a pass through, retaining up to 10% of the State provided funds to cover administrative costs.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized and directed on behalf of the County of Sullivan to execute the New York State Snowmobile Trail Grant-in-Aid Agreement between Sullivan County Trail Association and the "County of Sullivan" for the period commencing April 1, 2015 through March 31, 2016 said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: To eliminate geothermal element from 

Date: March 12, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to eliminate geothermal element from design of new Jail.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office:  _____

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: _____ Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable.

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: [Signature] Date 3/10/15

B. Management and Budget: [Signature] Date 3/11/15

C. Law Department: [Signature] Date 3/10/15

D. County Manager: [Signature] Date 3/11/15

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO ELIMINATE GEOTHERMAL ELEMENT FROM DESIGN OF NEW JAIL

WHEREAS, the County of Sullivan (“the County”) had previously committed to pursuing a geothermal system for heating, ventilation and air conditioning for the new jail facility via Resolution No. 389-10; and

WHEREAS, the County authorized LaBella Associates, P.C. to move forward with design services for a geothermal system at the new jail via Resolution No. 301-14; and

WHEREAS, the design services were to be provided in three phases beginning with preliminary design services; and

WHEREAS, during the preliminary design services phase it was determined that a geothermal system would not be cost effective and therefore not in the best interest of the County as HVAC efficiency has improved substantially and New York State Energy Code has been revised to require more efficient systems in the time since the County first committed to geothermal technology.

NOW THEREFORE BE IT RESOLVED, that the County will not move forward with phases 2 or 3 of the geothermal design services as authorized in Resolution No. 301-14 and will commit no further funding for the purposes of installing a geothermal system in the new jail facility.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

PUBLIC WORKS COMMITTEE
Monthly Report – March 12, 2015

ACCOMPLISHMENTS (February 10 – March 12, 2015)

BUILDINGS & GROUNDS

- New generator duct work and exhaust in radio tower sites
- Various painting projects and carpet replacement for the Court system
- Various HVAC repairs in Family Court
- Replaced counter in the Adult Care Center
- Maintained/ repaired flare at Landfill
- Completed various communication wiring at the Community Services building
- Repaired door and heat in the Emergency Operations Center
- Installed concrete for the new lift at Maplewood
- Removed debris from stream on County Road 127

PARKS & RECREATION

D & H Canal Linear Park & Interpretive Center

- Continued planning 2015 Season
- Spoke with National Park Service staff regarding draft agreement from Roebling Aqueduct Model loan process
- Continued preparing purchase requisitions

Fort Delaware Museum of Colonial History

- Continued planning for 2015 Season
- Continued accepting Student Day reservations
- Continued work on seasonal staffing
- Continued work on new exhibit
- Continued preparing purchase requisitions for gift shop and demonstrations
- Continued assisting with RFP process

Hurleyville Cultural Center

- Completed time cards
- Responded to building issues
- Reviewed and responded to facility use requests
- Ordered new flags
- Received update on new key status

Lake Superior State Park

- Continued planning for 2015 Season
- Continued work on seasonal staffing
- Continued preparing purchase requisitions for supplies
- Completed Annual Department of Health Operating Permit application
- Participated in meeting with operations concerning work on site

General Parks

- Continued responding to park/pavilion use application inquiries
- Participated in TrailKeeper communications about event schedule and website updates
- Participated in Trail Task Force meeting
- Met with local snowmobile group president concerning NYS Snowmobile Trail Maintenance Grant Program progress
- Prepared Litter Pluck resolution
- Attended Sullivan Renaissance Steering Committee 2015 Winter Forum
- Continued to respond to hunting / ice fishing inquiries
- Continued to work with Triathlon planner about future event
- Continued to participate in SCIA grant meetings
- Provided guidance to buildings staff concerning various issues

SHOP STAFF

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired body damage on vehicles
- Continued to maintain and repair snow equipment as necessary

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Continued sign inventory

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued Project Management Airport Drainage Improvements project; continued management coordination of the Potable Water System Construction project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant; the State Grant for the purchase of the 15 bay hangar and the Terminal Access Roadway and Traffic Circle Rehabilitation project

BRIDGES

- Participated in NYSDOT's Bridge Data Information System (BDIS) webinar training
- Completed final bid documents for the Bridge 45 (FAL) Replacement project and continued project administration and management work
- Coordinated with Office of General Services for advertising needed to solicit construction bids for the replacement of Bridge 45 (FAL)
- Completed coordination with NYSDOT for a Supplemental Agreement to provide Federal and State funding for the Bridge 45 (FAL) Replacement project construction work
- Continued coordination with utility providers for the relocation of utilities needed for the Bridge 45 (FAL) Replacement project

- Met with the County Attorney's office to discuss the removal of trees and utility concerns and completed the preparation of an agreement for consultant inspection services for the Bridge 45 Replacement project
- Continued contract management and administration work for the Bridge 359 (ROC) construction & inspection contracts. Reviewed and approved invoices
- Continued follow-up work with the New York Division of Homeland Security and Emergency Services for the receipt of the balance of funding owed for the Bridge 191 (FOR) and Bridge 192c (NEV) projects
- Provided follow-up work for 2015 concrete testing for the Radio Tower foundation work
- Continued the Bridge 22 (CAL) monitoring program to check for additional settlement of the abutment impacted by the July 2014 flood
- Continue administration and management work for the Bridge 369 (ROC) Rehabilitation project engineering services
- Completed the preparation of the bid documents for the 2015 Bridge Painting project; coordinated with Office of General Services for bid advertising; provided coordination with the United States Environmental Protection Agency for compliance with hazardous waste disposal site identification requirements; reviewed bids and recommended the award ; completed the solicitation and review of consultant qualifications for inspection and engineering services; reviewed a proposal and started the preparation of an agreement for inspection services
- Continued preliminary engineering and planning work for the replacement of Bridges 252 (BET)
- Started preliminary engineering and planning work for the Bridge 36 Replacement Project
- Completed additional paint coating thickness testing for newly procured Landfill waste containers
- Completed the preparation of a report for bridge assets needed by the Office of Audit & Control
- Completed assistance for the submission of documentation needed to obtain CHIP's reimbursements
- Participated in training provided by NYCDEP for the use of the HEC-RAS computer model for stream flow analysis

BUILDINGS

- Completed foster care home inspections and reports as requested by the Department of Family Services
- New York Power Authority (NYPA) Feasibility Study review and coordination with PRES Energy and file research
- New York State Department of Environmental Conservation (NYSDEC) Petroleum Bulk Storage (PBS) at the Sullivan County International Airport review of NYSDEC report and coordination with SMP Pump & Tank Co.
- New York State Department of Environmental Conservation (NYSDEC) Chemical Bulk Storage (CBS) Renewal Application Package for the Sullivan County Landfill
- Petroleum Bulk Storage (PBS) monthly file updates on County facilities

- Ongoing mandated Federal Communications Commission (FCC) radio license renewal forms, slow growth forms and tower completion forms online
- Updates to Radio License Data Chart for tracking 155 radio frequencies
- Prepared the 2013 Annual Water Quality Report (AWQR) letter to the Human Service Complex for distributing the AWQR to all consumers at the facility as required by the New York State Department of Health (NYSDOH)
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Completed weekly water testing at the Human Service Complex water chlorination system and documented
- Completed 2015 Water Testing Schedule Chart for all Sullivan County facilities
- Attended New York State Department of State mandated building code training
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on recovery from the flood events of August, 2011 (Hurricane Irene); County Road 55 (FHWA road) embankment stabilization project (MAM) - completed topographic survey mapping needed for regulatory permit applications; FEMA 4020 - compiled backup data for Governor's Office of Storm Recovery (GOSR) documentation request - Coordinated with NYSOEM on County Road 49 outstanding projects
- Coordinated with operations on the installation of concrete barriers and signs to protect the travelling public from an embankment failure on County Road 127 related to the July 2014 flood event
- Continued to progress the County Road 173 (THO) reconstruction project (coordinated with our design consultant on an upcoming status meeting) and the Sullivan County Community College (FAL) infrastructure upgrade project (NYSDOT acknowledged final acceptance of project completion - prepared final cost summary - provided cost backup data to SCCC for SUNY match)
- Coordinated with the developers design consultant (AKRF) and the County's design review consultant (MJI) on construction scheduling and bidding status for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (permit needs and construction inspection scope)
- Completed final close-out of the 2014 contract paving and striping of 25.5 miles of county road - received all required sub-contractor payment affidavits and a maintenance bond from the contractor - authorized retainage release
- Continued with preparation of a preliminary 2015 contract paving program list - identified potential road candidates and prepared listings based on RSMS categories and rankings - developed initial cost estimates
- Completed the cadd basemap for County Bridge 128 (BET) on County Road 14
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, drainage, infrastructure and maintenance: County Road 61 (MAM) - excessive speed complaint and sign request; County Road 62 (MAM) - met with County attorney's office on prior ownership deeds and right-of-way

limits - drafted letter with Marcia to resolve permitting issues; County Road 82 (ROC) - School Bus Stop Ahead signs installed by sign shop; County Road 94 (FRE) - submitted speed zone request to NYSDOT for consideration; County Road 104 (FAL) - revised CFD drainage analysis and connection; County Road 153 (NEV) - School Bus Stop Ahead sign installed by sign shop; County Road 173 (THO) - Site Plan review East Broadway commercial project; County Road 178 (ROC) - field marked location of requested Livingston Manor Business District sign and; Emergency Services Towers (THO / LUM) - deed and property line research for proposed Monticello and Knight's Eddy locations

- Compiled necessary cost backup and prepared and submitted the next quarterly CHIP's reimbursement request to NYSDOT for March payment
- Completed the setup and configuration of new versions of Bentley Inroads cadd products
- Attended the New York State Association of Professional Land Surveyors (NYSAPLS) conference and received 20 continuing education credits

LAND & CLAIMS

- Accidents – Truck 216
- Claims –None
- Incidents – CR 24 sign damages
- Complaints – Government Center slip & fall, CR 171 guiderail
- Continued correspondence – CR 62 project
- Follow-up – CB 45, Woodridge traffic light
- Radio Towers – Lumberland – field meeting, draft agreement, MAM utility easement
- FOIL – Route 17 (THO)
- Misc. – Accident data – CR 61

PERMITS

TYPE	NUM	YEAR	NAME	CR
O	1546	2014	Bennett Truck Transport LLC	14, 15
M	3060	2015	Sullivan Farms II	62
M	3061	2015	Sullivan Farms II	62
M	3062	2015	Sullivan Farms II	62

Subdivision/development review/correspondence: CR 52 SYDA (FAL), CR 102 Fairground LLC (THO), CR 173 (THO)

Inspections: None

PROJECTIONS (March 12– April 16, 2015)

BUILDINGS & GROUNDS

- Repair bio tank and overhead door in Solid Waste
- Inspect and repair the water system storage tank at the Human Services complex
- Install fume extractors at Maplewood
- Repair the roof at the Barryville Shop
- Remove tree from Bridge 45

PARKS & RECREATION

- Continue to address hunting/ice fishing inquiries at Lake Superior
- Continue issuing park / pavilion use applications and permits
- Continue to oversee Hurleyville Cultural Center
- Continue working on seasonal employment
- Continue to accept 2015 Student Day reservations for Fort Delaware
- Continue to plan Lake Superior 2015 season
- Continue to plan for 2015 programming at Fort Delaware & D&H Canal
- Continue to work with various departments on RFP
- Continue attending Town of Mamakating D&H Canal Committee Meetings
- Continue participating in Trail Task Force Meetings
- Continue planning Litter Pluck Event
- Continue participating in SCIA grant meetings and conversations
- Continue to assist buildings staff when needed

SHOP STAFF

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair body damage on vehicles

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Continue sign inventory

Engineering:

AIRPORT

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; the County "T" Hangar Rehabilitation project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant; the State Grant for the purchase of the 15 bay hangar; the Drainage Improvements project and the Design of the Terminal Access Roadway and Traffic Circle project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project; review construction bids and recommend award of the construction contract; coordinate the execution of an agreement for inspection and engineering services and continue coordination with NYSEG for the relocation of utility poles along County Road 53

- Continue follow-up with the New York Division of Homeland Security and Emergency Services for the reimbursement of the balance owed for the replacement of the Bridge 191 (FOR) stream embankment and Bridge 192c (NEV) pier replacement project
- Continue preparation of requests for reimbursements for the HBRR and CHIP's projects
- Continue contract administration, management and inspection close out work for the Bridge 359 (ROC) project
- Start preliminary engineering work for the replacement of Bridge 128 (BET)
- Continue preliminary engineering work for the replacement of Bridges 252 (BET) and 379 (LIB)
- Provide follow-up for 2015 concrete testing for the Radio Tower foundation work
- Continue administration and management work for the Bridge 369 (ROC) Rehabilitation project engineering services
- Provide follow-up work for the receipt of a donation of materials for Bridge 192c
- Complete the preparation of an agreement for inspection services for the 2015 Bridge Painting project and coordinate the execution of the agreement
- Continue planning and preliminary engineering work for the replacement of Bridge 36 (MAM)
- Coordinate a pre-construction meeting for the 2015 Bridge Painting project and the Bridge 45 (FAL) Replacement project

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Review of New York State Department of Environmental Conservation (NYSDEC) Petroleum Bulk Storage (PBS) inspection reports for the Sullivan County International Airport, Maplewood DPW Facility and Barryville DPW facility
- Proceed with Department of State (DOS) mandated 2015 building inspections and reports with Triennial Building Inspection Summary Chart updates
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2015/2016 bridge and highway improvement programs
- Begin field survey work on the next two (2) emergency services tower locations ((Monticello (THO) and Knights Eddy (LUM))

- Continue permitting process with DEC and ACOE for next phase of County Road 55 (FHWA) wall project
- Continue analysis and cost estimating necessary to develop 2015 road program candidates and treatment options
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Continue with permitting and construction inspection preparations for the County Road 173 roundabout related to the EPT Concord development
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

PERMITS

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2014 tonnage (T)	2015 tonnage (T)
January	2,884	2,368
February	2,366	
March	3,130	
April	4,133	
May	4,560	
June	5,192	
July	8,252	
August	7,349	
September	4,391	
October	3,954	
November	3,052	
December	3,259	
TOTAL	52,522	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (February 10 – March 12, 2015)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued preparation of annual reports for the Landfill and Transfer Stations
- Submitted registration paperwork for the new caustic tank for Chemical Bulk Storage facility as required by NYSDEC

PROJECTIONS (March 12 – April 16, 2015)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports
- Continue preparation of annual reports for closed Landfill and Transfer Stations

RECYCLING PROGRAM

ACCOMPLISHMENTS (February 10 – March 12, 2015)

- Presented Compost PowerPoint to Public Works Committee for long range planning
- Continued regional Master Composter research with Cornell Cooperative Extension of Sullivan County and Hudson Valley Regional Council partners
- Begin planning for two 2015 Household Hazardous Waste Collection Events
- Continued Municipal Cleanup program coordination and planning for 2015 program
- Public Works Committee recycling update
- Assembled NYSDEC Annual Electronic Waste Collection Site reports
- Ongoing Solid Waste Management Plan preparation
- Continued data collection & assembly of 2015 NYSDEC Annual Report materials
- Rx Task Force program participation with Public Health Services
- Reviewed recycling program vouchers
- Continued Electronic Scrap vendor coordination at recycling facilities
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continued marketing coordination with Treasurer's Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continued water & leachate sampling invoices/Pace Analytical Labs

PROJECTIONS (March 12 – April 16, 2015)

- Prepare for Earth Day 2015 at Sullivan County Community College
- Continue Municipal Cleanup program coordination and planning for 2015 program
- Prepare contract extension documents for 2015 Household Hazardous Waste Collection Event with Care Environmental
- Continue data collection & assembly of 2015 NYSDEC Annual Reports materials
- Continue Electronic Scrap vendor coordination at recycling facilities
- Ongoing Solid Waste Management Plan preparation
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurer's Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continue water & leachate sampling invoices/Pace Analytical Labs
- Attend Hudson Valley Regional Council Materials Management meeting