

**PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE**

**April 23, 2015 – 9:15 a.m.**

**Committee Members: Cora Edwards, Chair; Jonathan Rouis, Vice-Chair;  
Cindy Kurpil Geiger, Kathy LaBuda, Alan Sorensen**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENTATIONS: None**

**RESOLUTIONS:**

1. To Authorize the County Manager to Enter into an Inter-Municipal Agreement with the County of Rockland (Rockland County) to Accept the County of Sullivan's (Sullivan County) portion of a Hazmat Grant Award from the NYS Office of Homeland Security.
2. To authorize execution of a Memorandum of Understanding by the County of Sullivan for the benefit of the Sullivan County Coroner's Office with Catskill Regional Medical Center for the purpose of Accessing Morgue Facilities.
3. To authorize an Agreement with New York State Division of Criminal Justice Services.
4. To enter into Agreement with New World Systems Corporation for services Associated with Upgrade and Installation of Computer Aided Dispatch Software.
5. To approve Amendments to Fire Mutual Aid Plan.

**REPORTS:**

- Update: Public Safety/Emergency Management      Richard Martinkovic, Commissioner
  - Alex Rau      E-911
- Update: Law Enforcement
  - District Attorney's Office      Jim Farrell, District Attorney
  - Probation Department      Jeffrey Mulinelli, Director
  - Sullivan County Sheriff's Office      Michael A. Schiff, Sheriff

**OLD BUSINESS: None**

**DISCUSSIONS:**

1. WJFF

**PUBLIC COMMENT**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Richard A Martinkovic  
Commissioner of Public Safety

**Re:** Request for Consideration of a Resolution:

**Date:** April 7, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to enter into an Inter-Municipal Agreement with the County of Rockland (Rockland County) to accept the County of Sullivan's (Sullivan County) portion of a Hazmat Grant Award from the NYS Office of Homeland Security.

**Is subject of Resolution mandated? Explain:**

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ <u>25,000.00</u>
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** Janet Myer

**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Rockland County ] of  
[ New City, NY 10956 ]

Nature of Other Party to Contract: . **Other:**

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

To accept grant funding for hazardous material equipment through Rockland County as submitting partner/fiduciary agent of hazmat grant from NYS Office of Homeland Security.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$25,000.00

Efforts made to find Less Costly alternative:

n/a

Efforts made to share costs with another agency or governmental entity:

n/a

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

A. Director of Purchasing: *[Signature]* Date 4/21/15

B. Management and Budget: *[Signature]* Date 4/21/15

C. Law Department: *[Signature]* Date 4/21

D. County Manager: *[Signature]* Date 4/22/15

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_





*Patuce*

*D. Day*

NEW YORK STATE  
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

Andrew M. Cuomo, Governor

Jerome M. Hauer Ph.D., MHS, Commissioner

August 15, 2014

The Honorable Ed Day  
Rockland County Executive  
11 New Hempstead Rd  
New City, NY 10956

Dear Mr. Day:

I am pleased to inform you that the NYS Division of Homeland Security and Emergency Services (DHSES) is awarding Rockland County and its regional partnership \$142,000 under the FY2014 Hazmat Grant Program. Funding for this initiative is provided by the federal Department of Homeland Security's State Homeland Security Program (SHSP).

A representative from DHSES's Federal Grant Program Administration Unit will be reaching out to your grant point of contact shortly. If you have any questions regarding this program, please contact the DHSES Grant Program Administration Office at (866) 837-9133.

Thank you for your continued support of New York State's homeland security program. DHSES remains committed to providing you outstanding support in the administration of your homeland security initiatives.

Sincerely,

A handwritten signature in black ink, appearing to read "Jerome M. Hauer".

Jerome M. Hauer, Ph.D., MHS  
Commissioner

Introduced by:

Referral No. 9252

Hon. Jay Hood, Jr., Sponsor  
Hon. Toney L. Earl, Sponsor  
Hon. Christopher J. Carey, Sponsor  
Hon. Douglas J. Jobson, Sponsor  
Hon. Philip Soskin, Sponsor  
Hon. Michael M. Grant, Sponsor  
Hon. Ian S. Schoenberger, Sponsor  
Hon. Harriet D. Cornell, Sponsor  
Hon. Frank P. Sparaco, Sponsor

RESOLUTION NO. 468 OF 2014  
ACCEPTANCE OF HAZMAT MATERIALS GRANT  
IN THE AMOUNT OF \$142,000 (NCTD)  
FROM THE NEW YORK STATE DIVISION OF  
HOMELAND SECURITY AND EMERGENCY SERVICES  
FOR REPLACEMENT SUITS, A DECON SHELTER AND  
MITIGATION EQUIPMENT IN ORDER TO ENHANCE  
THE CAPABILITIES OF THE REGIONAL HAZMAT TEAM  
(ROCKLAND, ORANGE, ULSTER AND SULLIVAN COUNTIES)  
FOR THE PERIOD SEPTEMBER 1, 2014 THROUGH AUGUST 31, 2016  
AND AUTHORIZING EXECUTION OF ALL NECESSARY  
GRANT DOCUMENTS BY THE COUNTY EXECUTIVE  
[OFFICE OF FIRE AND EMERGENCY SERVICES]  
(\$142,000)

Mr. Grant offered the following resolution, which was seconded by Mr. Carey and Mr. Jobson and unanimously adopted:

WHEREAS, The Rockland County Office of Fire and Emergency Services has been notified that they have been awarded a Hazardous Materials Grant in the amount of \$142,000 by the New York State Division of Homeland Security and Emergency Services for the period September 1, 2014 through August 31, 2016; and

WHEREAS, These grant funds will be used for replacement suits, a decon shelter and mitigation equipment in order to enhance the capabilities of the Regional HazMat Team (Rockland, Orange, Ulster and Sullivan counties); and

WHEREAS, The Rockland County Office of Fire and Emergency Services will manage this grant on behalf of said team; and

WHEREAS, This grant is federally funded but administered by New York State; and

WHEREAS, No County tax dollars (NCTD) are required to accept this grant; and

WHEREAS, The Public Safety and Budget and Finance Committees of the Legislature have met, considered and unanimously approved this resolution, now, therefore, be it

RESOLVED, That the Legislature of Rockland County hereby approves the acceptance of a Hazardous Materials Grant in the amount of \$142,000 from the New York State Division of Homeland Security and Emergency Services for the period September 1, 2014 through August 31, 2016, of which said funds will be used for replacement suits, a decon shelter and mitigation equipment in order to enhance the capabilities of the Regional HazMat Team (Rockland, Orange, Ulster and Sullivan counties), and authorizes execution of all necessary grant documents by the County Executive, subject to the approval of the County Attorney; and be it further

RESOLVED, That the Rockland County Office of Fire and Emergency Services will manage this grant on behalf of said team; and be it further

RESOLVED, That this grant is federally funded but administered by New York State; and be it further

RESOLVED, That no County tax dollars (NCTD) are required to accept this grant; and be it further

RESOLVED, That the Commissioner of Finance is hereby authorized to increase the following accounts in the amounts indicated:

GENERAL FUND - 2014

<u>Increase Approp. Acct. (Credit):</u>		
A-EME-3410-GE03-E5060	Program Costs	142,000
<u>Increase Est. Rev. Acct. (Debit):</u>		
A-EME-3410-GE03-R4380	Public Safety Grant(s)	142,000

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**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Richard A Martinkovic  
Commissioner of Public Safety

**Re:** Request for Consideration of a Resolution:

**Date:** April 7, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize execution of a memorandum of understanding by the County of Sullivan for the benefit of the Sullivan County Coroners Office with Catskill Regional Medical Center for the purpose of accessing morgue facilities.

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**Is subject of Resolution mandated? Explain:**

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 32,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: Contingent

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** Janet Myer

**Does Resolution request Authority to Enter into a Contract? Yes  No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Catskill Regional Medical Center \_\_\_\_\_]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 01/01/2015 To 12/31/2015

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

May be renewed for up to four additional one year terms.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house.

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$32,000.00

Efforts made to find Less Costly alternative:

n/a

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

n/a

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): Sullivan County Coroner's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Jacey Jones Date 4/21/15
- B. Management and Budget: Janet Myer Date 4/22/15
- C. Law Department: S. Gasque Date 4/21
- D. County Manager: JP Date 4/22/15
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC SAFETY COMMITTEE TO  
AUTHORIZE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BY THE COUNTY OF  
SULLIVAN FOR THE BENEFIT OF THE SULLIVAN COUNTY CORONERS OFFICE WITH CATSKILL  
REGIONAL MEDICAL CENTER FOR THE PURPOSE OF ACCESSING MORGUE FACILITIES**

**WHEREAS**, Catskill Regional Medical Center (“CRMC”) operates an acute care general hospital pursuant to Article 28 of the New York State Public Health Law and related regulations; and

**WHEREAS**, Sullivan County Coroner’s Office (“SCCO”) requires access to morgue facilities and other services to enable its Medical Examiner (“ME”) to perform autopsies and other post-mortem activities and needed; and

**WHEREAS**, CRMC is willing to allow SCCO access to CRMC’s morgue facilities and to furnish SCCO related histopathology and other radiology services;

**NOW THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to execute a Memorandum of Understanding (“MOU”) with CRMC with the following terms:

1. The term of the MOU shall be for one year from January 1, 2015 to December 31, 2015 and may be renewed for up to four additional one year terms; and
2. The annual payment from the County of Sullivan to CRMC shall be an all-inclusive fee of \$32,000.00 for access to and use of its morgue and for provision of histopathology and radiology services;
3. The maximum amount of any increase in an annual fee for any renewal term shall be 2% of the prior year’s annual fee.

**BE IT FURTHER RESOLVED**, that said MOU be approved to form by the County Attorney’s Office.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Tonya D. Martin, Sr. Probation Officer, ATI Program Coordinator, Probation Department

**Re:** Request for Consideration of a Resolution: Authorize Agreement with NYS Division of Criminal Justice Services

**Date:** March 12, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to enter into an agreement with the NYS Division of Criminal Justice Services to acquire funding and to execute all other documents necessary to comply with funding source requirements, said document(s) to be in a form approved by the County Attorney's office.

**Is subject of Resolution mandated? Explain:**

See attached.

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution:** \$ 29,304.00

**Are funds already budgeted? Yes  No \_\_\_**

**If "Yes" specify appropriation code(s):** A-3140-17 (\$12,309.) & A-3140-18 (\$16,995.)

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** \_\_\_\_\_

**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [           NYS Division of           ] of  
[ Criminal Justice Services, 80 South Swan Street, Albany, NY 12210 ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 07/01/2015 To 06/30/2016

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2014 To 06/30/2015

Amount authorized by prior contract(s): 29,304.00

Resolutions authorizing prior contracts (Resolution #s): 239-14

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

The ATI program allows for our local jail to use 12 housing categories rather than 16, saving the county a considerable amount of money.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

We have added a second Probation Officer to the PTR program, giving us the opportunity to interview/supervise more offenders who would otherwise be incarcerated.

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a - df

Person(s) responsible for monitoring contract (Title): Tonya D. Martin, Sr. PO, ATI Program Co

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *[Signature]* Date 4/21/15
- B. Management and Budget: *[Signature]* Date 4/22/15
- C. Law Department: *[Signature]* Date 4/21
- D. County Manager: *[Signature]* Date 4/22/15
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION \_\_\_\_\_ INTRODUCED BY THE PUBLIC SAFETY COMMITTEE TO AUTHORIZE AN AGREEMENT WITH NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES**

**WHEREAS**, the Sullivan County Probation Department operates an Alternatives to Incarceration Program (*ATI Program*) which includes Community Service and Pre-Trial Release components; and

**WHEREAS**, the ATI Program is an important tool which is utilized by the Sullivan County District Attorney's Office in appropriate criminal prosecutions; and

**WHEREAS**, the ATI Program creates substantial savings for the Sullivan County Sheriff's Office, particularly for the Sullivan County Jail, and

**WHEREAS**, the New York State Division of Criminal Justice Services (*DCJS*) is prepared to provide \$29,304.00 in funding for the ATI Program for the programmatic term of July 1, 2015, through June 30, 2016, and

**WHEREAS**, in order to access the funding the County must enter into an agreement with DCJS.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to enter into the agreement with DCJS to acquire the funding and to execute all other documents necessary to comply with funding source requirements, said document(s) to be in a form approved by the County Attorney's Office.

**BE IT FURTHER RESOLVED**, that should the ATI Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**Moved by,  
seconded by,  
and declared duly adopted on motion**



**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Alex Rau, E911 Coordinator

Re: Request for Consideration of a Resolution: To authorize agreement with New World Systems Corporation for software upgrade/installation.

Date: 4/23/2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This resolution will allow the County Manager to enter into an agreement with New World Systems Coropration to perform professional services associated with the upgrade of software and migration to virtual server environment of the 911 Computer Aided Dispatch (CAD) system.

**Is subject of Resolution mandated? Explain:**

It is necessary to keep mission critical software and systems up to date for continued support services and reliability.

Does Resolution require expenditure of funds? Yes  No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 12,000.00

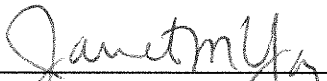
Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: PSAP Grant funded

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ <u>12,000.00</u>
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ New World Systems Corp. ] of [ Troy, Michigan ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 04/23/2015 To 12/31/2015

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

CAD vendor requires that we remain current with software versions to allow for continued support as well as new virtual server platform for improved disaster recovery of system.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$12,000 for scope of services

Efforts made to find Less Costly alternative:

Existing software/vendor, sole source availability of their product updates.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Existing vendor software/solution already in place. *if - upgrade*

Person(s) responsible for monitoring contract (Title): E911 Coordinator

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 4/21/15
- B. Management and Budget: [Signature] Date 4/22/15
- C. Law Department: [Signature] Date 4/21
- D. County Manager: [Signature] Date 4/22/15
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Public Safety & LE Committee Committee on 04/23/2015

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED TO PUBLIC SAFETY & LAW ENFORCEMENT COMMITTEE TO ENTER INTO AGREEMENT WITH NEW WORLD SYSTEMS CORPORATION FOR SERVICES ASSOCIATED WITH UPGRADE AND INSTALLATION OF COMPUTER AIDED DISPATCH SOFTWARE**

**WHEREAS**, Sullivan County 911 currently utilizes New World Systems CAD in its dispatch operations, and

**WHEREAS**, New World Systems CAD is a mission critical software application and upgrades to the software and hardware are essential to maintaining reliability and support of the product, and

**WHEREAS**, Sullivan County 911 has received a proposal (#0723-15A1B) from the vendor to complete the services required to install and upgrade on new server equipment at 911, and

**WHEREAS**, Sullivan County 911 will receive 100% reimbursement of said costs under the DHSES PSAP grant reimbursement program,

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute an agreement with New World Systems Corporation in the amount of \$12,000.00 to perform professional services related to the upgrade and installation of Computer Aided Dispatch software. Such agreement is to be in a form as approved by the County Attorney's Office.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Richard A Martinkovic  
Commissioner of Public Safety

**Re:** Request for Consideration of a Resolution:

**Date:** April 20, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the Sullivan County Fire Mutual Aid Plan Revision 4/17/15.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Is subject of Resolution mandated? Explain:**  
\_\_\_\_\_  
\_\_\_\_\_

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution: \$** \_\_\_\_\_

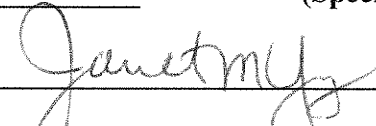
**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s):** \_\_\_\_\_

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with \_\_\_\_\_ of  
\_\_\_\_\_

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

n/a  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

n/a  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a  
\_\_\_\_\_  


Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *[Signature]* Date 4/21/15
- B. Management and Budget: *[Signature]* Date 4/22/15
- C. Law Department: *[Signature]* Date 4/21
- D. County Manager: *[Signature]* Date 4/22/15
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY PUBLIC SAFETY COMMITTEE  
TO APPROVE AMENDMENTS TO FIRE MUTUAL AID PLAN**

**WHEREAS**, Richard Martinkovic, Sullivan County Fire Coordinator, annually reviews the Fire Mutual Aid Plan and any other Bureau of Fire policies and procedures that require amendment; and

**WHEREAS**, at its regular monthly meeting on March 30, 2015, the Fire Advisory Board approved amendments to the Fire Mutual Aid Plan; and

**WHEREAS**, the amendments to the Fire Mutual Aid Plan shall take effect upon the approval of same by the Public Safety Committee and Sullivan County Legislature.

**NOW THEREFORE BE IT RESOLVED**, that the Sullivan County Fire Mutual Aid Plan, as amended, is hereby approved; and

**BE IT FURTHER RESOLVED**, that copies, as amended, shall be filed with the Clerk of the Sullivan County Legislature and County Manager.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015.



11.19.14  
12.10.14  
01.08.15  
04.16.15

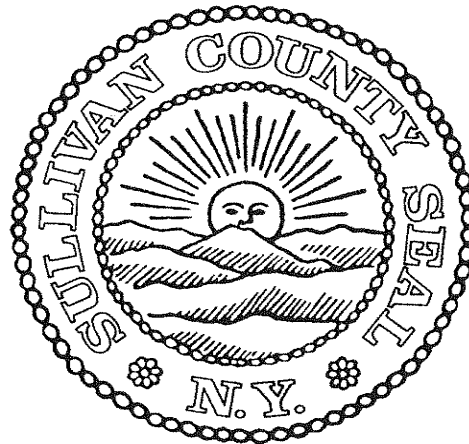


# Sullivan County

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# Fire Mutual Aid Plan

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**Sullivan County Fire Mutual Aid Plan  
Sullivan County, New York**

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## Sullivan County Fire Mutual Aid Plan

### 1. Objective

#### A. Definition of Mutual Aid

Mutual aid is organized, supervised, coordinated, cooperative, and reciprocal assistance in which personnel, equipment, and physical facilities of all participating fire departments, regardless of type or size, are utilized for fire or other public emergency in which the services of firefighters would be used throughout the County of Sullivan and adjacent areas. This Mutual Aid Plan will conform with all NIMS PR Homeland Security Presidential Directive 5

#### B. Amendments

Amendments to this plan may be made periodically and will follow this procedure:

1. Prepared by the County Fire Coordinator
2. Reviewed by an representative from OFPC
3. Recommended by the County Fire Advisory Board
4. Adopted by the County Public Safety Committee
5. Adopted by the Sullivan County Legislature
6. Admitted into the State Fire Mobilization and Mutual Aid Plan by the NYS Office of Fire Prevention and Control (NYS OFPC)

#### C. Annual Review

This plan shall be reviewed every three (3) years or as necessary by the County Fire Coordinator and a representative of OFPC and corrections or changes processed.

### 2. Participation

#### A. Extent and limit of participation by the fire companies and fire departments:

All towns, villages, fire districts, and fire companies in Sullivan County may fully participate in this plan.

#### B. The fire companies and fire departments of Sullivan County presently members of this plan are:

Beaverkill Valley	Kenoza Lake	Roscoe/Rockland
Bloomingsburg	Lake Huntington	Smallwood/ Mongaup Valley
Callicoon	Lava	Sullivan County Airport
Callicoon Center	Liberty	Summitville
Claryville	Livingston Manor	Swan Lake
Fallsburg	Loch Sheldrake	White Lake
Forestburgh	Long Eddy	White Sulphur Springs
Grahamsville	Lumberland	Westbrookville
Hankins-Fremont	Monticello	Woodbourne
Highland Lake	Mountindale	Woodridge
Hortonville	Narrowsburg	Wurtsboro
Hurleyville	Neversink	Youngsville
Jeffersonville	North Branch	Yulan
Kauneonga Lake	Rock Hill	

**C. Extent and limit of participation**

Extent and limit of participation with adjacent counties in New York State mutual aid is provided to and received from Delaware, Orange, and Ulster Counties through their respective County Fire Control Centers under the direction of their County Fire Coordinator or legally appointed Deputy Fire Coordinator.

**D. Extent and limit of participation with adjacent counties in Pennsylvania.**

There is no formal agreement with Pike and Wayne Counties in the State of Pennsylvania. Local reciprocal assistance, if any, is in accordance with Section 209 a of the General Municipal Law.

**E. Entering and participating**

Any duly established Fire Company or fire department might participate in this plan by filing a copy of a resolution adopted by the Fire Company or fire department in the Office of the County Fire Coordinator. Such resolution shall state that such fire company or fire department elects to participate in the Sullivan County Fire Mutual Aid Plan and will comply with the provisions of such plans. The resolution shall state that the fire company or fire department shall recognize a call for assistance from another fire company or fire department through the Sullivan County E-911 Center.

There shall also be filed with the County Fire Coordinator a copy of a resolution adopted by the Legislative body of each participating village, board of fire commissioners, or other governing board having jurisdiction over the fire department, the board of fire commissioners of each town in relation to participating fire companies serving territories outside of villages and fire districts or in relation to a town fire department. Such resolution shall state that no restriction exists against "outside service" by the fire company or fire department of the municipality or district within the meaning of Section 209 of the General Municipal Law, which would affect the power of such fire company, or fire department to participate in the Sullivan County Fire Mutual Aid Plan.

**F. Withdrawal from the plan**

Any fire company or fire department may elect to withdraw from this plan by adopting a resolution to such effect. Such withdrawal shall become effective thirty (30) days after filing of such notice with the County Fire Coordinator. If the outside service activities of a participating fire company or fire department are restricted pursuant to Section 209 of the General Municipal Law, notice of any restriction shall be given promptly to the County Fire Coordinator. Any such restrictions imposed by the legislative body of a village, town or by the board of fire commissioners shall take effect in accordance with the resolution imposing the restriction.

Any fire company or fire department withdrawing from this plan, upon the effective date, shall surrender and return to the County of Sullivan at the Sullivan County government Center 100 North Street, Monticello, NY, all county-owned equipment. Such withdrawal shall remain in effect until reinstated by resolution as defined by Section 209 of the General Municipal Law.

Withdrawal from the plan will result in suspension of mutual aid pursuant to this plan to the fire company or fire department taking such action. All radio identifiers and call signs issued to such fire company or fire department are cancelled on the effective day of withdrawal.

### 3. Extent and limit of authority of County Officials

#### A. County Fire Coordinator

1. Administers the State Fire Training Program and all training programs developed by the State or by his office throughout the County.
2. Administers this County Fire Mutual Aid Plan and is responsible for the efficient operation of the plan for intra-county and inter-county purpose at fire or any other emergency where the services of firefighters are used.
3. Administers the Sullivan County Fire Radio System under authorization of the Federal Communications Commission.
4. Acts as liaison officer between the fire service of Sullivan County and the NYS OFPC, which is part of the New York State Division of Homeland Security.
5. May appoint and remove Deputy Fire Coordinators in accordance with Section 401 of the County Law and/or Section 3 of the Public Officers Law of the Civil Service Law.
6. Is allowed to create "specialized teams" under general municipal law 209bb.

#### B. Deputy Fire Coordinator - Battalion Operations

1. Area of assignment is determined by the County Fire Coordinator according to the five (5) Battalions within the County. The five (5) Battalions shall be made up of the following fire departments.

<p><b><u>Battalion # 1</u></b>            Callicoon            Hankins-Fremont            Highland Lake            Hortonville            Lake Huntington            Lava            Long Eddy            Lumberland            Narrowsburg            Yulan</p>	<p><b><u>Battalion # 2</u></b>            Beaverkill Valley            Callicoon Center            Liberty            Livingston Manor            North Branch            Roscoe/Rockland            White Sulphur Springs            Youngsville</p>	<p><b><u>Battalion # 3</u></b>            Claryville            Fallsburg            Grahamsville            Hurleyville            Loch Sheldrake            Mountindale            Neversink            Woodbourne            Woodridge</p>	<p><b><u>Battalion # 4</u></b>            Jeffersonville            Kauneonga Lake            Kenoza Lake            Monticello            Smallwood/ Mongaup Valley            Sullivan County Airport            Swan Lake            White Lake</p>	<p><b><u>Battalion # 5</u></b>            Forestburgh            Bloomingburg            Rock Hill            Summitville            Westbrookville            Wurtsboro</p>
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2. Represents the County Fire Coordinator at fire or other emergencies that require the services of firefighters.
3. Orders the E-911 Center to dispatch mutual aid at the request of the fire chief or officer-in-charge.
4. Acts as liaison officer to the fire chief or fire officer-in-charge regarding kinds of fire mutual aid available.
5. Acts as liaison officer between the fire chief and other emergency service agencies.

#### C. Deputy Fire Coordinator – Logistics

1. Maintains NYS Fire Resource Inventory System (FRIS) and Training Information Management System (TIMS) State Wide Learning Management System (SLMS) and monitor the National Fire Incident Reporting System (NFIRS)
2. Will coordinate with Operational Deputy Fire Coordinators to gather and maintain a current inventory of equipment & line officers from each department in the county

**D. Deputy Fire Coordinator - Hazardous Materials & Weapons of Mass Destruction**

1. Responsible to the County Fire Coordinator to act as liaison officer on all hazardous material and weapons of mass destruction incidents.
2. Will assist the County fire service and other agencies with day-to-day operations as required by the Sullivan County Bureau of Fire Hazardous Materials Plan as per General Municipal Law 204 f.

**E. Deputy Fire Coordinator - Training**

1. Supervises the scheduling and administration of courses in the State Fire Training Program, and any and all training programs developed by the State or County at the Sullivan County Emergency Services Training Center.
2. Determines need for existing courses and new courses and makes recommendations to the County.

**F. Deputy Fire Coordinator – Wildland Search & Rescue**

1. Responsible to the County Fire Coordinator to act as a liaison officer on all wildland search and rescue incidents.
2. Will assist the County fire service and other agencies as per the Sullivan County Bureau of Fire Operating Procedure for any wildland search and rescues.

**G. Deputy Fire Coordinator – Fire Police**

1. Responsible to the County Fire Coordinator to act as a liaison officer to all County fire departments utilizing New York State Certified Fire Police and to administer Fire Police training and deployment on a county level.

**H. Senior Fire Investigator**

1. Appointed by the Fire Coordinator and serves as the Lead Investigator of the Fire Investigative Team.
2. Works with Team as outlined in the Sullivan County Bureau of Fire Investigative Team Policy and a control of plan as per General Municipal Law 204 c.

**4. Line of Authority**

**A. Absence of County Fire Coordinator**

The County Fire Coordinator shall designate in writing and file in the Office of the County Clerk and of the Clerk of the Sullivan County Legislature the order in which Deputy County Fire Coordinators are to possess the powers and perform the duties of the County Fire Coordinator during his absence or inability to act pursuant to section 401 of the County Law.

**B. Vacancy in position of County Fire Coordinator**

Sullivan County Fire Coordinator shall designate the Deputy Fire Coordinator, who shall possess the power to perform the duties of County Fire Coordinator until a successor is appointed by the County Legislature and has qualified pursuant to Section 401 of the County Law. With the authority designated by the County Legislature, the above named Deputy Fire Coordinator shall act as temporary County Fire Coordinator until the Legislature shall appoint a new County Fire Coordinator under Section 225a of the County Law.

### **C. Line of Authority and Command**

The line of authority and command in the absence of the County Fire Coordinator will be assigned in the order chosen by the County Fire Coordinator and will be compiled from the list of Operational Deputy Fire Coordinator.

See List of Assigned Personnel in Appendix, Section A

## **5. Status of the local Fire Department**

### **A. Maintenance of individuality**

Each fire department participating in this plan shall retain its internal command and individuality.

### **B. Authority of “requesting” fire chief or officer-in-charge**

1. A “requesting” fire chief or officer-in-charge is one who requests mutual aid for their department in accordance with this plan.
2. The fire officer in command will work with chiefs, senior officers, and company officers of departments providing mutual aid. The firefighters in the assisting department will be supervised by their own officers who in turn will be commanded by the officers of the department requesting mutual aid.
3. Requested Equipment – Only that equipment that is requested should be sent and properly trained personnel on that apparatus should be sent

### **C. Incident Command System**

1. All fire departments that are members of the Sullivan County Fire Mutual Aid Plan, including the officers and firefighting personnel of these member departments, shall adhere to the guidelines and procedures of the Incident Command System as developed by the National Interagency Management System (NIMS). This system was formally mandated by Presidential Directive to the Secretary of Homeland Security as Homeland Security Directive, (HSPD) 5 and so adopted by the State of New York for emergencies requiring a multi-agency response. First arriving emergency forces should initiate the ICS.
2. Each agency participating in this plan shall retain their internal command and individuality within the proper scope of the ICS and as outlined in section “B” of “Status of Local Fire Departments.”

## **6. Operations of the Sullivan County E-911 Center**

- A. The location of the Sullivan County E-911 Center is at the Sullivan County International Airport, 76 County Road 183A, White Lake, New York 12786**

## **7. Radio and telephone communications regulations for individual departments**

### **A. Procedure**

The radio and telephone procedure shall conform completely with that prescribed in "Guide to Fire Mobilization and Mutual Aid Plans in the State of New York" by the NYS OFPC of the Division of Homeland Security and Emergency Services.

### **B. Authorized to operate**

No fire officer or firefighter may use the fire radio unless they have been properly trained and authorized to use such radio by the fire chief of the respective fire department.

### **C. Authorization to use non-county owned transmitters and receivers.**

1. No radio may operate on the fire frequency as part of the County Fire Radio Network unless specifically authorized by the County Fire Coordinator and in accordance with regulations of the Federal Communications Commission (FCC) in writing. Upon application of mobile station identifier, a fire chief, 1<sup>st</sup> assistant chief, and 2<sup>nd</sup> assistant chief of a fire company or fire department may install and operate a mobile unit in any vehicle utilized in their duties as Chief. At the time of the expiration of the term of office, the identifier is canceled and the mobile unit cannot be used for transmissions. Operation without identifier authorized by the license is a violation of rules of the FCC.
2. Any fire department wishing to operate a communications base station at their respective Fire station must maintain a current FCC license with proper identifiers. A copy of said License must be kept on file in the office of the Fire Coordinator and a new copy provided when such license is renewed.

## **8. Inventory**

### **A. Obtaining and Maintaining Countywide Fire Equipment Inventory**

The primary copy of the fire equipment inventory of all equipment maintained by the respective fire departments or fire companies in the County shall be sent to the Fire Coordinator's Office and made available at the E-911 Center. Additional copies shall be maintained by the Fire Coordinator and copies will be assigned to each of the Battalion Deputy Fire Coordinators as well as located in the County Fire Coordinator's vehicle. The officer responsible to maintain the County inventory is the County Fire Coordinator. All equipment lists must conform to NIMS standards.

The Deputy Fire Coordinator assigned to Communications & Logistics shall be responsible to submit changes in the inventory, as the information is made available from the fire departments or fire companies. The County Fire Coordinator shall update the complete inventory yearly.

## **9. Standard Thread**

All apparatus participating in this plan shall be equipped with National Standard Thread as defined by the National Bureau of Standards and General Municipal Law 209 e5. Those fire companies or fire departments that use large diameter hose shall have sufficient adapters available for mutual aid use.



**10. Participation in the State Fire Mobilization and Mutual Aid Plan**

**A. Procedure to obtain activation of plan**

The County Fire Coordinator or Deputy Fire Coordinator in the line of authority designated pursuant to Section 401 of the County Law, after utilizing all available assistance from Delaware, Orange, and Ulster Counties, may call the NYS OFPC to obtain activation of the State Fire Mobilization and Mutual Aid Plan.

The procedure shall conform to that specified in the “Guide to Fire Mobilization and Mutual Aid Plans in the State of New York and according to General Municipal Law 209 e.

**B. Authority and responsibility of the Regional Fire Administrator**

The NYS OFPC establishes all authority and responsibility of the Regional Fire Administrator under the activated State Fire Mobilization and Mutual Aid Plan.

**C. Retirement provision relating to the position of Regional Fire Administrator**

Should the County Fire Coordinator be separated from his/her office for any reason, he/she then is automatically retired as Regional Fire Administrator. The State Fire Administrator from the NYS OFPC shall appoint a new Regional Fire Administrator.

**D. County number under the State Fire Mobilization and Mutual Aid Plan**

The County Fire Coordinator shall use county number fifty-three (53) assigned to Sullivan County by the State Fire Mobilization and Mutual Aid Plan.

**11. Coordination with other emergency services**

**A. Informal agreements exist and emergency telephone numbers are maintained at the E-911 Center for assistance from:**

Adjacent Fire Control Centers	NYS ENCON
Area Hospitals	NYS Homeland Security
Central Hudson	NYSEG
EMS Agencies	Orange and Rockland Utilities
Frontier Telecom	State Officials
Local Police Dept.	Sullivan County Public Works
National Park Service	Sullivan County Sheriff’s Office
New York State OFPC	Town/Village Highway Departments
New York State Police	Verizon
New York Susquehanna & Western Railway	Village & Town Agencies
NYC DEP	

## **12. Duties of the Fire Chief - General Municipal Law 204d**

The fire chief of any fire company or department shall, in addition to any other duties assigned to him/her by law or contract to the extent reasonably possible determine or cause to be determined the cause of each fire or explosion which the company or department has been called to suppress. He/She shall contact or cause to be contacted the appropriate investigative authority if they have reason to believe the fire or explosion is of incendiary or suspicious origin.

Activation of the Sullivan County Fire Mutual Aid Plan by a requesting chief shall require all responding units to work under the Incident Command System (NIMS) with the requesting chief of jurisdiction to act as the Incident Commander.

## **13. County wide fire reporting**

Each fire chief or his designee is responsible to make a report to the State, which complies with the National Fire Incident Reporting System (NFIRS). The report shall be completed and submitted to the NYS OFPC as soon as administratively possible.

## **14. Personnel**

County Fire Coordinator  
Sullivan County Car # 53-1

Deputy Fire Coordinator-Battalion # 1  
Sullivan County Car # BC-1

Deputy Fire Coordinator-Battalion # 2  
Sullivan County Car # BC-2

Deputy Fire Coordinator-Battalion # 3  
Sullivan County Car # BC-3

Deputy Fire Coordinator-Battalion # 4  
Sullivan County Car # BC-4

Deputy Fire Coordinator-Battalion # 5  
Sullivan County Car # BC-5

**Note: See List of Assigned Personnel in Appendix, Section B**

## **15. Fire Instructors**

Fire Instructors are assigned to Sullivan County in accordance to Office of Fire Prevention and Control (OFPC) standards and in conjunction with the Office of the Sullivan County Fire Coordinator.

## 16. Fire Investigation Team

The Fire Investigation Team is an all-volunteer group, comprised of personnel from the fire service and law enforcement agencies. The Team as formed in 1981, pursuant to General Municipal Law mandate, requiring every county to have a plan to combat arson in the State of New York.

The Team shall consist of Fire Investigators who are supervised by the Fire Coordinator. The Investigators will be available through communication with the 911 Center. The members of the Team will be chosen and appointed by the Fire Coordinator, at his discretion and as needed.

## 17. Sullivan County Apparatus Identification

Sullivan County is listed as 53 alphabetically in New York State. It's "**County Code**" is 53.

"**53 Control**" is used as the call sign from the 911 dispatch center to the field of operations.

All of the fire departments in Sullivan County have been assigned an Agency Code by the State

This agency code is used in conjunction with a two digit code to identify apparatus and their use.

For example: 11-11 would be an engine from Hurleyville

22-41 would be a ladder truck from Monticello

See accompanying chart:

xx-1	Chief of the Department
xx-2	1st Assistant of the Department
xx-3	2nd Assistant of the Department
XX-11 thur 19	engine
xx- 21 thur 29	tanker (min 1000 gallons water)
xx-31 thur 39	tanker-pumper
xx-41 thur 49	ladder truck
xx-51 thur 59	mini pumper, brush truck, utility truck
xx-61 thur 69	rescue truck, boat, Utility Terrain Vehicle, ATV, snowmobile
xx-71 thur 79	transport ambulance associated with a fire department
xx-81 thur 89	transport ambulance not associated with a fire department
xx-91 thur 99	private for profit ambulance service

The Sullivan County Bureau of Fire maintains an apparatus and equipment inventory through the use of the State's (FRIS) Fire Resource Inventory System. It is reviewed periodically and updated as needed.

The following chart shows the **Agency Code** as assigned by the state.

53001 - BEAVERKILL VALLEY	53021 - LUMBERLAND
53002 - BLOOMINGBURG	53022 - MONTICELLO
53003 - CALLICOON	53023 - MOUNTAINDALE
53004 - CALLICOON CENTER	53024 - NARROWSBURG
53005 - CLARYVILLE	53025 - NEVERSINK
53006 - FORESTBURG	53026 - NORTH BRANCH
53007 - GRAHAMSVILLE	53027 - ROCK HILL
53008 - HANKINS	53029 - ROSCOE/ROCKLAND
53009 - HIGHLAND LAKE	53030 - SMALLWOOD-MONGAUP VALLEY
53010 - HORTONVILLE	53031 - SOUTH FALLSBURG
53011 - HURLEYVILLE	53032 - SUMMITVILLE
53012 - JEFFERSONVILLE	53033 - SWAN LAKE
53013 - KAUNEONGA LAKE	53034 - WESTBROOKVILLE
53014 - KENOZA LAKE	53035 - WHITE LAKE
53015 - LAKE HUNTINGTON	53036 - WHITE SULPHUR SPRINGS
53016 - LAVA	53037 - WOODBOURNE
53017 - LIBERTY	53038 - WOODRIDGE
53018 - LIVINGSTON MANOR	53039 - WURTSBORO
53019 - LONG EDDY	53040 - YOUNGSVILLE
53020 - LOCH SHELDRAKE	53041 - YULAN

**18 Approval of plan by the County Fire Advisory Board, Sullivan County Public Safety Committee and the Sullivan County Legislature.**

**A. Approved by the Sullivan County Fire Advisory Board at its regular meeting**

on \_\_\_\_\_

Signed: \_\_\_\_\_  
Chairperson

Dated: \_\_\_\_\_

**B. Approved by the Sullivan County Public Safety Committee at its regular meeting**

on \_\_\_\_\_

Signed: \_\_\_\_\_  
Chairperson

Dated: \_\_\_\_\_

**C. Approved by the Sullivan County Legislature at its regular meeting**

on \_\_\_\_\_

Signed: \_\_\_\_\_  
Chairperson

Dated: \_\_\_\_\_



**Sullivan County Bureau of Fire**  
**Sullivan County Government Center**  
**100 North Street, PO Box 5012**  
**Monticello, NY 12701-5012**

**Emergency Services Training Center**

*John Hauschild, Training Coordinator*

*Phone: 845-807-0509*

*Fax: 845-292-0968*

*E-Mail: [John.Hauschild@co.sullivan.ny.us](mailto:John.Hauschild@co.sullivan.ny.us)*

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## **2014 TRAINING REPORT**

JANUARY 1, 2014 TO DECEMBER 31, 2014

**COMPLETED COURSES 61**

**FIREFIGHTERS COMPLETING COURSES 1102**

**FIREFIGHTER TRAINING HOURS 16,296**

**FIRE TRAINING COURSE CANCELLED 1**

**FIRE TRAINING COURSE POSTPONED 0**

**FIRE DEPARTMENTS TRAINING All but 1 department used the training center**

### **TRAINING CENTER ACTIVITY**

**CLASSROOM:** FIRE 226, EMS 10, SHERIFF 24, NYS PARKS 1, DPW 4, E-911 2,  
EMERGENCY MANAGEMENT 7 PUBLIC HEALTH 1, NATIONAL PARK SERVICE 1,  
NYS CORRECTIONS 1

**TOWER & GROUNDS:** FIRE 58, SHERIFF 2, NATIONAL PARK SERVICE 1,  
NYS CORRECTIONS, SUTPHEN EAST 15

**OUTREACH:** FIRE 21

**CLASSROOM BY MONTH:** JAN. 28, FEB. 23, MARCH 37, APRIL 36, MAY 20,  
JUNE 15, JULY 17, AUG. 14, SEPT. 39, OCT. 27, NOV. 13, DEC. 9

2014 SULLIVAN COUNTY FIRE TRAINING CLASSES

Course #	Class	Date	Instructor	Class Status	Location	Hrs	Enrolled	Completed	Total Hours	Add Hours
9P-0826	Fire Officer 1	1/6/2014	Soller	Complete	SCESTC	54	13	11	594	0
1C-0750	Incident Safety Officer	1/6/2014	Paddock	Complete	SCESTC	15	16	13	195	0
56-0620	Haz-Mat Annual Refresher	1/6/2014	Lupardo	Complete	Yulan	4	21	19	76	0
9U-0770	Strategy & Tactics	1/7/2014	Adams	Complete	SCESTC	16	13	10	160	0
03-0629	Fire Behavior & Arson Awareness	1/8/2014	Hawker	Complete	SCESTC	12	24	18	216	0
56-0644	Haz-Mat Annual Refresher	1/13/2014	Lupardo	Complete	Liberty	4	48	42	168	0
1D-0992	Principles of Building Combustible	1/14/2014	Hawker	Complete	SCESTC	12	14	13	156	0
56-1342	Haz-Mat Annual Refresher	1/15/2014	Dempsey	complete	Bloomingsburg	4	31	25	100	0
9V-0726	On Scene Rehabilitation	1/22/2014	Sauer	Complete	SCESTC	12	21	18	216	0
56-0811	Haz-Mat Annual Refresher	1/28/2014	Gerrard	Complete	SCESTC	4	19	18	72	0
56-0978	Haz-Mat Annual Refresher	1/30/2014	Dempsey	Complete	Jeffersonville	4	52	42	168	0
84-0797	Weapons of Mass Destruction	2/4/2014	Lupardo	Complete	SCESTC	4	11	10	40	0
6F-0810	Live Fire Training	2/8/2014	Dempsey	Complete	SCESTC	4	39	34	136	0
1S-1480	Firefighter 1	2/13/2014	Adams	Complete	SCESTC	91	25	21	1911	129
84-0753	Weapons of Mass Destruction	2/18/2014	Dempsey	Complete	Mamakating	4	21	16	64	0
31-0769	Haz-Mat First Responder Operations	2/19/2014	Hawker	Complete	SCESTC	16	18	13	208	0
84-0713	Weapons of Mass Destruction	2/24/2014	Gerrard	Complete	Grahamsville	4	28	18	72	0
05-0924	Fire Police	2/24/2014	Sauer	Complete	SCESTC	21	38	31	651	0
70-3735	SFI Instructor Meeting	2/25/2014	OFPC	Complete	SCESTC	3	8	7	21	0
8W-0838	Principles of Building NonCombustible	2/26/2014	Paddock	Complete	SCESTC	12	14	9	108	0
56-0825	Haz-Mat Annual Refresher	2/27/2014	Gerrard	Complete	Woodbourne	4	37	29	116	0
35-0937	Confined Space Awareness	3/6/2014	Dempsey	Complete	SCESTC	6	33	21	126	0
53-7618	Wildland Fire Suppression	3/10/2014	Forest Rang	Complete	SCESTC	12	12	6	72	0
1J-22509	ICS-300	3/18/2014	OFPC	Complete	SCESTC	24	24	21	504	0
84-0864	Weapons of Mass Destruction	3/20/2014	Gerrard	Complete	Tusten	4	20	18	72	0
1Y-0043	Apparatus Operator EVOG	4/2/2014	Hawker	Complete	SCESTC	18	15	13	234	9
1R-0047	Scene Support Operations	4/14/2014	Sauer	Complete	SCESTC	27	23	18	486	27
	Recognizing Clandestine Drug Labs	4/15/2014	Sauer	Complete	SCESTC	4	15	15	60	0
1J-2364	ICS -300	4/21/2014	OFPC	Complete	SCESTC	24	35	26	624	24
	ICS-402	4/22/2014	OEM	Complete	SCESTC	4	18	18	72	0
87-1404	Firefighter Survival	4/22/2014	Soller	Complete	SCESTC	9	21	21	189	6
79-0048	Apparatus Operator Aerial	4/23/2014	Gerrard	Complete	SCESTC	24	18	17	408	9
61-8014	Hazardous Materials for Code Officials	4/29/2014	OFPC	Complete	SCESTC	6	61	52	312	0
9Q-0130	NYS Traffic Incident Management	5/3/2014	Sauer	Complete	SCESTC	6	41	32	192	6
15-0139	Accident Victim Extrication Training	5/8/2014	Paddock	Complete	Jeffersonville	16	21	18	288	8
88-0232	Fast	6/2/2014	Soller	Complete	SCESTC	15	18	11	165	9
2R-8503	Hazardous Materials Tech Basic	6/3/2014	OFPC	Canceled	SCESTC	40	0	0	0	0
03-0199	Fire Behavior & Arson Awareness	6/9/2014	Dempsey	Complete	SCESTC	12	12	12	144	0
56-0210	Haz-Mat Annual Refresher	6/10/2014	Lupardo	Complete	SCESTC	4	10	10	40	0
6F-0193	Live Fire Training	6/17/2014	Lupardo	complete	SCESTC	4	16	13	52	0
15-0212	Accident Victim Extrication Training	6/17/2014	Gerrard	complete	Yulan	16	21	18	288	8
1S-1566	Firefighter 1	6/24/2014	Hawker	Complete	SCESTC	91	18	14	1274	129
8Z-0487	Emergency Escape System TTT	7/15/2014	Soller	Complete	SCESTC	9	16	13	117	6
15-0291	Accident Victim Extrication Training	7/15/2014	Sauer	Complete	WSSFD	16	21	21	336	8
1S-1576	Firefighter 1	8/4/2014	Dempsey	Complete	SCESTC	91	19	18	1638	129
70-3285	SFI Instructor Meeting	8/12/2014	OFPC	Complete	SCESTC	3	8	7	21	0
1R-0252	Scene Support Operations	9/2/2014	Gerrard	Complete	SCESTC	27	21	15	405	27
47--0253	Rescue Tech Basic	9/2/2014	Soller	Complete	SCESTC	24	18	15	360	9
1T-0257	Firefighter II	9/3/2014	Hawker	Complete	SCESTC	27	17	14	378	27
	Apparatus Operator Pump	9/3/2014	Paddock	Canceled	SCESTC	24	0	0	0	0
9P-0258	Fire Officer 1	9/4/2014	Sauer	Complete	SCESTC	54	13	13	702	0
	Tier 3	9/6/2014	OEM	Complete	SCESTC	4	6	6	24	0
05-0260	Fire Police	9/9/2014	Lupardo	complete	SCESTC	21	20	17	357	6
	Tier 3	9/17/2014	OEM	Complete	SCESTC	4	12	12	48	0
	Respiratory Protection Program	9/24/2014	OFPC	Complete	SCESTC	6	10	9	54	0







**SULLIVAN COUNTY EMERGENCY SERVICES TRAINING CENTER  
2014 ACTIVITY REPORT**

	CLASSROOM	TOWER	OUTREACH
January	Fire 25 Emerg. Mgnt. 2 DPW 1	CLOSED	Fire 4
February	Fire 19 Emerg. Mgnt. 1 EMS 3	CLOSED	Fire 3
March	Fire 35 EMS 1 Sheriff 1	Fire 3	Fire 1
April	Fire 30 Sheriff 4 EMS 1 National Park Service1	Fire 7 NPS 1	0
May	Fire 10 NYS Corrections 1 Sheriffs 6 DPW 1 EMS 1Emerg. Mgnt. 1	Fire 12 NYSCorr.1	Fire 4
June	Fire 11 Sheriff 1 Emerg. Mgnt. 2 EMS 1	Fire 6 Sheriff 1	Fire 4
July	Fire 14 Sheriff 1 NYS Parks 2	Fire 9 Sutphen 3	Fire 3
August	Fire 9 Sheriff 5	Fire 2 Sutphen 4	Fire 1
September	Fire 36 Sheriff 2 EMS 1	Fire 9 Sutphen 2	0
October	Fire 20 Sheriff 2 EMS 1 E-911 2 DPW 2	Fire 10 Sutphen 2	0
November	Fire 10 Public Health 1 EMS 1 Sheriff 1	Fire 3 Sheriff 1	0
December	Fire 7 Sheriff 1 Emerg. Mgnt. 1	Sutphen 4	1
	Numbers represent nights or days being used		
	Fire represents SFI's, Forest Rangers, BC's, OFPC		

**TRAINING CENTER ACTIVITY**

**CLASSROOM:** FIRE 226, EMS 10, SHERIFF 24, NYSParks 1, E-911 2, NYS CORRECTIONS 1 DPW 4, EMERGENCY MANAGEMENT 7 NATIONAL PARK SERVICE 1, PUBLIC HEALTH 1

**TOWER:** FIRE 58, SHERIFF 2, NATIONAL PARK SERVICE 1, NYS CORRECTIONS1 SUTPHEN EAST 15

**OUTREACH:** FIRE 21

**CLASSROOM BY MONTH:** JAN. 28, FEB. 23, MARCH 37, APRIL 36, MAY 20, JUNE 15, JULY 17, AUG. 14, SEPT. 39, OCT. 27, NOV. 13, DEC. 9

**SULLIVAN COUNTY EMERGENCY SERVICES TRAINING CENTER  
TRAINING SUMMARY**

YEAR	CLASSES COMPLETE	CLASSES CANCEL	INST.		SFI		STUDENTS		STUDENT		CLASS	
			HOURS	HOURS	HOURS	HOURS	HOURS	AVERAGE	HOURS	AVERAGE	SIZE	AVERAGE
2000	27	8	392	298	658	7364	11.2	24.2				
2001	26	4	463	367	442	8220	18.6	17				
2002	33	3	530	408	703	11483	16.3	21.3				
2003	31	1	463	348	567	8553	15.1	18.3				
2004	27	3	779	684	460	8642	18.8	17				
2005	28	4	1001	966	390	9120	23.4	13.9				
2006	40	4	1107	1061	703	11170	15.9	17.6				
2007	33	9	1157	1117	483	10355	21.4	14.6				
2008	49	8	779	1377	932	13053	14	19.02				
2009	48	2	851	1357	942	14,538	15	19.62				
2010	42	1	760	1,265	756	13,258	17.5	18				
2011	46	1	869	1,502	862	14,087	16.3	18.7				
2012	40	0	845	1,481	722	13,273	18.3	18				
2013	39	0	737	1,209	755	13,360	17.7	19.3				
2014	61	1	1015	1,913	1,102	16,296	15	18				

Instructor hours includes hours taught by State Police, Forest Rangers and OFPC. SFI hours are the State Fire Instructors  
 Students hours are the number who completed a class times the class hours.