

## **PUBLIC WORKS COMMITTEE**

**April 16, 2015 – 11:45 AM**

Committee Members: LaBuda (Chair), Rouis (Vice Chair),  
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

### **PRESENTATION:**

### **DISCUSSIONS:**

1. Records Retention
2. Sheriff Administration/Road Patrol Bid Alternate
3. Municipal Clean-up Tonnage

### **RESOLUTIONS:**

1. Resolution to authorize execution of contract between the National Park Service and the County of Sullivan.
2. Resolution to authorize an Inter-Municipal Agreement (IMA) with the Town of Rockland.

### **REPORTS:**

1. Recycling - William Cutler, Recycling Coordinator

### **PUBLIC COMMENT:**

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: NPS Roebling Aquaduct Model agreement

Date: April 16, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with the National Park Service for the loan of their Roebling Aqueduct Model to Sullivan County for exhibit in the D&H Interpretive Center at Bova Road.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes \_\_\_ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County \$ \_\_\_\_\_ Grant(s) \$ \_\_\_\_\_

State \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_ (Specify) \_\_\_\_\_

Verified by Budget Office:

Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [ National Park Service ] of  
[ 274 River Road, Beach Lake, PA 18405 ]

Nature of Other Party to Contract:

Other:

Duration of Contract: From 05/01/2015 To 04/30/2020

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This agreement allows NPS to loan its model of the Roebling Aqueduct of the former D&H Canal to Sullivan County. This model fits the County mission of exhibiting Canal Technology at its D&H Canal Interpretive Center.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$0

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): Edward P. McAndrew, P.E.

Pre-Legislative Approvals:

- A. <sup>Assistant</sup> Director of Purchasing: Amber Sewer Date 4/13/15
- B. Management and Budget: Janet My Date 4/14/15
- C. Law Department: S. Yasgur Date 4/13
- D. County Manager: John P. ... Date 4/14/15
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE EXECUTION OF CONTRACT BETWEEN NATIONAL PARK  
SERVICE ("NPS") AND THE COUNTY OF SULLIVAN ("COUNTY")**

**WHEREAS**, the County owns and operates the D&H Canal Interpretive Center, located on the site of D&H Lock 50 remains at Bova Road in the Town of Mamakating; and

**WHEREAS**, a primary intention of the exhibits within the Interpretive Center is canal technology; and

**WHEREAS**, the NPS has a large scale model of the Roebling Delaware Aqueduct, of the former D&H Canal, which is a beautiful interpretation of canal technology; and

**WHEREAS**, the NPS is currently seeking an alternative location for this model and has completed a site survey of the D&H Interpretive Center.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized and directed on behalf of the County of Sullivan to execute a five year loan agreement between National Park Service and the "County of Sullivan" for the period commencing May 1, 2015 through April 30, 2020 said contract to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Authorize an Inter-Municipal Agreement

**Date:** April 16, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize an Inter-Municipal Agreement with the Town of Rockland  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Is subject of Resolution mandated? Explain:**

No  
\_\_\_\_\_

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution:** \$ 1,480.68

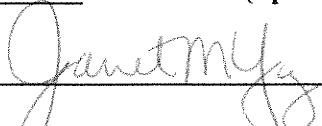
**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** D-5110-10-1011

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>1,480.68</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ Town of Rockland ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County to assist Town of Rockland per Town's request

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

N/A

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. <sup>Assistant</sup> Director of Purchasing: Cinsoa Sears Date 4/13/15
- B. Management and Budget: Janet Myer Date 4/14/15
- C. Law Department: S. Gasquet Date 4/14/15
- D. County Manager: John Paul Date 4/14/15
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**RESOLUTION NO.                    INTRODUCED BY PUBLIC WORKS COMMITTEE TO  
AUTHORIZE AN INTER-MUNICIPAL AGREEMENT (IMA) WITH THE TOWN OF  
ROCKLAND**

**WHEREAS**, severe flooding in the Town of Rockland caused for two (2) residential buildings to be severely undermined by Cattail Brook; and

**WHEREAS**, there is a significant potential for future flood water to completely undermine the buildings allowing them to wash downstream thereby impacting County bridges; and

**WHEREAS**, the Town of Rockland has requested assistance from the County to remove the buildings; and

**WHEREAS**, the County has an excavator capable of performing such work; and

**WHEREAS**, it is in the best interest of the County to assist the Town as requested.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Legislature hereby authorizes the County Manager to execute an IMA with the Town of Rockland in such form as the County Attorney shall approve.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – April 16, 2015**

**ACCOMPLISHMENTS (March 12 – April 16, 2015)**

**BUILDINGS & GROUNDS**

- Bridge #45 – removed trees
- Bridges #129 & #351 – impact repairs
- Repaired shower and electric in the Jail
- Repaired electric and cleaned up from water damage at the Monticello Transfer Station
- Constructed shelving in the storage area of the Human Services complex
- Repaired the hot water heater at the Adult Care Center
- Replaced water main valves at the Shared Health Clinic

**PARKS & RECREATION**

**D & H Canal Linear Park & Interpretive Center**

- Continued planning 2015 Season
- Prepared resolution for agreement with NPS for Roebling Model loan
- Worked with operations concerning site improvements
- Participated in Town of Mamakating D&H Canal Committee meetings

**Fort Delaware Museum of Colonial History**

- Met with re-enactor concerning potential improvements to programs

**Hurleyville Cultural Center**

- Completed time cards
- Conducted meeting with staff to review policy and procedures concerning facility use permit application and overall job responsibilities
- Reviewed and responded to facility use requests

**Lake Superior State Park**

- Continued planning for 2015 Season
- Conducted interviews for seasonal employment
- Continued preparing purchase requisitions for supplies
- Completed Annual Department of Health Operating Permit application
- Worked with operations concerning site improvement

**General Parks**

- Conducted interviews for seasonal employment
- Continued responding to park/pavilion rental application inquiries
- Issued several Group Picnic Permits
- Conducted Parks & Recreation Commission meeting
- Participated in Trail Task Force meeting
- Worked with local Snowmobile Group to get signed agreement to continue work on Trail Maintenance Grant Program

- Prepared for county wide litter pluck event
- Continued to participate in SCIA grant meetings
- Provided guidance to buildings staff concerning various issues

### **SHOP STAFF**

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired body damage on vehicles
- Continued to maintain and repair snow equipment as necessary

### **SIGN SHOP**

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Continued sign inventory

### **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Snow removal operations
- Continued Project Management of the Airport Drainage Improvements Project and coordination of the Non-Potable Water System Construction project; Airport Drainage Rehab Project; the State Grant for the purchase of the 15 bay Hangar and the Terminal Access Roadway and Traffic Circle Rehabilitation Project

### **BRIDGES**

- NYSDOT Bridge Inspection Program: coordinated with NYSDOT with respect to Sullivan County's 2015 Bridge Program and responded to a flag on Bridge 237 (ROC)
- Continued project administration and management work for the Bridge 45 (FAL) Replacement Project
- Coordinated the cutting of trees by DPW operations for the Bridge 45 (FAL) Replacement Project
- Reviewed bids and recommended the award of the Bridge 45 (FAL) construction contract and coordinated the start of Equitable Business Opportunity tracking requirements
- Revised and finalized an agreement for consultant inspection services for the Bridge 45 (FAL) Replacement Project. Coordinated the execution of the agreement
- Coordinated the execution of an agreement with NYSDOT for obtaining Federal and State funding for the Bridge 45 (FAL) Replacement Project construction work
- Continued coordination with utility providers for the relocation of utilities needed for the Bridge 45 (FAL) Replacement Project
- Continued contract management and administration work for the Bridge 359 (ROC) construction & inspection contracts. Coordinated the completion of final grading work
- Reviewed final payment certifications from the Bridge 359 contractor's major subcontractors and major material suppliers for compliance with contract requirements for the release of retainage

- Continued follow-up work with the New York Division of Homeland Security and Emergency Services for the receipt of the balance of funding owed for the Bridges 191 (FOR) and 192c (NEV) projects
- Continued the Bridge 22 (CAL) monitoring program to check for additional settlement of the abutment impacted by the July 2014 flood
- Continue administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services
- Completed the preparation of an agreement for consultant inspection and engineering services for the 2015 Bridge Painting Project
- Coordinated and completed a pre-construction meeting for the 2015 Bridge Painting Project. Started administration and management work for the construction and inspection contracts
- Continued preliminary engineering and planning work for the replacement of Bridges 252 (BET), 36 and 128 (BET)
- Prepared documents and specifications for the procurement of a new railing system for the Bridge 252 (BET) replacement project and of an arch bridge structure for the Bridge 252 (BET) replacement project and provided coordination for the solicitation of bids/quotes from suppliers
- Provided additional information for assets needed by the Office of Audit & Control
- Participated in LEPC planning meetings for the April Point of Dispensing (POD) drill and coordinated DPW drill activities
- Prepared presentation material for the DPW March Committee Meeting with respect to the current status of the condition of bridges maintained by the County, the 2015 program and future programming needs
- Completed the preparation and review of plans and specifications for the replacement of Bridge 252 (BET)
- Started the final review of the plans prepared for the replacement of Bridge 461 (MAM)
- Prepared plans and specifications for the repair of damages to the Bridge 129 (BET) bridge railing
- Inspected repair work for repairs made to the Bridge 351 (CAL) railing system

## **BUILDINGS**

- Completed foster care home inspections and reports as requested by the Department of Family Services
- New York Power Authority (NYPA) Feasibility Study coordination with PRES Energy and file research
- Proceed with Department of State (DOS) mandated 2015 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- New York State Department of Environmental Conservation (NYSDEC) Petroleum Bulk Storage (PBS) at the Sullivan County International Airport requisition for Emergency Purchase Order for coordination with SMP Pump & Tank Co.
- SCIA Petroleum Bulk Storage generic inspection form
- Petroleum Bulk Storage (PBS) monthly file updates on County facilities
- 2015 Petroleum Bulk Storage Data Chart
- Code research for DCS employee moves and CAD plans for meeting

- CADD plan for DPW front office door addition
- CADD plan for OGS modifications and additions
- Ongoing mandated Federal Communications Commission (FCC) radio license renewal forms and tower completion forms online
- Updates to Radio License Data Chart for tracking 155 radio frequencies
- Shared Clinic Facility NYSDOH Boil Water Order due to pipe break with water sampling and forms to hospital lab
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Completed weekly water testing at the Human Service Complex water chlorination system and documented
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to work on recovery from the flood events of August, 2011 (Hurricane Irene); County Road 55 (FHWA road) embankment stabilization project (MAM) - began regulatory permit application process; FEMA 4020 - met with Governor's Office of Storm Recovery (GOSR) representatives and provided backup cost documentation for all flood work - received County Road 49 reimbursement for \$580,216
- Continued to progress the County Road 173 (THO) reconstruction project (met with consultant to discuss overall budget and right-of-way status) and the Sullivan County Community College (FAL) infrastructure upgrade project (closed out EBO with NYSDOT)
- Met with the developers design consultant (AKRF), NYSDOT representatives and the County's design review consultant (MJI) on construction scheduling and bidding status for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (permit needs and construction inspection scope - reviewed bid package B)
- Continued with preparation of a 2015 contract paving program list - identified road candidates and developed overall budget - prepared detailed cost estimates based on field measurements of individual roads - submitted an asphalt bases bid to OGS for publication
- Completed layout calculations and field reconnaissance for the next round of proposed Emergency Services Towers (THO / LUM) at the Monticello and Knight's Eddy locations
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, drainage, infrastructure and maintenance: County Roads 33 (HIG) and 48 (FOR) - measured sight distances and marked placement based on advance warning for intersection driveway signs; County Roads 48 and 49 (FOR) - reviewed detour plan utilizing our roads for work by Orange County DPW on Orange County Road 7; County Roads 48 (FOR) and 61 (MAM) - performed ball bank analysis to check advisory speeds on specific curves; County Road 61 (MAM) - submitted speed zone request to NYSDOT for consideration; County Road 104 (FAL) - icing problem at driveway and; County Road 153 (NEV) - additional School Bus Stop Ahead signs marked for installation

- Attended NYC DEP stream management training, focusing on the use of ACOE HEC-RAS software in addition to GIS and survey training at Maine Technical Source
- Attended soil and water conservation district meeting related to the Rondout reservoir watershed in Grahamsville
- Participated in the County Emergency Planning Assessment (CEPA) survey and workshop at the Emergency Training Facility
- Prepared the 2014 GASB-34 highway capital improvements report and compiled the highway data for the 2014 County's Annual Financial Report (CAFR) to the treasurer's office

**LAND & CLAIMS**

- Accidents – Backhoe 128
- Claims – Murray (LIB), Enker (TUS)
- Incidents – Ferndale Transfer Station, CR 171 guiderail, CR 24 sign damages
- Complaints – CR 82 trees
- Continued correspondence – CR 62 project, CR 173 - Broadway
- Research property & releases – CR 11
- Radio Towers – Elk Point – NYSED easement, MAM utility easement
- FOIL – none

**PERMITS**

TYPE	NUM	YEAR	NAME	CR
O	1547	2014	Stauffer & Sons – Annual	11, 12, 13
D	1703	2015	Town of Liberty	15
D	1704	2015	Town of Fallsburg	104
D	1705	2015	Towne of Fallsburg	104
U	1691	2015	Central Hudson	19

Subdivision/development review/correspondence: CR 52 SYDA (FAL), CR 102 Fairground LLC (THO) resolution, CR 173 (THO)

Inspections: none

**PROJECTIONS (April 16– May 14, 2015)**

**BUILDINGS & GROUNDS**

- Repair bio tank and replace overhead door in Solid Waste
- Make repairs found in the inspection of the water tank at the Human Services complex
- Renovate the bath house at Lake Superior
- Frame and insulate office space in the Monticello Transfer Station
- Install new signs in Parks
- Bridge #192c – rail replacement
- Replace concrete at the Government Center

**PARKS & RECREATION**

- Work with operations to open parks

- Continue issuing park / pavilion use applications and permits
- Continue to oversee Hurleyville Cultural Center
- Continue working on seasonal employment
- Continue to plan Lake Superior 2015 season
- Continue to plan for 2015 programming at Fort Delaware & D&H Canal
- Continue attending Town of Mamakating D&H Canal Committee Meetings
- Continue participating in Trail Task Force Meetings
- Conduct Litter Pluck Event
- Participate in Trailkeeper Earth Day Hike at Tusten Mountain Trail
- Continue participating in SCIA grant meetings and conversations
- Continue to assist buildings staff when needed

**SHOP STAFF**

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair body damage on vehicles

**SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Continue sign inventory

**Engineering:**

**AIRPORT**

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; the County "T" Hangar Rehabilitation Project; Airport Drainage Rehab Project; coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay hangar; the Drainage Improvements Project and the Design of the Terminal Access Roadway and Traffic Circle Project

**BRIDGES**

- Provide follow up work with respect to NYSDOT flags
- Start close-out work for the Preliminary Engineering and Right-of-Way Acquisition portion of the Bridge 45 (FAL) replacement project engineering work
- Start administration and management work for the Bridge 45 Replacement Project's construction and inspection contracts, schedule a construction kick-off meeting and coordinate construction start-up activities and construction inspection work
- Continue project management and administration work for the 2015 Bridge Painting Project construction and inspection contracts
- Continue follow-up with the New York Division of Homeland Security and Emergency Services for the reimbursement of the balance owed for the replacement of the Bridge

- 191 (FOR) stream embankment and the Bridge 192c pier replacement project
- Continue preparation of requests for reimbursements for the HBRR and CHIPS projects.
- Complete contract administration, management and inspection close out work for the Bridge 359 (ROC) project
- Continue preliminary engineering work for the replacement of Bridge 128 (BET) and 36 (MAM)
- Prepare bid documents for procuring a pre-cast concrete structure for the Bridge 128 (BET) replacement project
- Prepare a bid document for the procurement of a bridge railing system for the Bridge 128 (BET) replacement project
- Continue follow-up engineering work for the procurement of materials needed for the replacement of Bridge 252 (BET)
- Provide follow-up for 2015 concrete testing for the Radio Tower foundation work.
- Continue administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services
- Provide follow-up work for the receipt of a donation of materials for Bridge 192c
- Prepare documents and specifications for soliciting bids for concrete beams needed for the Bridge 36 (MAM) replacement project

## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Proceed with Department of State (DOS) mandated 2015 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2015/2016 bridge and highway improvement programs
- Layout corners and perform GPS observations on the next two (2) emergency services tower locations - Monticello (THO) and Knights Eddy (LUM))
- Continue permitting process with DEC and ACOE for next phase of County Road 55 (FHWA) wall project
- Prepare bid documents for the 2015 contract paving program - quantify and mark full depth repair sections



- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Continue with permitting and construction inspection preparations for the County Road 173 roundabout related to the EPT Concord development
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

#### **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

#### **PERMITS**

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2014 tonnage (T)	2015 tonnage (T)
January	2,884	2,368
February	2,366	2,212
March	3,130	
April	4,133	
May	4,560	
June	5,192	
July	8,252	
August	7,349	
September	4,391	
October	3,954	
November	3,052	
December	3,259	
<b>TOTAL</b>	<b>52,522</b>	

(T) - Total New Monticello Transfer Station

### ACCOMPLISHMENTS (March 12 – April 16, 2015)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued preparation of annual reports for the Landfill and Transfer Stations

### PROJECTIONS (April 16 – May 14, 2015)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports
- Continue preparation of annual reports for closed Landfill and Transfer Stations
- Completed renewal documents for the Monticello MRF/TS

## RECYCLING PROGRAM

### **ACCOMPLISHMENTS (March 12 – April 16, 2015)**

- Assist NYSDEC with Regional Clean Sweep Chemical Cleanup Program promotions
- Continue preparation of 2015 NYSDEC Annual Materials Management Reports
- Continue Electronic Scrap vendor coordination at recycling facilities
- Continue regional Master Composter research with Cornell Cooperative Extension of Sullivan County and Hudson Valley Regional Council partners
- Coordinate two 2015 Household Hazardous Waste Collection Events
- Municipal Cleanup program coordination and planning for 2015 program
- Public Works Committee recycling update
- Ongoing Solid Waste Management Plan preparation
- Development of Recycling, Composting & Rx Task Force programming for SCCC Earth Day events
- Rx Task Force program participation with Public Health Services
- Review recycling program vouchers
- Hudson Valley Regional Council Materials Management Committee organization
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continued marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continued water & leachate sampling invoices/Pace Analytical Labs

### **PROJECTIONS (April 16 – May 14, 2015)**

- Earth Day 2015 at Sullivan County Community College
- Fallsburg CS and 4H group recycling facility tour with Elizabeth Evans
- Continue Municipal Cleanup program coordination and planning for 2015 program
- Assist OGS with preparation of contract extension documents for 2015 Household Hazardous Waste Collection Event with Care Environmental
- Continue preparation of 2015 NYSDEC Annual Materials Management Reports
- Attend Hudson Valley Regional Council Materials Management meetings/discussions
- Livingston Manor Garden Day “Organics Arc” presentation
- Leadership Sullivan Class of 2015 Presentation and Facilities Tour
- Continue Electronic Scrap vendor coordination at recycling facilities
- Ongoing Solid Waste Management Plan preparation
- Rx Task Force participation with Public Health Services
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continue water & leachate sampling invoices/Pace Analytical Labs