

PUBLIC WORKS COMMITTEE

May 14, 2015 – 11:45 AM

Committee Members: LaBuda (Chair), Rouis (Vice Chair),
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

PRESENTATION:

1. Sullivan County Highways

DISCUSSIONS:

RESOLUTIONS:

1. Resolution to recommend the Airport Superintendent be made an official member of the Sullivan County Airport Development Commission.
2. Resolution to authorize an agreement for construction inspection services for the proposed realignment of County Road 173.
3. Resolution to authorize County of Sullivan to reserve a certain property from Tax Foreclosure parcels for public use.

REPORTS:

1. Recycling - William Cutler, Recycling Coordinator

PUBLIC COMMENT:

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution:

Date: May 14, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to recommend the Airport Superintendent be made an official member of the Sullivan County Airport Development Commission.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

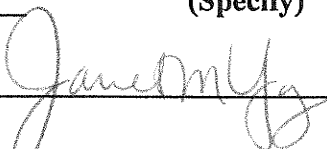
Estimated Cost Breakdown by Source:

County \$ _____ **Grant(s)** \$ _____

State \$ _____ **Other** \$ _____

Federal Government \$ _____ **(Specify)** _____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with _____ of

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): Edward McAndrew, Commissioner

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Carym Sevin Date 5/12/15
- B. Management and Budget: Janet My Date 5/12/15
- C. Law Department: S. Yasar Date 5/12/15
- D. County Manager: John Bond Date 5/12/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
RECOMMEND THE AIRPORT SUPERINTENDENT BE MADE AN OFFICIAL
MEMBER OF THE SULLIVAN COUNTY AIRPORT DEVELOPMENT COMMISSION
(SCADC)**

WHEREAS, Resolution No. 62-00 created the Sullivan County Airport Development Commission (SCADC) and established the membership of the committee; and

WHEREAS, the Airport Superintendent was not named as a member of the SCADC;
and

WHEREAS, it is recommended that the Airport Superintendent be made an official member of the committee; and

NOW, THEREFORE, BE IT RESOLVED, that Resolution No. 62-00 be hereby modified to include the Airport Superintendent as an official member of the SCADC.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

RESOLUTION NO. 62-00 INTRODUCED BY PUBLIC WORKS COMMITTEE TO ABOLISH AIRPORT COMMISSION AND CREATE THE SULLIVAN COUNTY AIRPORT DEVELOPMENT COMMISSION

WHEREAS, Resolution No. 50, adopted February 18, 1966, by the Sullivan County Board of Supervisors, created the Sullivan County Airport Commission; and

WHEREAS, the number of members of the Airport Commission was increased from 5 to 7 in 1973, and then increased to 9 members by Resolution No. 274 of 1976; and

WHEREAS, in accordance with Resolution No. 160 of 1994, the Board of Supervisors created the position of Chairman of the Airport Commission; and

WHEREAS, recently, the Sullivan County Legislature has successfully obtained a grant for the repaving of the airport runway and budgeted for renovation at the airport terminal; and

WHEREAS, the Legislature desires to improve the efficiency and use of the airport; and

WHEREAS, the Legislature has been working with the Partnership for Economic Development, the Industrial Development Agency and the County Planning and Community Development Department in an effort to stimulate economic development efforts at the Airport; to improve the usage, fiscal viability and maintenance of the facility; to recognize broader economic development and growth potential of the facility; to attract businesses that fit in the usage of the airport; and to explore management alternatives that might provide more aggressive marketing and sources of funding for the airport's management and marketing;

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature hereby rescinds Resolution No. 50 of 1966, Resolution No. 40 of 1973, Resolution No. 274 of 1976 and Resolution No. 160 of 1994 and creates a new advisory board, known as the Sullivan County Airport Development Commission, whose nine (9) members shall be comprised of :

County Manager
Commissioner of Public Works
Commissioner of Planning and Community Development
Commissioner of General Services
Two (2) Pilots/Hangar Owners to be appointed by and at the pleasure of the Legislature
President of the Partnership for Economic Development
One (1) Legislator to be appointed by the Chairman of the Legislature
Fixed Base Operator for the Airport
Chairman of the Public Works Committee

NOW, THEREFORE, BE IT FURTHER RESOLVED that staff from the Department of Public Works and Department of Planning and Community Development shall function as the staff for this commission at the request of the Sullivan County Legislature.

Moved by Mrs. LaBuda, seconded by Mr. Gaebel, put to a vote, carried and declared duly adopted on motion February 17, 2000.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E., Commissioner

Re: Request for Consideration of a Resolution: Co. Rd. 173 Roundabout Constr. Inspct.

Date: 5/14/2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute an agreement with McFarland Johnson, Inc. to provide construction inspection services for a proposed roundabout at Co. Rd. 173 and NYS Rte. 17 Exit 106 east bound ramps related to the proposed casino resort development and with Adelaar Developer, LLC for the deposit of funds sufficient to cover all costs associated with McFarland Johnson's services.

Is subject of Resolution mandated? Explain:

No, however the County must ensure compliance to plans and specs, and does not have the full time construction inspection resources available

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 200,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: Adelaar Developer, LLC

Estimated Cost Breakdown by Source:

| | | | |
|--------------------|----------|-----------|-----------------------------|
| County | \$ _____ | Grant(s) | \$ _____ |
| State | \$ _____ | Other | \$ <u>200,000.00</u> |
| Federal Government | \$ _____ | (Specify) | <u>Escrow Account w/Co.</u> |

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [McFarland Johnson, Inc.] of
[49 Court Street, Metrocenter, Binghamton, NY 13902]

Nature of Other Party to Contract: Professional

Other:

Duration of Contract: From 05/15/2015 To 12/31/2016

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County does not have the resources to provide full time onsite construction inspection services..

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$200,000

Efforts made to find Less Costly alternative:

All costs will be borne by the developer Adelaar Developer, LLC through an escrow account with the County

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Pre-qualified consultant list

Person(s) responsible for monitoring contract (Title): Dermot P. Dowd, LS, Civil Eng.

Pre-Legislative Approvals:

- A. Director of Purchasing: Assistant Aynm Sews Date 5/12/15
- B. Management and Budget: Janet Myers Date 5/12/15
- C. Law Department: S. Yasgar Date 5/12/15
- D. County Manager: John Dowd Date 5/12/15
- E. Other as Required: _____ Date _____

Vetted in Public Works Committee Committee on 05/14/2015

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE AN AGREEMENT FOR CONSTRUCTION INSPECTION SERVICES FOR THE PROPOSED REALIGNMENT OF COUNTY ROAD 173 AT THE INTERSECTION OF STATE ROUTE 17 EXIT 106 EAST BOUND RAMPS. (THE "PROJECT").

WHEREAS, the developer Adelaar Developer, LLC, is building a destination resort community in the Town of Thompson, Sullivan County, N.Y. As a result, this developer has approached the County of Sullivan for a Highway Work Permit to reconfigure the existing County infrastructure (County Road 173), in the area of the proposed resort, in order to accommodate the increased traffic volumes projected, once the resort is complete; and

WHEREAS, pursuant to Resolution Number 425-13 adopted by the Sullivan County Legislature on November 21st, 2013 the County authorized the hiring of McFarland Johnson, Inc. for design review services for the Project and authorized the deposit of funds from EPT Concord II, LLC to the County to cover the costs of McFarland Johnson, Inc.'s services; and

WHEREAS, Adelaar Developer, LLC an affiliate to EPT Concord II, LLC is prepared to commence the construction phase of the Project; and

WHEREAS, consulting Construction Inspection Services are required to make certain the Project is constructed by the contractor in accordance with the previously reviewed plans and specifications; and

WHEREAS, McFarland Johnson, Inc. is already intimately familiar with the technical details and specifications of said plans; and

WHEREAS, the Division of Public Works recommends the award of an agreement for consulting Construction Inspection Services to the firm of McFarland Johnson, Inc.; and

WHEREAS, Adelaar Developer, LLC has offered to pay the fees of the consultant hired by the County; and

WHEREAS, Adelaar Developer, LLC has agreed to deposit funds with the County sufficient to pay the costs associated with the services of McFarland Johnson, Inc.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an agreement for consulting Construction Inspection Services for the Project with McFarland Johnson, Inc., at a cost not to exceed \$ 200,000, said agreement to be in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that the County Manager is authorized to execute an agreement with Adelaar Developer, LLC for the deposit of funds with the County sufficient to cover all of the costs associated with McFarland Johnson, Inc.'s services.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, PE

Re: Request for Consideration of a Resolution: To authorize County to reserve a certain property from foreclosure parcels for public use.

Date: May 14, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize the County of Sullivan to reserve a certain property (MA 64.-1-89.23) from tax foreclosure parcels for public use.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

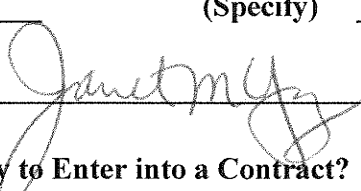
If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office:  _____

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No _____

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ N/A _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. *Assistant* Director of Purchasing: Cayson Seuis Date 5/12/15
- B. Management and Budget: Janet Myer Date 5/12/15
- C. Law Department: S. [Signature] Date 5/12/15
- D. County Manager: [Signature] Date 5/12/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO
AUTHORIZE COUNTY OF SULLIVAN TO RESERVE A CERTAIN PROPERTY
FROM TAX FORECLOSURE PARCELS FOR PUBLIC USE**

WHEREAS, the Sullivan County Division of Public Works requires certain rights of way for county roads, bridges, parks and emergency communications; and

WHEREAS, pursuant to the Real Property Tax Law, certain tax delinquent parcels were foreclosed upon by the County of Sullivan; and

WHEREAS, tax delinquent parcels foreclosed on by the County of Sullivan can be conveyed to the County of Sullivan for public use pursuant to the Sullivan County Code Section 164-7(C) ; and

WHEREAS, the County desires to reserve unto itself a parcel abutting and including County infrastructure designated on Town of Mamakating Real Property Maps known as Section 64, Block 1, Lot 89.23; and

WHEREAS, it is the intent of the County Legislature to cancel the real property taxes due and owing on the parcel described above, since the property was transferred to the County for public purposes, and that no real property taxes shall be due and owing on said parcel so long as it remains owned by the County of Sullivan and used for public purposes;

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan reserves and retains to the County of Sullivan the above described parcel; and

BE IT FURTHER RESOLVED, that the parcel be conveyed from the County of Sullivan to the County of Sullivan for highway purposes or other public use; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer is hereby authorized and directed to cancel any outstanding real property taxes that may be due and owing on the above described parcel, and

BE IT FURTHER RESOLVED, the Chairman of the County Legislature is hereby authorized to execute the necessary documents for said conveyance, said documents to be approved by the County Attorney’s Office; and

BE IT FURTHER RESOLVED that said conveyance shall be recorded in the Sullivan County Clerk’s Office.

Moved by _____,
Seconded by _____,
and adopted on motion _____, **2015.**

PUBLIC WORKS COMMITTEE
Monthly Report – May 14, 2015

ACCOMPLISHMENTS (April 16 – May 14, 2015)

BUILDINGS & GROUNDS

- Inspected the potable water tank at the Human Services Complex
- Installed signs and cleared grounds for the 2015 mowing season in the various parks
- Graded the parking lots at Lake Superior
- Replaced HVAC units at Shared Health
- Replaced DI and pipe on County Road 149
- Bridge #192 – replaced rail & repaired siding
- Tenant work for Family Court
- Opened parks
- Repaired sidewalks at the Community Services building

PARKS & RECREATION

D & H Canal Linear Park & Interpretive Center

- Continued planning 2015 Season
- Attend D&H Transportation Heritage Council Meeting
- Worked with operations concerning site improvements
- Participated in Town of Mamakating D&H Canal Committee meetings

Fort Delaware Museum of Colonial History

- Conducted seasonal employment interviews
- Sent out letters to hired staff
- Prepped site for opening
- Continued working with schools booking student day field trips
- Opened site for season

Hurleyville Cultural Center

- Completed time cards
- Reviewed and responded to facility use requests

Lake Superior State Park

- Continued planning for 2015 Season
- Conducted interviews for seasonal employment
- Continued preparing purchase requisitions for supplies
- Worked with operations concerning site improvement

General Parks

- Wrote and sent letters to seasonal employment applicants
- Opened parks for season with Operations
- Participated in Earth Day hike with Trailkeeper group
- Continued responding to park/pavilion rental application inquiries

- Issued Group Picnic Permits
- Conducted Parks & Recreation Commission meeting
- Participated in Trail Task Force meeting
- Continued work with local Snowmobile Group and Real Property Department on Snowmobile Trail Maintenance Grant process
- Held countywide litter pluck event
- Continued to participate in SCIA grant meetings
- Provided guidance to buildings staff concerning various issues

SHOP STAFF

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired body damage on vehicles
- Continued to maintain and repair snow equipment as necessary

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Continued sign inventory

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued Project Management Airport Drainage Improvements Project; management coordination of the Non-Potable Water System Construction project; Airport Drainage Rehab Project; the State Grant for the purchase of the 15 bay Hangar and the Terminal Access Roadway and Traffic Circle Rehabilitation Project

BRIDGES

- Addressed NYSDOT bridge flags for Bridges 86, 450 (CAL) and 415 (BET)
- Completed engineering, preparation of a plan and procured materials for the repair of the accident damaged Bridge 129 (BET) bridge railing
- Completed coordination with the NYS Covered Bridge Society for the receipt of donated materials for the repair of the Halls Mill Covered Bridge (CB 192C, NEV) timber railings and siding and released for construction a plan for the replacement of the timber railings
- Continued follow-up work with the New York Division of Homeland Security and Emergency Services for the receipt of the balance of funding owed for the Bridge 191 (FOR) and Bridge 192C (NEV) projects and submitted project completion certifications to the Army Corps of Engineers
- Continued project administration and management work for the Bridge 45 (FAL) Replacement Project
- Coordinated with the consultant and contractor to provide documents needed by NYSDOT to approve the award of the Bridge 45 (FAL) construction contract
- Continued coordination with utility providers for the relocation of utilities needed for the

Bridge 45 (FAL) Replacement Project

- Continued contract management and administration work for the Bridge 359 (ROC) construction & inspection contracts
- Prepared a Modification Agreement for the Bridge 359 (ROC) inspection services contract to enable the close out of consultant services and processed final invoices
- Continued the Bridge 22 (CAL) monitoring program to check for additional settlement of the abutment impacted by the July 2014 flood
- Continue administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services and processed invoices and recommended the approval of wage rates
- Coordinated the execution of an agreement for consultant inspection and engineering services for the 2015 Bridge Painting Project
- Completed the review and revision of plans and procured temporary traffic signals needed for the Bridge 461 (MAM) Replacement Project
- Submitted plans and details to the NYSDEC for stream disturbance permits for the Bridge 461 (MAM) and 128 (BET) Replacement Projects
- Completed the preparation and review of plans and specifications for the replacement of Bridge 128 (BET) and started coordination with NYSEG and completed bid documents for the procurement of the precast concrete structure
- Prepared documents and specifications for the procurement of a new railing system for the Bridge 252 (BET) replacement project and provided assistance for the procurement of additional quotes for the arch bridge structure
- Submitted plans and details to the NYSDEC for obtaining a stream disturbance permit for the Bridge 252 (BET) Replacement Project
- Continued preliminary engineering and planning work for the Bridge 36 (MAM) Replacement Project
- Participated in additional LEPC planning meetings for the April Point of Dispensing (POD) drill and provided assistance for the setup of traffic signage needed
- Completed the updating of the Capital Program for bridge work
- Completed the preparation of the second quarter Bridge Unit Performance Report

BUILDINGS

- Completed foster care home inspections and reports as requested by the Department of Family Services (DFS)
- New York Power Authority (NYPA) Feasibility Study coordination with PRES Energy and file research
- Proceed with Department of State (DOS) mandated 2015 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- New York State Department of Environmental Conservation (NYSDEC) Petroleum Bulk Storage (PBS) at the Sullivan County International Airport Notice Of Violation (NOV) coordination with SMP Pump & Tank Co.
- Petroleum Bulk Storage (PBS) monthly file updates on County facilities
- Sullivan County International Airport fencing site plan, elevation and section details
- Sullivan County Human Service Complex File Storage building addition & cost estimate
- Department of Community Services egress calculations & DFS employee CAD plans

- Sullivan County Courthouse four (4) sign specifications, pricing and requisition
- OGS front office entry modification CAD plans
- Ongoing mandated Federal Communications Commission (FCC) radio license renewal forms and tower completion forms online
- Sullivan County Building Address Chart update
- Adult Care Center & Shared Clinic Facility roof replacement shop drawing review
- Sullivan County Maintenance-In-Lieu-Of-Rent (MILOR) square footage review
- Shared Clinic Facility research door shop drawings
- Updates to Radio License Data Chart for tracking 155 radio frequencies
- Sullivan County Human Service Complex Water Distribution System site plan updates as requested by the Department of Health
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Completed weekly water testing at the Human Service Complex water chlorination system and documents
- Water lab invoice & voucher review & approval
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on recovery from the flood events of August, 2011 (Hurricane Irene); County Road 55 (FHWA road) embankment stabilization project (MAM) - continued to work through regulatory permit application process; FEMA 4085 (October 2012 - Hurricane Sandy) - compiled all requested (DPW & Public Safety) backup cost data for the Governor's Office of Storm Recovery (GOSR) for the 10% local match grant
- Continued to progress the County Road 173 (THO) reconstruction project (worked with consultant to review overall budget and right-of-way status)
- Coordinated with the developers design consultant (AKRF), NYSDOT representatives and the County's design review consultant (MJI) on construction scheduling and bidding status for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (MJI construction inspection scope - reviewed bid package B testing requirements - met with developers testing company)
- Completed field measurement and assessment of milling, asphalt and striping quantities for 2015 contract paving of approximately 30 miles of county road - prepared bid documents and related specifications - reviewed bids received and recommended award for contract paving, Hot Mix Asphalt (HMA) bases bid and for HMA quality assurance plant testing - completed core sampling of some road sections to ascertain underlying pavement condition - prepared quote documents for paver and mill rentals - reviewed quotes received and recommended award
- Completed rough layout of the tower centerline for the proposed Emergency Services Tower at the Lumberland site for the path survey by Alcatel - field located property line evidence found along with road and utility infrastructure - began GPS control sessions
- Completed a survey of existing grades and conditions at a road crosser on County Road 173 (THO) in Bridgeville for proposed replacement

- Coordinated with NYSDOT planning and construction management personnel on the installation of overhead flashing beacons to institute an all-way stop at County Road 15 (LIB) and it's intersection with Ferndale Loomis Road (Notice of Order distributed)
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, drainage, infrastructure and maintenance: County Road 104 (FAL) - Center For Discovery comprehensive care center environmental assessment form and; County Road 33 (HIG) - right-of-way setback distances at intersection of Clark Road (TH # 27)
- Completed the first quarter reporting for the highway unit and the sign shop

LAND & CLAIMS

- Accidents – Truck 106, Truck 228
- Claims – Murry (LIB), Enker (TUS) EBTs
- Incidents – CR 105 guiderail, CR 24 sign damages
- Complaints – CR 102 obstructions - vehicles
- Continued correspondence – CR 62 project, CR 173 – Broadway Project
- Research property & releases – none
- Radio Towers – Delaware – NYSEG easement, MAM utility easement
- FOIL – none
- Misc. – review for request of tax parcel at CB 98 - Millis

PERMITS

| TYPE | NUM | YEAR | NAME | CR |
|------|-----------|------|-------------------------------|-----------------------------|
| O | 1548/1549 | 2015 | Bennett Motor Exp. | 11, 12, 13, 14, 15, 71, 175 |
| O | 1550 | 2015 | Contracting Solutions VA | 11, 12, 13, 14, 15, 71, 175 |
| D | 1706 | 2015 | Town of Rockland – Roscoe | 179 |
| D | 1707 | 2015 | Town of Rockland – Liv. Manor | 149 |
| D | 1708 | 2015 | Center For Discovery – CB | 104 |
| D | 1709 | 2015 | Center For Discovery – W&S | 104 |
| M | 3064 | 2015 | Fildona LLC | 124 |
| M | 3065 | 2015 | Center For Discovery | 105 |
| M | 3066 | 2015 | Center For Discovery | 53 |
| U | 1692 | 2015 | NYSEG | 11 |
| U | 1693 | 2015 | NYSEG | 53 |

Subdivision/development review/correspondence: CR 149 Lewis, CR 14, Camp Bnos, CR 33 Akt

Inspections: none

PROJECTIONS (May 14– June 11, 2015)

BUILDINGS & GROUNDS

- Repair bio tank and replaced overhead door in Solid Waste
- Bridge #252 – complete replacement
- Bridge #461 – complete replacement
- Secure foreclosure properties

- Renovation work at Lake Superior
- Replace overhead door at the Travis building

PARKS & RECREATION

- Deliver supplies to parks
- Conduct staff orientations
- Open Lake, Fort, & D&H Canal Interpretive Center for season
- Sell Lake Superior season passes
- Continue issuing park / pavilion use applications and permits
- Continue to oversee Hurleyville Cultural Center
- Continue working on seasonal employment where necessary
- Continue attending Town of Mamakating D&H Canal Committee Meetings
- Continue participating in Trail Task Force Meetings
- Continue participating in SCIA grant meetings and conversations
- Continue to assist buildings staff when needed

SHOP STAFF

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair body damage on vehicles

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Continue sign inventory

Engineering:

AIRPORT

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; the County "T" Hangar Rehabilitation Project; Airport Drainage Rehab Project; coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay hangar, the Drainage Improvements Project and the Design of the Terminal Access Roadway and Traffic Circle Project

BRIDGES

- Start close-out work for the Preliminary Engineering and Right-of-Way Acquisition portion of the Bridge 45 (FAL) replacement project engineering work
- Start administration and management work for the Bridge 45 (FAL) Replacement Project's construction and inspection contracts
- Schedule a construction kick-off meeting and coordinate construction start-up activities for the Bridge 45 (FAL) Replacement Project construction and construction inspection

work

- Continue project management and administration work for the 2015 Bridge Painting Project construction and inspection contracts
- Continue follow-up with the New York Division of Homeland Security and Emergency Services for the reimbursement of the balance owed for the replacement of the Bridge 191 (FOR) stream embankment and the Bridge 192C (NEV) bridge pier replacement project
- Prepare a request for reimbursement for the CHIPS program projects
- Complete contract administration, management and inspection close out work for the Bridge 359 (ROC) project
- Complete the final review of plans for Bridges 128 and 252 (BET) Replacement Projects and issue plans to DPW Operations for construction
- Start providing engineering assistance and inspection work during the construction of Bridge 461 (MAM)
- Review and approve shop drawings for the materials for the Bridges 252 and 128 (BET) Projects
- Continue engineering work for the replacement of Bridge 379 (LIB)
- Provide follow-up for 2015 concrete testing for the Radio Tower foundation work
- Continue administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services
- Provide engineering assistance and inspection work for the Bridges 192C (NEV) and 129 (BET) repairs
- Continue planning and preliminary engineering work for the replacement of Bridge 36 (MAM)
- Prepare documents and specifications for soliciting bids for concrete beams needed for the Bridge 36 (MAM) replacement project
- Inspect Toaspern Dam and Sunset Lake Dam and prepare an inspection report

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Proceed with Department of State (DOS) mandated 2015 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- Adult Care Center roof installation coordination & inspect
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints

- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2015/2016 bridge and highway improvement programs
- Layout compound corners and perform GPS observations for FAA 1A certification surveys on the next two (2) emergency services tower locations - Monticello (THO) and Knights Eddy (LUM)
- Continue permitting process with DEC and ACOE for next phase of County Road 55 (FHWA) wall project
- Mark full depth repair sections for the 2015 contract paving roads - assist operations with daily construction planning, contractor coordination, material quantities and tracking
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Continue with permitting and construction inspection preparations for the County Road 173 roundabout related to the EPT Concord development
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

PERMITS

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

SOLID WASTE & RECYCLING - MONTHLY REPORT

| Month | 2014 tonnage (T) | 2015 tonnage (T) |
|--------------|------------------|------------------|
| January | 2,884 | 2,368 |
| February | 2,366 | 2,212 |
| March | 3,130 | 3,075 |
| April | 4,133 | |
| May | 4,560 | |
| June | 5,192 | |
| July | 8,252 | |
| August | 7,349 | |
| September | 4,391 | |
| October | 3,954 | |
| November | 3,052 | |
| December | 3,259 | |
| TOTAL | 52,522 | |

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (April 16 – May 14, 2015)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued preparation of annual reports for the Landfill and Transfer Stations
- Conducted operational meeting with IESI staff and NYSDEC
- Prepared and submitted permit renewals for the Ferndale, Mamakating and Monticello Transfer Stations

PROJECTIONS (May 14 – June 11, 2015)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports
- Continue preparation of annual reports for closed Landfill and Transfer Stations

RECYCLING PROGRAM

ACCOMPLISHMENTS (April 16 – May 14, 2015)

- Continued Electronic Scrap vendor coordination at recycling facilities
- Development & coordination of two Countywide 2015 Household Hazardous Waste Collection Events
- Development of Recycling, Composting & Rx Task Force programming for SCCC Earth Day events
- Continued preparation of 2015 NYSDEC Annual Materials Management Reports
- Earth Day 2015 at Sullivan County Community College
- Continued Municipal Cleanup program coordination and planning for 2015 program
- Continued preparation of 2015 NYSDEC Annual Materials Management Reports
- Attended Hudson Valley Regional Council Materials Management meetings/discussions
- Leadership Sullivan Class of 2015 Presentation and Facilities Tour
- Continued Electronic Scrap vendor coordination at recycling facilities
- Ongoing Solid Waste Management Plan preparation
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Reviewed recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continued marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continued water & leachate sampling invoices/Pace Analytical Labs

PROJECTIONS (May 14 – June 11, 2015)

- Continue Municipal Cleanup program coordination and planning for 2015 program
- Attend Hudson Valley Regional Council Materials Management meetings/discussions
- Continue Electronic Scrap vendor coordination at recycling facilities
- Ongoing Solid Waste Management Plan preparation
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continue water & leachate sampling invoices/Pace Analytical Labs