

**MANAGEMENT AND BUDGET COMMITTEE
THURSDAY, June 11, 2015 10:30 AM**

**Committee Members: Jonathan Rouis, Chair, Gene Benson, Vice Chair,
Kitty Vetter, Cora Edwards, Ira Steingart**

AGENDA

PRESENTATIONS: None

DISCUSSIONS:

- 1. 2016 Sullivan County Budget Projected Impacts**

RESOLUTIONS:

AUDIT – None

COUNTY TREASURER – None

GRANTS- None

MANAGEMENT AND BUDGET –

- 1. To modify the 2015 County Budget.**
- 2. To Adopt The 2015-2016 Sullivan County Community College Budget.**
- 3. To approve Sullivan County Revolving Loans.**

MANAGEMENT INFORMATION SYSTEMS - None

PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY MANAGEMENT & BUDGET
COMMITTEE TO MODIFY THE 2015 COUNTY BUDGET**

WHEREAS, the County of Sullivan 2015 Budgets requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers be authorized.

Moved by:

Seconded by:

June 2015 Budget Modifications via Resolution
Modifications to the 2015 Sullivan County Budget

G/L Account Number	Account Description	Revenue		Revenue		Appropriation	
		Increase Amount	Decrease Amount	Increase Amount	Decrease Amount	Increase	Decrease
A-1430-42-4201	OFFICE ADVERTISING					3,500	
A-1430-R1260-R130	PERSONNEL FEE CHARGBCK - ADVERTSNG	3,500					
A-1680-43-4303	COMPUTER SOFTWARE PURCHASE/LEASE	41,833					
A-1680-R1289-R247	GEN GOV DEPT INCOME MISC FEE/REIMBURSMINT					41,833	
A-1989-99-47-4736	DEPT CONTINGENT						71,000
A-3010-45-4543	SPEC DEPT SUPPLY FOOD					96	
A-3010-R3306-R167	ST AID HOMELAND SECRTY DEPARTMENTAL AID	96					
A-3020-45-4506	SPEC DEPT SUPPLY PUBLIC SAFETY					1,521	
A-3020-46-4612	MISC SERV/EXP EMPL TRAINING					2,311	
A-3020-47-4703	DEPT DUES					92	
A-3020-R3389-R167	ST AID PUBLIC SAFETY DEPARTMENTAL AID	3,924					
A-9901-90-9001	TRANSFERS TRANSFRS COUNTY ROAD					71,000	
	General Fund Total	49,353				120,353	71,000
D-5020-10-1011	PERSONAL SERV REGULA PAY					63,500	
D-5142-45-4546	SPEC DEPT SUPPLY BULK ROAD & BAG SALT					7,500	
D-9998-R5031-R209	INTERFUND TRANSFR GENERAL FUND	71,000					
	County Road Fund Total	71,000				71,000	

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO
ADOPT THE 2015-2016 SULLIVAN COUNTY COMMUNITY COLLEGE BUDGET**

WHEREAS, the Sullivan County Community College Board of Trustees has filed its 2015-2016 Operating Budget with the Sullivan County Legislature, and

WHEREAS, the proposed Budget for 2015-2016 has appropriations in the amount of \$17,015,132 with the County's share to be raised by tax revenue in the amount of \$4,250,000 for the purposes of the Operating Budget and \$50,000 for County Employee Tuition; and

NOW THEREFORE BE IT RESOLVED, that the 2015-2016 Operating Budget be approved in the amount of \$17,015,132 and the County's share to be levied and assessed against the taxable real property of Sullivan County on the 2016 tax rolls at \$4,250,000 for the purposes of the Operating Budget and \$50,000 for County Employee Tuition.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Jill M. Weyer

Re: Request for Consideration of a Resolution: Approve revolving loans

Date: 06/02/2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Approve an Agri-Business Revolving loan for Darlene Midland, Hestia's Garden in North Branch (\$5,000) and two Main Street Revolving Loans for Nicole Irwin, Sudsy Paws in Wurtsboro (\$22,360) and Evan Allees, Pickled Owl in Hurleyville (\$30,000)

Is subject of Resolution mandated? Explain:

N

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 57,360.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): CD-00200-01171

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>57,360.00</u>
Federal Government	\$ _____	(Specify)	<u>County RLF Program</u>

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Darlene Midlang/Nicole Irwin] of [EVan Allees North Branch, Wurtsboro and Hurleyville]

Nature of Other Party to Contract: Professional **Other:**

Duration of Contract: From 07/01/2015 To 06/30/2021

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

RLF to assist local business

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$5,000 & \$22,360 & \$30,000

Efforts made to find Less Costly alternative:

n/a

Efforts made to share costs with another agency or governmental entity:

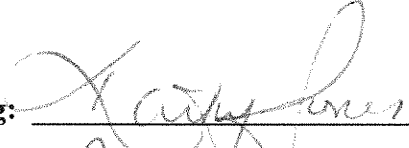
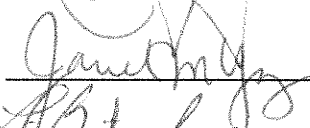
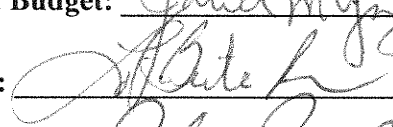
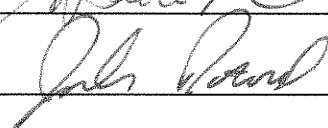
n/a

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): Jill M. Weyer

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 6/8/15
- B. Management and Budget:  Date 6/10/15
- C. Law Department:  Date 6/9/15
- D. County Manager:  Date 6/9/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE MANAGEMENT AND BUDGET
COMMITTEE TO APPROVE SULLIVAN COUNTY REVOLVING LOANS**

WHEREAS, the Sullivan County Division of Planning & Environmental Management (“Division”) oversees the County Main Street and Agri-Business Revolving Loan Funds funded through grants received from the New York Governor’s Office of Small Cities; and

WHEREAS, the Division has submitted the loan report to the Sullivan County Revolving Loan Fund Advisory Board; and

WHEREAS, the Advisory Board has considered such loan report and accompanying financial information and approved by majority the loan request listed below contingent upon certain conditions as outlined in the loan commitment letter.

<u>Borrower</u>	<u>Program</u>	<u>Amount</u>
Darlene Midlang, Hestia’s Garden	Agri-Business	\$5,000
Nicole Irwin, Sudsy Paws	Main Street Business	\$22,360
Evan Allees, Pickled Owl	Main Street Business	\$30,000

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the Division to commence with the loan closing process and to have all the necessary documents executed to secure the loan in such form as approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer is hereby authorized to draw checks for the borrower in the amount indicated above.