

PUBLIC WORKS COMMITTEE

August 13, 2015 – 11:00 AM

Committee Members: LaBuda (Chair), Rouis (Vice Chair),
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

PRESENTATION:

1. Enterprise Fleet Management

DISCUSSIONS:

1. Transportation Coordinator

RESOLUTIONS:

1. Resolution to authorize award and execute agreement with Port Jervis Electric Inc. for parking lot lighting at the Emergency Training Center Facility.
2. Resolution to authorize the adoption of the Coordinated Transportation Services Plan.

REPORTS:

1. Recycling - William Cutler, Recycling Coordinator

PUBLIC COMMENT:

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution:

Date: August 13, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize award and execute agreement with Port Jervis Electric, Inc. for the parking lot lighting at the Emergency Training Center Facility.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 46,597.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): H17-3997

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Port Jervis Electric, Inc] of
[50 Barcelow Street, Port Jervis, NY 12771]

Nature of Other Party to Contract:

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resourced in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$46,597

Efforts made to find Less Costly alternative:

Competitive bidding process.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

B-15-34 - Bid process r/f.

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: Nancy Jones Date 8/10/15.

B. Management and Budget: Janet Myer Date 8/12/15

C. Law Department: S. Young Date 8/10/15

D. County Manager: John Paul Date 8/12/15

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE AWARD AND EXECUTE AGREEMENT WITH PORT JERVIS ELECTIC INC FOR PARKING LOT LIGHTING AT THE EMERGENCY TRAINING CENTER FACILITY

WHEREAS, Port Jervis Electric, Incorporated, 50 Barcelow Street, Port Jervis, New York 12771, submitted a bid for Parking Lot Lighting at the Emergency Training Center Facility; and

WHEREAS, the Sullivan County Division of Public Works and Emergency Management, have approved said bid and recommend that a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an Agreement with Port Jervis Electric, Incorporated, at a cost not to exceed \$46,597.00 (Base Bid and Alternate No. 1), in accordance with Bid #B-15-34, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution:

Date: August 13, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize the adoption of the Coordinated Transportation Services Plan

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet M. G.

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Andy Jones Date 8/10/15
- B. Management and Budget: James My Date 8/12/15
- C. Law Department: S. Masquero Date 8/10/15
- D. County Manager: John B. ... Date 8/12/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE THE ADOPTION OF THE COORDINATED TRANSPORTATION
SERVICES PLAN**

WHEREAS, the Sullivan County Transportation Department under the Division of Public Works receives State Transportation Operating Assistance (STOA) funding from the New York State Department of Transportation (NYSDOT); and

WHEREAS, one of the STOA funding requirements is that the County has a coordinated transportation services plan; and

WHEREAS, the County retained the firm of LSC Transportation Consultants, Inc. to complete such plan; and

WHEREAS, the plan has been completed and presented to the Legislature; and

WHEREAS, the plan has to be formally adopted by the Legislature.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature hereby formally adopts the Coordinated Transportation Services Plan dated July 24, 2015.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

PUBLIC WORKS COMMITTEE
Monthly Report – August 13, 2015

ACCOMPLISHMENTS (July 9 – August 13, 2015)

BUILDINGS & GROUNDS

- Completed work required by NYSDEC on Sunset Lake Dam
- Repaired DI on County Roads 173, 96, 115 and the Barryville Facility
- Bridge #252 – replacement

PARKS & RECREATION

D & H Canal Linear Park & Interpretive Center

- Continued operating Friday through Monday
- Continued working on National Park Service Model Agreement
- Completed and submitted revenue reports to Treasurer's office

Fort Delaware

- Continued operating Friday through Monday
- Purchased advertising for upcoming special events
- Continued hosting special events
- Continued replenishing the gift shop
- Continued preparing purchase requisitions for demonstrations
- Completed and submitted revenue reports to Treasurer's office

Lake Superior

- Continued seven days per week
- Provided in-service training to staff
- Picked up and delivered supplies to the facility
- Dealt with staff issues
- Reported attendance figures to New York State Parks
- Continued reviewing and approving group picnic permits & pavilion rental applications
- Continued selling Lake Superior season passes
- Completed and submitted revenue reports to Treasurer's office

Minisink Battleground Park

- Prepared park for and participated in Minisink Battle Commemoration

Sullivan County Museum

- Responded to building issues
- Reviewed facility use requests
- Worked with buildings dept. on roof replacement specification
- Completed time cards

General Parks

- Continued running Clean Team

- Conducted Park & Recreation Commission Monthly Meeting
- Participated in Monthly County Trail Committee Meeting
- Issued many park permits and pavilion rentals

SHOP STAFF

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles
- Finished engine rebuild on Truck 169

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Fabricated and installed detour signs for County bridges
- Equipment maintenance on striper and stops & bars sprayer
- Continued to stripe and paint stops & bars

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued Project Management on the Airport Drainage Improvements Project; management coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay hangar and the Terminal Access Roadway and Traffic Circle Rehabilitation Project

BRIDGES

- Addressed NYSDOT bridge flags for Bridges 98, 129, 415 (BET), 273 (DEL), 404 (LIB), 313 (MAM), 188, 216, 301 (NEV), 96 (THO) and 147, 37 (ROC)
- Continued follow up with the NYS Division of Homeland Security & Emergency Services for the Bridge 192C (NEV) Pier Replacement Project and obtained approval of additional costs from FEMA
- Completed quality control and assurance inspections for the Stage 1 concrete work for the footings, stem walls, back walls, wing walls; assisted in establishing a construction speed zone and provide quality assurance review of certain shop drawing submittals; continued administration and management work for the construction and inspection contracts; provided additional assistance to coordinate the start of work required by the utility companies for the relocation of utility poles and wiring; completed a review of additional work submitted by the design consultant for services and submitted recommendations to NYSDOT for obtaining additional project funding for the Bridge 45 (FAL) Replacement project
- Completed contract management and administration work for the Bridge 359 (ROC) construction & inspection contracts
- Continued the Bridge 22 (CAL) monitoring program to check for additional settlement of

- the abutment impacted by the July 2014 flood
- Continued administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services and processed invoices and completed the review and approval of the Bridge evaluation and recommendations made by the consultant
- Continued project management for construction contract services and consultant inspection and engineering services for the 2015 Bridge Painting Project
- Completed the review and coordination of shop drawing revisions needed for the design of the concrete box units and load rating; completed revisions to the plans to account for construction details provided by the fabricator of the concrete box sections needed to meet load rating requirements; prepared additional details for the maintenance and protection of traffic plans to address Town comments; completed the review and approve shop drawings for the materials and continued coordination with utility companies for the Bridge 128 (BET) replacement project
- Started coordination with the fabricator of the precast concrete box structure with respect to box design and load rating requirements and prepared and submitted plans to NYSDEC to obtain a stream disturbance permit for the replacement of Bridge 379 (LIB)
- Completed road closure notices and started engineering assistance and inspection work for the Bridge 252 (BET) replacement project
- Continued preliminary engineering and planning work and started the preparation design computations and preliminary plans and specifications for the replacement of Bridge 36 (MAM)
- Continued providing engineering assistance and inspection work during the construction of Bridge 461 (MAM)
- Completed handling a response with respect to a query as to the program planning for the replacement of Bridge 259 (MAM)
- Coordinated the receipt of construction documents for the rehabilitation of Bridge 304
- Prepared and submitted plans to NYSDEC to obtain a stream disturbance permit for the replacement of Bridge 379 (LIB)
- Attended a meeting to participate in the review of the emergency training drill that was completed for the dispensation of medicine in the event of a disaster
- Provided inspection of Sunset Dam (LIB) field work
- Completed engineering assistance and inspection work for the Bridge 129 (BET) repairs
- Met with the Village of Jeffersonville Water Department to coordinate modifications to Bridge 168 (CAL)

BUILDINGS

- Completed foster care home inspections and reports as requested by the Department of Family Services (DFS)
- Proceed with Department of State (DOS) mandated 2015 Building Inspections and Reports along with Annual/Triennial Building Inspection Summary Chart
- Sullivan County Hurleyville Cultural Center Shingled Roof Replacement specifications
- Sullivan County Courthouse Roof Replacement specification
- Surrogate Court file cabinet weight research and coordination

- Adult Care Center & Shared Clinic Facility roof replacement inspection and application for payment review
- Shared Clinic Building Exterior Lettering letter of recommendation to OGS
- Federal Communications Commission (FCC) continued coordination for new towers at Callicoon and Narrowsburg
- Updated the Radio License Data Chart for tracking 155 radio frequencies
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Completed weekly water testing at the Human Service Complex water chlorination system and documents
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on recovery from the flood events of August, 2011 (Hurricane Irene); County Road 55 (FHWA) embankment stabilization project (MAM) - continued to work through regulatory permit application process (plans and cross sections); County Road 49 (FEMA) embankment and road stabilization project (FOR) - processed final remaining P.4 through to NYSOEM for payment (\$37,279.49)
- Continued to advance the County Road 173 (THO) reconstruction project (right-of-way acquisition progress and status)
- Coordinated with the developers design consultant (AKRF) and the County's construction inspection consultant (MJI) on permitting and scheduling for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (Attended pre-construction meeting with MJI)
- Coordinated with contractors for 2015 contract paving of approximately 30 miles of county road - completed tracking of all costs related to full depth repair work - field marked rebates and inspected sign layout as necessary - provided daily inspection, quantity tracking, material testing coordination, scheduling and billing oversight for multiple contractor paving and striping operations (County Roads 96, 128, 117 & 125 completed - 9.6 miles of 30 finished)
- Coordinated with NYSDOT planning and construction management personnel on the installation of overhead flashing beacons to institute an all-way stop at County Road 15 (LIB) and the intersection with Ferndale Loomis Road (documented progress with photos)
- Provided field construction layout for County Bridges 252 (BET) and 461 (MAM)
- Completed GPS survey control sessions at County Bridge 98 (BET)
- Provided survey layout of headstone control points in section 4, rows k and l at the Sullivan County veterans cemetery - updated the layout plot plan
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, drainage, infrastructure and maintenance: County Road 85 (LIB) - farm machinery signs installed by sign shop; County Road 113 (COC) - Campground site plan and access; County Roads 121 (CAL) and 174 (THO) - ball bank analysis for curve advisory speeds; County Road 142 (LIB) - Stevensville Hotel

summer camp site plan and access and; County Road 173 (THO) - old Apollo mall drainage feasibility tie-in

- Provided 2nd quarter performance measures and data for DPW committee presentation on 2015 work program

LAND & CLAIMS

- Accidents – none
- Claims – Mayorga (THO)
- Incidents – none
- Complaints – CR 113 access
- Continued correspondence – CR 173 Concord, CR 173 Broadway, CB 252, CR 62
- Research property & releases – CB 379, CB 168, CB 128
- Radio Towers – Lumberland, Neversink
- FOIL – none
- Misc. – CR 52 pedestrian walk
- ROW – CR 149, CB 58

PERMITS

TYPE	NUM	YEAR	NAME	CR
D	1712	2015	Sullivan County Paving & Const	173
M	3072	2015	Sullivan County Paving & Const	173
M	3073	2015	Sullivan County Paving & Const	173
M	3074	2015	Veria Lifestyle Inc	103
M	3075	2015	NYSEG	179
M	3076	2015	NYSEG	179
O	1568	2015	Sullivan County Transport	178, 179, 124
O	1569	2015	Amhof Trucking	11, 12, 13
O	1570	2015	Amhof Trucking	11, 12, 13
O	1571	2015	Bennett Motor Exp	11, 12, 13, 14, 15
O	1572	2015	Bennett Motor Exp	11, 12, 13, 14, 15
U	1695	2015	NYSEG	173
U	1696	2015	NYSEG	173
U	1697	2015	NYSEG	179

Subdivision/development review/correspondence: CR 113 Stanzonie Camp Ground, CR 12 Dollar General, CR 62 Chestnut review/ inspection

PROJECTIONS (August 13 – September 10, 2015)

BUILDINGS & GROUNDS

- Bridge #461 – replacement
- Bridge #168 – drive pile for scout protection
- Bridges #98 & #71 – flag repairs

- Bridge #128 – replacement
- Complete the pedestrian trail at D&H
- Clean Landfill rinse rack

PARKS & RECREATION

D & H Canal Linear Park & Interpretive Center

- Continue working with Operations on facility and site issues
- Continue full time operation, Fridays through Mondays

Fort Delaware

- Continue operating full time, Fridays through Mondays
- Complete time and attendance reports
- Complete and submit revenue reports to Treasurer's office
- Begin closing procedures at season end

Lake Superior

- Continue conducting in-services with staff
- Report attendance figures to New York State Parks
- Continue reviewing and approving group picnic permits & pavilion rental applications
- Continue selling Lake Superior season passes
- Complete and submit revenue reports to Treasurer's office
- Begin closing procedures at season end

Sullivan County Museum

- Respond to building issues
- Continue working on roof specification package
- Review facility use requests
- Complete time cards

General Parks

- Conduct Park & Recreation Commission meeting
- Continue to oversee Clean Team
- Continue issuing picnic and pavilion rental permits

SHOP STAFF

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair and refinish body damage on vehicles
- Sandblast and refinish the underside of the Landfill trailer
- Prepare new County vehicles for service
- Rebuild snowplow frames for Trucks 169, 171, 172 and 168
- Repair all front bucket pins & bushings on Loader 189

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Continue sign inventory data entry
- Stripe County and Town roads
- Paint stop & bars on County and Town roads

Engineering:

AIRPORT

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay hangar, the Drainage Improvements Project and the Design of the Terminal Access Roadway and Traffic Circle Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue follow-up with additional work for preliminary engineering and right-of-way acquisition work for the Bridge 45 (FAL) project and coordination with NYSDOT
- Continue project management and administration work for the Bridge 45 (FAL) replacement project and the 2015 Bridge Painting Project construction and inspection contracts
- Continue follow-up with the New York Division of Homeland Security and Emergency Services for the reimbursement of the balance owed for the replacement of the Bridge 192C (NEV) bridge pier replacement project
- Review and approve shop drawings for the materials for the Bridge 379 (LIB) Project.
- Provide follow-up for 2015 concrete testing for the Radio Tower foundation work
- Continue administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services
- Continue the preparation of plans and specifications for the replacement of Bridge 36 (MAM)
- Prepare and issue bid documents for the procurement of the pre-stressed concrete beams needed for the Bridge 36 (MAM) replacement project
- Complete engineering assistance and inspection work during the replacement of Bridge 252 (BET) and the construction of Bridge 461 (MAM)
- Complete documents needed for the annual re-certification of the Toasperm Dam (HIG) and submit certification documents to NYSDEC
- Provide an annual inspection of the Sullivan County Transfer Station tipping floor and recommend maintenance needs
- Participate in a Table Top Exercise for the planning of responsive actions needed in the event of a problem with Toasperm Dam (HIG)
- Start engineering assistance and inspection work for the Bridge 128 (BET) and Bridge 379(LIB) replacement projects

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Proceed with Department of State (DOS) mandated 2015 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- Adult Care Center & Shared Clinic Facility roof installation coordination
- Sullivan County Hurleyville Cultural Center Shingled Roof Replacement coordination
- Sullivan County Courthouse Roof Replacement coordination
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2015/2016 bridge and highway improvement programs
- Continue to assist with the emergency services tower surveys and layout
- Continue permitting process with DEC and ACOE for next phase of County Road 55 (FHWA) wall project
- Provide daily construction inspection, contractor coordination, material testing, quantity tracking and billing oversight for contractors performing wearing surface overlays and striping on 30 miles of county road
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Finalize permitting and construction inspection preparations for the County Road 173 roundabout related to the EPT Concord development
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims

- Permits
- FOIL requests

PERMITS

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2014 tonnage (T)	2015 tonnage (T)
January	2,884	2,368
February	2,366	2,212
March	3,130	3,075
April	4,133	3,908
May	4,560	4,274
June	5,192	5,757
July	8,252	
August	7,349	
September	4,391	
October	3,954	
November	3,052	
December	3,259	
TOTAL	52,522	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (July 9 – August 13, 2015)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued preparation of annual reports for the Landfill
- Completed Chemical Bulk Storage (CBS) – annual inspections and report
- Discussed operational issues with IESI staff and NYSDEC
- Reviewed information for Title V annual reports

PROJECTIONS (August 13 – September 10, 2015)

- Ongoing monitoring of Landfill Phase I
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports
- Submit annual reports for closed Landfill
- Submit Title V annual report

RECYCLING PROGRAM

ACCOMPLISHMENTS (July 9 – August 13, 2015)

- Conducted first 2015 Household Hazardous Waste Collection Event
- Continued coordination of second Countywide 2015 Residential Household Hazardous Waste Collection Events (publicity, participant registrations, NYSDEC compliance, program documentation)
- Town of Lumberland Summer Youth Program, compost workshop provided at MacKenzie Elementary School
- Gave recycling presentations to the Monticello Seniors and the Town of Delaware Youth Program
- Town of Lumberland Summer Youth Program, recycling & materials Management workshop at MacKenzie Elementary School
- Household Hazardous Waste Collection Event compliance reporting to NYSDEC
- Continued preparation of 2015 NYSDEC Annual Materials Management Reports
- Continued Electronic Scrap vendor coordination at recycling facilities
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Reviewed recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continued marketing coordination with Treasurer's Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continued water & leachate sampling invoices/Pace Analytical Labs

PROJECTIONS (August 13 – September 10, 2015)

- Agricultural Plastics recovery discussion with NYSDEC and Region 3 Materials Management planners
- Attend Hudson Valley Regional Council Meeting
- Conduct second 2015 Household Hazardous Waste Collection Event
- Household Hazardous Waste Collection Event compliance reporting to NYSDEC
- Continue Electronic Scrap vendor coordination at recycling facilities
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurer's Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continue water & leachate sampling invoices/Pace Analytical Labs