

**HEALTH AND FAMILY SERVICES COMMITTEE**

**THURSDAY, October 8, 2015 9:00 AM**

**Committee Members: Cindy Kurpil Gieger, Chair, Kitty Vetter, Vice Chair, Kathy LaBuda, Jonathan Rouis,  
and Ira Steingart**

**CALL TO ORDER**

**ATTENDANCE**

**COMMENTS: Committee Chair/Commissioner**

**REPORTS:**

- 1. Division of Health & Family Services Monthly Report – Joseph Todora, Acting Commissioner**
- 2. HEAP Update**
- 3. Emergency Housing**

**RESOLUTIONS:**

**Adult Care Center Resolutions –**

- 1. To authorize the submission of an application to Walmart for a Community Grant.**

**Department of Community Services Resolutions – None**

**Department of Family Services Resolutions –**

- 2. To authorize County Manager to enter into an agreement between Sullivan County Department of Family Services HEAP and Sullivan County Office for the Aging.**

**Office for the Aging – None**

**Public Health Services Resolutions – None**

**Youth Bureau – None**

**PRESENTATIONS: None**

**DISCUSSIONS: None**

**MONTHLY REPORTS**

Adult Care Center -12

Community Services -13

Family Services -14-16

Office for the Aging – None

Public Health Services -17

**Public Comment**

**Adjournment**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Shennoy Wellington

**Re:** Request for Consideration of a Resolution: Walmart

**Date:** September 22, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the ACC to submit an application to Walmart for a Community Grant that will fund the purchase of two large screen LED televisions with wall mounts for \$2,500.00.

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**Is subject of Resolution mandated? Explain:**

No.

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**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution: \$** \_\_\_\_\_

**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s):** \_\_\_\_\_

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

**County** \$ \_\_\_\_\_ **Grant(s)** \$ \_\_\_\_\_

**State** \$ \_\_\_\_\_ **Other** \$ \_\_\_\_\_

**Federal Government** \$ \_\_\_\_\_ **(Specify)** \_\_\_\_\_

**Verified by Budget Office:**  \_\_\_\_\_

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

7 of applicable RF

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

A. Director of Purchasing: [Signature] Date 10/6/15

B. Management and Budget: [Signature] Date 10/7/15

C. Law Department: [Signature] Date 10/6/15

D. County Manager: [Signature] Date 10/7/15

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY THE HEALTH AND FAMILY SERVICES COMMITTEE TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO WALMART FOR A COMMUNITY GRANT**

**WHEREAS**, Walmart makes available Community Grants that strengthen local communities and that address Walmart's core areas of giving; and

**WHEREAS**, the SC ACC would like to enhance the lives of its residents by promoting socialization, and by improving the experience of watching and participating in group programs; and

**WHEREAS**, Walmart will fund up to a maximum of \$2,500 for a Community Grant with no matching requirement; and

**WHEREAS**, the SC ACC would like to submit a Walmart Community Grant application for funds to purchase two large screen televisions with wall mounts for the facility's multipurpose dining/community rooms.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager and /or Chairman of the County Legislature and / or their authorized representative (*as required by the funding source*) to execute any and all documents necessary to submit the Walmart Community Grant application for funding; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager and / or Chairman of the County legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the funding be terminated, the County shall not be obligated to continue any action undertake for the use of this funding.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joseph A. Todora, Acting Commissioner, DHFS

**Re:** Request for Consideration of a Resolution: Office for the Aging (HEAP)

**Date:** October 2, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize contract between Department of Family Services HEAP and The Office for the Aging (OFA). The OFA has agreed to provide assistance in screening and completing applications for the HEAP program.

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**Is subject of Resolution mandated? Explain:**

Yes. HEAP is a mandated program.

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution:** \$ 60,000.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** \_\_\_\_\_

**If "No", specify proposed source of funds:** Claim when expended

**Estimated Cost Breakdown by Source:**

County	<u>\$0.00</u>	Grant(s)	\$ _____
State	<u>\$0.00</u>	Other	\$ _____
Federal Government	<u>\$60,000.00</u>	(Specify)	_____

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Office for the Aging ] of  
[ 100 North St., Monticello NY 12701 ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 10/01/2015 To 09/30/2016

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From 10/01/2014 To 09/30/2015

Amount authorized by prior contract(s): 59,465.00

Resolutions authorizing prior contracts (Resolution #s): none

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

The Service of HEAP is mandated by Office of Temporary Disability & Assistance (OTDA)

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): Not to Exceed \$60,000.

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Deputy Commissioner DFS

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 10/6/15
- B. Management and Budget: Jane Mlynar Date 10/7/15
- C. Law Department: L. D. Smith Date 10/6/15
- D. County Manager: [Signature] Date 10/7/15
- E. Commissioner: [Signature] Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**RESOLUTION INTRODUCED BY THE HEALTH AND FAMILY SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AN AGREEMENT BETWEEN SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES HEAP AND SULLIVAN COUNTY OFFICE FOR THE AGING**

**WHEREAS**, the County of Sullivan, through the Department of Family Services, requires a service agreement with a qualified provider to comply with Social Service Law of the State of New York and the rules and regulations of Title 18 NYCRR, part 393, specifically that the County of Sullivan shall provide for a comprehensive program of assistance and care to supply the basic needs of those eligible individuals living within the county who qualify for need assistance, and care; and

**WHEREAS**, a high volume of applications must be screened and processed for the County's HEAP in order to provide services in a timely manner; and

**WHEREAS**, the Sullivan County Office for the Aging has qualified, available, and willing staff to provide the services for this purpose; and

**WHEREAS**, the Sullivan County Office for the Aging in consultation with the Sullivan County Department of Family Services HEAP has agreed to provide HEAP services for the period of October 1, 2015 through September 30, 2016; and

**WHEREAS**, this agreement may be terminated by either party with a 30 day written notice.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to enter into an agreement with the Sullivan County Office of the Aging to provide necessary HEAP services to those eligible individuals living within the county who qualify for need assistance and care related to HEAP; and

**BE IT FURTHER RESOLVED**, that the contract will be from October 1, 2015 to September 30, 2016 and not to exceed a cost of \$60,000; and

**BE IT FURTHER RESOLVED**, that the form of said agreement be approved by the Sullivan County Department of Law.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015.

# Division of Health and Family Services

August 2015 Monthly Report

**JOSEPH A. TODORA, ACTING COMMISSIONER**

October 8, 2015

# Division of Health and Family Services

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## August 2015 Monthly Report

### **Adult Care Center:**

#### Facility:

- Commenced Annual recertification by the Department of Health.

#### Marketing:

- Marketing event was held at Sherwood Heights Apartments to promote the Adult Day Health Services Program and short-term rehab unit. On 8/7, attended the First Friday Chamber of Commerce networking breakfast.
- Made appearance on radio (WJFF)
- Explore marketing opportunities at White Sulphur Springs Inn and Liberty Village apartments.
- Ran monthly ad in health section of the River Reporter.
- Our ¼ page ad continued to run in all BW Insider handouts at Bethel Woods concerts.

### **Community Services:**

#### Ongoing Operations:

- Our overall operations for August had a decrease in productivity this month. The chemical dependency clinic continues to be up slightly in the services to clients than the same period last year by 48. The outpatient mental health treatment clinic's visits provided was down as the same period last year with the Department served 1400 Sullivan County residents in August (see statistics attached). As a reminder, the Chemical Dependency clinic is continuing to provide a more intensive ambulatory service based on significant increases in those people presenting with an opioid or heroin addiction. Management and therapists continue to formulate and implement new treatment activities in our clinic to meet the needs of the community, such as the "Just In Time" scheduling which began in February of 2015 and seems to have significantly reduced the no show rate for doctors and will continue to monitor this process. We are now considering the use of just in time scheduling for all visits at the clinics and expanding open access hours. The care management unit continues to actively engage Health Home participants in the development of the health plans, as well as, enrolling those persons eligible in Care Management programs.

#### Local Government Units Activities:

- The department is still working with the regionally developed NYS Regional Delivery System Reform Incentive Payment programs (DSRIP) with its three stages: planning, development and implementation. The three entities which were approved for the development of patient provider service networks are REFUAH, Montefiore and Westchester Medical Center. The county entered into an agreement with Westchester Medical Center for the DSRIP in Sullivan County. There have been mergers of competing proposals in other regions in the state. These meetings are really moving toward the development phase and discussions surrounding first funding of these proposed Preferred Provider Services (PPS) networks.
- The Department is still working with local providers and continues to submit funding applications to provide help to families whose children have been diagnosed with serious emotional disturbances. The Department is still working to add a family peer support worker with the Independent Living Center Inc.'s peer services to Sullivan County residents. The Department, ILC and Catskill Regional Medical Center have finalized the implementation of this peer service into the hospital's ER and inpatient unit for improved aftercare which seems to be going very well. The peers finished their training at CRMC and have initiated

the Peer Bridger plan. SullivanARC received additional respite services to continue to help families who have children with serious emotional disturbances.

Other activities participated in:

- Meet with Friends of Recovery in Monticello.
- Meeting with CRMC.
- Meeting with Action Toward Independence.
- Participated in the Montefiore & Westchester County Medical Center DSRIP Steering & Governance committee meetings.
- Participated in a webinar for OMH/DOH Health Homes for Children, which will be starting January 2016.
- Meet with various county departments:
  - Office of the Aging Transportation Policy and the Long Term Care Council meetings and BIP.
  - Youth Bureau Board meeting.
  - Sullivan County Housing Taskforce meeting.
  - Family Services to go over what DCS is, what services is available and how to access them.
  - SC Jail to go over the roles of the Social Worker and Addiction Services Counselor who is working with the inmates and how to improve the services.

Other regular activities performed: the meeting of the internal corporate compliance committee reviewing internal operations, Office of People with Developmental Disabilities directors and leadership meetings, Conference of Local Mental Hygiene Directors Executive and Directors meetings, Legislative committee & actions.

**Family Services:**

Contracts:

- Basic Workload Volume: In August 2015 this office began with 78 active DFS agreements in place. This is a decrease of five from the previous month as KidsPeace (FFC) has not been finalized, two were modifications to increase NTE amounts from the previous contract period which has ended, Montefiore Medical Center CAC was not used in the 2014 contract year and was not renewed, and Boys and Girls Club has not expired nor has the process of renewal started.
- Contract Monitoring: during the month of August this office received, updated, and compiled data for compliance for contract providers Access Supports for Living, CACHE-Preventive, RSS MST program. This included monitoring of a Corrective Action Plan requested in June 2015 for Access Supports for Living. The conditions that led to the CAP have been corrected to 90%. Required notes and case activities for these agencies were reviewed for contract compliance and content. Services days for children in contract foster care agencies were recorded as well as the monthly billing for cost trend statistics and review. Additionally this office handled multiple monitoring contacts relating to review, supporting documentation, fiscal concerns, consultation and technical support for a large range of contract agencies. Contractual issues were mediated/researched as it relates to DFS vs. Foster Care Contract agency responsibilities as there were a few areas in need of clarification. Maximum State Aid Rates for foster care agencies changed for the current 2015-2016 year as well.

Fraud Investigations

Special Investigations

- As of 8/1/15 the Special Investigations Unit had 1,038 Active Investigations. During the month 93 total Fraud Referrals were received resulting in 81 investigations assigned to the Unit and 12 were dismissed. The Fraud Investigators completed 76 Investigations. As of 8/31/15 the end of the month total was 1,043 active investigations.
- The unit received 32 referrals for Front End Detection and Eligibility Verification Review investigations. The unit closed 34 FEDS/EVR investigations resulting in a \$64,440 Monthly Cost Avoidance.

- The unit collected \$48,432 for Accident lien recovery, \$2,250 Estate Claim Recovery, \$200 Mortgages, \$4,293 for Recoupments, and \$17,341 for Restitution, a total of \$72,516 in Resource and Collection Recovery.
- The Unit received 7 requests for indigent burials resulting in 5 burials being approved, \$14,150 total indigent burial costs.

Child Support Enforcement:

The Child Support Enforcement Unit Collections for the month of August 2015 are \$624,883. The total TANF collections are \$11,128 and the total DFS NON-TANF collections are \$15,426. The DFS total amount collected is \$26,554.

There were 35 petitions filed in the month of August 2015 and 7 Paternity Establishments (including acknowledgements). Total CSEU cases open as of August 2015 are 5,554.

Services

Foster Care/Adoption

- As of August, 2015 there are 80 children in foster care. 10 children are in residential centers. 23 of the total number of children in foster care are freed for adoption, 14 have a goal of adoption. 9 of the children with the goal of adoption have been placed in adoptive homes and 6 are currently awaiting placement. There is on-going activity to reduce the number of children in foster care through discharge to a parent or other appropriate resource, discharge to independent living or adult custodial care as well as adoption.

Child Protective Services

- The CPS unit received 107 new reports alleging child abuse and/or maltreatment in August, 2015. 21 of these reports were assigned to the FVRT.

Preventive

- The preventive unit has 91 open cases at the end of August, 2015. During August there were 21 new referrals. The unit also has 54 active referrals that are receiving assessments and/or short term services.

Adult Services

- The adult services unit has 153 open PSA cases at the end of August, 2015. Of the 153, 83 are representative payee cases and 16 guardianships. Personal care aide services are provided to 82 cases. There are no long term case and 29 PERS (personal emergency response) cases.

Temporary Assistance (TA)

Temporary Assistance (TA) Monthly Report:

As of 8/31/15, the breakdown of Temporary Assistance active cases was as follows:

- 358 PA TANF cases (Public Assistance, Temporary Aid to Needy families)
- 283 PA SN cases (Public Assistance, Safety Net)
- 5648 NPA FS (Non- Public Assistance, Food Stamps)

Medical Assistance (MA) Monthly Report:

As of 8/31/15, the breakdown of Medical Assistance active cases was as follows:

- 6515 MA cases (Medical Assistance)
- 2691 MA/ SSI cases (Medical Assistance/ Supplemental Security Income)

Department Updates:

- HEAP Eligibility Certification Training scheduled for Alternate Certifiers and District staff in the Legislative Hearing Room on October 19, 2015 from 8:30 am-4:30 pm.
- MyWorkspace computer training scheduled onsite at the district for October 20, 2015 from 9a-11a and 1p-3p.
- Filled 4 HEAP temp vacancies, 1 Account Clerk, 1 Account Clerk database, and 1 Social Welfare Examiner. Currently interviewing for 1 HEAP temp vacancy, 1 Record Management Clerk, and 2 Social Welfare Examiners. With the exception of the HEAP temps, these are not new positions but instead backfills for vacancies that have occurred.

- Participated in a HEAP presentation to the Latino Service Provider Coalition at Public Health Services.
- Received notification from our OTDA Employment Liaison that we had achieved an Employment participation rate of 23%, ranking 16th out of all 58 districts in NY. This has been an improvement from a rank of 48, 6 months ago. Participation rate measures the number of people that are participating in work or a work activity and meeting the minimum requirements. Our Engagement rate is 46.7% for TANF and SN MOE, ranking us 19th out of 58 districts. We were at 48, 6 months ago. SN-Non-MOE is currently at 32.3 and the Engagement rate is 38.5 %. The Engagement rate measures the number of people that are engaged in an activity even if they are not meeting the minimum requirements.

**Office for the Aging:**

- None.

**Public Health:**

**Administration:**

- Public Health Director attended NYSACHO meeting by phone/webinar
- Attended Latch-on-in-the-Garden breastfeeding support event at CRMC sponsored by the Sullivan County Breastfeeding Coalition partner organizations, WIC and Public Health
- Attended Division/Dept. Head meetings
- Attended Health & Family Services Committee meeting and Personnel Committee meetings
- On Aug. 18, gave a presentation to the Monticello Rotary on county health rankings and public health initiatives
- Held Task Force committee meeting of Rural Health Network and completed draft report on recommendations for review and distribution from the July 30 Project Lazarus forum on opioid addiction
- Reviewed strategic plan input from Health Services Advisory Board members in preparation for moving forward.
- Attended several planning meetings with various community leaders regarding county health rankings and collaborative initiatives.
- Provided in-service on evidence based public health to management staff.
- Conference calls with NYSDOH regarding transition of Monticello WIC clinic to a permanent site, working with MIS to order server rack and install wiring, etc.
- Nutritionist did not pass probation and was let go, in the process of hiring a replacement.
- Transitioning breastfeeding peer counselor program for Oct. 1 will result in reduction of one full time position to part time if county funding is approved, as the WIC grant is insufficient to support continuing at current levels.
- Met with FAO to go over 2016 budget in preparation for upcoming meetings and planning for filling existing vacancies and staffing/program needs.

**Certified Home Health Agency/Long Term Home Care:**

- Census remains historically low in CHHA and stable in Long Term. Staff are continuing to work with MLTC's on regular conference calls regarding authorizations and obtaining appropriate levels of reimbursement for services provided.
- Plan to finalize contract with UPP Technology next month to move forward in obtaining analysis of claims data and fiscal/billing procedures.



#### Early Intervention:

- \*\*\*\* The EI Billing system used by PCG and administered by the NYSDOH-BEI has no current billing information available. It currently is only showing 54 children served in the Early Intervention Program for 2015. This is the Initial Service Coordinators caseloads for January of 2015. No other billing information is available at this time. During a NYSDOH BEI Conference Call the State advised municipalities that this information should be updated once PCG and the NYSDOH BEI release the State reimbursement of 49%. After this payment is made the data will be complete and the information can be uploaded into EI Billing. This is anticipated in July of 2015. However, as of the date of this report the system is still not updated.
- The Preschool Special Education Program billed Medicaid for approximately \$200,000 during the last week of August. The Program is waiting for the claim to be processed.
- The Senior Account Clerk resigned to take a position with the private sector. This position will be reclassified to Principal Account Clerk and will need to be filled as soon as possible.

#### Health Education:

- **National Night Out Events** – Public Health Educators attended two National Night Out Events on August 4th. Participants at the Fallsburg Event heard about healthy lifestyles and received information/brochures on Tick Borne Diseases, Tick Identifying Charts, Emergency Preparedness, Oral Health, Mouse Control, Rabies, LEAD, Smoking, Safety, Checklist for Parents, Prescription Drug Information and Drug Drop Box locations, Sex Education booklets, condoms, bookmarks, “Be Fit” bracelets, Child Tooth Brush Cups, and infant gum and teeth cleaner/massager. They were also provided with information about services provided by Sullivan County. There were at least 1000 participants at this event. The second event was held in Monticello where information was disseminated about the prevention of chronic disease, nutrition and portion sizing, dental wellness and tobacco use by youth. Toothbrushes were provided for young children. The Sullivan County Public Educator networked with the SUNY Sullivan campus nurse and a discussion about partnering with her onsite smoking cessation classes was begun. Tobacco cessation messages were also shared and the Smokerlyer was used to identify individuals that would be candidates for a smoking cessation class. Ten clients were tested. Pre-surveys of those clients were done later at their first smoking cessation class. The post-survey will be conducted when they complete the program.
- **Worksite Wellness**- Due to vacations, a meeting with the Monticello Fire Department regarding Worksite Wellness had to be cancelled, but ongoing dialogue with the Department Chief occurred regarding sustainability of their program. The Hudson Valley Foie Gras site visit by Public Health Educators saw the distribution of educational literature for placement in their staff lounge and a visit to and picture-taking of their staff lounge. PHS continued to have a conversation with them regarding health messaging which they plan to begin with this month’s payroll envelopes. A list of potential topics was sent to their Human Resources professional. Nana’s House, another Worksite Wellness location, is also providing this type of health messaging in its payroll envelopes. Contact was made with two potential new Worksite Wellness companies: Nonni’s Bakery plant and a chicken plant. Public Health Services also continues to offer CSA distributions to their employees as well as county employees in other buildings. In the month of August, 20 employees took advantage of the weekly delivery of fresh produce to their worksite.
- This month also saw the successful completion by Fallsburg Police, Thunder Country, and the Monticello Fire Department in meeting the objectives required to establish their Worksite Wellness Programs.
- **Eat Healthy Move More Farmers’ Market:** The Market Manager provided by Catskill Mountainkeeper resigned from her position which raised some obstacles with regard to the SNAP machine as the transition to a new leader is taking a while to complete. The SNAP machine is expected to be back in operation on September 14th under the direction of a temporary person in



this position. Public Health continues to conduct market surveys and monitor the use of the vouchers and support this market to ensure fresh vegetables and fruit are available to low income populations in Monticello

- **School Outreach:** On Thursday, August 6th, a Public Health Educator, accompanied by a nurse, went to Liberty High School to meet with a staff member and a student from the Intensive Daycare Treatment Program. The projected group for this meeting included five to eight students, but it was not a requirement for the students and only one student attended. Additional staff members joined in the discussion. Topics during this relaxed, educational discussion session included: Services and community outreaches offered by Sullivan County Public Health Services, Worksite Wellness Programs, Fitting Fitness in at Work, Fast Foods and Nutrition, Importance of a balance lifestyle and balanced meals, hydration, sleep, oral health, maintaining a healthy weight, health risks, county health rankings, and obesity. Educational tools that were used included the blubber buster, 2-5 pound fat chunk, sugar shocker, MyPlate, and food products for label reading. The food products were provided by the host facility. Lunch bags were handed out as an incentive which included a note on how to save calories by packing lunch, MyPlate, handouts with recipes/meal plans for a complete MyPlate breakfast, lunch, and dinner, and water bottles with oral hygiene products. Although participant numbers were not high at this event, it is believed that the educational impact on the participants was significant.
- **Opioid Overdose Prevention Program and Prescription Drug Task Force:** The data from the July 30th forum was compiled and a preliminary copy was presented to the Prescription Drug Task Force for discussion. Members of the committee agreed to continue the discussion in September with the release of the final report. The group began a discussion on planning for the next steps needed to combat the serious opioid overdose situation in the county. It was noted that to date, 10 individuals have been successfully resuscitated with narcan by law enforcement professionals in the county. Compiling data from other sources continues to be an ongoing challenge. The county has reached out to multiple sources and continues to work to gain cooperation in coordinating the data needed to gain a clear and accurate picture of the magnitude of the epidemic. Efforts are also continuing to gather support from EMS and Firefighters and to get those first responders to complete the training. To date, those efforts have been met with the challenges of a very busy summer due to the large increase in population during the summer months and the reluctance of that group to participate in the training programs. Continued education and outreach to those groups will occur throughout the fall months to encourage more first responders to receive the training.

EPI:

- EPI staff continue to be very busy with communicable disease surveillance, held TB clinic, immunization clinics, preparing for the upcoming flu clinic season, fielding animal bites and rabies treatments to exposed individuals, and met with CRMC staff regarding rabies treatment protocol and vaccine. Health Emergency planning ongoing with regular committee meetings, ebola preparedness and PPE training for public health staff, drills, and general planning.
- 139 cases of communicable disease were reported, 28 STD's for follow up and treatment, 37 rabies related incidents, and one rabies vaccination clinic for pets was held, vaccinating 214 animals.
- 108 children were screen for lead poisoning, with 1 elevated result this month.

WIC:

- The Sullivan County Breastfeeding Coalition held its Annual Breastfeeding Walk at National Night Out at Brian Ingber Park in South Fallsburg on Tuesday August 4th. Several hundred attended this event. The SC Breastfeeding Coalition provided a Rock n Rest tent for mothers to breastfeed and change their babies. In addition, the Annual Breastfeeding Walk was held and the Coalition walked through the event sharing facts about breastfeeding at the podium.

- Public Health collaborated with Catskill Regional Medical Center to plan and organize the first ever Latch-On In the Garden held on Thursday August 6th. It was a great morning with several breastfeeding mothers, fathers and their children in attendance.
- WIC Coordinator completed one week Certified Lactation Counselor training in Watertown, NY
- SC WIC program performed outreach at the Bagel Festival in Monticello, as well as the Dose of Kindness Street Fair in Monticello and the Headstart Orientation programs.
- Caseload is stable, with the closure of Woodridge clinic as of September, starting in October, those individuals will most likely be coming to Monticello or Liberty.

**Youth Bureau:**

- None.

# SULLIVAN COUNTY ADULT CARE CENTER 2015 MONTHLY REPORT

	January	February	March	April	May	June	July	August	September	October	November	December
Expenses Budgeted \$16,886,927 Paid YTD	\$860,667	\$2,084,898	\$3,162,180	\$4,114,857	\$6,864,340	\$8,255,775	\$9,127,995	\$10,054,048				
Revenues Budgeted \$16,886,927 Received YTD	\$851,135	\$1,623,986	\$2,498,766	\$3,392,536	\$4,284,223	\$5,201,475	\$6,104,316	\$6,986,048				
% Occupancy	82.35%	81.68%	82.43%	85.50%	85.84%	89.18%	90.43%	88.53%				
pvt pay	10.22%	10.64%	10.79%	9.84%	9.80%	9.94%	9.13%	9.13%				
medicaid	80.36%	80.68%	81.14%	81.76%	81.60%	81.70%	82.78%	83.03%				
medicare	9.42%	8.68%	8.07%	8.40%	8.60%	8.36%	8.09%	7.84%				
Funded Positions (180) Vacancies	4	6	7	10	9	5	5	8				
# Activity Participation	9220	9022	9215	8886	11,437	10,578	10,540	11,671				
Meals prepared residents families registrants staff	14507	13356	13,867	14,734	15,027	15,090	15,614	15,338				
Meals contract MOW	4519	3981	5,187	5,910	5,526	6383	6,187	5,768				
Occupational Therapy tx RNC tx	373	389	378	352	397	376	329	292				
Physical Therapy tx RNC tx	331	304	364	333	315	340	329	253				
Sp/Swallow tx Hearing tx	81	45	72	61	63	47	63	63				
Day Care vts	205	194	220	234	203	216	216	216				
% Occupancy	60.29%	57.06%	64.71%	68.82%	59.71%	63.53%	63.53%	63.53%				
PT	6	5	0	2	3	10	7	8				
OT	0	3	10	6	1	0	0	0				
ST	0	0	0	0	0	0	0	0				

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES						
STATISTICAL SUMMARY FOR: August 1, 2015 - August 31, 2015						
PROGRAM	CLIENTS ON ROLLS:			CLIENTS ON ROLL:		
	8/1/2015	ADMISSIONS	DISCHARGES	8/31/2015	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	545	35	36	544	1,218	851
***CHILDREN'S UNIT	47	9	12	44	151	77
TREATMENT REACHING YOUTH (SCHOOL-BASED)	173	3	11	165	97	431
FORENSIC UNIT	102	9	6	105	308	31
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						15
<b>TOTAL MENTAL HEALTH</b>	<b>867</b>	<b>56</b>	<b>65</b>	<b>858</b>	<b>1,774</b>	<b>1,405</b>
ADULT CASE MANAGEMENT	42	4	2	44	117	245
HEALTH HOME	106		0	106	100	213
HEALTH HOME (KENDRA) AOT	3	0	0	3	2	3
BLENDED ICM/SCM (CHILD)	21	0	1	20	18	36
SPOA - Adult					27	80
SPOA - Child					2	8
CHEMICAL DEPENDENCY CLINIC	82	26	11	97	532	
CHEMICAL DEPENDENCY- FORENSIC	45			61	261	
<b>TOTAL TREATMENT PROGRAMS</b>	<b>299</b>	<b>30</b>	<b>14</b>	<b>331</b>	<b>1,059</b>	<b>585</b>
RCPC-MICHELE EHERTS	11	0	1	10	12	41
RPC-KATHY RYAN - included in Health Home	28	0	2	26	26	26
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	367	180	42	6	5	
CM CIS	N/A	N/A	N/A	N/A	N/A	
SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES						
STATISTICAL SUMMARY FOR: July 1, 2014 - July 30, 2014						
PROGRAM	CLIENTS ON ROLLS:			CLIENTS ON ROLL:		
	8/1/2014	ADMISSIONS	DISCHARGES	8/31/2014	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	467	49	38	478	516	1,147
***CHILDREN'S UNIT	60	3	4	59	63	110
TREATMENT REACHING YOUTH (SCHOOL-BASED)	92	5	26	71	97	65
FORENSIC UNIT	35	16	19	32	51	159
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						13
<b>TOTAL MENTAL HEALTH</b>	<b>654</b>	<b>73</b>	<b>87</b>	<b>640</b>	<b>727</b>	<b>1,494</b>
CONTINUING DAY TREATMENT						
ADULT CASE MANAGEMENT	62	7	5	64	69	188
BLENDED ICM/SCM (ADULT)	58	9	41	26	21	21
INTENSIVE CASE MANAGEMENT (KENDRA LAW)	26	4	0	30	30	30
INTENSIVE CASE MANAGEMENT (ADULT) SHARED	39	23	0	62	62	57
BLENDED ICM/SCM (CHILD)	23	3	3	23	26	14
CHEMICAL DEPENDENCY CLINIC	382	35	25	392	417	659
CHEM DEP: FORENSIC					69	79
<b>TOTAL TREATMENT PROGRAMS</b>	<b>590</b>	<b>81</b>	<b>74</b>	<b>597</b>	<b>694</b>	<b>1,048</b>
TRANSPORTION (CDT)						
RCPC-MICHELLE EHERTS	12	0	0	12	49	
RPC-KATHY RYAN	11	2	1	12	13	
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	388	215	40	5	4	
CM CIS	10	9	0	0	1	



**COUNTY OF SULLIVAN**  
**Division of Health and Family Services**  
**SULLIVAN COUNTY HUMAN SERVICES COMPLEX**  
COMMUNITY LANE  
PO BOX 231  
Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance  
Monthly Report: August 2015

<b>AUGUST 2015</b>	<b>DFS</b>
Total number of formal agreements in effect at the end of the month:	78
Total number of agreements which expired/were terminated at the end of the month:	0
Total number of agreements renewed, extended, or re-initiated at the end of the month:	0
Total number of agreements which were initiated this month:	0
Total number of agreements in effect at the end of this month:	78
Number of RFP's, Bids, Proposals, Etc. coordinated this month:	0
Number of new agreements, addenda and/or modifications developed this month:	0
Number of intra-county agreements coordinated this month:	0
Performance and outcomes measures developed, identified and/or evaluated:	1
Reports received from on-site monitoring visits and/or follow-ups performed:	0
Reports received from state oversight contract providers:	0
Reports received from self-report contract providers:	2
Reports received from in-house end users:	0
DSS related Plans/Plan updates received:	1
Trend analysis of need indicators performed:	1
Total contract related technical assistance/supports provided:	58
Total number of number of program areas/types of service currently handling:	11
Total number of contracts currently managing:	78

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CHILD SUPPORT UNIT	2014 YEAR END	2015 YTD	2015 AUG
SUPPORT COLLECTIONS	9340224	6179091	624,883
TOTAL NON-DFS	8720501	5735822	598329
TOTAL DFS	619723	443269	26554
TANF	829248	309392	11128
NON-TANF	255487	133877	15426
TOTAL PETITIONS FILED	324	209	35
# PATERNITIES ESTABLISHED	242	54	7
# OPEN CASES	5488	5554	-35

CHILDREN SERVICES UNIT:	2014 YEAR END	2015 YTD	2015 AUG
CHILD PROTECTIVE SERVICES:			
# OF NEW REPORTS	1595	1042	107
# OF INDICATED REPORTS	287	161	20
PHYSICAL ABUSE	13	14	1
EMOTIONAL ABUSE	1	0	0
SEXUAL ABUSE	8	2	0
NEGLECT	131	27	3
DOMESTIC VIOLENCE	22	9	1
EDUCATIONAL NEGLECT	51	35	2
# OF UNFOUNDED REPORTS	855	617	87
# OF COURT ORDERED 1034 INVESTIGATIONS	37	24	3

ADULT SERVICES UNIT:	2014 YEAR END	2015 YTD	2015 AUG
PERSONAL CARE AIDES			
CASES OPENED	75	6	0
CASES CLOSED	58	55	16
# CASES (AVG.)	187.5833333	113.875	82
LTHGP			
CASES OPENED	19	0	0
CASES CLOSED	42	0	0
# CASES (AVG.)	73.16666667	0.75	0
PERS			
CASES OPENED	18	2	0
CASES CLOSED	28	23	4
# CASES (AVG.)	68.25	42.875	29

ADULT SERVICES UNIT:	2014 YEAR END	2015 YTD	2015 AUG
FOSTER CARE			
AVG. MONTHLY CASELOAD (TRADITIONAL)	70.25	69.5	69
AVG. MONTHLY CASELOAD (RESIDENTIAL)	13.66666667	11.75	11
PREVENTIVE			
AVG. MONTHLY CASELOAD	99.91666667	164.875	145

SPECIAL INVESTIGATIONS UNIT:	2014 YEAR END	2015 YTD	2015 AUG
FRAUD COMPLAINTS AND INVESTIGATIONS:			
# REFERRALS RECEIVED	3814	1,539	93
# COMPLAINTS DISMISSED	803	482	12
# ASSIGNED FOR INVESTIGATION	3012	1,057	81
# CASES COMPLETED	2806	1,059	76
# CASES; YEAR END	823	1,038	1,043

SPECIAL INVESTIGATIONS UNIT:	2014 YEAR END	2015 YTD	2015 AUG
FRONT END DETECTIONS (FEDS) (INCLUDES EVR):			
# CASES REFERRED	2401	620	32
# CASES SUBSTANTIATED	2391	710	34
# CASES UNSUBSTANTIATED	0	0	0
COST AVOIDANCE	17974446	\$ 3,853,166	\$ 64,440

RESOURCES UNIT (RECOVERIES):	2014 YEAR END	2015 YTD	2015 AUG
ACCIDENT LIENS	140138	\$178,660	\$48,432
PROPERTY LIENS	130444	\$23,500	\$0
ESTATE CLAIMS	105848	\$78,503	\$2,250
INSURANCE, MORTGAGES	300	\$700	\$200
RECOUPMENTS	101896	\$43,885	\$4,293
RESTITUTION	33664	\$271,099	\$17,341
RESOURCE UNIT TOTAL:	512290	\$596,347	\$72,516

RESOURCES UNIT (RECOVERIES):	2014 YEAR END	2015 YTD	2015 AUG
BURIALS:			
# REQUESTED	141	84	7
# APPROVED	91	62	5
COSTS	241556	\$160,527	\$14,150

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CASELOADS

MONTH	PA TANF			PA SAFETY NET			NPA FS			MA			MA/SSI			FHP		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
JANUARY	555	438	366	440	363	276	4668	5850	5805	6105	6675	7059	2693	2702	2636	1115	1074	0
FEBRUARY	557	438	357	443	362	277	5717	5871	5877	6104	6705	6970	2708	2696	2666	1100	1051	0
MARCH	533	436	355	440	353	275	5796	5865	5779	6234	6761	6897	2704	2702	2664	1095	959	0
APRIL	523	430	367	455	348	297	5817	5834	5745	6336	6890	6797	2701	2652	2646	1099	884	0
MAY	509	422	381	439	355	319	5808	5783	5744	6351	6931	6661	2710	2640	2668	1098	791	0
JUNE	500	412	383	433	345	308	5719	5746	5712	6379	6935	6639	2713	2654	2680	1111	695	0
JULY	494	418	357	413	308	301	5716	5675	5638	6455	6974	6574	2731	2639	2696	1092	531	0
AUGUST	470	408	358	396	301	283	5715	5708	5648	6517	7164	6515	2730	2587	2691	1100	316	0
SEPTEMBER	462	379		379	283		5689	5701		6538	7259		2730	2578		1077	166	
OCTOBER	463	372		371	265		5672	5773		6582	7263		2714	2590		1085	53	
NOVEMBER	459	364		387	273		5675	5814		6565	7214		2702	2579		1076	22	
DECEMBER	446	373		368	279		5786	5864		6580	7174		2692	2547		1089	0	
AVERAGE	498	408	366	414	320	292	5648	5790	5744	6396	6995	6764	2711	2631	2668	1095	545	0
	-10%	-18%		-8%	-22%		8%	3%		11%	9%		0%	-3%		2%	-50%	

# Sullivan County Public Health Services

## Monthly Report: August 2015

### HOME HEALTH CARE:

#### Certified Home Health Agency

# of new patients: 78  
 # of discharges: 116  
 # of home visits made (includes HHA visits) 1455 approx

#### Maternal Child Health Program

# of referrals: 24  
 # of visits made: 87

#### Car Seat Program and Cribs for Kids Program

# of car seat installations: 4  
 # of car seat checks: 0  
 # of cribs and education sessions: 3

#### Communicable Disease Program

# of communicable diseases reported: 139  
 # of STDs reported: 28  
 # of Rabies-related incidents: 37  
 # Rabies Clinics: 1  
 # of animals receiving rabies vaccines: 214  
 # people receiving post exposure prophylaxis for rabies exposure: 5  
 # of HIV Testing: 0

#### Long Term Home Health Care Program

# of skilled nursing home visits made: 127  
 # of total patients on program: 69  
 # of other home visits made: 217  
 # of Personal Emergency Response System: 01

#### Healthy Families of Sullivan Program

# of families on program: 76  
 # of home visits made: 169  
 # of referrals: 30

#### Immunizations

# of immunizations given: 39  
 # of flu clinics: 0

#### Lead Poisoning Prevention Program

# children screened: 108  
 # children with elevated Blood Lead Levels: 1  
 # homes requiring NYSDOH inspection: 0

#### Bilingual Outreach Worker

# visits made: 32  
 # of outreach: 47  
 Attended all immunization clinics for 8/5

### WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:

# of WIC participants served: 2260 (Women: 433 Infants: 408 Children: 969)

### CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN) PROGRAM:

#### Early Intervention Program

# of children in program: 180

#### Pre-K Program

# of children in program: 162

#### Physically Handicapped Children's Program

# of children on PHCP: 0  
 # of children in CSHCN program: 0

#### Child Find Program

# of children in program: 89

#### Children Served in 2014:

Early Intervention Program: 303  
 Pre-K Program: 363  
 PHCP: 4

#### Children Served in 2015:

Early Intervention Program: \*\*\*\* Not available in EI Billing  
 Pre-K Program: 289  
 PHCP: 1