

PUBLIC WORKS COMMITTEE

October 8, 2015 – 11:00 AM

Committee Members: LaBuda (Chair), Rouis (Vice Chair),
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

PRESENTATION:

DISCUSSIONS:

1. Construction Work Season update

RESOLUTIONS:

1. Resolution to authorize the preparation and submission of a Community and Capital Assistance Program (CCAP) grant application, to obtain Dormitory Authority of the State of New York (DASNY bond proceed funds, for a capital cost project associated with fabrication and installation of signage to the Sullivan County International Airport (SCIA).
2. Resolution to authorize the award of Engineering Services for the design of a NYSDEC required Stormwater Pollution Prevention Plan (SWPPP) for the acceptance of embankment material.
3. Resolution authorizing the filing of an application for a State grant in-aid for a Household Hazardous Waste State Assistance Program and signing of the associated State contract under the appropriate laws of New York State.
4. Resolution to authorize award & execution of agreement with Arold Construction Company, Inc. for the Airport Access Road (CR 183A & Traffic Circle) reconstruction.

REPORTS:

1. Recycling - William Cutler, Recycling Coordinator

PUBLIC COMMENT:

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: To authorize the preparation and submission

Date: October 8, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the preparation and submission of a CCAP grant application to obtain
DASNY bond proceed funds for a Capital cost project for fabrication and
installation of signage at the SCIA.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with _____ of

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

not applicable

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: [Signature] Date 10/6/15

B. Management and Budget: [Signature] Date 10/7/15

C. Law Department: [Signature] Date 10/6/15

D. County Manager: [Signature] Date 10/8/15

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE PREPARATION AND SUBMISSION OF A COMMUNITY AND CAPITAL ASSISTANCE PROGRAM (CCAP) GRANT APPLICATION, TO OBTAIN DORMITORY AUTHORITY OF THE STATE OF NY (DASNY) BOND PROCEED FUNDS, FOR A CAPITAL COST PROJECT ASSOCIATED WITH FABRICATION AND INSTALLATION OF SIGNAGE AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA).

WHEREAS, the Division of Public Works (“DPW”), has identified a need for capital cost upgrade of the Sullivan County International Airport (“SCIA”) signage; and

WHEREAS, the NYS Assembly has previously offered \$50,000.00 for this project and is now offering \$100,000.00 in funding for capital improvements at the SCIA, and made available through NYS Assemblywoman Aileen Gunther’s Office a Capital Project Description and Nomination Form#120370 for completion and return to the Assemblywoman by the County; and

WHEREAS, the funds will be available through the Community and Capital Assistance Program (“CCAP”), a reimbursement program, which is made available by the NYS Assembly and Senate, which is funded via bond proceeds from the Dormitory Authority of the State of NY (“DASNY”), whom is administering the program on the NYS Assembly and Senate’s behalf; and

WHEREAS, the County of Sullivan is deemed eligible to submit the project nomination form and an application for CCAP funding, wherein there is no matching requirement.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source award agreement*) to execute any and all necessary documents to submit the CCAP application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the CCAP funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding; and

BE IT FURTHER RESOLVED, that this resolution recinds Resolution No. 143-15.

**Moved by,
Seconded by,
and adopted on motion, 2015**

RESOLUTION NO. 143-15 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE PREPARATION AND SUBMISSION OF A COMMUNITY AND CAPITAL ASSISTANCE PROGRAM (CCAP) GRANT APPLICATION, TO OBTAIN DORMITORY AUTHORITY OF THE STATE OF NY BOND PROCEED FUNDS, FOR A CAPITAL COST PROJECT ASSOCIATED WITH THE FENCING UPGRADE AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT.

WHEREAS, the Division of Public Works (*DPW*), has identified a need for capital upgrade of the Sullivan County International Airport's fencing on the runway side of the terminal building; and

WHEREAS, the NYS Assembly has confirmed receipt of NYS Assemblywoman Aileen Gunthers's Capital Project Description and Nomination Form that provides for the County of Sullivan to receive capital funding in the amount of \$50,000.00 from the Community and Capital Assistance Program (*CCAP*), a reimbursement program, which is made available by the NYS Assembly and Senate, which is funded via bond proceeds from the Dormitory Authority of the State of NY (*DASNY*), whom is administering the program on the NYS Assembly and Senate's behalf; and

WHEREAS, the County of Sullivan is deemed eligible to submit an application for *CCAP* funding, wherein there is no matching requirement.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source award agreement*) to execute any and all necessary documents to submit the *CCAP* application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the *CCAP* funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Moved by Mr. Sorensen, seconded by Mr. Rouis, put to a vote, unanimously carried and declared duly adopted on motion March 19, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of an agreement for the Storm

Date: October 8, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with Passero Associates for the Storm Water Pollution Prevention Plan (SWPPP) design for delivery of approximately 140,000 cubic yards of material to the Sullivan County International Airport (SCIA).

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 20,700.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: contingency

Estimated Cost Breakdown by Source:

County \$ 20,700.00 Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Passero Associates] of
[_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 10/13/2015 To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County Legislature approved the expenditure of \$50,000.00 for the project.
Passero Associates was hired based upon a qualified-based selection process to
provide engineering services to SCIA.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 20,700.00

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A Not Applicable

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super'd

Pre-Legislative Approvals:

- A. Director of Purchasing: Dorothy Lewis Date 10/6/15
- B. Management and Budget: Janet Myers Date 10/7/15
- C. Law Department: [Signature] Date 10/6/15
- D. County Manager: [Signature] Date 10/7/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE AWARD OF ENGINEERING SERVICES FOR THE DESIGN OF A NYSDEC REQUIRED STORMWATER POLLUTION PREVENTION PLAN (SWPPP) FOR THE ACCEPTANCE OF EMBANKMENT MATERIAL

WHEREAS, the Sullivan County Public Works Committee has approved the expenditure of up to \$50,000 funds associated with the delivery of approximately 140,000 cubic yards of material from the site of the new Montreign / Alladaar Casino; and

WHEREAS, the New York State Department of Environmental Conservation (NYSDEC) requires a SWPPP of any project which requires the disturbance of over one acre; and

WHEREAS, the area of disturbance is approximately 4.8 acres to accommodate the material delivery and it has been determined that a SWPPP is required for the project; and

WHEREAS, the County has completed a qualifications-based selection process for an Airport Consultant and has selected Passero Associates and recommends the award of the engineering services to the firm Passero Associates in the amount of \$20,700 for the completion of the SWPPP.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to retain the services of Passero Associates for a contract amount not to exceed \$20,700 for Engineering services; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project: and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: To apply for a HHW assistance grant

Date: October 8, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the filing of an application for a State grant in-aid for a HHW state assistance program.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: Reimbursement grant for funds exper

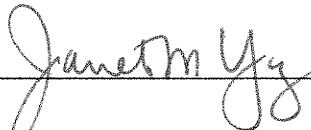
Estimated Cost Breakdown by Source:

County	\$9,622.88	Grant(s)	\$ _____
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State	\$9,622.88	Other	\$ _____
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Federal Government	\$ _____	(Specify)	_____
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Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[NY State Dept. of Environmental Conservation _____]

Nature of Other Party to Contract: _____ Other: State Agency

Duration of Contract: From 04/01/2015 To 03/31/2016

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Provides funding for a program the Legislature has supported.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A Not Applicable

Person(s) responsible for monitoring contract (Title): William Cutler, Recycling Coord

Pre-Legislative Approvals:

- A. Director of Purchasing: Larry Jones Date 10/6/15
- B. Management and Budget: Janet Myers Date 10/7/15
- C. Law Department: L. Dir. R. Date 10/6/15
- D. County Manager: John V. ... Date 10/7/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE AUTHORIZING THE FILING OF AN APPLICATION, FOR A STATE GRANT IN-AID FOR A HOUSEHOLD HAZARDOUS WASTE STATE ASSISTANCE PROGRAM AND SIGNING OF THE ASSOCIATED STATE CONTRACT UNDER THE APPROPRIATE LAWS OF NEW YORK STATE.

WHEREAS, the State of New York provides financial aid for household hazardous waste programs; and

WHEREAS, the County of Sullivan herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws; and

WHEREAS, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE Aid; and

NOW, THEREFORE, BE IT RESOLVED,

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. That County Manager and / or his designee is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE;
3. That the MUNICIPALITY agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the State for the State share of such costs.
4. That four (4) Certified Copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation, Albany, New York 12233-7253, together with a complete application.
5. That this resolution shall take effect immediately.

BE IT FURTHER RESOLVED, the Sullivan County Legislature hereby authorizes the County Manager and / or his designee to execute any and all necessary documents to accept the award, should one be granted, and enter into an award agreement or contract in order to administer the funding secured, in such form as the County Attorney shall approve.

BE IT FURTHER RESOLVED, that should the NYS Department of Environmental Conservations' Household Hazardous Waste Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Moved by _____,
Seconded by _____,
adopted on motion _____, 2015.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Contract

Date: October 8, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with Arold
Construction Company for the reconstruction of the access roadway at the
Sullivan County International Airport

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$732,090.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): Capital Account H03

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source:

County	\$36,604.50	Grant(s)	\$	_____
State	\$36,604.50	Other	\$	_____
Federal Government	\$658,881.00	(Specify)		_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Arold Construction Company, Inc.] of [51 Powder Mill Bridge Rd., Kingston NY 12401]

Nature of Other Party to Contract: Professional

Other:

Duration of Contract: From 10/15/2015 To 10/15/2018

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

None

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have in-house resources to complete this project.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 732,090.00

Efforts made to find Less Costly alternative:

Competitive Bid - (B-15-33)

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Competitive Bid B-15-33

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super'd

Pre-Legislative Approvals:

- A. Director of Purchasing: *L. Coody Jones* Date 10/6/15
B. Management and Budget: *Janet Myz* Date 10/7/15
C. Law Department: *[Signature]* Date 10/6/15
D. County Manager: *John Bond* Date 10/7/15
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. _____ INTRODUCED BY PUBLIC WORKS COMMITTEE
TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT WITH AROLD
CONSTRUCTION COMPANY, INC. FOR THE AIRPORT ACCESS ROAD (CR 183A &
TRAFFIC CIRCLE) RECONSTRUCTION**

WHEREAS, bids were received for Access Road Reconstruction at the SCIA, White Lake, New York, NYSDOT Project No. 9902.XX; and

WHEREAS, Arold Construction Company, Incorporated, 51 Powder Mill Bridge Road, Kingston, New York 12401, is the lowest responsible bidder for this project; and

WHEREAS, the Sullivan County Division of Public Works has approved said bid and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute an agreement with Arold Construction Company, Incorporated, at a total cost not to exceed \$732,090.00, in accordance with B-15-33 said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

PUBLIC WORKS COMMITTEE
Monthly Report – October 8, 2015

ACCOMPLISHMENTS (September 10 – October 8, 2015)

BUILDINGS & GROUNDS

- Bridge #379 – detour
- Replace sidewalks and repair DI at the Government Center
- Cleaned pond and made repairs to the baler at the Landfill
- Installed a hot water heater at the Adult Care Center
- Closed the parks for the season
- Repaired traffic light
- Started up the new generators at the Radio Tower sites
- Delivered and pick up the voting machines

PARKS & RECREATION

D & H Canal Linear Park & Interpretive Center

- Operated Friday through Monday through Columbus Day
- Continued working with staff site improvements
- Attended D&H Canal Project Public Meeting in Town of Mamakating
- Processed timecards and vouchers
- Completed and submitted revenue reports to Treasurer's office
- Worked on finalizing Roebling Model Agreement with County Attorney office

Fort Delaware

- Closed for season
- Completed and submitted revenue reports to Treasurer's office
- Completed closing procedures
- Met with Director and Asst. Director for end of season wrap up
- Reviewed outstanding purchase orders and processed vouchers

Lake Superior

- Beach closed for season
- Reported attendance figures to New York State Parks
- Completed and submitted revenue reports to Treasurer's office
- Began closing procedures for season end with operations staff

Sullivan County Museum

- Responded to building issues
- Reviewed facility use requests
- Completed time cards

General Parks

- Attended Park & Recreation Commission Monthly Meeting
- Attended County Trail Committee meeting

- Walked sections of O& W Rail Trail with Fallsburg Park Manager & trail volunteer
- Completed follow up emails and phone calls concerning outstanding parks fees invoices
- Participated in SCIA signage project meeting & document review

SHOP STAFF

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Installed sander bodies on Trucks 168& 174
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles
- Prepared new trucks for service
- Prepared new vehicles for Public Health

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Fabricated and installed detour signs for County bridges
- Equipment maintenance on striper and stops & bars sprayer
- Continued to stripe and paint stops & bars

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued Project Management on the Airport Drainage Improvements Project; management coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay hangar and the Terminal Access Roadway and Traffic Circle Rehabilitation Project

BRIDGES

- Addressed NYSDOT bridge flags for Bridges 202 (CAL), 82 (FOR), 100 (HIG), 277, 296 (LIB), 71 (MAM), 270 (NEV) and 116, 282 (ROC)
- Completed follow up with the NYS Division of Homeland Security & Emergency Services for the Bridge 192C (NEV) Pier Replacement Project, for the receipt of final reimbursement of costs
- Completed additional coordination with NYSEG, Verizon, Time Warner Cable and PEG Broadband to expedite the relocation of utilities, continued administration and management work for the construction and inspection contracts and continued quality control and assurance inspections for the Bridge 45 (FAL) Replacement Project work
- Continued the Bridge 22 (CAL) monitoring program to check for additional settlement of the abutment impacted by the July 2014 flood
- Continued administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services and processed invoices
- Continued project management of construction and consultant inspection contract services and for the 2015 Bridge Painting Project

- Completed submittals needed to NYS Tax & Finance for the disposal of Painting Project wastes
- Completed coordination with utility companies, NYSDOT for the use of their electronic message boards and engineering assistance and inspection work for the Bridge 128 (BET) Replacement Project
- Completed coordination with the property owner and obtained a release for the use of the property for an on-site detour and continued the review and approve shop drawings/vendor submittals for materials for the Bridge 379 (LIB) Project
- Completed final inspection work for the Bridge 252 (BET) replacement project and the construction of Bridge 461 (MAM)
- Continued the preparation of construction plans, completed the design of bearings and layout of the pre-stressed concrete beams and completed and released bid documents for the procurement of the pre-stressed concrete beams for the Bridge 36 (MAM) replacement project
- Started the design of reinforcing steel and geometrics for the Bridge 36 (MAM) project abutment, stem and wing walls
- Attended NYSDOT's stake holders meeting for the replacement of their bridge on State Route 97 over Beaver Brook to provide input to their project
- Provided the inspection of concrete being used for the Tusten and Delaware Radio Tower facilities and obtained samples for subsequent testing
- Attended meetings held by the bio-terrorism sub-committee of the Local Emergency Planning Committee
- Inspected Town Bridge 17 for the Town of Tusten
- Inspected concrete for the Government Center sidewalk replacement work

BUILDINGS

- Completed foster care home inspections and reports as requested by the Department of Family Services (DFS)
- Continue with Department of State (DOS) mandated 2015 Building Inspections and Reports along with Annual/Triennial Building Inspection Summary Chart
- New York Power Authority (NYPA) Energy Audit coordination with Pres Energy Technicians for HVAC and Electrical project at the Government Center
- Sullivan County Courthouse Roof Repair & Elastomeric Membrane Installation Specification & Plan
- Surrogate Court renovation plan coordination
- Adult Care Center & Shared Clinic Facility roof replacement inspections and application for payment review
- Emergency Services Training Facility Parking Lot Lighting project coordination
- Apollo Mall project coordination for Demolition Permit
- Shared Clinic Facility renaming of building shop drawing review
- Federal Communications Commission (FCC) continued coordination for new towers at Callicoon and Narrowsburg
- Updates to Radio License Data Chart for tracking 155 radio frequencies

- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Completed weekly water testing at the Human Service Complex water chlorination system with documentation
- Water lab invoice & voucher review & approval
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Attend New York State Department of State mandated building code training
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on recovery from the flood event of August, 2011 (Hurricane Irene); County Road 55 (FHWA) embankment stabilization project (MAM) – prepared a final reimbursement request for DOT
- Continued to advance the County Road 173 (THO) reconstruction project (ongoing right-of-way acquisition process)
- Continued to coordinate with the developers design consultant (AKRF) and the County's construction inspection consultant (MJI) on design changes and requests for information (RFI's) for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (MJI attending weekly construction meetings on County's behalf)
- Continued to provide oversight for 2015 contract paving and striping of approximately 30 miles of county road - field marked rebates and striping - checked passing zone sight distances - provided daily inspection, quantity tracking, material testing coordination, scheduling and billing approval for multiple contractor paving and striping operations (County Roads 96, 128, 117, 125, 173, 115, 143 and 144 completed – 23.5 miles of 30.5 finished)
- Prepared an FAA 1A survey certification for the Monticello emergency services tower site (THO)
- Provided field construction layout for County Bridge 128 (BET) box installation and County Bridge 379 (LIB) preliminary excavation and centerline detour road
- Completed GPS survey control sessions at County Bridge 259 (MAM)
- Provided field staking of the extents and grading layout of the proposed earthen fill area and related sedimentation pond at the Sullivan County Airport (BET) – prepared an interim as-built survey of the constructed slope for volume calculations by the airport consultant
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, drainage, infrastructure and maintenance: County Road 42 (LUM) – check passing zone sight distances; County Road 62 (MAM) – driveway sign request and mark out; County Road 104 (FAL) – striping realignment assessment; County Road 161 (FAL) – site plan review; Town of Bethel – multiple speed zone requests on town roads to NYSDOT and; Town of Fallsburg – area speed zone request for Davos community to NYSDOT

- Completed annual permitting maintenance inspections of the storm water detention ponds at the DPW Maplewood (THO) and Transportation (BET) facilities - prepared maintenance action memos and coordinated repairs with operations
- Visited multiple embankment failures with a vendor that provides soil nailing services for reinforcement of failing road slopes

LAND & CLAIMS

- Accidents – Pick-up truck 196
- Claims – Balotti (THO), Faster (DEL), Badoiu (MAM)
- Incidents – CB 273 damages
- Complaints – none
- Continued correspondence – CR 173 Concord, CR 173 Broadway, CB 252, CR 62
- Research property & releases – CR 11 – Shohola Bridge
- Radio Towers – Lumberland signed agreement/ correspondence
- FOIL – none
- Misc. – CR 52 pedestrian walk
- ROW – CR 107

PERMITS

TYPE	NUM	YEAR	NAME	CR
D	1717	2015	Town of Liberty	143
D	1718	2015	Miron Realty	161
D	1719	2015	Miranda’s Cable Service	173
M	3081	2015	Swan Lake Renaissance	74, 142
M	3082	2015	Richard Donovan	162
M	3083	2015	Miron Realty	161
M	3084	2015	Miron Realty	161
O	1580-1581	2015	Amhof Trucking	11, 12, 13
O	1582	2015	Sullivan County Transport	61
O	1583	2015	Sullivan County Transport	115, 112, 111
O	1584	2015	Sullivan County Transport	17, 16, 153, 17, 72, 73
O	1585	2015	Sullivan County Transport	Various
O	1586	2015	Guy M. Turner, Inc.	11, 12, 13
O	1587	2015	ATS Specialized Inc.	24, 111, 112, 113
U	1698	2015	Peg Bandwidth	53

Subdivision/development review/correspondence: CR 32 Eldred School District, CR 174 access
 – Ward Engineering, Stanzone Campground review/ correspondence

PROJECTIONS (October 8 – November 12, 2015)

BUILDINGS & GROUNDS

- Bridge #379 – replacement
- Bridge #71 – flag repairs
- Replace the salt shed roof at the Landfill
- Replace windows at the Maplewood Facility
- Complete pedestrian trail at D&H Canal
- Make masonry repairs at the Jail
- Deliver and pick up voting machines

PARKS & RECREATION

D & H Canal Linear Park & Interpretive Center

- Continue working with County Attorney & National Park Service on Roebling Model
- Continue full time operation, Fridays through Mondays through Columbus Day
- Attend D&H Canal Committee Meeting in Town of Mamakating
- Attend DHTHC quarterly meeting in High Falls
- Begin end of season closing process

Lake Superior

- Respond to hunting inquiries
- Continue working with operations on facility issues

Sullivan County Museum

- Respond to building issues
- Review facility use requests
- Complete time cards

General Parks

- Attend Park & Recreation Commission meeting
- Begin assembling data for annual report
- Work with Operations on closing procedures for all County Parks & Museums
- Continue participating in SCIA signage project
- Complete quarterly performance measures
- Attend County Trail Committee meeting

SHOP STAFF

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair and refinish body damage on vehicles
- Sandblast and refinish equipment
- Install sander bodies on trucks 173 & 198
- Replace clutch & gears in the rear end and replace hydraulic valve body on Loader 189
- Prepare new County vehicles for service

- Fabricate and install front plow frame and install used sander body on Truck 188

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Continue sign inventory data entry
- Stripe County and Town roads
- Paint stop & bars on County and Town roads

Engineering:

AIRPORT

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay hangar, the Drainage Improvements Project and the Design of the Terminal Access Roadway and Traffic Circle Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue project management and administration for the construction and inspection contracts and quality assurance inspections for the Bridge 45 Replacement Project (FAL)
- Provide follow-up for the reimbursement of the final Federal and State balances owed for the replacement of the Bridge 192C (NEV) bridge pier
- Complete review and approval of shop drawings of construction materials and begin engineering assistance and inspection work for the replacement of Bridge 379
- Continue concrete material inspections and testing for the Radio Tower foundation work
- Continue administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services
- Complete design computations for the design of reinforcing steel for the Bridge 36 (MAM) abutments, stem wall and wing walls and the preparation of plans and specifications
- Complete documents needed for the annual re-certification of the Toasperm Dam (HIG) and submit certification documents to NYSDEC
- Provide an annual inspection of the Sullivan County Transfer Station Tipping Floor and recommend maintenance needs
- Participate in a Table Top Exercise for the planning of responsive actions needed for the event of a problem with Toasperm Dam (HIG)
- Complete engineering assistance and inspection work for the Bridge 128 (BET) Replacement Project
- Start the Annual Bridge Inspection of bridges
- Complete project management of construction and consultant inspection contract services for the 2015 Bridge Painting Project

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Proceed with Department of State (DOS) mandated 2015 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- Sullivan County Hurleyville Cultural Center Shingled Roof Replacement coordination
- Sullivan County Courthouse Roof Repair & Elastomeric Membrane Project coordination
- Surrogate Court renovation plan coordination
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on the water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2015/2016 bridge and highway improvement programs
- Begin annual review of town highway inventories from NYSDOT for all fifteen towns
- Continue to assist with the emergency services tower surveys and layout
- Provide daily construction inspection, contractor coordination, material testing, quantity tracking and billing oversight for contractors performing wearing surface overlays and striping on 30 miles of county road
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Continue oversight of construction for the County Road 173 roundabout related to the EPT Concord development
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

PERMITS

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2014 tonnage (T)	2015 tonnage (T)
January	2,884	2,368
February	2,366	2,212
March	3,130	3,075
April	4,133	3,908
May	4,560	4,274
June	5,192	5,757
July	8,252	9,188
August	7,349	8,486
September	4,391	
October	3,954	
November	3,052	
December	3,259	
TOTAL	52,522	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (September 10 – October 8, 2015)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued preparation of annual reports for the Landfill
- Discussed operational issues with IESI staff
- Title V annual reports – submitted to NYSDEC through Cornerstone Engineers
- Provided information to NYSDEC for a Chemical Bulk Storage inspection

PROJECTIONS (October 8 – November 12, 2015)

- Ongoing monitoring of Landfill Phase I
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports
- Collect data for annual reports for closed Landfill

RECYCLING PROGRAM

ACCOMPLISHMENTS (September 10 – October 8, 2015)

- Public Works Committee recycling program updates
- Recycling facility tour and seminar to New Hope Community clients & staff
- Continue preparation of 2015 NYSDEC Annual Materials Management Reports
- HHW event documentation, collection event report development
- Grant funding documentation development in conjunction with Grants Administration Division for submittal to NYSDEC for 2014/2015 Household Hazardous Waste Reimbursement Grant Requests
- Attend Hudson Valley Regional Council Meeting
- Household Hazardous Waste Collection Event compliance reporting to NYSDEC
- Continue Electronic Scrap vendor coordination at recycling facilities
- Pre-Treatment Plant tank inspection compliance documents provided
- Landfill site tour for future sustainable development firm
- Rx Task Force participation with Public Health Services
- Recycling Coordinator Grant pre-application with Grants Administration
- Review recycling program vouchers
- Fall Municipal Cleanup coordination
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continue water & leachate sampling invoices/Pace Analytical Labs

PROJECTIONS (October 8 – November 12, 2015)

- Fall Municipal Cleanup coordination
- Attend Hudson Valley Regional Council Meeting
- Household Hazardous Waste Collection Event compliance reporting to NYSDEC
- Continue Electronic Scrap vendor coordination at recycling facilities
- Food waste compost program with Sullivan Co. Community College Sustainability Committee
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- Continue water & leachate sampling invoices/Pace Analytical Labs