

**MANAGEMENT AND BUDGET COMMITTEE
THURSDAY, November 12, 2015 10:30 AM**

**Committee Members: Jonathan Rouis, Chair, Gene Benson, Vice Chair,
Kitty Vetter, Cora Edwards, Ira Steingart**

AGENDA

PRESENTATIONS: None

DISCUSSIONS:

1. **2016 Tentative Sullivan County Budget Overview**

RESOLUTIONS:

AUDIT – None

COUNTY TREASURER – None

GRANTS- None

MANAGEMENT AND BUDGET –

1. **To Modify the 2015 County Budget.**
2. **To apportion Mortgage Tax.**
3. **To schedule dates for Public Hearings on the County Tentative Budget for Fiscal Year 2016.**

MANAGEMENT INFORMATION SYSTEMS – None

PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2015 COUNTY BUDGET**

WHEREAS, the County of Sullivan 2015 Budgets require modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers be authorized.

Moved by:

Seconded by:

October 2015 Budget Modifications for Resolution
Modifications to the 2015 Sullivan County Budget

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-47-4784 - DEPT DRUG FORFEITURE PROCEEDS - FED			1,000	
A-1165-R2626-R416 - FORFEITR CRIME PROCDs FEDERAL	1,000			
A-1330-204-40-4003 - CONTRACT AUCTION SERVICES			104,810	
A-1330-204-R1232-R272 - TAX COLLECTR FEE PUBLIC AUCTN BUYER PREM	104,810			
A-1340-41-4104 - AUTO/TRAVEL MILEAGE/TOLLS			1,000	
A-1340-R2210-R134 - GEN SERV OTHR GOV CHARGBK - INTERDEPARTMNTL	1,000			
A-1420-40-4008 - CONTRACT LEGAL SERVICES			50,000	
A-1420-46-4609 - MISC SERV/EXP SPECIAL SERV/OTHER			1,000	
A-1420-46-4609 - MISC SERV/EXP SPECIAL SERV/OTHER			12,200	
A-1420-47-4705 - DEPT COUNSEL/WITNESS EXPENSE			3,900	
A-1430-42-4201 - OFFICE ADVERTISING			1,500	
A-1430-42-4201 - OFFICE ADVERTISING			600	
A-1430-42-4201 - OFFICE ADVERTISING			1,200	
A-1430-42-4201 - OFFICE ADVERTISING			2,100	
A-1430-42-4201 - OFFICE ADVERTISING			450	
A-1430-42-4201 - OFFICE ADVERTISING			1,105	
A-1430-42-4201 - OFFICE ADVERTISING			592	
A-1430-42-4201 - OFFICE ADVERTISING			2,001	
A-1430-R1260-R130 - PERSONNEL FEE CHARGBK - ADVERTSNG	1,500			
A-1430-R1260-R130 - PERSONNEL FEE CHARGBK - ADVERTSNG	600			
A-1430-R1260-R130 - PERSONNEL FEE CHARGBK - ADVERTSNG	1,200			
A-1430-R1260-R130 - PERSONNEL FEE CHARGBK - ADVERTSNG	2,100			
A-1430-R1260-R130 - PERSONNEL FEE CHARGBK - ADVERTSNG	450			
A-1430-R1260-R130 - PERSONNEL FEE CHARGBK - ADVERTSNG	1,105			
A-1430-R1260-R130 - PERSONNEL FEE CHARGBK - ADVERTSNG	592			
A-1430-R1260-R130 - PERSONNEL FEE CHARGBK - ADVERTSNG	2,001			
A-1620-22-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			5,000	
A-1620-22-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			18,500	
A-1620-23-46-4604 - MISC SERV/EXP REAL ESTATE TAXES			33,275	
A-1989-99-47-4736 - DEPT CONTINGENT				125,000
A-1989-99-47-4736 - DEPT CONTINGENT				1,000
A-1989-99-47-4736 - DEPT CONTINGENT				12,200
A-1989-99-47-4736 - DEPT CONTINGENT				5,000
A-1989-99-47-4736 - DEPT CONTINGENT				3,900
A-1989-99-47-4736 - DEPT CONTINGENT				50,000
A-1989-99-47-4736 - DEPT CONTINGENT				50,000
A-1989-99-47-4736 - DEPT CONTINGENT				33,275
A-1989-99-47-4736 - DEPT CONTINGENT				18,500
A-3020-21-2106 - FIXED ELECTRONIC/COMPUTER EQUIP			36,785	
A-3020-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			3,135	

**October 2015 Budget Modifications for Resolution
Modifications to the 2015 Sullivan County Budget**

<u>G/L Account</u>	<u>Revenue Increase</u>	<u>Revenue Decrease</u>	<u>Appropriation Increase</u>	<u>Appropriation Decrease</u>
A-3020-R1589-R247 - PUBLIC SAFETY FEE MISC FEE/REIMBURSMNT	39,920			
A-3150-47-4751 - DEPT PRISONER HOUSING			125,000	
A-4010-44-45-4501 - SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER			2,000	
A-4010-44-47-4701 - DEPT RENTALS			150	
A-4010-44-47-4774 - DEPT PUBLIC HEALTH EDUCATION			3,000	
A-4010-44-R3401-R167 - ST AID PUBLIC HEALTH DEPARTMENTAL AID	5,150			
A-4082-47-4729 - DEPT SPECIAL PROJECTS			500	
A-4082-R1689-R248 - HEALTH DEPT INCOME MISC LOCAL GRANTS	500			
A-4322-40-4023 - CONTRACT MENTAL HEALTH			394,978	
A-4322-R3490-R147 - ST AID MENTAL HEALTH OFFICE OF MENTAL HEALTH	394,978			
A-7110-86-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE	200		200	
A-7110-86-R2001-R392 - PARK/REC CHARGE PARK PAVILLION RENTAL				
A-7610-87-42-4207 - OFFICE FURNITURE			2,100	
A-7610-87-R3772-R392 - ST AID AGING PROGRAM NYCONNECTS	2,100			
A-9901-90-9001 TRANSFER COUNTY ROAD			50,000	
General Fund Total	559,206	-	858,081	298,875
D-5020-41-4105 - AUTO/TRAVEL REGISTRATION FEES			125	
D-5020-42-4201 - OFFICE ADVERTISING			25	
D-5110-45-45-4518 - SPEC DEPT SUPPLY ROAD SURFACE TREATMENT			50,000	
D-5142-10-1012 - PERSONAL SERV OVERTIME PAY			70,000	
D-5142-45-4546 - SPEC DEPT SUPPLY BULK ROAD AND BAG SALT			210,915	
D-5142-46-4602 - MISC SERV/EXP EMPL MEAL ALLOWANCE	14,290		2,500	
D-9998-R2302-R146 - SNOW REMVL SERV OTHR GOV COLLEGE	269,125			
D-9998-R2302-R235 - SNOW REMVL SERV OTHR GOV LOCAL GOVERNMENT	150			
D-9998-R2590-R294 - PERMITS ROAD OPENING				
D9998-R5031-R209 INTERFUND TRANSFER - GENERAL FUND	50,000			
County Road Fund Total	333,565	-	333,565	-

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Sullivan County Clerk

Re: Request for Consideration of a Resolution: To apportion the Mortgage Tax

Date: 10/20/2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Distribute the mortgage tax collected from 7/1/2015-9/30/2015 to the various Towns and Villages

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

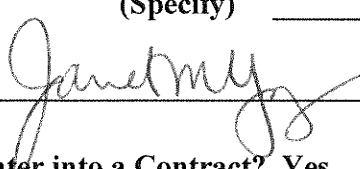
If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office:  _____

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *Terry Jones* Date 11/9/15
- B. Management and Budget: *Janet Myers* Date 11/9/15
- C. Law Department: *[Signature]* Date 11.9.15
- D. County Manager: *John Brown* Date 11/10/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE
TO APPORTION MORTGAGE TAX**

WHEREAS, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

WHEREAS, the County Clerk and the County Treasurer have submitted a quarterly report, for the period of July 2015 to September 2015, to the Clerk of the Legislature, and

WHEREAS, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, as follows:

TOWNS	
Bethel	19,970.94
Callicoon	11,174.61
Cochecton	2,229.30
Delaware	12,204.43
Fallsburg	69,762.41
Forestburgh	9,846.38
Fremont	4,839.59
Highland	11,247.38
Liberty	17,649.24
Lumberland	10,046.26
Mamakating	27,802.27
Neversink	9,884.81
Rockland	9,938.05
Thompson	46,170.98
Tusten	9,393.31

VILLAGES	
Bloomingburg	621.80
Jeffersonville	721.86
Liberty	3,221.35
Monticello	5,211.10
Woodridge	2,399.80
Wurtsboro	1,155.42

TOTAL	285,491.29
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Moved by	seconded by	declared duly
adopted on motion		

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO SCHEDULE DATES FOR PUBLIC HEARINGS ON THE COUNTY
TENTATIVE BUDGET FOR FISCAL YEAR 2016**

WHEREAS, the Tentative Budget for the County of Sullivan for the fiscal year beginning January 1, 2016 will be reviewed by the Sullivan County Legislature in accordance with Rule 50(c) of the Rules of the County Legislature; and

WHEREAS, the County Legislature will hold public hearings on said Tentative Budget on _____, 2015 at _____ and _____ at _____ in the Legislative Chambers of the Sullivan County Government Center, 100 North Street, Monticello, New York;

NOW, THEREFORE, BE IT RESOLVED, that the Clerk to the County Legislature is hereby authorized and directed to publish a notice of hearing in the official newspapers of the County; and

BE IT FURTHER RESOLVED, that at least five days shall lapse between the first publication of such notice and date specified for the hearing pursuant to Section 359 of the County Law.

NOTICE OF PUBLIC HEARINGS ON TENTATIVE BUDGET

NOTICE IS HEREBY GIVEN that the County Legislature of the County of Sullivan, New York, will meet in the Legislative Chambers of the Sullivan County Government Center, Monticello, New York on _____, _____, 2015 at _____ and _____ at _____ for the purpose of holding public hearings on the Tentative Budget of said County for the fiscal year beginning January 1, 2016.

Further notice is hereby given that copies of said Tentative Budget are available at the Office of the County Manager, Sullivan County Government Center, Monticello, New York where they may be inspected and procured by an interested person during business hours.

Pursuant to Section 359 of the County Law, the maximum salaries that may be fixed and payable during the fiscal year to the members of the County Legislature and to the Chairman thereof, respectively, are hereby specified as follows:

County Legislator	\$22,600
Chair of the County Legislature	\$31,600