

## **PUBLIC WORKS COMMITTEE**

**November 12, 2015 – 11:00 AM**

Committee Members: LaBuda (Chair), Rouis (Vice Chair),  
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

### **PRESENTATION:**

1. LaBella Jail Design update

### **DISCUSSIONS:**

### **RESOLUTIONS:**

1. Resolution to authorize the County Manager to enter into an agreement with the New York State Unified Court System for cleaning services as well as minor and emergency repairs.
2. Resolution to authorize the acceptance of a grant offer from the New York State Department of Transportation for the reconstruction of the Airport access roadway (CR 183A) including drainage, sidewalks, signs and markings at the Sullivan County International Airport.
3. Resolution to allow the sale of Hangar Bay No. 2 of the five bay hangar and decline to exercise the County's right of first refusal to purchase.
4. Resolution to authorize the County Manager to execute a modification agreement for consultant design services for the County Bridge 369 rehabilitation project.

### **REPORTS:**

1. Recycling - William Cutler, Recycling Coordinator

### **PUBLIC COMMENT:**

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Enter into agreement for 2015-2016 cleaning

Date: November 12, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Acceptance of agreed upon annual adjusted payment of the contract for cleaning services as well as minor and emergency repairs to the court facilities between the New York State Unified Court System and the County of Sullivan.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes \_\_\_ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: New York State Unified Court System

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with \_\_\_\_\_ of  
\_\_\_\_\_

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable - Af

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

A. Director of Purchasing: [Signature] Date 11/9/15

B. Management and Budget: [Signature] Date 11/9/15

C. Law Department: [Signature] Date 11-9-15

D. County Manager: [Signature] Date 11/10/15

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT  
WITH THE NEW YORK STATE UNIFIED COURT SYSTEM FOR CLEANING  
SERVICES AS WELL AS MINOR AND EMERGENCY REPAIRS**

**WHEREAS**, the County of Sullivan per Resolution 9-15 dated January 22, 2015, entered into an agreement with the New York State Unified Court System for cleaning services as well as minor and emergency repairs to the court facilities; and

**WHEREAS**, the annual payments are negotiated for each fiscal year; and

**WHEREAS**, for the fiscal period April 1, 2015 – March 31, 2016 the Unified Court System is prepared to pay the County \$223,838 for its services.

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan will accept \$223,838 for its services to the Unified Court System for the period April 1, 2015 – March 31, 2016 with future payments to be negotiated annually.

**BE IT FURTHER RESOLVED**, that the County Manager be hereby authorized to execute the annual renewal letter from the State of New York Unified Court System.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015.

**RESOLUTION NO. 9-15 INTRODUCED BY PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT  
WITH THE NEW YORK STATE UNIFIED COURT SYSTEM FOR CLEANING  
SERVICES AS WELL AS MINOR AND EMERGENCY REPAIRS**

WHEREAS, the County of Sullivan per Resolution 9-14 dated January 16, 2014, entered into an agreement with the New York State Unified Court System for cleaning services as well as minor and emergency repairs to the court facilities; and

WHEREAS, the annual payments are negotiated for each fiscal year; and

WHEREAS, for the fiscal period April 1, 2014 – March 31, 2015 the Unified Court System is prepared to pay the County \$222,077 for its services.

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan will accept \$222,077 for its services to the Unified Court System for the period April 1, 2014 – March 31, 2015 with future payments to be negotiated annually.

Moved by Mrs. LaBuda, seconded by Ms. Vetter, put to a vote, unanimously carried and declared duly adopted on motion January 22, 2015.

COPY

**RESOLUTION NO. 9-14 INTRODUCED BY PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT  
WITH THE NEW YORK STATE UNIFIED COURT SYSTEM FOR CLEANING  
SERVICES AS WELL AS MINOR AND EMERGENCY REPAIRS**

WHEREAS, the Unified Court System is desirous of entering into an agreement with Sullivan County for cleaning services as well as minor and emergency repairs to the court facilities; and

WHEREAS, the County has provided this service to the Unified Court System for numerous years and wishes to enter into a new five year contract; and

WHEREAS, for the fiscal period April 1, 2013 – March 31, 2014 the Unified Court System is prepared to pay the County \$215,721 for its services, with future payments to be negotiated annually.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to enter into an agreement for cleaning services as well as minor and emergency repairs for the period of State Fiscal years 2013-2014 through 2017-2018, effective April 1, 2013 and terminating March 31, 2018.

Moved by Mr. Rouis, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion January 16, 2014.

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Contract

Date: November 12, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute a reimbursement agreement with the New York State Department of Transportation (NYSDOT) for the Airport Access Roadway (CR183A) Reconstruction Project at the Sullivan County International Airport (SCIA).

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes  No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 812,190.00

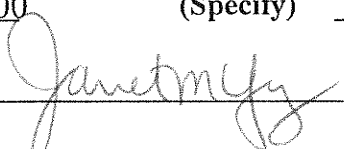
Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): H03-5997-40-4038

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$40,609.00	Grant(s)	\$ _____
State	\$40,610.00	Other	\$ _____
Federal Government	\$730,971.00	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2 and 3.



Request for Authority to Enter into Contract with [NYS Dept. of Transportation] of  
[\_\_\_\_\_]

Nature of Other Party to Contract: Professional \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From 12/01/2015 To 12/01/2018

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

None

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County and the FAA have entered into an agreement for funding of the project and the NYSDOT is now offering a grant covering 5% of the project cost.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$812,190.00

Efforts made to find Less Costly alternative:

Project was competitively bid through County process.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Supert'd

Pre-Legislative Approvals:

A. Director of Purchasing: [Signature] Date 11/9/15

B. Management and Budget: [Signature] Date 11/9/15

C. Law Department: [Signature] Date 11.9.15

D. County Manager: [Signature] Date 11/10/15

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE ACCEPTANCE OF A GRANT OFFER FROM THE NEW YORK  
STATE DEPARTMENT OF TRANSPORTATION (NYSDOT) FOR THE  
RECONSTRUCTION OF AIRPORT ACCESS ROADWAY (CR183A) INCLUDING  
DRAINAGE, SIDEWALKS, SIGNS AND MARKINGS, PIN 9902.74 AT THE  
SULLIVAN COUNTY INTERNATIONAL AIRPORT**

**WHEREAS**, Resolution No. 341-15 authorized the County Manager to apply for and execute AIP grants with the Federal Aviation Administration (FAA) for 90% federal Funding and 5% State funding; and

**WHEREAS**, the County of Sullivan applied for and received a grant from the FAA to fund the Reconstruction of the Airport Access Roadway Project for the Sullivan County International Airport; and

**WHEREAS**, the NYSDOT has offered NYS PIN 9902.74, a matching grant of 5% of the total project cost to the Federal grant AIP #3-36-0060-034-2015; and

**WHEREAS**, the County of Sullivan desires to advance the Project the funding shares being Federal (FAA) \$730,971; State \$40,610; County \$40,609 for a total project cost of \$812,190 for the Access Roadway Reconstruction Project; and

**WHEREAS**, if the County of Sullivan and/or the FAA notifies the NYSDOT that the County has requested and received an increase in Federal funding for the Project based on increased eligible costs and has authorized the proportionate increase in local funding, the State share noted above shall be increased proportionately up to a maximum increase of 15%.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to execute all necessary agreements in such form as the County Attorney shall approve, on behalf of the County with the NYSDOT, in connection with the Project; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**RESOLUTION NO. 341-15 INTRODUCED BY KATHLEEN LABUDA, CHAIR OF THE PUBLIC WORKS COMMITTEE TO AUTHORIZE EXECUTION OF AIRPORT GRANT AGREEMENTS, CONTRACTS, CERTIFICATIONS AND DOCUMENTATION FOR ENGINEERING SERVICES FOR THE SULLIVAN COUNTY AIRPORT – RECONSTRUCT AIRPORT ACCESS ROADWAY (CR183A AND TRAFFIC CIRCLE) – CONSTRUCTION AND CONSTRUCTION INSPECTION**

**WHEREAS**, the County of Sullivan received an AIP grant at Sullivan County International Airport from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT); and

**WHEREAS**, the County of Sullivan has received correspondence from the FAA that a grant is issued in the amount of \$812,190.00 with time constraints for the execution and return of the grant agreement to the FAA; and

**WHEREAS**, the FAA has indicated that they will allocate funding for 90% of the total cost of the project at the Sullivan County International Airport; and

**WHEREAS**, the New York State Department of Transportation share would be 5% of the total project cost.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to sign the necessary applications, agreements, certifications, contracts and documentation, in such form as the County Attorney shall approve, on behalf of the County and the facility, as is required by the FAA and the NYSDOT in order to obtain funding; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Treasurer be authorized to advance monies from the General Fund for this project in an amount not to exceed \$812,190.00 contingent upon the execution of the grant agreement.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Moved by Mrs. LaBuda, seconded by Mr. Benson, put to a vote, unanimously carried and declared duly adopted on motion September 3, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution:

Date: November 12, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to allow the sale of Hangar Bay No. 2 of the five bay hangar. Hangar owners Mr. Jankiewicz and Mr. Kestler wish to re-assign the hangar to Mr. Nichols.

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Is subject of Resolution mandated? Explain:

No

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Does Resolution require expenditure of funds? Yes \_\_\_ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ \_\_\_\_\_

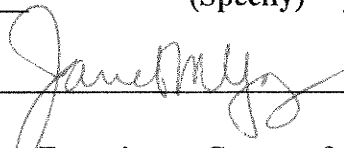
Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [ John Nichols ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: Individual \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

N/A

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): None

Efforts made to find Less Costly alternative:

N/A

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Sup't

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 11/9/15
- B. Management and Budget: [Signature] Date 11/9/15
- C. Law Department: [Signature] Date 11.9.15
- D. County Manager: [Signature] Date 11/10/15
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO PROVIDE LEGISLATIVE APPROVAL TO AUTHORIZE MR. JANKIEWICZ AND MR. KESTLER'S SALE AND ASSIGNMENT OF 50% OF BAY #2 IN THE 5-BAY T-HANGAR TO MR. NICHOLS**

**WHEREAS**, Mr. Jankiewicz and Mr. Kestler currently hold 50% of the lease for Bay #2 of which an original construction cost and improvements has been determined to be approximately \$25,000.00, Mr. Erts will retain 50% of the interest in the hangar; and

**WHEREAS**, Mr. Jankiewicz and Mr. Kestler's lease agreement with the County has four (4) years remaining on a 30 year lease; and

**WHEREAS**, Mr. Jankiewicz and Mr. Kestler have a certified purchase price of \$4,000.00 for the sale and assignment of the lease of the bay; and

**WHEREAS**, the County of Sullivan has right of first refusal and has declined to acquire the lease upon the same terms; and

**WHEREAS**, the County of Sullivan shall receive payment for 50% of the profit made on the sale of the bay in the amount of \$1,166.17.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the sale and assignment of lease of Mr. Jankiewicz and Mr. Kestler Bay #2 of the 5 Bay T-Hangar at the Sullivan County International Airport to Mr. Nichols; and

**BE IT FURTHER RESOLVED**, that the documents for transfer of the lease be reviewed and approved by the County Attorney.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.



**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E., Commissioner of Public Works

**Re:** Request for Consideration of a Resolution: Bridge 369 (NEV) Design Services

**Date:** November 12, 2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute a Modification Agreement with Delta Engineers, Architects & Land Surveyors, P.C. to provide additional services needed for the replacement of Bridge 369.

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 68,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): D-5110-47-40-4006

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	<u>\$0.00</u>	Grant(s)	\$ _____
State	<u>\$68,000.00</u>	Other	\$ _____
Federal Government	<u>\$0.00</u>	(Specify)	_____

Verified by Budget Office: 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ Delta Engineers, P.C. ] of  
[ 1860 Hooper Road, Endwell, NY 13760 ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 12/01/2015 To 06/30/2016

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have sufficient staff in-house to provide services during the duration of the project, nor the equipment for exploratory work and geotechnical work needed to implement the project.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$68,000

Efforts made to find Less Costly alternative:

Professional Engineering firms are selected based upon qualifications. Delta Engineers, P.C. is on our current qualified list of consultants. Costs were negotiated.

Efforts made to share costs with another agency or governmental entity:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Firm's qualifications approved for bridge projects per Resolution 177-13.

Person(s) responsible for monitoring contract (Title): Not Applicable / If - State Approved - Robert Trotta, P.E., Bridge Engr.

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *[Signature]* Date 11/9/15
- B. Management and Budget: *[Signature]* Date 11/9/15
- C. Law Department: *[Signature]* Date 11.9.15
- D. County Manager: *[Signature]* Date 11/10/15
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT FOR CONSULTANT DESIGN SERVICES FOR THE COUNTY BRIDGE 369 REHABILITATION PROJECT**

**WHEREAS**, County Bridge No. 369 on Town Highway 80 (Willowemoc Road) over the Willowemoc Creek, located in the Town of Neversink, needs to be replaced; and

**WHEREAS**, Resolution 428-14 authorized Delta Engineers, Architects & Land Surveyors, PC to provide engineering services for the evaluation of alternatives for rehabilitating the bridge; and

**WHEREAS**, based upon the evaluation of alternatives it has been determined that the complete replacement of the bridge is the most cost effective option; and

**WHEREAS**, a modification agreement is needed to implement the design of the replacement structure; and

**WHEREAS**, the project is eligible for 100% State funding through CHIPS funding program; and

**WHEREAS**, the Division of Public Works recommends that a modification agreement for additional consultant engineering services be implemented with Delta Engineers, Architects & Land Surveyors, PC.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a Modification Agreement to the Agreement dated December 4, 2014 for consulting engineering services with Delta Engineers, for an additional amount not to exceed \$68,000, said contract to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015

**RESOLUTION NO. 428-14 INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT FOR  
CONSULTANT DESIGN SERVICES FOR THE COUNTY BRIDGE 369  
REHABILITATION PROJECT**

**WHEREAS**, County Bridge No. 369 on Town Highway 80 (Willowemoc Road) over the Willowemoc Creek, located in the Town of Neversink, will be rehabilitated under contract; and

**WHEREAS**, consultant engineering services are required to evaluate alternatives for rehabilitating the superstructure to meet current standards and for preparing plans and specifications required for contract construction work; and

**WHEREAS**, the project is eligible for 100% State funding through CHIPS funding program; and

**WHEREAS**, the Division of Public Works recommends the award of an agreement for consultant engineering services to the firm of Delta Engineers, Architects & Land Surveyors, PC on the basis of qualifications.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute an Agreement for consulting engineering services with Delta Engineers, at a cost not to exceed \$98,000, said contract to be in such form as the County Attorney shall approve.

**Moved by Mrs. LaBuda, seconded by Ms. Vetter, put to a vote with Mr. Rouis absent, unanimously carried and declared duly adopted on motion November 20, 2014.**

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – November 12, 2015**

**ACCOMPLISHMENTS (October 8 – November 12, 2015)**

**BUILDINGS & GROUNDS**

- Bridge #425 – flag repair and single lane bridge
- Bridge #128 – replacement
- Bridge #22 – flag repairs
- Masonry repairs at the Jail
- Replaced sidewalks and DI at the Government Center
- Repaired and calibrated gas sensor at the Monticello Transfer Station
- Cleaned the rinse rack/ oil water separator at the Landfill
- Seal coated RTU's at the Adult Care Center
- Delivered voting machines

**PARKS & RECREATION**

**D & H Canal Linear Park & Interpretive Center**

- Operated Friday through Monday through Columbus Day
- Continued working with staff on exhibit projects
- Communicated with National Park Service about model acquisition
- Completed and submitted revenue reports to Treasurer's office
- Attended DHTHC Quarterly Meeting in High Falls, NY

**Fort Delaware**

- Completed end of season closing process
- Continued coordination of installation of new exhibit
- Began planning 2016 Student Day Program

**Lake Superior**

- Continued responding to hunting inquiries
- Continued working with Buildings & Operations on site projects

**Sullivan County Museum**

- Responded to building issues
- Reviewed facility use requests
- Completed time cards

**General Parks**

- Continued working with operations on various parks projects
- Attended Monthly Park & Recreation Commission meeting
- Participated in Monthly County Trail Committee meeting
- Continued follow up work to close out remaining open Purchase Orders

## **SHOP STAFF**

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles
- Prepared new trucks for service
- Prepared new vehicles for Public Health

## **SIGN SHOP**

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Fabricated and installed detour signs for County bridges
- Equipment maintenance on striper and stops & bars sprayer
- Continued to stripe and paint stops & bars

## **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued Project Management on the Airport Drainage Improvements Project; management coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay hangar and the Terminal Access Roadway and Traffic Circle Rehabilitation Project

## **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 98 (BET), 22 (CAL), 425 (FAL), 82 (FOR), 432 (HIG), 62 (LIB), 71 (MAM), 301 (NEV) and 221 (ROC)
- Continued administration and management work and quality control and assurance inspections for the Bridge 45 (FAL) Replacement Project
- Continued the Bridge 22 (CAL) monitoring program to check for additional settlement of the abutment impacted by the July 2014 flood
- Continued administration and management work for the Bridge 369 (ROC) Rehabilitation Project engineering services and processed invoices
- Continued project management of construction and consultant inspection contract services for the 2015 Bridge Painting Project
- Continued engineering assistance and inspection work for the Bridge 128 (BET) Replacement Project
- Continued the preparation of construction plans, reviewed bids and recommended award for the procurement of the pre-stressed concrete beams and continued the design of reinforcing steel and geometrics for the abutment, stem and wing walls for the Bridge 36 (MAM) replacement project
- Continued inspection of concrete being used for the Delaware Radio Tower facility and obtained and tested concrete samples
- Coordinated the updating of material and supply lists for the Secondary County Receiving Facility and submitted information to the Local Emergency Planning

## Committee

- Prepared and submitted a report to the Town of Tusten with respect to the condition of Town Bridge 17 and provided recommendations for repairs
- Reviewed the requirements for placing signage for the Village of Wurtsboro's Sullivan Street Culvert that needs to be limited to ten (10) ton use
- Started the Annual Inspection of Bridges
- Inspected Bridge 2 (FAL) with respect to adjacent land slope erosion and wing wall scour and reported on the conditions found
- Inspected and completed a semi-annual inspection reports for the Toasperm Dam (HIG) and the Sunset Lake Dam (LIB)
- Completed follow-up for the reimbursement of the final Federal and State balances owed for the replacement of the Bridge 192C (NEV) bridge pier
- Completed review and approval of shop drawings for the Bridge 379 (LIB) Project construction materials

## **BUILDINGS**

- Completed foster care home inspections and reports as requested by the Department of Family Services (DFS)
- Continue with Department of State (DOS) mandated 2015 Building Inspections and Reports along with Annual/Triennial Building Inspection Summary Chart
- New York Power Authority (NYPA) Energy Audit coordination with Pres Energy Technicians for HVAC and Electrical project at the Government Center
- Hurleyville Cultural Center Shingled Roof Replacement Specification and letter to OGS
- Lake Superior Shutter Door & Coil Door specifications & plans
- Emergency Services Training Facility Parking Lot Lighting project coordination and field meeting
- Human Service Complex Record Retention Building Addition material list
- Shared Clinic Facility renaming of building sign invoice and voucher
- SCIA Petroleum Bulk Storage calibration chart research
- Federal Communications Commission (FCC) continued coordination for new towers at Callicoon and Narrowsburg
- Prior Coordination Notification review for FCC licensing
- Prepared and submitted the Human Service Complex and Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Completed weekly water testing at the Human Service Complex water chlorination system with documentation
- Water lab invoice and voucher review and approval
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to work on recovery from the flood event of August, 2011 (Hurricane Irene);



- County Road 55 (FHWA) embankment stabilization project (MAM) – assembled backup cost data – prepared final reimbursement request
- Continued to advance the County Road 173 (THO) reconstruction project (ongoing right-of-way acquisition process – documented current pavement condition for DOT)
  - Continued to coordinate with the developers design consultant (AKRF) and the County’s construction inspection consultant (MJI) on design changes, daily inspection reports and requests for information (RFI’s) for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (MJI attending weekly construction meetings on County’s behalf and providing onsite inspection services)
  - Continued to provide oversight for 2015 contract paving and striping of approximately 30 miles of county road - field marked rebates and striping - checked passing zone sight distances - provided daily inspection, quantity tracking, material testing coordination, scheduling and billing approval for multiple contractor paving and striping operations (County Roads 96, 128, 117, 125, 173, 115, 143, 144, 21, 21A and 42 completed)
  - Completed construction layout calculations for County Bridge 379 (LIB)
  - Completed topographic and planimetric survey of County Bridge 98 (BET)
  - Completed Cadd basemapping of County Bridge 22 (CAL)
  - Assisted operations with as-built locations of utilities and existing drainage in the vicinity of the Travis building at DSS (LIB) for a drainage improvement – designed and laid out new drainage pipe connection
  - Prepared cross sections for a volume calculation check of the proposed earthen fill area at the Sullivan County Airport (BET) – verified 3D surfaces in Cadd
  - Provided additional centerline field staking of the new perimeter road at the Sullivan County Airport (BET)
  - Recovered previously staked headstone pins at the Veterans cemetery (LIB) and updated the overall plot plan to open up an additional burial area
  - Continued with the review of the NYSDOT’s annual local roads listings for the County and Town highway systems in order to reconcile the State’s and the County’s local highway mileages for certification as part of the Consolidated Local Street and Highway Improvement Program (CHIPS)
  - Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County’s right-of-way, drainage, infrastructure and maintenance: County Road 14 (BET) – Forest River subdivision review; County Road 123 (ROC) – school bus stop ahead sign request – measured sight distances and; County Road 125 (CAL) - speed zone request processed and submitted to NYSDOT
  - Prepared 2015 Cadd snow and ice maps for each town the County is contracting with
  - Assisted operations with a map showing the status of striping to date for 2015
  - Prepared 3<sup>rd</sup> quarter performance measure report for the highway unit

## **LAND & CLAIMS**

- Accidents – none
- Claims – Caserta (DEL)
- Incidents – none
- Complaints – CR 31 driveway, CR 56 electric wire
- Continued correspondence – CR 173 Broadway, CR 62

- Research property & releases – CR 25
- Radio Towers – miscellaneous, follow-up
- FOIL – none
- ROW – CR 24, CR 174

**PERMITS**

TYPE	NUM	YEAR	NAME	CR
M	3085	2015	Katherine Marshall	81
M	3068	2015	Eldred Preserve	12
O	1588	2015	ATS Specialized Inc.	24, 111, 112, 113

Subdivision/development review/correspondence:CR 93 Barrowdale (FRE)

**PROJECTIONS (November 12– December 10, 2015)**

**BUILDINGS & GROUNDS**

- Bridge #62 – flag repairs
- Complete D&H trail
- Replace roof on storage shed at the Landfill
- Repair the fence at the Highland Transfer Station
- Repair the concrete at the Rockland Transfer Station
- Repair flooring at the Government Center Annex

**PARKS & RECREATION**

**D & H Canal Linear Park & Interpretive Center**

- Continue working with Operations on facility and site issues
- Attend D&H Canal Committee Meeting in Town of Mamakating
- Begin planning for 2016 season

**Fort Delaware**

- Continue exhibit work
- Continue planning 2016 season

**Lake Superior**

- Continue responding to hunting inquiries
- Begin planning for 2016 season

**Sullivan County Museum**

- Respond to building issues
- Review facility use requests
- Complete time cards

**General Parks**

- Continue participating on County Trail Committee

- Complete annual report
- Continue working with Operations on parks projects

### **SHOP STAFF**

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair and refinish body damage on vehicles
- Sandblast and refinish equipment
- Prepare new County vehicles for service

### **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Continue sign inventory data entry for 2014
- Begin 2015 sign inventory
- Clean and winterize striper and sprayers
- Brush signs on County roads

### **Engineering:**

#### **AIRPORT**

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; coordination of the Non-Potable Water System Construction project; the State Grant for the purchase of the 15 bay Hangar, the Drainage Improvements Project and the Design of the Terminal Access Roadway and Traffic Circle Project
- Began Coordination of 2016 Project Applications with NYSDOT

#### **BRIDGES**

- Provide follow up work with respect to NYSDOT flags
- Continue project management and administration work for the Bridge 45 Replacement Project (FAL) construction and inspection contracts and the Bridge 369 (ROC) Rehabilitation Project engineering services
- Continue concrete material inspections and testing for the Radio Tower foundation work
- Complete the preparation of plans and specifications and design computations for the design of reinforcing steel for the Bridge 36 (MAM) abutments, stem wall and wing walls
- Complete documents needed for the annual re-certification of the Toasperm Dam (HIG) and submit certification documents to NYSDEC
- Provide an annual inspection of the Sullivan County Transfer Station Tipping Floor and recommend maintenance needs
- Participate in a Table Top Exercise for the planning of responsive actions needed for the event of a problem with Toasperm Dam (HIG)

- Complete engineering assistance and inspection work for the Bridge 128 (BET) Replacement Project
- Continue the Annual Bridge Inspection
- Complete project management of construction and consultant inspection contract services for the 2015 Bridge Painting Project
- Start preliminary engineering for replacement of Bridge 22 (CAL)

## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Proceed with Department of State (DOS) mandated 2015 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- Sullivan County Hurleyville Cultural Center Shingled Roof Replacement coordination
- Sullivan County Courthouse Roof Repair and Elastomeric Membrane Project coordination
- Surrogate Court renovation plan coordination
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on the water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2015/2016 bridge and highway improvement programs
- Continue with annual review of town highway inventories from NYSDOT for all fifteen towns
- Continue to assist with the emergency services tower surveys and layout
- Close out 2015 contract paving of 30 miles of county road – billing and total cost
- Begin annual fall road condition assessment survey
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Continue oversight of construction for the County Road 173 roundabout related to the EPT Concord development
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

## **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

## **PERMITS**

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2014 tonnage (T)	2015 tonnage (T)
January	2,884	2,368
February	2,366	2,212
March	3,130	3,075
April	4,133	3,908
May	4,560	4,274
June	5,192	5,757
July	8,252	9,188
August	7,349	8,486
September	4,391	4,755
October	3,954	
November	3,052	
December	3,259	
<b>TOTAL</b>	<b>52,522</b>	

(T) - Total New Monticello Transfer Station

### ACCOMPLISHMENTS (October 8 – November 12, 2015)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued preparation of annual reports for the Landfill
- Began work with Cornerstone on SCSL permit renewal

### PROJECTIONS (November 12 – December 10, 2015)

- Ongoing monitoring of Landfill Phase I
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports
- Collect data for annual reports for closed Landfill

## **RECYCLING PROGRAM**

### **ACCOMPLISHMENTS (October 8 – November 12, 2015)**

- Fall Municipal Cleanup coordination
- Rx Task Force participation with Public Health Services, with discussion about possible future Rx Take-Back Events with HHW program
- Household Hazardous Waste Collection Event compliance reporting to NYSDEC
- Removed of compressed gas cylinder at Highland transfer station
- Continued Electronic Scrap vendor coordination and contract changes at recycling facilities
- Food waste compost program with Sullivan County Community College Sustainability Committee
- Completed 3rd Quarter Performance Measures report
- Public Works Committee recycling update
- Reviewed recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continued marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling and analysis at public works and solid waste facilities
- Continue water and leachate sampling invoices/Pace Analytical Labs
- Grant funding documentation development in conjunction with Grants Administration Division for submittal to NYSDEC for 2014/2015 Household Hazardous Waste Reimbursement Grant and Recycling Coordinator Grant pre-application Requests

### **PROJECTIONS (November 12 – December 10, 2015)**

- Attend Hudson Valley Regional Council meeting
- Continue Electronic Scrap vendor coordination at recycling facilities
- Solid waste hauler recycling compliance information for license updates
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Year-end data gathering and handout updates
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling and analysis at public works and solid waste facilities
- Continue water and leachate sampling invoices/Pace Analytical Labs