



EXECUTIVE COMMITTEE
January 28, 2016 at 11:30AM

COMMITTEE MEMBERS: Alvarez, Rajs, Samuelson, McCarthy, Owens, Ward, Perrello, Steingart, and Sorensen

I. COUNTY MANAGER'S MONTHLY REPORT – See Attached

II. COUNTY ATTORNEY'S MONTHLY REPORT

III. PRESENTATION

1. None

IV. DISCUSSION

1. Vacancies (9)

2. Update on PLA Agreement—Josh Potosek and Ed McAndrew

V. RESOLUTIONS :

1. Confirm the appointment of Joseph Todora as the Commissioner of the Division of Health and Family Services
2. Waive the residency requirement for the Deputy Commissioner position within the Department of Family Services until July 1, 2016
3. Authorize a line of credit for Sullivan County Community College
4. Authorize award and execution of a contract with Capacity Business Consulting to conduct a Labor Shed and Large Scale Economic Development Impact Study
5. Adjust the salary of the Confidential Secretary in the County Attorney's Office
6. Appoint members of the Sullivan County Agricultural and Farmland Protection Board
7. Adopt the List of those Public Officials and Employees of the County of Sullivan who are required to file a Financial Disclosure Statement
8. Appoint Bill Liblick to the Sullivan County Commission on Human Rights
9. Appoint Terri Ward to the Sullivan County Agricultural and Farmland Protection Board
10. Appoint Brown to the Sullivan County Public Health Services' Health Services Advisory Board
11. Reappoint Dr. Olatin to the Sullivan County Public Health Services' Health Services Advisory Board
12. Appoint Patterson to the Sullivan County Public Health Services' Health Services Advisory Board
13. Authorize the creation of a Sullivan County Development Corporation and approve Certificate of Incorporation etc.
14. Designate the County Legislature as the County's Traffic Safety Board

15. Authorize approval of the Board of Directors for the Sullivan County Visitor's Association
16. Appoint Nadia Rajsz to the Sullivan County Soil and Water Conservation District Board of Directors
17. Appoint/Reappoint two members to the Sullivan County Electrical Licensing Board(Ward and Kerber)
18. Amend Resolution No. 485-15 to reflect \$60,000 instead of \$52,257
19. Correct 2016 Tax Roll DE 10.-1-3.1 to Herman
20. Correct 2016 Tax Roll TH 107.-1-7 to Patel
21. Correct 2016 Tax Roll FA 53.-4-18 to Meer
22. Correct 2016 Tax Roll LI 104-6-14 to Stoddard
23. Correct 2016 Tax Roll MA 21.-1-1.3/25 to Ragusa
24. Correct 2016 Tax Roll MA 107.-2-1.2 to Mamakating First Aid Squad
25. Authorize the County Attorney to enter into a Consent Decree in a Federal Lawsuit involving the Board of Elections, Commissioner Gaebel and Commissioner Prusinski
26. Authorize the County Manager to exceed the retainer amount for the law firm of Lewis, Johs Avallone Aviles, LLP
27. Authorize the County Attorney to execute retainer agreements(s) with outside counsel in relation to the defense of federal litigations.

VI. PUBLIC COMMENT

County Manager's Monthly Report 1-28-16

Current Departmental Initiatives

- Met with Commissioners and department heads to discuss current issues, initiatives and concerns
- Held regular meetings with staff to discuss updates related to the jail project
 - Reviewed the RFP responses for the Project Labor Agreement (PLA) study
- Held a follow-up conference call for updates related to the County fleet maintenance and the agreement with Enterprise
- Continued to receive and discuss updates regarding Gravity Renewables and the purchase of hydro power
- Continued meetings with the Sheriff's Department and County staff to discuss building security
- Followed up with County staff and municipal partners with regard to warming stations
- Met with members of the Legislature and representatives from SCCC to discuss a line of credit for the college
- Met with staff to discuss distribution #6 of the indigent legal services grant
- Met with the County Treasurer, Commissioner and Management and Budget and County Auditor to discuss various fiscal and policy issues
- Met with representatives of the Human Rights Commission and the Sullivan County Legislature to discuss the Executive Director position

New Initiatives

- Attended a demonstration and discussion of General Code-Laserfiche, which is a solution for document management, with the Chief Information Officer, District Attorney and representative from the County Clerk's Office

Union and Employee Relations

- Met with the County Attorney's Office to discuss various personnel related issues
- Met to discuss staffing concerns at Community Services

Participation in Other Meetings/Events

- Attended the NYSAC Administrators Meeting in Syracuse, NY
- Attended Partnership Networking Celebration
- Met with Msgr. Kevin Sullivan and Luz Tavarez of Catholic Charities
- Attended meeting of the Sullivan County Film Commission
- Attended a State of the State presentation at SUNY Sullivan
- Held meetings with committee chairs and department heads to discuss monthly agendas
- Attended monthly Legislative Committee and Full Board meetings
- Attended meeting of the Sullivan County Trail Committee
- Attended Real Property Advisory Board Meeting
- Attended Electrical Licensing Board Meeting
- Attended "orientation" meetings with County departments and the incoming legislators

CMR 1

Vacancy Request Fact Sheet

Date: 12/28/15
Department: Public Health Services
Department Head: Nancy McGraw, Public Health Director
Position / Duties: Breastfeeding Peer Counselor (PT) position #4082-3004 *g*
(The 2016 entry level wage per hour is \$13.02 per hour for an employee hired after 9/1/10.)

Salary: \$ 9,518.00
Benefits: \$ 3,030.00
Total Cost: \$12,548.00
County Share: \$ 5,625.00
Federal Share: \$ 4,520.00
State Share: \$ 2,403.00
Other: N/A

Mandated: Yes, contractual

Budgeted: Yes **Budget Line:** 4082-10-1011 – Personal Services Regular
Pay and for the various benefits: A4082-80-8001 through A4082-80-8007

Date of Vacancy: 12/21/15

Notes: WIC funding is available to help cover the cost to continue enhanced breastfeeding support to improve maternal/infant health outcomes for the current contract year. (We anticipate it will remain unchanged for the following contract year also.) We need to fill this position ASAP per contractual obligations.

Date Received 1/19/16 **Date Reviewed** _____
Approved _____ **Committee Vote:**
Denied _____ **Yes** _____ **No** _____
Held _____

V I

Vacancy Request Fact Sheet

Date: December 28, 2015

Department: Public Health Services

Department Head: Nancy McGraw, Public Health Director *sgw*

Position / Duties: Registered Professional Nurse – Pos. #4010-33-1667

Salary: \$ 57,620 (The wage for this position includes 4-year experiential and contractual stipend for a F/T nurse. The 2016 base wage for this position is \$53,120.)

Benefits: \$ 36,014

Total Cost: \$ 93,634

County Share: \$ 0

Federal Share: \$ 0

State Share: \$ 0

Other: Medicare, Medicaid and third party insurances cover the personnel cost of this position.

Mandated: No, but this is a revenue producing position. Visits generated by third party insurances for CHHA cover the cost of the position, and nursing positions are critical to fill at this time to maintain services to the public.

Budgeted: Yes **Budget Line:** A4010-33-10-1011 – Personal Services Regular Pay and for the various benefits: A4010-33-80-8001 through A4010-33-80-8007

Date of Vacancy: 1-12-15

Notes:

Date Received 1/19/16

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ **No** _____


Held _____

V2

Vacancy Request Fact Sheet

Date: December 28, 2015

Department: Public Health Services

Department Head: Nancy McGraw, Public Health Director 

Position / Duties: Registered Professional Nurse RPT – Pos. #4010-33-1217

Salary: \$ 34,572 (The wage for this position [budgeted at .60 FTE] includes 4-year experiential and contractual stipend for an RPT nurse working about 21 hours/week.) The 2016 base wage for this RPT position is \$31,872.)

Benefits: \$ 21,653

Total Cost: \$ 56,225

County Share: \$ 0

Federal Share: \$ 0

State Share: \$ 0

Other: Medicare, Medicaid and third party insurances cover the personnel cost of this position.

Mandated: No, but this is a revenue producing position. Visits generated by third party insurances for CHHA cover the cost of the position, and nursing positions are critical to fill at this time to maintain services to the public.

Budgeted: Yes **Budget Line:** A4010-33-10-1011 – Personal Services Regular Pay and for the various benefits: A4010-33-80-8001 through A4010-33-80-8007

Date of Vacancy: 12/28/15

Notes:

Date Received 1/19/16

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ **No** _____

Held _____

V3

Vacancy Request Fact Sheet

Date: 01/12/16

Department: Sheriff's Office - Patrol

Department Head: Sheriff Mike Schiff

Position / Duties:

Deputy Sheriff - position #1963 *sign*

Salary: \$52,420.00

Benefits: ~~\$31,895.00~~ 33,206

Total Cost: ~~\$84,315.00~~ 85,626

County Share: ~~\$84,315.00~~ 85,626

Federal Share:

State Share:

Other:

Mandated: No

Budgeted: Yes No

Budget Line: A3110-29

Date of Vacancy: 12/20/15

Notes:

Position was held by Dep. Debra Hall, who died on 12/20/15. Benefits computed at 25.65% of salary, plus annual family health insurance of ~~\$18,450~~ (\$1,537.53/mo. x 12).

19,647 - 15% Contribution

SULLIVAN COUNTY MANAGER

JAN 13 2016

RECEIVED

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>1/13/16</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V4

Vacancy Request Fact Sheet

Date: 01/08/2016

Department: Sullivan County District Attorney's Office

Department Head: James R. Farrell, District Attorney

Position/Duties: Assistant District Attorney 5

Pos 0587 *jr*

Salary: \$56,774

Benefits: ~~\$25,979.27~~ 34,675

Total Cost: ~~\$82,753.27~~ 91,449

County Share: ~~\$82,753.27~~ 91,449

Federal Share: N/A

State Share:

Other:

Mandated:

Budgeted: YES

Budget Line: A1165

Date of Vacancy: 01/15/2016

Notes:

Date Received 1/12/16

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ No _____

Held _____

V5

Vacancy Request Fact Sheet

Date: January 12, 2016

Department: Adult Care Center

Department Head: Shennoy Wellington

Position/Duties: Ward Clerk, full time Budget Position: 252 *✓ gny*

Making/following up on appointments for residents, completing lab work requests, arranging transportation for appointments, logging monthly weights, setting up discharge records for hospital admissions

Salary: \$ 25,047

Benefits: \$25,788

Total Cost: \$ 50,835

County Share: \$1,703

Federal Share: \$11,616

State Share: \$31,696

Other: ~~\$5,821~~ 5820

Mandated: no

Budgeted: yes Budget Line: EI-6020-81

Date of Vacancy: 1/20/16

Notes: this position is assigned to provide clerical support to one of our four nursing units

Date Received 1/13/16

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

YES _____ NO _____

Held _____

Reviewed: *[Signature]*
Joseph Todora, Acting Commissioner

V6

Vacancy Request Fact Sheet

Date: 12/28/15

Department: District Attorney

Department Head: James R. Farrell

Position / Duties:

Position #60 - Senior Typist [✓]_{01/11/16}
Increased and overly burdensome workload, including filing, clerical duties, case tracking for remaining secretarial staff. This position is critical to continued day to day operations of the office. Over the past 15 years we have eliminated 4 secretarial positions voluntarily through attrition and cannot afford to leave this position unfilled.

Salary: \$25,373.00

Benefits: \$27,979.00

Total Cost: \$53,352.00

County Share: \$53,352.00

Federal Share:

State Share:

Other:

Mandated:

Budgeted: Yes No **Budget Line:** A1165

Date of Vacancy: 01/11/2016

Notes:

Filling this position is critical to fulfill the County's Public Safety obligations in providing support staff to ensure prompt, efficient prosecution of those who violate the law.

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>1/31/16</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V7

Vacancy Request Fact Sheet

Date: 01/25/16

Department: Center for Workforce Development

Department Head: Laura Quigley

Position / Duties: *MQ*

#64 Administrative Asst. -provide support to Director and WIOA Admin/Adult/Dislocated Worker programs; WIOA Title V program; Welfare to Work program and Wheels for Work program and other work as assigned.

Salary: \$38,129.00 ✓

Benefits: \$33,800.00

Total Cost: \$71,929.00

County Share: \$0.00

Federal Share: \$54,000.00

State Share: \$17,929.00

Other: \$0.00

Mandated: some services are mandated

Budgeted: Yes No **Budget Line:** 10.1000;80.8000;R1989.R313;R1989R3

Date of Vacancy:

Notes:

Employee retired.

<i>For Administrative/Legislative Use ONLY</i>	
Date Received _____	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V8

Vacancy Request Fact Sheet

Date: 01/25/16

Department: Center for Workforce Development

Department Head: Laura Quigley

Position / Duties: *Py*

#752 ~~#756~~ Employment & Training Specialist. This position provides direct services to customers including recruitment, comprehensive assessment, Individual Employment Plan development, case management, career counseling, job search and referral, access to training and education and job placement.

Salary: \$33,701.00

Benefits: \$30,442.00

Total Cost: ~~\$71,929.00~~ *64,143*

County Share: \$0.00

Federal Share: ~~\$71,929.00~~ *64,143*

State Share: \$0.00

Other: \$0.00

Mandated: services are mandated

Budgeted: Yes No

Budget Line: 10.1000;80.8000;R4789.R178/R341/R34

Date of Vacancy: March 2015

Notes:

Employee moved out of area.

<i>For Administrative/Legislative Use ONLY</i>	
Date Received _____	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V9

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO
CONFIRM THE APPOINTMENT OF JOSEPH TODORA AS THE
COMMISSIONER OF THE DIVISION OF HEALTH AND FAMILY SERVICES**

WHEREAS, a vacancy has existed in the position of Commissioner of the Division of Health and Family Services since January 29, 2015, and

WHEREAS, upon said vacancy Joseph Todora was appointed as Acting Commissioner of the Division of Health & Family Services by County Manager Joshua Potosek on February 10, 2015, and

WHEREAS, pursuant to the provisions of Section C3.06 (g) of the Sullivan County Charter, Joseph Todora has been appointed by County Manager Joshua Potosek to the position of Commissioner of the Division of Health and Family Services, and

WHEREAS, pursuant to the provisions of Section C2.03 of the Sullivan County Charter, the County Legislature has the power and duty to confirm the appointment of the Commissioner of the Division of Health and Family Services, made by the County Manager, pursuant to Section C3.06(g) of the Sullivan County Charter, and

WHEREAS, pursuant to the authority provided to the County Manager in section A7-6 of the Administrative Code, Joseph Todora shall serve as the statutory Commissioner of the Sullivan County Social Services District for the prescribed term, upon the concurrence and approval of the New York State Office of Temporary and Disability Assistance, and

WHEREAS, the confirmation of this appointment of Joseph Todora as Commissioner of the Division of Health and Family Services shall take effect upon the adoption of this resolution, to serve at the pleasure of the County Manager pursuant to Section C3.06(g) of the Sullivan County Charter.

NOW, THEREFORE, BE IT RESOLVED, that Joseph Todora as Commissioner shall serve as the statutory Commissioner of the Sullivan County Social Services District for the prescribed term, upon the concurrence and approval of the New York State Office of Temporary and Disability Assistance, and

BE IT FURTHER RESOLVED, that the salary for the Commissioner of the Division of Health and Family Services be set at \$100,321 and County Commissioner of Social Services be set at \$5,000 per year, subject to merit increases, as recommended by the County Manager and approved by the County Legislature.

Moved by, seconded by, declared duly adopted on motion.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potossek, County Manager

Re: Request for Consideration of a Resolution: To Confirm Appointment

Date: January 28, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To confirm the appointment of Joseph Todora as the Commissioner of the
Division of Health & Family Services

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 105,321.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A6010-38-10-1011

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>23,170.62</u>	Grant(s)	\$ _____
State	\$ <u>12,638.52</u>	Other	\$ _____
Federal Government	\$ <u>69,511.86</u>	(Specify)	_____

Verified by Budget Office: _____

Janet M. Young

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

1A

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

1 b.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A Not Applicable

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 1/28/16
- B. Management and Budget: [Signature] Date 1/
- C. Law Department: S. Gasque Date 1/21/16
- D. County Manager: [Signature] Date 1/21/16
- E. Other as Required: _____ Date _____

Vetted in Executive Committee Committee on 01/28/2016

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
WAIVE THE RESIDENCY REQUIREMENT FOR THE DEPUTY COMMISSIONER
POSITION WITHIN THE DEPARTMENT OF FAMILY SERVICES**

WHEREAS, the Deputy Commissioner of the Department of Family Services position was difficult to fill with a qualified County resident; and

WHEREAS, the Acting Commissioner of the Division of Health and Family Services has stated that Deputy Commissioner William R. Moon has stated that complying with the residency requirement will place an undue hardship upon him; and

WHEREAS, the Commissioner of the Division of Health and Family Services has requested that the Legislature waive the residency requirement as it pertains to William R. Moon for the position of Deputy Commissioner of the Department of Family Services to July 1, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby waives said position of Deputy Commissioner from the residency requirement policy, specific to William R. Moon until July 1, 2016.

Moved by:

Seconded by:

And declared duly adopted on motion:

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE
A LINE OF CREDIT FOR SULLIVAN COUNTY COMMUNITY COLLEGE**

WHEREAS, the Sullivan County Legislature is advised that, in the past, the Sullivan County Community College had obtained a line of credit to deal with short term cash flow issues, and

WHEREAS, New York State community colleges are able to obtain a line of credit with approval of the local sponsor, and

WHEREAS, the Sullivan County Legislature agrees that it would be fiscally prudent to allow the Sullivan County Community College to obtain a line of credit not to exceed \$1,000,000.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Sullivan County Legislature hereby authorizes the Sullivan County Community College to obtain a line of credit not to exceed \$1,000,000, and
2. The terms and conditions of such line of credit, including interest rate, shall be subject to the approval of the County Manager and the County Attorney.

**RESOLUTION No. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE AWARD AND EXECUTION OF A CONTRACT WITH CAPACITY
BUSINESS CONSULTING TO CONDUCT A LABOR SHED AND LARGE SCALE
ECONOMIC DEVELOPMENT IMPACT STUDY.**

WHEREAS, the Center for Workforce Development applied for and received a USDA Rural Business Development Grant in the amount of \$93,576 to complete a labor shed and large scale economic development study, and

WHEREAS, the Center for Workforce Development (CWD) with input from the Division of Planning and Environmental Management, the Partnership for Economic Development, the Sullivan County Visitor's Association and other stakeholders, developed Request for Proposal No. R-15-41 (the "RFP") to seek services related to a labor shed and large scale economic development study for the County, and

WHEREAS, CWD staff and representatives from the Workforce Partners Group reviewed and evaluated the proposals received, and

WHEREAS, CWD staff and Group members have concluded, that based on their evaluation the firm of Capacity Business Consulting, most appropriately meets the requirements for experience, approach and budget outlined in the RFP and have therefore recommended that said firm be selected as the consultant for the project.

NOW THEREFORE, BE IT RESOLVED, that the County Manager be hereby authorized to execute a contract with Capacity Business Consulting in an amount not to exceed \$93,200.00 as per this firm's proposal submitted in response to the RFP, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Laura Quigley, Director

Re: Request for Consideration of a Resolution: Enter into contract with Capacity Business Consulting for Labor Study

Date: January 4, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Enter into a contract with Capacity Business Consulting to complete a Labor Shed and Large Economic Development Impact Study. This study will provide information on the underemployed workers in the labor shed and will identify those industries & occupations most impacted by the Montreign Casino and other large scale development. Results will inform the work of the local workforce and economic development systems.

Is subject of Resolution mandated? Explain:

No.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$93,200.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s):

If "No", specify proposed source of funds: USDA Rural Business Development Grant

Estimated Cost Breakdown by Source:

County	\$0.00	Grant(s)	\$0.00
State	\$0.00	Other	\$0.00
Federal Government	\$93,200.00	(Specify)	

Verified by Budget Office: Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

4A

Request for Authority to Enter into Contract with [Capacity Business Consulting] of
[Rock Hill New York]

Nature of Other Party to Contract: _____ Other: _____

Duration of Contract: From 02/01/2016 To 10/31/2016

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County does not have the staffing in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 93,200.00

Efforts made to find Less Costly alternative:

This is based on a grant received by the USDA Rural Business Development Grant program.

Efforts made to share costs with another agency or governmental entity:

Costs covered by USDA grant.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
RFP was issued, responses were reviewed and evaluated. RFP-15-41

Person(s) responsible for monitoring contract (Title): Laura Quigley

Pre-Legislative Approvals:

- A. Director of Purchasing: Larry Jones Date 1/4/16
- B. Management and Budget: Janet May Date 1/12/16
- C. Law Department: Thomas Crowley Date 1/12/16
- D. County Manager: John Pollock Date 1/12/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. _____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO
ADJUST THE SALARY OF THE CONFIDENTIAL SECRETARY IN THE COUNTY
ATTORNEY'S OFFICE**

WHEREAS, the County Attorney has a full-time Confidential Secretary to assist in all matters of the legal department, and

WHEREAS, the Confidential Secretary provides administrative and research assistance to the County Attorney, Assistant County Attorneys, and outside counsel, and

WHEREAS, in addition to traditional secretarial responsibilities, the Confidential Secretary's administrative duties include the review of daily mail and email correspondence directed to the County Attorney that may be an impact on litigation, preparation of draft letters and responses to inquiries, timekeeping for the office, inventory and purchasing of departmental supplies, file management, creation and maintenance of the federal litigation calendar for the County Attorney, and maintenance of personnel and payroll records, and

WHEREAS, the Confidential Secretary's duties have broadened to include the undertaking of preliminary legal research, outlining of responsive pleadings, review of scheduling orders and ensuring compliance therewith, mandatory electronic filing with federal district and appellate courts, ensuring compliance with the rules that are established by each of the federal courts, review of mandatory electronic discovery and communicating with outside counsel, adversaries and court representatives, as the case may be.

NOW THEREFORE BE IT RESOLVED, that the annual salary of the Confidential Secretary to the County Attorney be increased to \$50,000 effective January 30, 2016.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

5

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: S. Yasgur, County Attorney

Re: Request for Consideration of a Resolution: to increase a salary

Date: January 25, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The County Attorney requests the salary of the Confidential Secretary be increased to \$50,000 effective January 30, 2016.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 11,181.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: Budget Modification from Contingent

Estimated Cost Breakdown by Source:

County	\$ <u>11,181.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

5A

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Larry Jones Date 1/25/16
- B. Management and Budget: Janet Myg Date 1/25/16
- C. Law Department: S. J. Grogan Date 1/25/16
- D. County Manager: [Signature] Date 1/25/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. -16 INTRODUCED BY THE EXECUTIVE COMMITTEE TO APPOINT MEMBERS OF THE SULLIVAN COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD

WHEREAS, pursuant to Resolution No. 80-12 of , the terms of two members of the Sullivan County Agricultural and Farmland Protection Board (Board), Robert Kaplan, an active farmer and Dennis Nearing, an agribusiness representative, have expired as of December 31, 2015; and

WHEREAS, Fred Michel, a member of the Board serving as the agricultural land preservation representative resigned as the agricultural land preservation representative on October 13, 2015 at the Agriculture and Farmland Protection Board; and

WHEREAS, Robert Kaplan no longer qualifies as an active farmer; and

WHEREAS, the County of Sullivan posted a vacancy announcement on November 23, 2015 for the following positions: an active farmer, an agri-business representative and an active farmer and/or other agricultural stakeholder and/or stakeholder from an organization dedicated to agricultural land preservation as required by Article 25AA of the Agriculture and Markets Law; and

WHEREAS, pursuant to Resolution No. 407 of 2011, all terms of office for appointed membership of boards and commissions shall be for not more than two consecutive four term years. The two four year consecutive term limit shall be waived in the event no other qualified individual is available to serve on the board and commissions; and

WHEREAS, Robert Kaplan, Dennis Nearing and Fred Michel have all served more than two consecutive four term years; and

WHEREAS, Robert Kaplan, Dennis Nearing, Dr. Joseph D'abbracio and Fred Michel responded to the vacancy announcement; and

WHEREAS, Robert Kaplan and Fred Michel were the only qualified individuals to respond to the positions of active farmer and agricultural stakeholder and/or stakeholder from an organization dedicated to agricultural land preservation; and

WHEREAS, Dennis Nearing cannot be reappointed to serve the Board and is required to serve a lapse of one full four year term because another qualified agri-business responded to the vacancy notice; and

WHEREAS, the Board further recommends that Robert Kaplan of the Sullivan County Farm Bureau be appointed to serve as the agricultural stakeholder and/or stakeholder from an organization dedicated to agricultural land preservation; and

WHEREAS, the Board further recommends that Fred Michel be appointed to serve as the active farmer; and

WHEREAS, the Board further recommends that Joseph D' abbraccio be appointed to serve as the agri-business representative.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby makes the following appointments to the Board, to commence and terminate on the dates listed below:

Fred Michel Active Farmer	January 1, 2016 – December 31, 2019
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Dr. Joseph D'abbraccio Agribusiness Representative	January 1, 2016 – December 31, 2019
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Robert Kaplan Agricultural Land Preservation Representative	January 1, 2016 – December 31, 2019
--	-------------------------------------

Moved by _____, seconded by _____, put to a vote and unanimously carried and declared duly adopted on motion .

6A

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Freda Eisenberg, Division of Planning & Env. Management

Re: Request for Consideration of a Resolution: Agriculture and Farmland Protection Board
Appointment/Re-appointment

Date: January 15, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To appoint and reappoint four members to the Agriculture and Farmland Protection Board, as required by NYS Agriculture and Markets law. Two resolutions, one resolution to appoint a legislative representative and one resolution to appoint an active farmer, an agri-business representative and a agriculture land preservation representative.

Is subject of Resolution mandated? Explain:

Yes

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Janet M. Yu

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

bb

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

6C

Pre-Legislative Approvals:

- A. Director of Purchasing: _____ Date _____
- B. Management and Budget: Janet My Date 1/25/16
- C. Law Department: Thomas J. Gwiley Date 1/25/16
- D. County Manager: John V. Howard Date 1/25/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT THE LIST OF THOSE PUBLIC OFFICIALS AND EMPLOYEES OF THE COUNTY OF SULLIVAN WHO ARE REQUIRED TO FILE A FINANCIAL DISCLOSURE STATEMENT

WHEREAS, pursuant to Section 201 (3) of the Sullivan County Ethics Law adopted May 23, 2013, the County Legislature must annually determine by resolution who is required to file a Financial Disclosure Statement, and

WHEREAS, the County Legislature has determined that persons with the following titles are required to file a Financial Disclosure Statement:

Accounts Payable Coordinator, Audit
Administrator, Adult Care Center
Administrator, Department of Motor Vehicles
Airport Superintendent
Assistant Commissioner to Planning and Environmental Management
Assistant County Attorney (2)
Assistant County Attorney Part time
Assistant Director of Aging Services
Assistant Director of Nursing Services/Patient Care
Assistant Director of Purchasing and Central Services
1st Assistant District Attorney
2nd Assistant District Attorney
3rd Assistant District Attorney
4th Assistant District Attorney
5th Assistant District Attorney
6th Assistant District Attorney
7th Assistant District Attorney
Assistant Director of Risk Management & Insurance
Attorneys, Department of Family Services (2)
Attorney, Industrial Development Agency
Attorney, Sullivan County Funding Corporation
Board of Ethics members
Board of Trustees, Sullivan County Community College
Chairman of the Legislature
Chief Civil Officer
Chief Deputy Patrol Division/Internal Affairs
Chief Information Officer
Clerk to the Legislature
Commissioner, Board of Elections (2)
Commissioner, Division of Health and Family Services
Commissioner, Planning and Environmental Management
Commissioner, Division of Public Safety
Commissioner, Division of Public Works
Coordinator, Child Support Enforcement Unit
Coordinator, Children with Special Needs, Public Health
Coroner (4)
Correction Captain, Sullivan County Jail
Correction Lieutenant, Sullivan County Jail
County Attorney

County Auditor
County Clerk
County Legislator (8)
County Manager
County Treasurer
Deputy Clerk to the Legislature
Deputy Commissioner of Elections (2)
Deputy Commissioner of Family Services
Deputy Commissioner of Public Works, Engineering
Deputy Commissioner of Management and Budget
Deputy County Manager/Commissioner Management and Budget
Deputy Director of Community Services
Deputy Director of Real Property Tax Services III
Deputy Public Health Director
Deputy County Clerk
Deputy County Treasurer
Deputy County Treasurer II
Director of Administration and Case Management
Director, Center for Workforce Development
Director of Development and Application Support, MIS
Director of Operations and Network Administration, MIS
Director, Community Services
Director, Department of Real Property Tax
Director of Family Services
Director, Human Resources
Director, Municipal Weights and Measures
Director, Nursing Services
Director, Office for the Aging
Director, Parks, Recreation and Beautification Programs
Director of Patient Services
Director, Probation II
Director, Public Health Services
Director, Purchasing and Central Services
Director, Rehabilitation Services, ACC Physical Therapy
Director, Risk Management & Insurance
Director of Services, Family Services
Director, Temporary Assistance – Department of Family Services
Director, Veterans Service Agency
Director, Youth Bureau
District Attorney
District Attorney Investigators
Division Contract Compliance Officer, Health and Family Services
E-911 Coordinator
Economic Development Programs Supervisor
Executive Assistant, County Manager
Executive Director, Human Rights
Facilities Bridge Superintendent
Fiscal Administrative Officer, Adult Care Center Fiscal Services
Fiscal Administrative Officer, County Clerk Office
Fiscal Administrative Officer, Family Services

7a

Fiscal Administrative Officer, Health Finance (2)
Fiscal Administrative Officer, Management and Budget
Fiscal Administrative Officer, Treasurer's Office
Garage Superintendent
Grants Administration Supervisor
Industrial Development Agency Members
Jail Administrator, Sheriff's Office
One Stop Manager, CWD
Managing Attorney, DFS
Payroll Coordinator /Software Support Technician
Personnel Officer
President, Sullivan County Community College
Road Maintenance Superintendent
Secretary, Industrial Development Agency
Senior District Attorney Investigator
Sheriff
Special Counsel Workers Compensation part time
Sr. Accountant, Treasurer Accounting
Sr. Assistant County Attorney (part-time)
Sr. Family Services Attorney
Sr. Fiscal Administrative Officer, Sheriff Civil
Sr. Fiscal Administrative Officer, Treasurer Accounting part time
Staff Accountant, Treasurer Accounting
Sullivan County Funding Corporation Member
Treasurer, Industrial Development Agency
Trustee, Sullivan County Community College
Undersheriff
Vice Chair, Industrial Development Agency
Vice President for Administrative Services, SCCC
WIC Program Coordinator----NEW

WHEREAS, Section 201 of the Ethics Law requires that all statements shall be filed on or before the fifteenth day of May of each year, and

WHEREAS, it is duly noted that some of the above positions are presently vacant.

NOW, THEREFORE, BE IT RESOLVED, that the above list represents the 2016 list of titles set by the Sullivan County Legislature of those persons required to file a Financial Disclosure Statement with the Clerk of the Sullivan County Legislature on or before May 15, 2016.

7b

RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT ONE MEMBER TO THE SULLIVAN COUNTY COMMISSION ON HUMAN RIGHTS

WHEREAS, pursuant to the Resolution No. 490-04 adopted on December 6, 2004, the Sullivan County Legislature created a Sullivan County Commission on Human Rights (“Commission”); and

WHEREAS, Resolution No. 109-05 adopted on March 17, 2005, the Sullivan County Legislature appointed the members to the Commission for designated terms; and

Due to the expiration of Chet Carlin’s term as well as his resignation on 12/31/15 and

WHEREAS, it is the desire of the legislature to appoint Bill Liblick to a two year term, and

WHEREAS, Resolution No. 113-06 adopted on March 16, 2006 indicates terms are to commence on January 1 and terminate on December 31 in the year in which they are scheduled to terminate.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby appoint the following member to the Human Rights Commission for the following terms:

Appoint:

Member
Bill Liblick

Term Expires
December 31, 2017

RESOLUTION NO. -16 INTRODUCED BY THE EXECUTIVE COMMITTEE TO MAKE AN APPOINTMENT TO THE SULLIVAN COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD

WHEREAS, Legislator Cindy Geiger was previously the Sullivan County Legislature representative on the Sullivan County Agricultural and Protection Board; and

WHEREAS, Legislator Cindy Geiger no longer serves on the Sullivan County Legislature; and

WHEREAS, Legislator Terri Ward, a member of the Agriculture and Sustainability Committee, has offered to serve as the County Legislature representative.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby makes the following appointment to the Sullivan County Agricultural and Farmland Protection Board:

Terri Ward, County Legislator

For a term to commence on January 1, 2016 and expire on December 31, 2019

BE IT FURTHER RESOLVED, that the Clerk of the County Legislature is hereby directed to transmit a copy of this resolution to the Sullivan County Agricultural and Farmland Protection Board, and said resolution shall be filed with any appropriate agency.

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT A MEMBER TO THE SULLIVAN COUNTY PUBLIC HEALTH SERVICES' HEALTH SERVICES ADVISORY BOARD

WHEREAS, Section 357 of the Public Health Law mandates that two members of the Health Services Advisory Board (HSAB) be licensed physicians, with the remaining seven to be known as public members selected on the basis of their interest and knowledge regarding health needs, resources and facilities of the community, and

WHEREAS, pursuant to Section 357 of the Public Health Law, Health Services Advisory Board members shall have fixed terms of four years, which shall be deemed to run from the first day of the year in which the appointment was made, and

WHEREAS, pursuant to Section 357 of the Public Health Law, Health Services Advisory Board members may not serve for more than two terms consecutively.

NOW, THEREFORE, BE IT RESOLVED, that the individual listed below be *appointed* to the Health Services Advisory Board for a four-year term (1/1/16-12/31/19) per Public Health Law.

Wendy E. Brown, RN, MS
57 Lake Drive
Swan Lake, NY 12783

Moved by
Seconded by
and adopted on motion

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT A MEMBER TO THE SULLIVAN COUNTY PUBLIC HEALTH SERVICES' HEALTH SERVICES ADVISORY BOARD

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WHEREAS, pursuant to Section 357 of the Public Health Law, Health Services Advisory Board members shall have fixed terms of four years, which shall be deemed to run from the first day of the year in which the appointment was made, and

WHEREAS, pursuant to Section 357 of the Public Health Law, Health Services Advisory Board members may not serve for more than two terms consecutively.

NOW, THEREFORE, BE IT RESOLVED, that the individual listed below be *appointed* to the Health Services Advisory Board for a second four-year term (1/1/16-12/31/19) per Public Health Law.

Dr. Regina F Olasin
606 Old Route 17
Monticello, NY 12701

Moved by
Seconded by
and adopted on motion

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT A MEMBER TO THE SULLIVAN COUNTY PUBLIC HEALTH SERVICES' HEALTH SERVICES ADVISORY BOARD

WHEREAS, Section 357 of the Public Health Law mandates that two members of the Health Services Advisory Board (HSAB) be licensed physicians, with the remaining seven to be known as public members selected on the basis of their interest and knowledge regarding health needs, resources and facilities of the community, and

WHEREAS, pursuant to Section 357 of the Public Health Law, Health Services Advisory Board members shall have fixed terms of four years, which shall be deemed to run from the first day of the year in which the appointment was made, and

WHEREAS, pursuant to Section 357 of the Public Health Law, Health Services Advisory Board members may not serve for more than two terms consecutively.

NOW, THEREFORE, BE IT RESOLVED, that the individual listed below be *appointed* to the Health Services Advisory Board for a second four-year term (1/1/16-12/31/19) per Public Health Law.

Joan C. Patterson, RN, MSN
3 Willey Avenue
Liberty, NY 12754

Moved by
Seconded by
and adopted on motion

RESOLUTION NO. ____-16 INTRODUCED BY THE EXECUTIVE COMMITTEE AUTHORIZING THE CREATION OF "THE SULLIVAN COUNTY LOCAL DEVELOPMENT CORPORATION", APPROVING THE FORM OF THE CERTIFICATE OF INCORPORATION, DESIGNATING THE CORPORATION AS ISSUER OF TAX-EXEMPT AND TAXABLE BONDS AND AUTHORIZING THE CORPORATION TO PERFORM ESSENTIAL GOVERNMENTAL FUNCTIONS INCLUDING ACTIVITIES ASSOCIATED WITH THE PROMOTION OF COMMUNITY AND ECONOMIC DEVELOPMENT AND JOB CREATION AND THE ISSUANCE OF BONDS ON ITS BEHALF SOLELY IN CONNECTION WITH THE ADELAAR RESORT PROJECT AND RELATED PROPERTIES INCLUDING, BUT NOT LIMITED TO, THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF FACILITIES TO BE OPERATED BY THE ADELAAR RESORT LIGHTING DISTRICT, THE ADELAAR RESORT DRAINAGE DISTRICT, THE ADELAAR RESORT WATER DISTRICT, THE ADELAAR RESORT SEWER DISTRICT AND THE ADELAAR ROAD DISTRICT (COLLECTIVELY, THE "ADELAAR SPECIAL DISTRICTS") AND THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF PROJECTS TO BE LOCATED WITHIN OR PROXIMATE TO THE ADELAAR SPECIAL DISTRICTS, INCLUDING, BUT NOT LIMITED TO, THE MONTREIGN RESORT CASINO, MONSTER GOLF COURSE, ADELAAR ENTERTAINMENT VILLAGE AND AN INDOOR WATERPARK LODGE TO BE DEVELOPED BY ADELAAR HWP, LLC

WHEREAS, it is the policy of the State of New York to promote the economic welfare and prosperity of its inhabitants and to actively promote, attract, encourage and develop economically sound commerce and industry; and

WHEREAS, Sullivan County, New York (the "County") is tasked with the responsibility and burden to promote the health, safety and general welfare of the residents of the County by, among other things, preventing unemployment and economic deterioration including by increasing and maintaining employment opportunities and attracting and sustaining economically sound commerce; and

WHEREAS, it is essential for the County to support job creation, private investment and economic growth for residents of the County; and

WHEREAS, in furtherance of the public purposes set forth above, the County wishes to form The Sullivan County Local Development Corporation (the "Corporation"), a local development corporation authorized under Section 1411 of the New York State Not For Profit Corporation Law (the "NFPCL"), and

WHEREAS, a proposed certificate of incorporation (the "Certificate of Incorporation") has been prepared for review by the County Legislature and a copy of such proposed Certificate of Incorporation is attached hereto as Schedule A; and

WHEREAS, in furtherance of the public purposes set forth above, a local development corporation formed under the NFPCL is empowered to take all actions authorized pursuant to the

Certificate of Incorporation and the NFPCL, including, but not limited to, the following actions: (1) to construct, acquire, rehabilitate and improve for use by others industrial or manufacturing plants in the territory in which its operations are principally to be conducted, (2) to assist financially in such construction, acquisition, rehabilitation and improvement, and to maintain such plants for others in such territory, (3) to disseminate information and furnish advice, technical assistance and liaison with federal, state and local authorities with respect thereto, (4) to acquire by purchase, lease, gift, bequest, devise or otherwise real or personal property or interests therein, (5) to borrow money and to issue negotiable bonds, notes and other obligations therefor, and (6) to sell, lease, mortgage or otherwise dispose of or encumber any such plants or any of its real or personal property or any interest therein upon such terms as it may determine to be suitable; and

WHEREAS, to accomplish its job creation and other economic development responsibilities and relieve the burdens related to same and to create and preserve employment opportunities for residents of the County, the County desires to task the Corporation with such burdens and responsibilities and authorize the Corporation to issue tax-exempt and taxable bonds on behalf of the County for such public purposes.

NOW, THEREFORE, BE IT RESOLVED, the County authorizes the creation of the Corporation and the County Legislature approves the form and substance of the Certificate of Incorporation presented at this meeting and attached hereto as Schedule A, all in substantially the form thereof presented to this meeting, with such changes, variations, omissions and insertions as the Chairman (or Vice Chairman) and the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that the Corporation is hereby designated as an on behalf of issuer of the County for the purposes of issuing bonds with authority to exercise on the County's behalf all lawful powers as may be deemed necessary to accomplish its public purposes including to enhance, create and preserve employment opportunities for residents of the County, which such powers shall include, but not be limited to, those powers described in NFPCL Section 1411 and the Corporation's Certificate of Incorporation, with the power to issue tax-exempt and taxable bonds, notes, or other obligations on behalf of the County in furtherance of its purposes, provided however that any obligations issued by the Corporation shall never be a debt of, nor guaranteed or supported by, the State of New York, the County or any political subdivision thereof (other than Corporation) and neither the State of New York, the County or any political subdivision thereof (other than Corporation) shall be liable thereon and provided further that the Corporation shall exercise its powers only in accordance with its Certificate of Incorporation and limited to the Adelaar Resort Project and related properties including, but not limited to, the acquisition, construction and equipping of facilities to be operated by the Adelaar Special Districts and the acquisition, construction and equipping of projects to be located within or proximate to the Adelaar Special Districts, including, but not limited to, the Montreign Resort Casino, Monster Golf Course, Adelaar Entertainment Village and an Indoor Waterpark Lodge to be developed by Adelaar HWP, LLC; and

BE IT FURTHER RESOLVED, that the County Manager or his designated representative is hereby authorized and directed for and in the name and on behalf of the County to do all acts and things required of the County in connection with the issuance of tax-exempt and taxable bonds, and to execute and deliver all such additional certificates, instruments and documents, and to do all such further acts and things as may be necessary or, in the opinion of the County Manager or his designated representative, desirable and proper to effect the purposes of the foregoing resolutions; and be it

BE IT FURTHER RESOLVED, that these resolutions shall take effect immediately.

Moved by _____, seconded by _____. Adopted on January 28, 2016.

70251-025v11

SCHEDULE A
FORM OF CERTIFICATE OF INCORPORATION

13C

CERTIFICATE OF INCORPORATION

OF

THE SULLIVAN COUNTY LOCAL DEVELOPMENT CORPORATION

A Not-For-Profit Local Development Corporation
under Section 1411 of the Not-For-Profit
Corporation Law of the State of New York

THE UNDERSIGNED, being over the age of eighteen years, for the purpose of forming a not-for-profit local development corporation pursuant to Section 1411 of the Not-For-Profit Corporation Law of the State of New York, hereby certifies as follows:

FIRST: The name of the corporation shall be "THE SULLIVAN COUNTY LOCAL DEVELOPMENT CORPORATION" (hereinafter referred to as the "Corporation").

SECOND: The Corporation will be a corporation as defined in subparagraph (a)(5) of Section 102 of the Not-For-Profit Corporation Law of the State of New York and, as provided in Section 1411 of the Not-For-Profit Corporation Law, will be a charitable Corporation as defined in Section 201 of the Not-For-Profit Corporation Law. The Corporation shall serve as public instrumentality of, but operate separate and apart from, the County of Sullivan, New York (the "County").

THIRD: The purpose for which the Corporation is to be formed is to develop, own, construct (or cause to be constructed), maintain (or cause to be maintained) certain infrastructure and related improvements located on approximately 1,700 acres of land located in the Town of Thompson, Sullivan County, and will be operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, to relieve and reduce unemployment, promote and provide for additional and maximum employment, improve and maintain job opportunities, and lessen

the burden of government and act in the public interest. In furtherance of said purposes, the Corporation's powers shall include:

(a) To foster the creation, retention and expansion of jobs and economic opportunities for the benefit of the County, State and local economies;

(b) To construct, acquire, rehabilitate and improve for use by others, facilities in the territory in which its operations are principally to be conducted, to assist financially in such construction, acquisition, rehabilitation and improvement, to maintain and/or lease such facilities on its behalf or for others in such territory; to disseminate information and furnish advice, technical assistance and liaison with federal, state and local authorities with respect thereto;

(c) To acquire by purchase, lease, gift, bequest, devise or otherwise real or personal property or interests therein;

(d) To apply for loans and borrow money without limit as to amount; to make, draw, accept, endorse, execute and issue negotiable bonds, debentures, notes and other obligations therefor, including, without limitation, to issue negotiable bonds, notes or other obligations on behalf of the County in support of economic and community development activities thereby lessening the burdens of the County; provided, however, that in no event shall any such bonds, notes or other obligation be the direct or indirect obligation of the County, nor shall any be guaranteed or supported by the County;

(e) To sell, lease, mortgage or otherwise dispose of or encumber any such facilities or any of its real or personal property or any interest therein upon such terms as it may determine;

(f) To enter into covenants and agreements and to comply with all the terms, conditions and provisions thereof, and otherwise to carry out its corporate purposes and to foster and encourage the location or expansion of facilities and related

businesses in the territory in which the operations of the Corporation are principally to be conducted;

(g) To apply for and make grants and loans and to execute any and all documents necessary in connection therewith;

(h) To do any other act or thing incidental to or connected with the foregoing purposes or in advancement thereof, but not for the pecuniary profit or financial gain of its members, directors, officers or any private person; and

(i) In general, to perform any and all acts and things, and exercise any and all powers which may now or hereafter be lawful for the Corporation to do or exercise under and pursuant to the laws of the State of New York for the purpose of accomplishing any of the foregoing purposes of the Corporation; provided, however, that the foregoing purposes shall be exercised solely in connection with the Adelaar Resort Project and related properties including, but not limited to, the acquisition, construction and equipping of facilities to be operated by the Adelaar Resort Lighting District, the Adelaar Resort Drainage District, the Adelaar Resort Water District, the Adelaar Resort Sewer District and the Adelaar Road District (collectively, the "Adelaar Special Districts") and the acquisition, construction and equipping of projects to be located within or proximate to the Adelaar Special Districts, including, but not limited to, the Montreign Resort Casino, Monster Golf Course, Adelaar Entertainment Village and an Indoor Waterpark Lodge to be developed by Adelaar HWP, LLC.

FOURTH: The Corporation's mission and public objective, which the Corporation's purposes will achieve, include, but are not limited to, the lessening of the burdens of government by undertaking and promoting economic development initiatives in the County that will include real estate leasing, acquisition, development and management, real estate project finance, and other community-based economic development activities permissible under the Not-For-Profit Corporation Law.

FIFTH: The operations of the Corporation will be principally conducted within the County.

SIXTH: Pursuant to the requirements of Section 1411(e) of the Not-For-Profit Corporation Law:

(a) All income and earnings of the Corporation shall be used exclusively for its corporate purposes with the intent being that all income and earnings will be expended or deposited in appropriate reserves for corporate purposes; to the extent not so used, the income and earnings will accrue and be paid to the Job Development Authority to the extent required by Section 1411 of the Not-for-Profit Corporation Law.

(b) The property of the Corporation is irrevocably dedicated to charitable purposes. No part of the income or earnings of the Corporation shall inure to the benefit or profit of, nor shall any distribution of its property or assets be made to, any member, director or officer of the Corporation, or private person, corporate or individual, or to any other private interest, except that the Corporation may repay loans made to it and may repay contributions (other than dues) made to it to the extent that any such contribution may not be allowable as a deduction in computing taxable income under the Internal Revenue Code of 1986, as amended.

(c) If the Corporation accepts a mortgage loan or loans from the New York Job Development Authority, the Corporation shall be dissolved in accordance with the provisions of paragraph (g) of Section 1411 of the Not-For-Profit Corporation Law upon the repayment or other discharge in full by the Corporation of all such loans.

SEVENTH: (a) The Corporation shall not attempt to influence legislation by propaganda or otherwise, or participate in or intervene, directly or indirectly, in any political campaign on behalf of or in opposition to any candidate for public office.

(b) The Corporation shall not engage in any activities not permitted to be carried on by an organization exempt from federal income taxation pursuant to Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder.

(c) Nothing in this Certificate of Incorporation shall authorize this Corporation, directly or indirectly, to engage in or include among its purposes any of the activities mentioned in Section 404(a)-(w) of the Not-for-Profit Corporation Law, and, therefore, the Corporation is not formed to engage in any activity or for any purpose requiring consent or approval of any state official, department, board, agency or other body and no such consent or approval is required.

EIGHTH: In the event of the dissolution of the Corporation or the winding up of its affairs, the Board of Directors shall, after paying or making provision for the payment of all debts and liabilities of the Corporation of whatsoever kind or nature, distribute all of the remaining assets and property of the Corporation to the County in furtherance of the purposes set forth in Section 1411 of the Not-for-Profit Corporation Law. Any of such assets not so disposed of shall be disposed of by order of the Supreme Court of the State of New York pursuant to Section 1008 of the Not-For-Profit Corporation Law.

NINTH: The office of the Corporation shall be located in Sullivan County, New York.

TENTH: The offices of the Corporation shall be functionally separate from those of the County. The Corporation at all times shall:

(a) maintain separate accounting records and other corporate records from those of the County and its affiliated entities (hereafter collectively referred to as the "County Entities);

(b) not divert the Corporation's funds to any other person or for other than the use of the Corporation and not commingle any of the Corporation's assets with those of the County Entities;

(c) pay any employee, consultant or agent of the Corporation, or any other operating expense incurred by the Corporation, from the assets of the Corporation and not from the assets of any of the County Entities;

(d) maintain its own deposit account or accounts, separate from those of the County Entities, with commercial banking institutions and/or trust companies;

(e) to the extent that the Corporation contracts or does business with vendors or service providers where the goods and services provided are partially for the benefit of any other person, the costs incurred in so doing shall be fairly allocated to or among the Corporation and such persons for whose benefit the goods and services are provided, and the Corporation and each such person shall bear its fair share of such costs;

(f) conduct its business in its own name and conduct all material transactions between the Corporation and the County Entities only on an arm's-length basis;

(g) observe all necessary, appropriate and customary corporate formalities, including, but not limited to, holding all regular and special members' and directors' meetings appropriate to authorize all corporate action, keeping separate and accurate minutes of such meetings, passing all resolutions or consents necessary to authorize actions taken or to be taken, and maintaining accurate and separate books, records, and accounts, including, but not limited to, intercompany transaction accounts. regular members' and directors' meetings shall be held at least annually;

(h) ensure that decisions with respect to its business and daily operations shall be independently made by the Corporation (although the officer making

any particular decision also may be an employee, officer or director of the County Entities);

(i) act solely in its own corporate name and through its own authorized officers and agents, and use its own stationery;

(j) other than as expressly provided herein, pay all expenses, indebtedness and other obligations incurred by it;

(k) not enter into any guaranty, or otherwise become liable, with respect to any obligation of the County Entities;

(l) cause any financial reports required of the Corporation to be prepared in accordance with generally accepted accounting principles and be audited annually and be issued separately from, although they may be consolidated with, any reports prepared for any member of the County Entities; and

(m) ensure that at all times it is adequately capitalized to engage in the transactions contemplated herein.

ELEVENTH: The types or classes of Membership in the Corporation and the number of Members of the Corporation shall be described in the Corporation's By-laws. The initial Member of the Corporation shall be the County acting by and through the County Manager on an ex-officio basis.

TWELFTH: The Corporation shall be managed by a Board of Directors consisting of nine Directors. Any subsequent increase or decrease in the size of the Board of Directors will require the unanimous approval of the Members and the affirmative vote of a majority of the Directors.

THIRTEENTH: The names and addresses of the initial Directors of the Corporation and the expiration of the term for each initial Director shall be as follows:

<u>Name</u>	<u>Address</u>	<u>Initial Term</u> <u>Expiration</u>
Ira Steingart	5211 Main Street, P.O. Box 460 South Fallsburg, New York 12779	12/31/2018
Edward Sykes	692 River Road Callicoon, New York 12723	12/31/2016
Charlie Barbuti	74 Dwyer Avenue Liberty, New York 12754	12/31/2017
Suzanne Loughlin	492 Old Sackett Road Rock Hill, New York 12775	12/31/2016
Sean Rieber	P.O. Box 1084 Rock Hill, New York 12775	12/31/2018
Carol Roig	7 Harder Road Barryville, New York 12729	12/31/2017
Howard Siegel	25 Lake Louise Marie Road, P.O. Box 309 Rock Hill, New York 12775	12/31/2016
Paul Guenther	146 Central Park West New York, New York 10023	12/31/2018
Scott Smith	22 Summitt Drive Yulan, New York 12792	12/31/2017

FOURTEENTH: The duration of the Corporation shall be perpetual.

FIFTEENTH: The Corporation shall indemnify each Member, each Director, each officer, and, to the extent authorized by the Board of Directors, each other person authorized to act for the Corporation or on its behalf, to the full extent to which indemnification is permitted under the Not-For-Profit Corporation Law.

SIXTEENTH: The Secretary of State of the State of New York State is designated as agent of the Corporation upon whom process against it may be served. The post office address to which the Secretary of State shall mail a copy of any process against the Corporation served upon him is as follows: THE SULLIVAN COUNTY LOCAL DEVELOPMENT CORPORATION, 1 Cablevision Center, Ferndale, New York 12734.

SEVENTEENTH: The By-laws of the Corporation may be adopted, amended or repealed by a majority of the Directors of the Corporation.

EIGHTEENTH: The Corporation will not do any of the following:

(a) Without the affirmative vote of all Members of the Corporation and the affirmative vote of a majority of the Directors, increase or decrease the number of Members of the Corporation or increase or decrease the number of Directors of the Corporation.

(b) Without the affirmative vote of a majority of the Directors of the Corporation and all of the Corporation's Members, (i) dissolve or liquidate, in whole or in part, or institute proceedings to be adjudicated bankrupt or insolvent, (ii) consent to the institution of bankruptcy or insolvency proceedings against it, (iii) file a petition seeking or consenting to reorganization or relief under any applicable federal or state law relating to bankruptcy or insolvency, (iv) consent to the appointment of a receiver, liquidator, assignee, trustee, sequestrator or other similar official of the Corporation or a substantial part of its property, (v) make a general assignment for the benefit of creditors, (vi) admit in writing its inability to pay its debts generally as they become due or (vii) take any corporate action in furtherance of the actions set forth in clauses (i) through (vi) of this paragraph.

(c) Without the affirmative vote of all of the Directors of the Corporation and all of the Corporation's Members, merge or consolidate with any other corporation, company or entity or, except to the extent contemplated by paragraph THIRD

hereof, sell all or substantially all of its assets or acquire all or substantially all of the assets or capital stock or other ownership interest of any other corporation, company or entity.

IN WITNESS WHEREOF, this Certificate of Incorporation has been subscribed this 28th day of January, 2016.

Joshua Potosek, County Manager
Sullivan County Government Center
100 North Street
Monticello, New York 12701

70239-012v8 1-25-2016-clean final

BM

CERTIFICATE OF INCORPORATION

OF

THE SULLIVAN COUNTY LOCAL DEVELOPMENT CORPORATION

(Under Section 1411 of the Not-For-Profit Corporation Law of the State of New York)

Filed by: GARIGLIANO LAW OFFICES, LLP
449 Broadway, P.O. Drawer 1069
Monticello, New York 12701

13N

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO
DESIGNATE THE COUNTY LEGISLATURE AS THE COUNTY'S TRAFFIC
SAFETY BOARD**

WHEREAS, neither the Sullivan County Charter nor Administrative Code designates the Legislature as the County's Traffic Safety Board, and

WHEREAS, the County will be eligible for New York State Traffic Safety Partnership Grants, and other State Grants only if the County Legislature is designated as a Traffic Safety Board, and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby designates itself as the County's Traffic Safety Board for a period 1/1/2016-12/31/2019, and

BE IT FURTHER RESOLVED, that the County Manager be and he hereby is authorized to execute any and all necessary documents and papers in connection with the County's Traffic Safety Board, in such form as the County Attorney shall approve.

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE AUTHORIZING APPROVAL OF THE BOARD OF DIRECTORS FOR THE SULLIVAN COUNTY VISITORS ASSOCIATION FOR YEARS 2014-2016, 2015-2017 and 2016-2018

WHEREAS, the Sullivan County Legislature contracts with the Sullivan County Visitors Association to promote tourism in Sullivan County; and

WHEREAS, the By-laws of the Sullivan County Visitors Association requires approval by the Sullivan County Legislature; and

WHEREAS, the County Manager and the Chairman of the Community and Economic Development Committee met with the nominating committee to review Sullivan County Visitors Association's recommendation; and

WHEREAS, the Sullivan County Visitors Association seeks approval of its appointees for Directors over the next 3 years as follows as well as the Officers and Executive Board for 2016:

2014-2016

Paul Carlucci	Villa Roma Resort & Conference Center.
Sonja Hedlund	Apple Pond Farm
Alan Rosenblatt	ECCE Bed & Breakfast
Scott Conley	Roscoe Campsite Park
Franklin Trapp	Forestburgh Playhouse
Steve Vegliante	Town of Fallsburg

2015-2017

Stacy Cohen	Dancing Cat Saloon
Darlene Fedun	Bethel Woods
Elaine Fettig	Roscoe Rockland Chamber
Jennifer Grimes	Red Cottage Inc.

2016-2018 – NEWLY ELECTED

Elaine Giguere	Delaware Valley Arts Alliance
Rick Lander	Lander's River Trips
Richard Glisson	Monticello Casino & Raceway
Danielle Gaebel	Natural Contents Kitchen
Sims Foster	The Arnold House & North Branch Inn

2016 Officers and Executive Board

Paul Carlucci	Co-Chairman
Elaine Fettig	Co-Chairman
Rick Lander	Vice Chairman
Richard Glisson	Treasurer
Elaine Giguere	Secretary
Bill Sipos	Immediate Past Chairman
Darlene Fedun	General Board Member

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the full slate of Board of Directors to the Sullivan County Visitors Association for years 2014-2016, 2015-2017 and 2016-2018 and the slate of officers and Executive Board for 2016.

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
APPOINT NADIA RAJSZ TO THE SULLIVAN COUNTY SOIL AND WATER
CONSERVATION DISTRICT BOARD OF DIRECTORS**

WHEREAS, it is the desire of the Legislature to appoint Nadia Rajsz to the Sullivan County Soil and Water Conservation District Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby appoints Nadia Rajsz to the Sullivan County Soil and Water Conservation Board of Directors with the term to expire on December 31, 2017.

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO
APPOINT/REAPPOINT MEMBERS TO THE SULLIVAN COUNTY ELECTRICAL
LICENSING BOARD**

WHEREAS, Local Law No. 2 of 2014 was adopted by the Sullivan County Legislature on August 21, 2014 amending the Electrical Licensing Law, and

WHEREAS, Article II. Board of Electrical Licenses Section 103-3 Membership of the Local Law states that voting and nonvoting members need to be appointed by Legislature, and

WHEREAS, one of the Master Electrician slots expired on December 15, 2015 and the Individual representing the Legislature slot is vacant, and

WHEREAS, it is the desire of the Electrical Licensing Board to appoint Terri Ward, District 5 Legislator and Per Resolution No. 407-11, Mr. Karl Kerber was the only letter of interest received.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to §103-3 of the Sullivan County Code, the following persons are appointed to the Sullivan County Board of Electrical Licensing for the term ending listed next to their name:

Voting Member Appointee

Individual representing the County Legislature (Terri Ward)

Voting Member Reappointee

Master Electrician (Karl Kerber)

BE IT FURTHER RESOLVED, that Mr. Karl Kerber be reappointed one year (1/1/16-12/31/16) and Mrs. Terri Ward be appointed as the "Individual representing the County Legislature for her term 1/1/16-12/31/19.

**RESOLUTION NO. 485-15 INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND
RESOLUTION NO. 485-15 TO AMEND THE 2015-2020 CAPITAL PLAN FOR THE
PURCHASE OF TWO ROAD PATROL VEHICLES FOR THE SHERIFF'S OFFICE**

WHEREAS, Resolution No. 485-15 was adopted by the Sullivan County Legislature on December 17, 2015, and

WHEREAS, the aforesaid resolution amended the 2015-2020 Capital Plan for the purpose of purchasing two road patrol vehicles for the Sheriff Road Patrol in an amount not to exceed \$52,257, and

WHEREAS, the cost of purchasing said vehicles is greater than previously authorized.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature of the County of Sullivan hereby amends Resolution No. 485-15 to amend the adopted Capital Plan in accordance with Section C2.02 (N) of the Sullivan County Charter, upon a two thirds vote of the membership for the purpose of purchasing two road patrol vehicles for the Sheriff's Road Patrol in the amount not to exceed \$60,000.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO
CORRECT THE 2016 TAX ROLL OF THE TOWN OF DELAWARE
FOR TAX MAP #10.-1-3.1**

WHEREAS, an application dated January 20, 2016 having been filed by Eileen A Hermann with respect to property assessed to said applicant on the 2016 tax roll of the Town of Delaware Tax Map #10.-1-3.1 pursuant to Section 554 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to the failure of the assessed value on said tax roll to reflect the aged exemption to which the property owner was entitled; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 26, 2016 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2016.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward Homenick, Director of Real Property Tax Services

Re: Request for Consideration of a Resolution: Correction of Errors

Date: January 26, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to approve a correction of the 2016 tax roll for town and county purposes pursuant to section 554 of the Real Property Tax Law that was caused the failure of the assessed value on said tax roll to reflect the aged exemption to which the property owner was entitled. Delaware 10.-1-3.1

Is subject of Resolution mandated? Explain:

This Resolution is mandated by Section 554 of the Real Property Tax Law

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 508.68

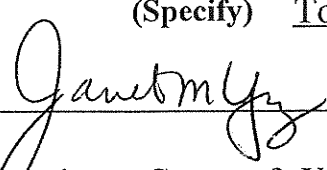
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): AY89-99-47-4731

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>245.14</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>263.54</u>
Federal Government	\$ _____	(Specify)	<u>Town of Delaware</u>

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable Af* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *Larry Jones* Date *1/26/16*
B. Management and Budget: *Jarrett Myers* Date *1/26/16*
C. Law Department: *Thomas J. Cowley* Date *1/26/16*
D. County Manager: *Neil K. Brown* Date *1/26/16*
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO
CORRECT THE 2016 TAX ROLL OF THE TOWN OF THOMPSON
FOR TAX MAP #107.-1-7**

WHEREAS, an application dated January 19, 2016 having been filed by Saumik C Patel with respect to property assessed to said applicant on the 2016 tax roll of the Town of Thompson Tax Map #107.-1-7 pursuant to Section 554 of the Real Property Tax Law, to correct an unlawful entry on the taxable portion of the tax roll due to an incorrect entry of the assessed valuation of an improvement to real property which was present on a different parcel; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 25, 2016 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a unlawful entry.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a releived school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2016.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward Homenick, Director of Real Property Tax Services

Re: Request for Consideration of a Resolution: Correction of Errors

Date: January 25, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to approve a correction of the 2016 tax roll for town and county purposes pursuant to section 554 of the Real Property Tax Law that was caused by an incorrect entry on the taxable portion of the tax roll of the assessed valuation of an improvement which was present on a different parcel

Thompson 107.-1-7

Is subject of Resolution mandated? Explain:

This Resolution is mandated by Section 554 of the Real Property Tax Law

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1989-99-47-4731

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$1,187.08	Grant(s)	\$ _____
State	\$ _____	Other	\$717.87
Federal Government	\$ _____	(Specify)	<u>Town of Thompson</u>

Verified by Budget Office: Janet M. Y...

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable Af* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *Wally Jones* Date 1/26/16
- B. Management and Budget: *Janet Myer* Date 1/26/16
- C. Law Department: *Thomas J. Sawyer* Date 1/26/16
- D. County Manager: *John Peterson* Date 1/26/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO CORRECT THE 2016 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #53.-4-18

WHEREAS, an application dated January 20, 2016 having been filed by Shafia Meer with respect to property assessed to said applicant on the 2016 tax roll of the Town of Fallsburg Tax Map #53.-4-18 pursuant to Section 554 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an incorrect entry of assessed valuation on the assessment roll which does not conform to the entry for the same parcel which appears on the property ownership card; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 22, 2016 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward Homenick, Director of Real Property Tax Services

Re: Request for Consideration of a Resolution: Correction of Errors

Date: January 21, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to approve a correction of the 2016 tax roll for town and county purposes pursuant to section 554 of the Real Property Tax Law that was caused by an incorrect entry of assessed valuation on the assessment roll which does not conform to the entry for the same parcel which appears on the property ownership card. Fallsburg 53.-4-18

Is subject of Resolution mandated? Explain:

This Resolution is mandated by Section 554 of the Real Property Tax Law

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 3,089.82

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1989-99-47-4731

If "No", specify proposed source of funds: Ⓟ

Estimated Cost Breakdown by Source:

County	\$ <u>575.27</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>2,514.55</u>
Federal Government	\$ _____	(Specify)	<u>Falls town & school chargebacks</u>

Verified by Budget Office: _____

Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable Af* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Franky Jones Date 1/26/16
- B. Management and Budget: Janet M. Gray Date 1/26/16
- C. Law Department: Thomas J. Cawley Date 1/26/16
- D. County Manager: John Paul Date 1/26/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO
CORRECT THE 2016 TAX ROLL OF THE TOWN OF LIBERTY
FOR TAX MAP #104.-6-14**

WHEREAS, an application dated January 15, 2016 having been filed by William & Joan Stoddard with respect to property assessed to said applicant on the 2016 tax roll of the Town of Liberty Tax Map #104.-6-14 pursuant to Section 554 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to the failure to enter the Basic STAR exemption to which the property owner was entitled. School tax is unpaid and releived on the 2016 town and county tax roll; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 21, 2016 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a releived school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward Homenick, Director of Real Property Tax Services

Re: Request for Consideration of a Resolution: Correction of Errors

Date: January 21, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to approve a correction of the 2016 tax roll for town and county purposes pursuant to section 554 of the Real Property Tax Law that was caused by an entry on the tax roll due to the failure to enter the Basic STAR exemption to which the property owner was entitled, said school tax being unpaid and relieved on the 2016 town and county tax roll.
Liberty 104.-6-14

Is subject of Resolution mandated? Explain:

This Resolution is mandated by Section 554 of the Real Property Tax Law

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

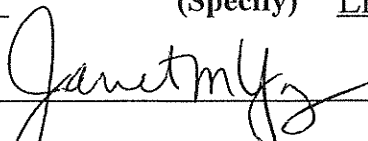
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>764.85</u>
Federal Government	\$ _____	(Specify)	<u>Liberty school chargeback</u>

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

22A

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Natly Jones Date 1/26/16
B. Management and Budget: Jane My Date 1/26/16
C. Law Department: Thomas Copley Date 1/26/16
D. County Manager: [Signature] Date 1/26/16
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO
CORRECT THE 2016 TAX ROLL OF THE TOWN OF
MAMAKATING FOR TAX MAP #21.-1-1.3/25**

WHEREAS, an application dated January 14, 2016 having been filed by Geraldine Ragusa with respect to property assessed to said applicant on the 2016 tax roll of the Town of Mamakating Tax Map #21.-1-1.3/25 pursuant to Section 554 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an entry on the tax roll which is incorrect by reason of a mistake in the determination of a special assessment; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 21, 2016 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2016.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward Homenick, Director of Real Property Tax Services

Re: Request for Consideration of a Resolution: Correction of Errors

Date: January 21, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to approve a correction of the 2016 tax roll for town and county purposes pursuant to section 554 of the Real Property Tax Law that was caused by an entry on the tax roll which is incorrect by reason of a mistake in the determination of a special assessment. Mamakating 21.-1-1.3/25

Is subject of Resolution mandated? Explain:

This Resolution is mandated by Section 554 of the Real Property Tax Law

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 108.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1989-99-474731

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>108.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	<u>Solid waste fee</u>

Verified by Budget Office: _____

Janet Mlyg

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

23A

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any: _____

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable Af

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Judy Jones Date 1/26/16
- B. Management and Budget: Jane Kelly Date 1/26/16
- C. Law Department: Thomas Coyle Date 1/26/16
- D. County Manager: John Vetro Date 1/26/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO
CORRECT THE 2016 TAX ROLL OF THE TOWN OF
MAMAKATING FOR TAX MAP #107.-2-1.2**

WHEREAS, an application dated January 13, 2016 having been filed by Mamakating First Aid Squad, Inc. with respect to property assessed to said applicant on the 2016 tax roll of the Town of Mamakating Tax Map #107.-2-1.2 pursuant to Section 554 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an entry on the tax roll which is incorrect by reason of a mistake in the determination of a special assessment; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 21, 2016 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward Homenick, Director of Real Property Tax Services

Re: Request for Consideration of a Resolution: Correction of Errors

Date: January 21, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to approve a correction of the 2016 tax roll for town and county purposes pursuant to section 554 of the Real Property Tax Law that was caused by an entry on the tax roll which is incorrect by reason of a mistake in the determination of a special assessment. Mamakating 107.-2-1.2

Is subject of Resolution mandated? Explain:

This Resolution is mandated by Section 554 of the Real Property Tax Law

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 120.00

Are funds already budgeted? Yes No

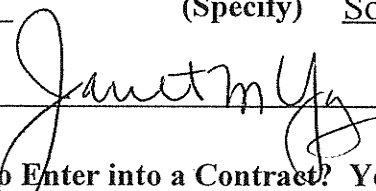
If "Yes" specify appropriation code(s): A1989-99-47-4731

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>120.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	<u>Solid waste fee</u>

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

24A

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 1/26/16
- B. Management and Budget: Janet Myers Date 1/26/16
- C. Law Department: Thomas J. Cauley Date 1/26/16
- D. County Manager: Carl Olson Date 1/26/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. ____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE THE COUNTY ATTORNEY TO ENTER INTO A CONSENT DECREE
IN A FEDERAL LAWSUIT INVOLVING THE BOARD OF ELECTIONS,
COMMISSIONER GAEBEL AND COMMISSIONER PRUSINSKI**

WHEREAS, a number of Plaintiffs brought a federal Civil Rights action against the Sullivan County Board of Elections and the two Commissioners of Elections with regard to actions taken by the Board concerning certain challenges to voter registrations during the last Bloomingburg election and the special Bloomingburg election, and

WHEREAS, the Defendants denied having done anything improper, and

WHEREAS, it became apparent that an amicable resolution would be preferable to the continued expense of the lawsuit and could put mechanisms in place which would avoid future litigation, and

WHEREAS, the Parties have now entered into a mutually acceptable consent decree, and

WHEREAS, the compensatory damage and legal fees and costs payments called for in the consent decree are covered by the County's insurance and will be reimbursed to the County by its carrier,

NOW THEREFORE BE IT RESOLVED THAT: the County Attorney is authorized to execute the Consent Decree and the County Manager is authorized to make the compensatory damage and legal fees and costs payments called for in said decree and to obtain reimbursement of said amounts from the County's insurance carrier.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXCEED THE RETAINER AMOUNT FOR THE LAW FIRM OF LEWIS JOHS AVALLONE AVILES, LLP

WHEREAS, the County Attorney and County Manager entered into a retainer agreement with Lewis Johs Avallone Aviles, LLP (hereinafter, "the Firm"), and

WHEREAS, the Firm is assisting outside legal counsel with electronically stored information in a federal case against the Sullivan County Board of Elections, Ann Prusinski and Rodney Gaebel, and

WHEREAS, Resolution No. 480-15 authorized the County Attorney and County Manager to exceed the retainer with the Firm in an amount not to exceed \$75,000.00, and

WHEREAS, the Firm has advised that it has exceeded the \$75,000.00 amount based on present invoices, and it will be necessary to compensate them for the work performed for the County.

IT IS THEREFORE RESOLVED, that the County Manager and County Attorney are hereby authorized to compensate the Firm for the work performed for the County, but in no event shall the expenses exceed an additional \$25,000.00 over the present invoices.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY ATTORNEY TO EXECUTE RETAINER AGREEMENT(S) WITH OUTSIDE COUNSEL IN RELATION TO THE DEFENSE OF FEDERAL LITIGATIONS.

WHEREAS, over the past years, the County Attorney’s Office has represented the County in a growing number of federal litigations, and

WHEREAS, the rigors of, and responsibilities inherent in, federal litigation may require special expertise or conflict with the day-to-day obligations of the Office of the County Attorney, and

WHEREAS, it is in the best interest of the County to authorize the County Attorney to hire outside counsel from time to time to represent the best interests of the County in federal litigations, at an hourly rate not to exceed \$175.00.

BE IT THEREFORE RESOLVED, that the County Attorney is authorized to execute Retainer Agreement(s) with outside counsel, on a case-by-case basis, to represent the County in federal litigations at an hourly rate not to exceed \$175.00.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Cheryl McCausland, Deputy County Attorney

Re: Request for Consideration of a Resolution: to authorize retainer agreements

Date: January 28, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Attorney to enter into Retainer Agreement(s) with outside counsel in relation to the defense of federal litigations.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$175.00 / hour

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A-1420-40-4008

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$175.00 / hour	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

27A

Request for Authority to Enter into Contract with [_____ counsel _____] of
[_____]

Nature of Other Party to Contract: Professional _____ Other: _____

Duration of Contract: From 01/01/2016 To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

To hire counsel with special expertise to represent the best interests of the County in federal litigations.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): Hourly rate is \$175.00

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

not applicable. Rf

Person(s) responsible for monitoring contract (Title): County Attorney

Pre-Legislative Approvals:

- A. Director of Purchasing: *Janet Jones* Date 1.26.16
B. Management and Budget: *Janet M. Jones* Date 1/26/16
C. Law Department: *[Signature]* Date 1.26.16
D. County Manager: *[Signature]* Date 1/26/16
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____