

**HEALTH AND FAMILY SERVICES COMMITTEE**

**THURSDAY, February 11, 2016 9:15 AM**

**Committee Members: Nadia Rajs, Chair, Mark McCarthy, Vice Chair, Catherine Owens, Scott Samuelson,  
and Alan Sorensen**

**CALL TO ORDER**

**ATTENDANCE**

**COMMENTS: Committee Chair/Commissioner**

- **Compressor Station Health Issues**

**REPORTS:**

- 1. Division of Health & Family Services Monthly Report – Joseph Todora, Acting Commissioner**
- 2. Update on Heroin Taskforce**
- 3. Catholic Charities Update on Recovery Center**

**PRESENTATION:**

- 1. National Children’s Dental Health Month – Nancy McGraw, Director of PHS and Dr. Ceci Escarra,  
PRASAD Children’s Dental Health Project**

**RESOLUTIONS:**

**Adult Care Center Resolutions – None**

**Department of Community Services Resolutions – None**

**Department of Family Services Resolutions – None**

**Office for the Aging –**

- 1. To Authorize the Continuation of Grant Renewal and Submission of a 2016 Corporation for National and Community Service (CNCS)/ Retired Senior Volunteer Program (RSVP) Grant Application; and to accept an Award of Funds if Granted.**

**Public Health Services Resolutions –**

- 2. To renew contracts with Authorized New York State Education Department Service Providers for Services Rendered.**

**Youth Bureau – None**

**PRESENTATIONS: None**

**DISCUSSIONS:**

**MONTHLY REPORTS**

Adult Care Center -3  
Community Services - 4  
Family Services -5-7  
Office for the Aging – None  
Public Health Services -8

**Public Comment**

**Adjournment**

# Division of Health and Family Services

December 2015 Monthly Report

**JOSEPH A. TODORA, ACTING COMMISSIONER**

February 11, 2016

# Division of Health and Family Services

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## December 2015 Monthly Report

### **Adult Care Center:**

#### Facility:

- Participated in the Unity Way Toy Drive – received over 65 toys for children in Sullivan County.
- Received the Architectural and Engineering Certification Report, marking the completion of re-roofing project to building. All required documents were submitted to the Department of Health.
- Family Council raffled bicycle at SCACC which raised over \$754.

#### Marketing:

- Marketing and Outreach Coordinator attended Chamber of Commerce First Friday breakfast.
- Special holiday advertisement ran on Thunder 102 during the months November and December (50 sixty second commercials plus 10 fifteen second holiday greetings each month.)
- Video ad continued to run on TV screens at DMV, Blue Horizon Diner, Liberty Diner, Ted's Restaurant, and Peck's Market in Eldred.
- We submitted a photograph and article to local newspapers about our Halloween activities (articles were printed in SC Democrat and the Townsman).
- Created facility newsletter for distribution through e-mail, with hard copies to hand out to visitors coming to facility for holiday dinners.

### **Community Services:**

#### Ongoing Operations:

- Our overall operations for December had an increase in the people served this month with 1392 more clients served than in December of last year. The chemical dependency clinic is significantly up in clients served than the same period last year by 111. The outpatient mental health treatment clinic's visits provided was up dramatically as the same period last year with the Department serving 1753 Sullivan County residents in December (see statistics attached). We believe the numbers are up at the Chemical Dependency clinic due to providing a more intensive ambulatory service based on significant increases in those people presenting with an opioid or heroin addiction. The Department has been approved for the OMH Vital Access Provider (VAP). DCS hopes to purchase additional programs to our scheduling system to allow for robotic appointment reminder telephone calls, text messages and e-mails, in hopes of reducing our no-show rates for scheduled appointments. We also plan to hire three (3) additional staff members to help with billing and a coordinator to monitor contracts (agencies, insurance companies, Health Homes & DSRIP's). Management and therapists continue to formulate and implement new treatment activities in our clinic to meet the needs of the community, such as the "Just In Time" scheduling which began in February of 2015 and seems to have significantly reduced the no show rate for doctors and will continue to monitor this process. The care management unit continues to actively engage Health Home participants in the development of the health plans, as well as, enrolling those persons eligible in Care Management programs.

#### Local Government Units Activities:

- The department is still working with the regionally developed NYS Regional Delivery System Reform Incentive Payment programs (DSRIP) with its three stages: planning, development and implementation. The three entities which were approved for the development of patient provider service networks are REFUAH, Montefiore and Westchester Medical Center. The county entered into an agreement with Westchester Medical Center for the DSRIP in Sullivan County and just finalized the agreement with

Montefiore. There have been mergers of competing proposals in other regions in the state and looking for this to come to our region.

- The Department is still working with local providers and continues to submit funding applications to provide help to families whose children have been diagnosed with serious emotional disturbances. SullivanARC received additional respite services to continue to help families who have children with serious emotional disturbances. The Department is still working to add a family peer support worker with the Independent Living Center Inc.'s (ILC) peer services to Sullivan County residents. Community Services (DCS), ILC and Catskill Regional Medical Center (CRMC) have finalized the implementation and training of this peer service into the hospital's ER and inpatient mental health unit for improved aftercare which is going very well. This is called the Peer Bridger plan.

Other activities participated in:

- Had the first All-Staff meeting at DCS.
- Participated in the Montefiore & Westchester County Medical Center DSRIP Steering & Governance committee meetings.
- Meet with ATI to go over the peer liaison program.
- Meet with CRMC and some of their doctors regarding the possibility of collaboration.
- Meet with the Recovery Center and went over their progress.
- Meet with various county departments:
  - Office of the Aging Transportation Policy and the Long Term Care Council meetings and BIP.
  - MIS for the implementation of the state computer lines for the services unit at DCS.
  - Rural Health Network meeting.
  - Child Care Council meeting.
- SC Jail to go over what is working and how to improve the services.

Other regular activities performed were: the meeting of the internal corporate compliance committee reviewing internal operations, Office of Mental Health (OMH), Office of People with Developmental Disabilities (OPWDD) directors and leadership meetings, Conference of Local Mental Hygiene Directors Executive and Directors meetings, Legislative committee & actions.

**Family Services:**

Contracts:

- Basic Workload Volume: In December 2015 this office began with 82 active DFS agreements in place. The last alternate application site HEAP contract with Action Towards Independence, Inc. was formalized and became executable. The MOU between DFS and the Public Health Nursing program Sullivan County Healthy Families was renewed. Resolution and cover letter preparation started for the 24 agreements/contracts that expired on December 31, 2015. Resolution 474-15 extended them for a period of no longer than 90 days.
- Contract Monitoring: during the month of December this office received, updated, and compiled data for compliance for contract providers Access Supports for Living, CACHE-Preventive, RSS MST program. Required notes and case activities for these agencies were reviewed for contract compliance and content. Services days for children in contract foster care agencies were recorded as well as the monthly billing for cost trend statistics and review. Additionally this office handled multiple monitoring contacts. Contractual issues were mediated/researched as it relates to DFS vs. Foster Care Contract agency responsibilities as there were a few areas in need of clarification. COPS (Community Optional Preventive Service) reports were done for Town of Wallkill Boys and Girls Club and Sullivan County Healthy Families program and submitted to OCFS to ensure continued funding for the 2015-2016 year.

Fraud Investigations

Special Investigations

- As of 12/1/15 the Special Investigations Unit had 1,029 Active Investigations. During the month 55 total Fraud Referrals were received resulting in 39 investigations assigned to the Unit and 16 were

dismissed. The Fraud Investigators completed 61 investigations. As of 12/31/15 the end of the month total was 1,007 active investigations.

- The unit received 24 referrals for Front End Detection and Eligibility Verification Review investigations. The unit closed 32 FEDS/EVR investigations resulting in a \$32,220 Monthly Cost Avoidance.
- The unit collected \$13,615 for Accident Lien Recovery, \$50,742 for Estate Claim Recovery, \$100 Mortgages, \$6,454 for Recoupments, and \$25,389 for Restitution, a total of \$96,300 in Resource and Collection Recovery.
- The Unit received 13 requests for indigent burials resulting in 10 burials being approved, \$27,295 total indigent burial costs.

#### Child Support Enforcement:

The Child Support Enforcement Unit Collections for the month of December 2015 are \$773,131. The total TANF collections are \$27,211 and the total DFS NON-TANF collections are \$14,475. The DFS total amount collected was \$41,686.

There were 16 petitions filed in the month of December 2015 and 2 Paternity Establishments (including acknowledgements). Total CSEU cases open as of December 2015 are 5,488.

### Services

#### Foster Care/Adoption

- As of December, 2015 there are 93 children in foster care. 17 children are in residential centers. 24 of the total number of children in foster care are freed for adoption, 15 have a goal of adoption. 5 of the children with the goal of adoption have been placed in adoptive homes and 10 are currently awaiting placement. There is on-going activity to reduce the number of children in foster care through discharge to a parent or other appropriate resource, discharge to independent living or adult custodial care as well as adoption.

#### Child Protective Services

- The CPS unit received 131 new reports alleging child abuse and/or maltreatment in December 2015. 12 of these reports were assigned to the FVRT.

#### Preventive

- The preventive unit has 132 open cases at the end of December, 2015. During December there were 23 new referrals. The unit also has 46 active referrals that are receiving assessments and/or short term services.

#### Adult Services

- The adult services unit has 175 open PSA cases at the end of December, 2015. Of the 175, 90 are representative payee cases and 17 guardianships. Personal care aide services are provided to 54 cases. There are no long term case and 15 PERS (personal emergency response) cases.

#### Temporary Assistance (TA)

As of 12/30/15, the breakdown of Temporary Assistance active cases was as follows:

- 362 PA TANF cases (Public Assistance, Temporary Aid to Needy families)
- 296 PA SN cases ( Public Assistance, Safety Net)
- 5792 NPA FS (Non- Public Assistance, Food Stamps)

#### Medical Assistance (MA) Monthly Report:

As of 12/30/15, the breakdown of Medical Assistance active cases was as follows:

- 6270 MA cases (Medical Assistance)
- 2712 MA/ SSI cases ( Medical Assistance/ Supplemental Security Income)

#### Department Updates:

- 2557 HEAP applications have been received since 11/16/15. 30 applications for Heating Equipment Repair and Replacement have been received since 11/16/15. 1758 clients have been seen by DFS and the Alternate Certifiers. 6391 total clients have been served between PA/SNAP and applications completed. Over 5500 HEAP calls have been fielded at DFS.

- 2 Account Clerk vacancies were filled.
- A Principal Social Welfare Examiner (PSWE) will be retiring in January 2016 after over 20 years of service. We will be promoting a Senior Social Welfare Examiner (SSWE) to a PSWE and a Social Welfare Examiner (SWE) will be promoted to a SSWE. We will then have 2 SSWE positions available. One for the backfill and one for an existing vacancy.
- We have been working with the new Staff Development Coordinator/ Human Resource Manager at DFS to enroll staff in various trainings throughout the SNAP, TA, Child Care, Domestic Violence, and Medicaid programs.

**Office for the Aging:**

- EISEP Services-(non-medical, non-Medicaid homecare)-738 hours of homecare provided to 23 participants. These participants received a total of 127 hours of case management.
- Home Delivered Meals 3,673meals provided to 191 participants.
- Congregate Meals 1,120 meals provided to 160 participants.
- There was a total of 86 shopping bus trips for the month of December.
- Medical Transportation-94 medical trips provided by RSVP/ Sullivan County Transportation to dr.'s offices and hospitals in/out of county.
- Emergency Medical Alerts provided to 38 participants under the Caregiver Program.
- HIICAP-(Health Insurance Information Counseling & Assistance Program)-144 individuals assisted with enrolling in health insurance and prescription plans.
- Eighty-five individuals assessed for Office for the Aging programs and other services they might be eligible for.
- Nutrition-Nutrition Advisory Council distributed 212 cookie trays for Christmas to our homebound participants.
- Met with members of SLAC (Senior Legislative Action Committee), Maria Alvarez from Statewide, and Legislator Alvarez to discuss senior issues and schedule a forum regarding the NY Health Act and Tax Abatement. This forum has been scheduled for February 16, 2016 at the Ted Strobele Senior Center, Monticello from 3pm-5pm.

**Public Health:**

Administration:

- Attended monthly NYSACHO meeting.
- Held quarterly Health Services Advisory Board and Professional Advisory Board meetings.
- Facilitated management/supervisors meeting and monthly staff meeting.
- Completed and submitted one year update on the Sullivan County Community Health Assessment, submitted update on our NYS Prevention Agenda priorities and progress to the NYS Department of Health December 30.
- Attended planning meetings with various community partner organizations on health issues impacting the county.
- Attended health emergency planning team meeting.
- Worked on 2015 Annual report, accomplishments and goals.
- Participated in Division presentation on department for incoming legislators.

Certified Home Health Care Agency/ Long Term Care:

- Census remains historically low in CHHA and stable in Long Term. Long term program (71 patients) has almost completely transitioned to be integrated with CHHA except for billing processes. Administrative and billing staff are continuing to work with MLTC's on regular conference calls regarding authorizations and obtaining appropriate levels of reimbursement for services provided. Contract with UPP Technology initiated for overall assessment of business process analysis, training needs for billing staff, and claims history. Initial onsite visit by representative took place in December.

Early Intervention:

- The Children with Special Health Care Needs Program Coordinator was reappointed to the Children with Special Needs Steering Committee for the New York State Association of Counties, thus giving Sullivan County a seat at the state planning and policy table.
- The two Initial Service Coordinators organized a toy drive at Public Health Services. These toys were distributed to our neediest families on caseload.
- The fiscal staff continues to bill Medicaid for our Preschool Special Education Program. This revenue helps to slightly decrease the County's share for the program.
- The Preschool Special Education Program received \$510,124.59 in Medicaid revenue during 2015. This includes a \$321, 133.60 payment in October of 2015.

Health Education:

- Held Rural Health Network meeting, Drug Abuse Prevention Task Force Committee meeting, Oral Health Coalition and Breastfeeding Coalition meetings.
- Wellness Committee meetings postponed until CCE and Sullivan Renaissance can schedule upcoming initiative meetings.
- Plan to sponsor Chef in the Classroom training and presentation.
- Hired new public health educator to begin in January.
- Smoking cessation efforts continue as well as education about Drug Drop Box locations and preparing for Take Back Day event in January.

Healthy Families Program:

- Healthy Families of Sullivan served 72 families in December, completing 146 home visits, with an in home visit rate of 98% . The Breastfeeding rate for mothers enrolled in Healthy Families was 44 % for December. A full time bilingual Family Support Worker was hired to fill an existing vacancy.

EPI:

- Held flu clinic and provided 571 immunizations, one rabies clinic in Livingston Manor and vaccinated 73 animals; screened 73 children for lead blood levels, followed up on 80 communicable diseases and 34 STDs; followed 2 people receiving rabies PEP; interviewed for vacancy –new PHS Program Coordinator to start in January.

WIC:

- Program submitted our Annual LACASA (Local Agency Compliance & Self-Assessment) Report in which the program outlined goals and action steps for the year. Major goals include increasing check redemption, decreasing high maternal weight gain, increasing breastfeeding initiation and decreasing nutritionist turnover.
- The Sullivan County WIC Program is among the top 12 programs for infants exclusively breastfed at 6 months; out of 93 programs, we exceed the statewide rate of 7.3 % (Sullivan: 11.3%).

**Infants Exclusively Breastfeeding at 6 months**

Statewide	7.3%
Local Agency	11.3%
Local Agency State Rank	12
Local Agency Regional Rank	6

**Infants Receiving Fully Breastfed Package**

Statewide	9.02%
Local Agency	16.88%
Local Agency State Rank	11
Local Agency Regional Rank	6

**Youth Bureau:**

- None.



**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Deborah E. Allen, Director, Office for the Aging

**Re:** Request for Consideration of a Resolution:

**Date:** 1/21/2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the Continuation of grant renewal and submission of a 2016 Corporation for National and Community Service (CNCS)/Retired Senior Volunteer Program (RSVP) Grant Application; and to accept an award of funds if granted.

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**Is subject of Resolution mandated? Explain:**

Budgeted.

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 236,741.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A7610-89 - 2016 Projected budget

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>165,446.00</u>	Grant(s)	\$ _____
State	\$ <u>5,972.00</u>	Other	\$ <u>8,000.00</u>
Federal Government	\$ <u>57,323.00</u>	(Specify) <u>Fundraising</u>	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_ *Not Applicable* \_\_\_\_\_

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *[Signature]* Date 2/9/16
- B. Management and Budget: *[Signature]* Date 2/10/16
- C. Law Department: *[Signature]* Date 2-10/16
- D. County Manager: *[Signature]* Date 2/10/16
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION \_\_\_\_\_ INTRODUCED BY THE HEALTH & FAMILY SERVICES COMMITTEE TO AUTHORIZE THE CONTINUATION OF GRANT RENEWAL AND SUBMISSION OF A 2016 CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS)/ RETIRED SENIOR VOLUNTEER PROGRAM (RSVP) GRANT APPLICATION; AND TO ACCEPT AN AWARD OF FUNDS IF GRANTED.**

**WHEREAS**, the Sullivan County Office for the Aging (*SC OFA*) presently operates a Retired Senior Volunteer Program (*RSVP*) federally funded via the Corporation for National and Community Service (*CNCS*); and

**WHEREAS**, the *CNCS* has notified the *SC OFA* that they are eligible for a continuation of the Grant Renewal as the incumbent agency for federal funds of \$57,323.00 for the period of April 1, 2016 through March 31, 2017 (year one of a 3 year cycle). The total projected 2016 budget of 236,741.00\*(this includes \$5972.00 in State funding and \$8000.00 in in-kind and fund raising match) with the actual total county match being 179,418.00.

**WHEREAS**, the *SC OFA* seeks to continue the *RSVP* as part of the effort to improve lives, strengthen our communities and foster civic participation through senior service and volunteering; and

**WHEREAS**, the *SC OFA* is considered eligible to submit a renewal application for 2016-2019 *RSVP* funding.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature (*as required by the funding source award agreement / contract*) to execute any and all necessary documents to submit the *RSVP* renewal application for funding, to accept the award should one be granted, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the 2016-2019 *RSVP* funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Nancy McGraw, Public Health Director

**Re:** Request for Consideration of a Resolution: To authorize Pre-school contracts that will expire  
June 30, 2016

**Date:** January 14, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The resolution will authorize payment for the mandated developmental Preschool Educational Services to eligible children from Sullivan County.

Note: The projected cost & reimbursements noted in the financial section below cover the period 7/1/16 to 6/30/17. The costs included in the 2016 budget.

**Is subject of Resolution mandated? Explain:**

Yes, it is mandated per NYS Education Law

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution:** \$ 247,100.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** A4059-40.4016

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>82,275.00</u>	Grant(s)	\$ <u>0.00</u>
State	\$ <u>147,025.00</u>	Other	\$ <u>17,800.00</u>
Federal Government	\$ <u>0.00</u>	(Specify)	<u>Medicaid</u>

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Approved NYS Education ] of [ Department Pre-school Service Providers ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 07/01/2016 To 06/30/2019

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

These services are mandated by the NYS Department of Education.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

These mandated services are state set rates approved by the NYS Dept of Education --

*procurement not required by*

Person(s) responsible for monitoring contract (Title): Public Health Director

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *[Signature]* Date 2/9/16
- B. Management and Budget: *[Signature]* Date 2/10/16
- C. Law Department: *[Signature]* Date 2/10/16
- D. County Manager: *[Signature]* Date 2/10/16
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE  
RESOLUTION TO RENEW CONTRACTS WITH AUTHORIZED NEW YORK STATE  
EDUCATION DEPARTMENT SERVICE PROVIDERS FOR SERVICES RENDERED**

**WHEREAS**, Sullivan County provides *mandated* Early Intervention and Developmental Preschool Educational Services to eligible children from Sullivan County and is *mandated* to pay for such services at State-set rates, and

**WHEREAS**, Sullivan County has existing Pre-School contracts with the authorized New York State Education Department Service Providers on the attached list, which need to be authorized for the period beginning July 1, 2016 to June 30, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and is hereby authorized to execute contract renewals with the authorized New York State Education Department Service Providers on the attached list for the period beginning July 1, 2016 to June 30, 2019, and

**BE IT FURTHER RESOLVED**, that the form of such contract renewals be approved by the Sullivan County Department of Law.

**Moved by  
Seconded by  
and declared duly adopted on motion**



Authorized NYS Education Department Service Providers  
Requesting Renewal of Contracts 7/1/2016 to 6/30/2019

Dawn Barrett  
PO Box 673  
Sparrowbush, NY 12780  
Services: Speech Therapy  
858-6278 cell 699-3732  
[brian42101@frontiernet.net](mailto:brian42101@frontiernet.net)

Hebrew Academy for Special Children, Inc.  
5902 14th Avenue  
Brooklyn, NY 11219  
Susan Slater: 718-686-5900

Jack & Jill Developmental Services:  
SLP, OT & Psychology, PLLP  
17 North Main Street  
Liberty, NY 12754  
Services: Speech, OT Psych  
jeff jensen: 292-4134 cell 796-8272  
abby greene: cell 866-5523  
[jacknjillds@gmail.com](mailto:jacknjillds@gmail.com)

Leah Padawer  
164 Laurel Park Road  
Fallsburg, Ny 12733  
Services: Speech Therapy  
436-9566 cell 665-6913  
[leahpadawer@yahoo.com](mailto:leahpadawer@yahoo.com)

Karen Sue Scott  
PO Box 276  
White Lake, NY 12786  
Services: Speech Therapy  
583-7278 cell 845-798-8840  
[ascott6@hvc.rr.com](mailto:ascott6@hvc.rr.com)

Tri-Valley School  
34 Moore Hill Road  
Grahamsville, Ny 12740  
Services: OT  
Christine Snow  
985-2296 ext 5308  
[christinesnow@trivalleycsd.org](mailto:christinesnow@trivalleycsd.org)



SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES STATISTICAL SUMMARY FOR: December 1, 2015 - December 31, 2015						
PROGRAM	CLIENTS ON ROLLS:			CLIENTS		
	12/1/2015	ADMISSIONS	DISCHARGES	12/31/2015	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	555	38	57	536	1,257	825
***CHILDREN'S UNIT	53	8	12	49	151	75
TREATMENT REACHING YOUTH (SCHOOL-BASED)	164	29	10	183	151	363
FORENSIC UNIT	97	4	14	87	194	134
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						19
<b>TOTAL MENTAL HEALTH</b>	<b>869</b>	<b>79</b>	<b>93</b>	<b>855</b>	<b>1,753</b>	<b>1,416</b>
ADULT CASE MANAGEMENT	40	2	2	40	124	207
HEALTH HOME	168	7		175	84	352
HEALTH HOME (KENDRA) AOT	3		0	3	3	3
BLENDED ICM/SCM (CHILD)	20	2		22	12	42
SPOA - Adult					20	
SPOA - Child					10	
CHEMICAL DEPENDENCY CLINIC	88	9	17	80	571	
CHEMICAL DEPENDENCY- FORENSIC				44	75	
<b>TOTAL TREATMENT PROGRAMS</b>	<b>319</b>	<b>20</b>	<b>19</b>	<b>364</b>	<b>899</b>	<b>604</b>
RPC-MICHELLE EHERTS	11	1		12	12	48
RPC-KATHY RYAN	24	1	0	25	24	
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	350	159	40	9	6	
CM CIS	0	0	0	0	0	
<b>COMMUNITY SERVICES</b>						
STATISTICAL SUMMARY FOR: December 1, 2014 - December 31, 2014						
PROGRAM	CLIENTS ON ROLLS:			CLIENTS		
	12/1/2014	ADMISSIONS	DISCHARGES	12/31/2014	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	470	44	46	468	514	1,125
***CHILDREN'S UNIT	67	7	2	72	74	138
TREATMENT REACHING YOUTH (SCHOOL-BASED)	67	15	6	76	82	265
FORENSIC UNIT	43	12	17	38	55	204
DOMESTIC VIOLENCE INTERVENTION & TREATMENT	0	0	0	0	0	7
<b>TOTAL MENTAL HEALTH</b>	<b>647</b>	<b>78</b>	<b>71</b>	<b>654</b>	<b>725</b>	<b>1,739</b>
CONTINUING DAY TREATMENT	0	0	0	0	0	0
ADULT CASE MANAGEMENT	49	1	3	47	54	116
BLENDED ICM/SCM (ADULT)	114	2	2	114	114	102
INTENSIVE CASE MANAGEMENT (KENDRA LAW)	8	0	0	8	8	8
INTENSIVE CASE MANAGEMENT (ADULT) SHARED	0	0	0	0	0	0
BLENDED ICM/SCM (CHILD)	25	0	1	24	16	16
CHEMICAL DEPENDENCY CLINIC	401	23	27	397	424	533
CHEM DEP: FORENSIC	0	0	0	0	111	111
WAITING LIST-SPOA Adult						
WAITING LIST-SPOA Child						
<b>TOTAL TREATMENT PROGRAMS</b>	<b>597</b>	<b>26</b>	<b>33</b>	<b>590</b>	<b>727</b>	<b>886</b>
TRANSPORTION (CDT)						
RPC-MICHELLE EHERTS	12	0	1	11	12	48
RPC-KATHY RYAN	16	2	0	18	18	18
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	341	192	29	7	5	
CM CIS	0	0	0	0	0	

**SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES**

**CASELOADS**

MONTH	PA TANF			PA SAFETY NET			NPA FS			MA			MA/SSI			FHP		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
JANUARY	555	438	366	440	363	276	4668	5850	5805	6105	6675	7059	2693	2702	2636	1115	1074	0
FEBRUARY	557	438	357	443	362	277	5717	5871	5877	6104	6705	6970	2708	2696	2666	1100	1051	0
MARCH	533	436	355	440	353	275	5796	5865	5779	6234	6761	6897	2704	2702	2664	1095	959	0
APRIL	523	430	367	455	348	297	5817	5834	5745	6336	6890	6797	2701	2652	2646	1099	884	0
MAY	509	422	381	439	355	319	5808	5783	5744	6351	6931	6661	2710	2640	2668	1098	791	0
JUNE	500	412	383	433	345	308	5719	5746	5712	6379	6935	6639	2713	2654	2680	1111	695	0
JULY	494	418	357	413	308	301	5716	5675	5638	6455	6974	6574	2731	2639	2696	1092	531	0
AUGUST	470	408	358	396	301	283	5715	5708	5648	6517	7164	6515	2730	2587	2691	1100	316	0
SEPTEMBER	462	379	362	379	283	278	5689	5701	5617	6538	7259	6451	2730	2578	2695	1077	166	0
OCTOBER	463	372	369	371	265	287	5672	5773	5600	6582	7263	6428	2714	2590	2697	1085	53	0
NOVEMBER	459	364	357	387	273	294	5675	5814	5706	6565	7214	6303	2702	2579	2721	1076	22	0
DECEMBER	446	373	362	368	279	296	5786	5864	5792	6580	7174	6270	2692	2547	2712	1089	0	0
AVERAGE	498	408	365	414	320	291	5648	5790	5722	6396	6995	6630	2711	2631	2681	1095	545	0
	-10%	-18%	-10%	-8%	-22%	-9%	8%	3%	-1%	11%	9%	-5%	0%	-3%	1%	2%	-50%	-100%



*Mountains of Opportunities*

**COUNTY OF SULLIVAN**  
**Division of Health and Family Services**  
**SULLIVAN COUNTY HUMAN SERVICES COMPLEX**  
COMMUNITY LANE  
PO BOX 231  
Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance  
Monthly Report: December 2015

<b>November 2015</b>	<b>DFS</b>
Total number of formal agreements in effect at the end of the month:	83
Total number of agreements which expired/were terminated at the end of the month:	24
Total number of agreements renewed, extended, or re-initiated at the end of the month:	24*
Total number of agreements which were initiated this month:	1
Total number of agreements in effect at the end of this month:	83*
Number of RFP's, Bids, Proposals, Etc. coordinated this month:	0
Number of new agreements, addenda and/or modifications developed this month:	0
Number of intra-county agreements coordinated this month:	0
Performance and outcomes measures developed, identified and/or evaluated:	4
Reports received from on-site monitoring visits and/or follow-ups performed:	0
Reports received from state oversight contract providers:	0
Reports received from self-report contract providers:	2
Reports received from in-house end users:	0
DSS related Plans/Plan updates received:	0
Trend analysis of need indicators performed:	1
Total contract related technical assistance/supports provided:	
Total number of number of program areas/types of service currently handling:	11
Total number of contracts currently managing:	83

\* 24 Agreements expired 12/31/2015. Resolution 474-15 extended them for no more than 90 days.

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CHILD SUPPORT UNIT	2014 YEAR END	2015 YTD	2015 DEC
SUPPORT COLLECTIONS	9340224	9102262	773131
TOTAL NON-DFS	8720501	8487906	731445
TOTAL DFS	619723	614356	41686
TANF	829248	419412	27211
NON-TANF	255487	194944	14475
TOTAL PETITIONS FILED	324	284	16
# PATERNITIES ESTABLISHED	242	64	2
# OPEN CASES	5488	5467	+21

ADULT SERVICES UNIT:	2014 YEAR END	2015 YTD	2015 DEC
<b>PERSONAL CARE AIDES</b>			
CASES OPENED	75	7	0
CASES CLOSED	58	84	0
# CASES (AVG.)	167.5833333	95.33333333	54
<b>LTHCP</b>			
CASES OPENED	19	0	0
CASES CLOSED	42	0	0
# CASES (AVG.)	73.16666667	0.5	0
<b>PERS</b>			
CASES OPENED	18	2	0
CASES CLOSED	28	37	6
# CASES (AVG.)	68.25	36.08333333	15
<b>PSA REFERRALS</b>			
16A Neglect by Caregiver		38	0
16A Physical Abuse		11	1
16A Sexual Abuse		4	0
16A Psychological Abuse		10	1
16A Financial or Other Exploitation		29	1
<b>16B Neglects Own Basic Needs</b>			
16B Neglects Own Basic Needs		84	4
<b>16B Untreated Medical Conditions</b>			
16B Untreated Medical Conditions		52	3
<b>16B Self-endangering Behaviors</b>			
16B Self-endangering Behaviors		30	3
<b>16B Unable to Manage Finances</b>			
16B Unable to Manage Finances		35	2
<b>16B Environmental Hazards</b>			
16B Environmental Hazards		44	1
<b>PSA</b>			
CASES OPENED	221	198	25
CASES CLOSED	260	122	0
# CASES (AVG.)	139.9166667	144.9166667	175
<b>GUARDIANSHIPS</b>			
OPEN	126		17

CHILDREN SERVICES UNIT:	2014 YEAR END	2015 YTD	2015 DEC
<b>CHILD PROTECTIVE SERVICES:</b>			
# OF NEW REPORTS	1595	1573	131
# OF INDICATED REPORTS	287	232	23
PHYSICAL ABUSE	13	16	1
EMOTIONAL ABUSE	1	0	0
SEXUAL ABUSE	8	3	1
NEGLECT	131	40	5
DOMESTIC VIOLENCE	22	11	1
EDUCATIONAL NEGLECT	51	40	2
# OF UNFOUNDED REPORTS	855	873	65
# OF COURT ORDERED 1034 INVESTIGATIONS	37	32	1
<b>FOSTER CARE</b>			
AVG. MONTHLY CASELOAD (TRADITIONAL)	70.25	71.4166667	76
AVG. MONTHLY CASELOAD (RESIDENTIAL)	13.66666667	13.58333333	17
<b>PREVENTIVE</b>			
AVG. MONTHLY CASELOAD	99.91666667	156.5	132
<b>SPECIAL INVESTIGATIONS UNIT:</b>			
<b>FRAUD COMPLAINTS AND INVESTIGATIONS:</b>			
# REFERRALS RECEIVED	3814	1,864	55
# COMPLAINTS DISMISSED	803	545	16
# ASSIGNED FOR INVESTIGATION	3012	1,319	39
# CASES COMPLETED	2806	1,356	61
# CASES; YEAR END	823	1,007	1,007
<b>FRONT END DETECTIONS (FEDS) (INCLUDES EVR):</b>			
# CASES REFERRED	2401	735	24
# CASES SUBSTANTIATED	2391	841	32
# CASES UNSUBSTANTIATED	0	0	0
COST AVOIDANCE	17974446	\$ 4,100,186	\$ 32,220
<b>RESOURCES UNIT (RECOVERIES):</b>			
ACCIDENT LIENS	140138	\$250,811	\$13,615
PROPERTY LIENS	130444	\$25,404	\$0
ESTATE CLAIMS	105848	\$149,977	\$50,742
INSURANCE, MORTGAGES	300	\$1,100	\$100
RECOMPMENTS	101896	\$55,704	\$6,454
RESTITUTION	33664	\$366,543	\$25,389
RESOURCE UNIT TOTAL:	512290	\$849,539	\$96,300
<b>BURIALS:</b>			
# REQUESTED	141	119	13
# APPROVED	91	87	10
COSTS	241556	\$227,123	\$27,295

**Sullivan County Public Health Services**  
**Monthly Report: December 2015**



**HOME HEALTH CARE:**

Certified Home Health Agency

# of new patients: 113  
 # of discharges: 116  
 # of home visits made (includes HHA visits) 1343 Approx.

Maternal Child Health Program

# of referrals: 15  
 # of visits made: 105

Car Seat Program and Cribs for Kids Program

# of car seat installations: 15  
 # of car seat checks: 4  
 # of cribs and education sessions: 5

Communicable Disease Program

# of communicable diseases reported: 80  
 # of STDs reported: 34  
 # of Rabies-related incidents: 11  
 # Rabies Clinics: 1  
 # of animals receiving rabies vaccines: 73  
 # people receiving post exposure prophylaxis for rabies exposure: 2  
 # of HIV Testing: 1            0 positive

Long Term Home Health Care Program

# of skilled nursing home visits made: 114  
 # of total patients on program: 70  
 # of other home visits made: 176

Healthy Families of Sullivan Program

# of families on program: 74  
 # of home visits made: 145  
 # of referrals: 13

Immunizations

# of immunizations given: 571  
 # of flu clinics: 1

Lead Poisoning Prevention Program

# children screened: 73  
 # children with elevated Blood Lead Levels: 1  
 # homes requiring NYSDOH inspection: 0

Bilingual Outreach Worker

# visits made: 60  
 # of outreach: 65  
 Attended all immunization clinics 1

**WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:**

# of WIC participants served: 2257 (Women: 397 Infants: 410 Children: 977)

**CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN) PROGRAM:**

Early Intervention Program

# of children in program: 193

Physically Handicapped Children's Program

# of children on PHCP: 0  
 # of children in CSHCN program: 0

Pre-K Program

# of children in program: 220

Child Find Program

# of children in program: 102

Children Served in 2014:

Early Intervention Program: 303  
 Pre-K Program: 363  
 PHCP: 4

Children Served in 2015:

Early Intervention Program: 409  
 Pre-K Program: 396  
 PHCP: 1