

**MANAGEMENT AND BUDGET COMMITTEE
THURSDAY, February 11, 2016 10:30 AM**

**Committee Members: Scott Samuelson, Chair, Nadia Rajs, Vice Chair,
Terri Ward, Catherine Owens, Alan Sorensen**

AGENDA

PRESENTATIONS:

- 1. Overview of Management Information Systems Projects for 2016**

DISCUSSIONS: None

RESOLUTIONS:

AUDIT – None

COUNTY TREASURER – None

GRANTS- None

MANAGEMENT AND BUDGET –

- 1. To modify the 2015 County Budget.**
- 2. To amend Resolution 248 of 214 regarding Public Access to Contracts.**

MANAGEMENT INFORMATION SYSTEMS – None

PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2015 COUNTY BUDGET**

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers be authorized.

Moved by:

Seconded by:

December 2015 Budget Modifications (Resolution 2)
 Modifications to the 2015 Sullivan County Budget

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-47-4724 - DEPT DRUG FORFEITURE PROCEEDS NYS			11,542	
A-1165-47-4792 - DEPT FORFEITURE PROCEEDS - COUNTY			4,449	
A-1165-R2626-R307 - FORFEITR CRIME PROCDs STATE	11,542			
A-1165-R2626-R419 - FORFEITR CRIME PROCDs COUNTY	4,449			
A-1330-204-40-4003 - CONTRACT AUCTION SERVICES			4,545	
A-1330-204-40-4003 - CONTRACT AUCTION SERVICES	4,545			
A-1330-204-R1232-R272 - TAX COLLECTR FEE PUBLIC AUCTN BUYER PREM			69,000	
A-1420-40-4008 - CONTRACT LEGAL SERVICES			49,917	
A-1680-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES				69,000
A-1680-R1289-R247 - GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT		49,917		
A-1930-46-4613 - MISC SERV/EXP JUDGEMENTS/CLAIMS			375,000	
A-1989-99-47-4736 - DEPT CONTINGENT				69,000
A-1989-99-47-4736 - DEPT CONTINGENT				4,560
A-3520-40-4001 - CONTRACT AGENCIES			4,560	
A-9999-R2680-R338 - INSURANCE RECOVERY OTHER			140,000	
A-9999-R2680-R338 - INSURANCE RECOVERY OTHER	375,000			
*H42-3997-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			140,000	
*H42-3997-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV	140,000			
*H42-3997-R5031-R209 - INTERFUND TRANSFR GENERAL FUND			659,013	
*H42-3997-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	585,453			
Total				73,560

***This budget modification authorizes the transfer of funds to H-42 Capital Account to pay previously authorized agreements per resolutions 8-06, 302-14, 301-14 and 300-14.*

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Amend Resolution 248-14

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

TO AMEND RESOLUTION 248 OF 2014 REGARDING PUBLIC ACCESS TO
CONTRACTS

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ **Grant(s)** \$ _____

State \$ _____ **Other** \$ _____

Federal Government \$ _____ **(Specify)** _____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes ___ No ___

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with _____ of

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a *[signature]* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 2/9/16
- B. Management and Budget: [Signature] Date 2/10/16
- C. Law Department: [Signature] Date 2/10/16
- D. County Manager: [Signature] Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET
COMMITTEE TO AMEND RESOLUTION 248 OF 2014 REGARDING PUBLIC
ACCESS TO CONTRACTS**

WHEREAS, resolution 248 of 2014 requires that all contracts worth more than \$50,000 in the aggregate be made available via a publically available website, and

WHEREAS, staff is able to publish all contracts via a publically available website, regardless of dollar value, and

WHEREAS, resolution 248 of 2014 requires certain data be published that is difficult or not feasible to make available.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby amends resolution 248 of 2014 to require that all contracts be made available via a publically available website regardless of dollar amount, and

BE IT FURTHER RESOLVED, that requirement 5 through 7 of resolution 248 of 2014 is not required to be part of the publically available information, and

BE IT FURTHER RESOLVED, that the annual service contractor expenditure budget is not required to be part of the annual Operating Budget.