

MANAGEMENT AND BUDGET COMMITTEE
THURSDAY, March 10, 2016 10:30 AM

Committee Members: Scott Samuelson, Chair, Nadia Rajs, Vice Chair,
Terri Ward, Catherine Owens, Alan Sorensen

AGENDA

PRESENTATIONS: None

DISCUSSIONS: None

RESOLUTIONS:

AUDIT – None

COUNTY TREASURER – None

GRANTS- None

MANAGEMENT AND BUDGET –

1. To modify the 2015 County Budget.
2. To Apportion Mortgage Tax.
3. To authorize the County Manager to enter into a contract with Community Action Commission to Help the Economy (CACHE).
4. To appropriate \$12,312 to Catskill Association of Tourism Services (CATS) for Promotion of Regional Tourism.
5. To authorize execution of the 2016 Annual Contract between the County of Sullivan and Cornell Cooperative Extension.
6. To authorize execution of a contract between the County of Sullivan and Visitors Association.
7. To authorize execution of the 2016 annual contract between the County of Sullivan and Creative Think Tank, Inc.
8. To provide up to \$5,200 to the Delaware Highlands Conservancy.
9. To renew an agreement with the Delaware Valley Arts Alliance (DVAA) Inc.
10. To authorize execution of a contract with the Federation of Sportsmen's Clubs of Sullivan County.
11. To authorize execution of a year 2016 Annual Contract between the County of Sullivan and Sullivan County Head Start, Inc.
12. To authorize execution of a contract with Hospice of Orange and Sullivan Counties.
13. To authorize a contract with the Sullivan County Library Alliance.
14. To authorize the County Manager to enter into a contract with Literacy Volunteers of Sullivan County.
15. To authorize execution of a contract with the Sullivan County Chamber of Commerce Foundation for sponsorship of the 6th Annual Nonprofit Leadership Summit.
16. To authorize a contract with the Partnership for Economic Development in Sullivan County.
17. To authorize the County Manager to execute a contract with Sullivan Alliance for Sustainable Development.
18. To authorize execution of the 2016 annual contract between the County of Sullivan and Sullivan County Soil & Water Conservation District.
19. To authorize a Memorandum of Agreement with the Sullivan County Soil and Water Conservation District for Watershed Planning and the Stream Maintenance and Remediation Programs.
20. To allocate Funding to the Upper Delaware Scenic Byway, Inc.

MANAGEMENT INFORMATION SYSTEMS –

21. To authorize software support agreement for the Allen Tunnel Tax Collection System.
22. To authorize Multiyear Cisco Switch Infrastructure Finance Documents and Purchas Order per NYS Group #77018, Award #21305, Cisco Contract #PT64525.
23. To authorize a 3-year Software License Agreement with Audatex North America, Inc.

24. To authorize a 3-year Agreement with Thomson Reuters for their “Clear” Research product for the benefit of the Department of Family Services.
25. To authorize award & execution of contract with Thomson Reuters for WestlawNext.
26. To authorize a payment to NTT Data and authorize a continuing One Year Agreement with NTT Data for “Net Solutions” Clinical and Financial Software in the Adult Care Center.

PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2015 COUNTY BUDGET**

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers be authorized.

Moved by:

Seconded by:

December 2015 Budget Modifications (Resolution 3)
 Modifications to the 2015 Sullivan County Budget

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-4010-35-R3401-R167 - ST AID PUBLIC HEALTH DEPARTMENTAL AID				14,000
A-4010-35-R4401-R167 - FED AID PUBLIC HEALTH DEPARTMENTAL AID	14,000			

1A

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Sullivan County Clerk

Re: Request for Consideration of a Resolution: To apportion the Mortgage Tax

Date: 2/16/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Distribute the mortgage tax collected from 10/1/2015-12/31/2015 to the various Towns and Villages

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes___ No ___

If "Yes" specify appropriation code(s): _____

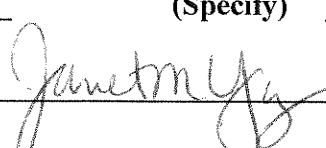
If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ **Grant(s)** \$ _____

State \$ _____ **Other** \$ _____

Federal Government \$ _____ **(Specify)** _____

Verified by Budget Office: _____ 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)


_____ *Not Applicable* _____


Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing:  Date 3/8/16

B. Management and Budget:  Date 3/4/16

C. Law Department:  Date 3/7/16

D. County Manager:  Date 3/7/16

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE
TO APPORTION MORTGAGE TAX**

WHEREAS, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

WHEREAS, the County Clerk and the County Treasurer have submitted a quarterly report, for the period of October 2015 to December 2015, to the Clerk of the Legislature, and

WHEREAS, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, as follows:

TOWNS	
Bethel	13,626.52
Callicoon	19,910.32
Cochecton	9,504.45
Delaware	8,647.98
Fallsburg	36,654.93
Forestburgh	5,456.76
Fremont	4,279.01
Highland	10,130.59
Liberty	11,171.10
Lumberland	18,526.60
Mamakating	36,662.66
Neversink	14,565.06
Rockland	13,153.31
Thompson	32,938.44
Tusten	10,098.42

VILLAGES	
Bloomington	819.96
Jeffersonville	1,286.17
Liberty	2,038.95
Monticello	3,717.60
Woodridge	1,260.92
Wurtsboro	1,523.64

TOTAL	255,973.39
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Moved by	seconded by	declared duly
adopted on motion		

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potossek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to enter into a contract with Community Action Commission to Help the Economy (CACHE)

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 18,360.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A6310-40-4001

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ 18,360.00 Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [CACHE] of
[_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 18,360.00

Resolutions authorizing prior contracts (Resolution #s): 87-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 18,360

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a *RF*

Person(s) responsible for monitoring contract (Title): County Manager's Office

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 2/9/16
- B. Management and Budget: *[Signature]* Date 3/4/16
- C. Law Department: *[Signature]* Date 3/7/16
- D. County Manager: *[Signature]* Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT WITH COMMUNITY ACTION COMMISSION TO HELP THE ECONOMY (CACHE)

WHEREAS, the Community Action Commission to Help the Economy (CACHE) is a private non-profit agency operating in Sullivan County under an approved federal program as defined in Section 99-h of the General Municipal Law; and

WHEREAS, the County of Sullivan has appropriated \$18,360 in the 2016 Sullivan County Budget to provide funding to such agency for its program; and

WHEREAS, CACHE has requested such funding to defray the cost of such program operated by it.

NOW, THEREFORE, BE IT RESOLVED,

1. The County Manager shall execute an agreement with the Community Action Commission to Help the Economy (CACHE) for the purpose of providing funds for the period from January 1, 2016 to December 31, 2016 in an amount not to exceed \$18,360 per year, to defray costs of the program not paid by federal funding, said sum to be paid upon voucher in quarterly installments, said contract to be in a form approved by the County Attorney.
2. CACHE shall, at its own cost and expense, provide such books, records and fiscal information as may be required by the Office of Audit and Control.

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek, Acting County Manager

Re: Request for Consideration of a Resolution: To appropriate \$12,312 to CATS

Date: 2/11/16

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To appropriate \$12,312 to Catskill association of Tourism Services (CATS) for
promotion of Regional Tourism

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 12,312.00

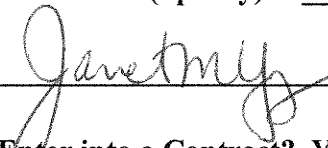
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A7560-40-4028

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>12,312.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[Catskill Association of Tourism _____]

Nature of Other Party to Contract: Not-For-Profit Corporation **Other:**

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 12,312.00

Resolutions authorizing prior contracts (Resolution #s): 72-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$12,312

Efforts made to find Less Costly alternative:

It is a Regional Marketing Campaign (Unique Service)

Efforts made to share costs with another agency or governmental entity:

Terms of State Initiative

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Terms of Initiative KF

Person(s) responsible for monitoring contract (Title): County Manager Office

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 2/9/16
- B. Management and Budget: Janet Myers Date 3/4/16
- C. Law Department: [Signature] Date 3/7/16
- D. County Manager: [Signature] Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/19/2016

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO APPROPRIATE \$12,312 TO CATSKILL ASSOCIATION OF TOURISM SERVICES (CATS) FOR PROMOTION OF REGIONAL TOURISM

WHEREAS, Resolution No. 470-01 provided for an appropriation for promotion of regional tourism,

WHEREAS, each county within the region agreed to contribute funding for regional tourism marketing as per the terms of Senator John Bonacic's initiative, and

WHEREAS, the County of Sullivan is a member of the region and as such committed to participating in regional promotion.

NOW, THEREFORE, BE IT RESOLVED, that \$12,312 be appropriated for the promotion of regional tourism payable to Catskill Association of Tourism Services for the fiscal year 2016, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to enter into a contract with Cornell Cooperative Extension

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 495,000.00

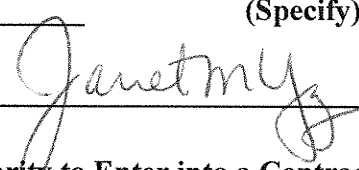
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A8989-99-40-4035, A8020-90-40-4034 & 40-4001

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>495,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

5A

Request for Authority to Enter into Contract with [Cornell Cooperative Ext.] of
[_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 440,000.00

Resolutions authorizing prior contracts (Resolution #s): 75-15 & 265-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 495,000

Efforts made to find Less Costly alternative:
none known

Efforts made to share costs with another agency or governmental entity:
none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

5B

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 2/9/16
- B. Management and Budget: Janet My Date 3/7/16
- C. Law Department: [Signature] Date 3/7/16
- D. County Manager: [Signature] Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2016 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND CORNELL COOPERATIVE EXTENSION

WHEREAS, the County of Sullivan contracts with various agencies for services; and

WHEREAS, the annual contract with this agency needs to be renewed for 2016 to assure continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2016 annual contract at the following maximum funding level for the period January 1, 2016 through December 31, 2016:

CORNELL COOPERATIVE EXTENSION – maximum amount \$415,000.

AGRICULTURAL RELATED SERVICES – maximum amount \$25,000.

AGRICULTURAL BUSINESS RETENTION AND EXPANSION SERVICES – maximum amount \$55,000

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek, County Manager

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of a Contract between the County of Sullivan and Visitors Association

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 518,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A6410-40-4011

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>518,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

6A

Request for Authority to Enter into Contract with [Visitor's Association] of
[_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015
Amount authorized by prior contract(s): 568,000.00
Resolutions authorizing prior contracts (Resolution #s): 22-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Tourism and Promotion

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 538,000 per year for two years

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a *RF*

Person(s) responsible for monitoring contract (Title): County Manager's Office

to B

Pre-Legislative Approvals:

- A. Director of Purchasing: *Kathy Jones* Date *2/9/16*
B. Management and Budget: *J. J. [unclear]* Date *3/7/16*
C. Law Department: *[unclear]* Date *3/7/16*
D. County Manager: *J. [unclear]* Date *2/10/16*
E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

bc

RESOLUTION NO. INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF A CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND VISITORS ASSOCIATION

WHEREAS, the County of Sullivan contracts with various agencies for services; and

WHEREAS, the annual contract with the Sullivan County Visitors Association needs to be renewed to assure continued delivery of service and payments; and

WHEREAS, the County Legislature desires to assure a smooth and uninterrupted flow of tourism promotion services, inclusive of a "Local-Match" tourism marketing program for 2016, and

WHEREAS, the County Legislature has appropriated \$50,000 a year to the SCVA, said funding shall be utilized for the "Local-Match" tourism marketing program

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute a two-year contract at the following maximum funding level per year for the period January 1, 2016 through December 31, 2017:

VISITORS ASSOCIATION – in accordance with New York State Tax Law § 1202-j, at a maximum appropriation of eighty five (85%) per cent of the revenues derived by the County by the imposition of its five (5%) per cent hotel and motel room tax, for the promotion of tourism in the County

BE IT FURTHER RESOLVED, that there shall be an additional amount of \$50,000 per year for a two-year period incorporated into the contract which shall provide that the Visitor's Association shall provide the County with a "Local-Match" tourism promotion marketing program, subject to appropriation, and

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

Moved by, seconded by, put to a vote , resolution carried and declared duly adopted on motion.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of the 2016 annual contract between the County of Sullivan and Creative Think Tank, Inc.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 33,048.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A3010-40-4045

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>33,048.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

7A

Request for Authority to Enter into Contract with [Creative Think Tank] of
[_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 33,048.00

Resolutions authorizing prior contracts (Resolution #s): 75-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 33,048

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known



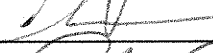
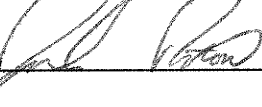
Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a 

Person(s) responsible for monitoring contract (Title): County Manager's Office

7B

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 2/9/16
- B. Management and Budget:  Date 3/7/16
- C. Law Department:  Date 3/7/16
- D. County Manager:  Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2016 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND CREATIVE THINK TANK, INC.

WHEREAS, the County of Sullivan contracts with various agencies for services; and

WHEREAS, the annual contract with this agency needs to be renewed for 2016 to assure continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2016 annual contract with the Creative Think Tank, Inc. at the following maximum funding level for the period January 1, 2016 through December 31, 2016:

1. **CREATIVE THINK TANK, INC.** – maximum amount \$33,048.

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To provide up to \$5,200 to the Delaware Highlands Conservancy

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 5,200.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A7560-40-4027

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>5,200.00</u>	Grant(s)	\$ _____
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State	\$ _____	Other	\$ _____
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Federal Government	\$ _____	(Specify)	_____
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Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

JA

Request for Authority to Enter into Contract with [Delaware Highlands Conserva] of
[_____]

Nature of Other Party to Contract: Professional _____ Other: _____

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 5,200.00

Resolutions authorizing prior contracts (Resolution #s): 73-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

efforts to publicize the presence of the national symbol, the American Bald Eagle, in the County for purposes of tourism development

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 5200

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

JB

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 2/9/16
- B. Management and Budget: Jane Murray Date 3/7/16
- C. Law Department: [Signature] Date 3/7/16
- D. County Manager: [Signature] Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO PROVIDE UP TO \$5,200 TO THE DELAWARE HIGHLANDS CONSERVANCY

WHEREAS, the Sullivan County Legislature has supported efforts to publicize the presence of the national symbol, the American Bald Eagle, in the County for purposes of tourism development, and

WHEREAS, the increase in the number of these magnificent birds in the County has resulted in numerous newspaper articles and other publicity generating public attention to the area, and

WHEREAS, the Delaware Highlands Conservancy is solely responsible for guiding visitors to the observation sites, and

WHEREAS, the increase in the number of tourist throughout various communities in the County is of benefit to restaurants, bed and breakfasts and other tourism related businesses.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes a sum up to \$5,200 to the Delaware Highlands Conservancy for eagle activities for the year 2016, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To renew an agreement with the Delaware Valley Arts Alliance (DVAA) Inc.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 14,535.00

Are funds already budgeted? Yes No

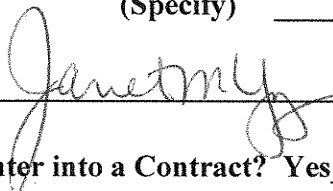
If "Yes" specify appropriation code(s): A7560-40-4004

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>14,535.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

QA

Request for Authority to Enter into Contract with [DVAA] of
[_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 14,535.00

Resolutions authorizing prior contracts (Resolution #s): 77-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

furtherance of the arts and cultural activities are necessary functions for society and development of the County of Sullivan

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 14,535

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

93

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 2/9/16
- B. Management and Budget: *[Signature]* Date 3/7/16
- C. Law Department: *[Signature]* Date 3/7/16
- D. County Manager: *[Signature]* Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO RENEW AN AGREEMENT WITH THE DELAWARE VALLEY ARTS ALLIANCE (DVAA) INC.

WHEREAS, the furtherance of the arts and cultural activities are necessary functions for society and development of the County of Sullivan; and

WHEREAS, Delaware Valley Arts Alliance, Inc. has demonstrated a commitment to the arts and to the community; and

WHEREAS, the County of Sullivan has appropriated \$14,535 in the 2016 County budget for the Delaware Valley Arts Alliance, Inc.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute an agreement between the County and the Delaware Valley Arts Alliance, Inc. for provision of art services to the residents, artists and art groups of the County, which services shall include management and distribution of the County Cultural Calendar, referral services relating to County arts resources, and acting as a conduit for grant funds for the County's individual artists and non-profit arts groups for \$14,535 for the period from January 1, 2016 to December 31, 2016 said contract to be in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of a contract with the Federation of Sportsmen's Clubs of Sullivan County.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 12,240.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A8720-40-4013

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>12,240.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

10A

Request for Authority to Enter into Contract with [Federation of Sportsmen's] of
[_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 12,240.00

Resolutions authorizing prior contracts (Resolution #s): 78-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

provides services, activities and programs related to habitat improvement and public access to hunting, fishing and wildlife conservation/improvement

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 12,240

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a *af*

Person(s) responsible for monitoring contract (Title): County Manager's Office

10B

Pre-Legislative Approvals:

- A. Director of Purchasing: *Kathy Jones* Date 2/9/16
- B. Management and Budget: *Janetmy* Date 3/17/16
- C. Law Department: *Chris* Date 3/2/16
- D. County Manager: *John Brown* Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF A CONTRACT WITH THE FEDERATION OF SPORTSMEN'S CLUBS OF SULLIVAN COUNTY

WHEREAS, the Federation of Sportsmen's Clubs of Sullivan County provides services, activities and programs related to habitat improvement and public access to hunting, fishing and wildlife conservation/improvement; and

WHEREAS, the County of Sullivan has appropriated \$12,240 in the 2016 County Budget for the Federation of Sportsmen's Clubs of Sullivan County.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into a contract at a cost not to exceed \$12,240 for the year 2016 with the Federation of Sportsmen's Clubs of Sullivan County to enable payment of the budgeted appropriation in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

D

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of a year 2016 Annual Contract between the County of Sullivan and Sullivan County Head Start, Inc.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 31,396.00

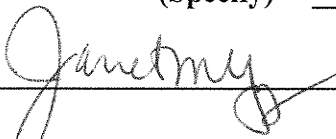
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A6326-40-4001

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>31,396.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

11 A

Request for Authority to Enter into Contract with [_____ Head Start _____] of
[_____]

Nature of Other Party to Contract: Professional _____ Other: _____

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 31,396.00

Resolutions authorizing prior contracts (Resolution #s): 79-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Services pertaining to preschool programs for low income families, among other things

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 31,396

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a 

Person(s) responsible for monitoring contract (Title): County Manager's Office

11B

Pre-Legislative Approvals:

A. Director of Purchasing: Kathy Jones Date 2/9/16

B. Management and Budget: Johnny Date 3/7/16

C. Law Department: [Signature] Date 3/7/16

D. County Manager: [Signature] Date 2/10/16

E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF A YEAR 2016 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND SULLIVAN COUNTY HEAD START, INC.

WHEREAS, the County of Sullivan contracts with Sullivan County Head Start, Inc. for services pertaining to preschool programs for low income families, among other things; and

WHEREAS, the annual contracts with Sullivan County Head Start, Inc. needs to be renewed for the year 2016 to assure the continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2016 annual contract, for the period January 1, 2016 through December 31, 2016, with Sullivan County Head Start, Inc., at a maximum funding level of \$31,396, in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of a contract with Hospice of Orange and Sullivan Counties.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 20,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A-4010-33-40-4013

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>20,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

12A

Request for Authority to Enter into Contract with [Hospice of Orange and Sulliv] of
[_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 20,000.00

Resolutions authorizing prior contracts (Resolution #s): 80-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Provides bereavement services for current Hospice patients and their families as well as families of individuals who have already passed on that were never in the program, including parents who have taken advantage of the Children's Grieving Center

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 20,000

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

12B

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 2/9/16
- B. Management and Budget: [Signature] Date 3/7/16
- C. Law Department: [Signature] Date 3/7/16
- D. County Manager: [Signature] Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF A CONTRACT WITH HOSPICE OF ORANGE AND SULLIVAN COUNTIES

WHEREAS, Hospice of Orange and Sullivan provides bereavement services for current Hospice patients and their families as well as families of individuals who have already passed on that were never in the program, including parents who have taken advantage of the Children's Grieving Center; and

WHEREAS, the County of Sullivan has appropriated \$20,000 in the 2016 County Budget for Hospice of Orange and Sullivan Counties to support Sullivan County families in need of bereavement services.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into a contract at a cost not to exceed \$20,000 for the year 2016 with Hospice of Orange and Sullivan Counties to enable payment of the budgeted appropriation in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize a contract with the Sullivan County Library Alliance

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 7,850.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A7560-40-4029

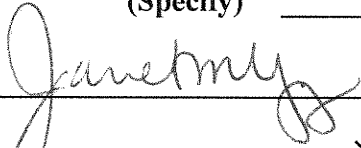
If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ 7,850.00 Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

13A

Request for Authority to Enter into Contract with [Library Alliance] of
[_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 7,850.00

Resolutions authorizing prior contracts (Resolution #s): 81-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Library Services

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 7850

Efforts made to find Less Costly alternative:
none known

Efforts made to share costs with another agency or governmental entity:
none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
n/a *af*

Person(s) responsible for monitoring contract (Title): County Manager's Office

43B

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date *2/9/16*
- B. Management and Budget: *[Signature]* Date *3/7/16*
- C. Law Department: *[Signature]* Date *3/7/16*
- D. County Manager: *[Signature]* Date *2/10/16*
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A CONTRACT WITH THE SULLIVAN COUNTY LIBRARY ALLIANCE

WHEREAS, the Sullivan County Legislature has appropriated \$7,850 in the 2016 Budget for the Sullivan County Library Alliance; and

WHEREAS, the County of Sullivan is desirous of supporting the Library Alliance.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized by the Sullivan County Legislature to execute a contract for the period January 1, 2016 through December 31, 2016 with the Sullivan County Library Alliance in an amount not to exceed \$7,850 and in such form approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to enter into a contract with Literacy Volunteers of Sullivan County.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 2,906.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A7560-40-4030

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>2,906.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

14 A

Request for Authority to Enter into Contract with [Literacy Volunteers] of
[_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 2,906.00

Resolutions authorizing prior contracts (Resolution #s): 82-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

provides a variety of free services to help people achieve personal goals through literacy

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 2906


Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a 

Person(s) responsible for monitoring contract (Title): County Manager's Office

12/B

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 2/9/16
- B. Management and Budget: *[Signature]* Date 3/7/16
- C. Law Department: *[Signature]* Date 3/7/16
- D. County Manager: *[Signature]* Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

14/C

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT WITH LITERACY VOLUNTEERS OF SULLIVAN COUNTY

WHEREAS, the Literacy Volunteers of Sullivan County is a not-for-profit organization that provides a variety of free services to help people achieve personal goals through literacy; and

WHEREAS, through a trained corps of volunteer tutors it is the mission of the Literacy Volunteers of Sullivan County to foster and enhance family literacy and assist adults functioning at low levels of literacy and further proficiency in English as a second language; and

WHEREAS, it is the goal of the Literacy Volunteers of Sullivan County to halt the rising tide of illiteracy in Sullivan County.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorize the County Manager to enter into a contract with the Literacy Volunteers of Sullivan County for the year 2016 at a cost not to exceed \$2,906, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/19/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of a contract with the Sullivan County Chamber of Commerce Foundation to support the Annual Nonprofit Leadership Summit.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 6,500.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A8020-90-40-4013

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>6,500.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____ 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

15A

Request for Authority to Enter into Contract with [Sullivan County Chamber Fou] of

Nature of Other Party to Contract: Professional

Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2016

Amount authorized by prior contract(s): 6,500.00

Resolutions authorizing prior contracts (Resolution #s): 83-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Supports Sullivan County's nonprofit community with professional development, business networking, and tools for identifying new resources, all of which facilitates collaborations to reduce inefficiencies and increase effectiveness

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 6500

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 2/9/16
- B. Management and Budget: *[Signature]* Date 3/7/16
- C. Law Department: *[Signature]* Date 3/7/16
- D. County Manager: *[Signature]* Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF A CONTRACT WITH THE SULLIVAN COUNTY CHAMBER OF COMMERCE FOUNDATION FOR SPONSORSHIP OF THE 6TH ANNUAL NONPROFIT LEADERSHIP SUMMIT

WHEREAS, the Annual Nonprofit Leadership Summit supports Sullivan County's nonprofit community with professional development, business networking, and tools for identifying new resources, all of which facilitates collaborations to reduce inefficiencies and increase effectiveness; and

WHEREAS, the Sullivan County Chamber of Commerce Foundation would like to create a sustainable model for producing the Annual Nonprofit Leadership Summit with funding from all three sectors including public, private and nonprofit; and

WHEREAS, the County of Sullivan has appropriated \$6,500 in the 2016 County Budget for sponsorship of the 6th Annual Nonprofit Leadership Summit.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into a contract at a cost not to exceed \$6,500 for the year 2016 with the Sullivan County Chamber of Commerce Foundation to enable payment of the budgeted appropriation in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract with

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize a contract with the Partership for Economic Development in Sullivan County

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 75,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A6989-40-4009

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>75,000.00</u>	Grant(s)	\$ _____
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State	\$ _____	Other	\$ _____
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Federal Government	\$ _____	(Specify)	_____
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Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

16A

Request for Authority to Enter into Contract with [Partnership for Economic De] of
[_____]

Nature of Other Party to Contract: Professional _____ Other: _____

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 75,000.00

Resolutions authorizing prior contracts (Resolution #s): 84-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Provides promotional and advertising services, new business acquisition, existing business expansion and other related activities

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 75,000

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a 

Person(s) responsible for monitoring contract (Title): County Manager's Office

26B

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 2/9/16
- B. Management and Budget: *[Signature]* Date 3/7/16
- C. Law Department: *[Signature]* Date 3/7/16
- D. County Manager: *[Signature]* Date 2/10/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

rec

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A CONTRACT WITH THE PARTNERSHIP FOR ECONOMIC DEVELOPMENT IN SULLIVAN COUNTY

WHEREAS, the Partnership for Economic Development in Sullivan County, a not-for-profit corporation, consisting of various public and private agencies and businesses of the County of Sullivan, provides promotional and advertising services, new business acquisition, existing business expansion and other related activities; and

WHEREAS, the most recent agreement between the County and the Partnership for Economic Development expired on December 31, 2015; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute a contract with the Partnership for Economic Development in the amount of \$75,000 for the year 2016, in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED that the Partnership for Economic Development shall submit as plan for the specific uses of the appropriation of \$75,000 in 2016 to the County Manager, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute a contract with Sullivan Alliance for Sustainable Development

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 60,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A6989-40-4013

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>60,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

17A

Request for Authority to Enter into Contract with [SASD] of [_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 60,000.00

Resolutions authorizing prior contracts (Resolution #s): 85-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:
technical assistance from an organization knowledgeable in the field of sustainability to provide general sustainable policy recommendations to the Sullivan County Legislature

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 60,000

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

127B

Pre-Legislative Approvals:

- A. Director of Purchasing: *Nancy Jones* Date *2/9/16*
- B. Management and Budget: *James* Date *3/7/16*
- C. Law Department: *Jeff* Date *3/7/16*
- D. County Manager: *John* Date *3/7/16*
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH SULLIVAN ALLIANCE FOR SUSTAINABLE DEVELOPMENT

WHEREAS, the County has determined that there is a need for technical assistance from an organization knowledgeable in the field of sustainability to provide general sustainable policy recommendations to the Sullivan County Legislature, and

WHEREAS, Sullivan Alliance for Sustainable Development is a local organization whose efforts in advancing sustainable practices have proven successful in the form of grant procurement and public outreach efforts, and

WHEREAS, Sullivan Alliance for Sustainable Development's accomplishments has received national recognition, and

WHEREAS, it is prudent public policy to dedicate resources for further implementation of the "Green Vision".

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The County Manager is hereby authorized to execute a contract with Sullivan Alliance for Sustainable Development to provide technical assistance and other assistance as may be requested and agreed to by both parties. Such assistance is to include funding strategies, information dissemination to the general public and such other activities as the Legislature deems appropriate.
2. The contract period shall be from January 1, 2016 through December 31, 2016.
3. The County Manager is hereby authorized to sign and execute an agreement with Sullivan Alliance for Sustainable Development in an amount not to exceed (\$60,000), in a form that is acceptable to the County Attorney.

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute an agreement with Sullivan Alliance for Sustainable Development to permit them to utilize a portion of office space in the Sullivan County Government Center at 100 North Street, Monticello, NY to establish a local office, said agreement to be in a form approved by the County Attorney's Office; and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potossek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of the 2015 Annual Contract between the County of Sullivan and Sullivan County Soil & Water Conservation

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 198,535.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A8745-40-4040

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>198,535.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

18A

Request for Authority to Enter into Contract with [Soil & Water] of [_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 198,535.00

Resolutions authorizing prior contracts (Resolution #s): 88-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 198,535

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a 

Person(s) responsible for monitoring contract (Title): County Manager's Office

18/B

Pre-Legislative Approvals:

- A. Director of Purchasing: *Loechy Lewis* Date *2/9/16*
B. Management and Budget: *Janet Myers* Date *3/7/16*
C. Law Department: *[Signature]* Date *3/7/16*
D. County Manager: *Paul Koton* Date *2/10/16*
E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

18C

RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2016 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND SULLIVAN COUNTY SOIL & WATER CONSERVATION DISTRICT

WHEREAS, the County of Sullivan contracts with various agencies for services; and

WHEREAS, the annual contract with this agency needs to be renewed for 2016 to assure continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2016 annual contract at the following maximum funding level for the period January 1, 2016 through December 31, 2016:

1. **SULLIVAN COUNTY SOIL & WATER CONSERVATION DISTRICT** – maximum amount \$198,535.

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney; and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

18

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Authorize a contract

Date: 02/19/2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize a Memorandum of Agreement with the Sullivan County Soil and Water District for Watershed Planning and the Stream Maintenance and Remediation Programs.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 100,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A8745-47-4786

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ 100,000.00 Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: Janetmy

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

19A

Request for Authority to Enter into Contract with [Soil & Water] of [_____]

Nature of Other Party to Contract: Professional _____ Other: _____

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 200,000.00

Resolutions authorizing prior contracts (Resolution #s): 88-15

Future Renewal Options if any: _____

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

continue the efforts of the Stream Maintenance and Remediation Programs to broaden the scope of the Flood Management Plan by investing in specialized proactive and long-term measures to protect the people and property near the many streams throughout the County


Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 100,000

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
n/a 

Person(s) responsible for monitoring contract (Title): County Manager's Office

198

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date *2/9/16*
- B. Management and Budget: *[Signature]* Date *3/2/16*
- C. Law Department: *[Signature]* Date *3/7/16*
- D. County Manager: *[Signature]* Date *2/10/15*
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

MC

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A MEMORANDUM OF AGREEMENT WITH THE SULLIVAN COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR WATERSHED PLANNING AND THE STREAM MAINTENANCE AND REMEDIATION PROGRAMS

WHEREAS, the County of Sullivan (“County”) has contracted with the Sullivan County Soil & Water Conservation District (“District”) for the past several years and would like to continue the efforts of the Stream Maintenance and Remediation Programs to broaden the scope of the Flood Management Plan by investing in specialized proactive and long-term measures to protect the people and property near the many streams throughout the County; and

WHEREAS, the success of the 2015 Stream Maintenance and Remediation Programs (the “Programs”) has caused the Division of Public Works to request an extension of the Programs; and

WHEREAS, the Programs educate municipalities and the public, assess the potential areas of concern and maintain the streams throughout the County; and

WHEREAS, the County, through its Division of Public Works, is currently implementing project components of the Programs; and

WHEREAS, in order to implement the Programs the County wishes to continue working with the District and other affiliated agencies to minimize flood damage; and

WHEREAS, the District has both the expertise and personnel necessary to aid the County in its implementation of the Programs and is integral to the continuation of the Programs; and

WHEREAS, the cost of the District’s services associated with the Programs shall not exceed \$100,000 for the term of January 1, 2016 through December 31, 2016.

NOW, THEREFORE BE IT RESOLVED, that the County Manager is hereby authorized to execute a Memorandum of Agreement with the District for the continuation, implementation and completion of the Programs for the term January 1, 2016 through December 31, 2016, at a cost not to exceed \$100,000, in such form to be approved by the County Attorney.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek

Re: Request for Consideration of a Resolution: Allocate Funding

Date: 02/04/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To allocate funding to the Upper Delaware Scenic Byway, Inc.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 1,360.00

Are funds already budgeted? Yes No

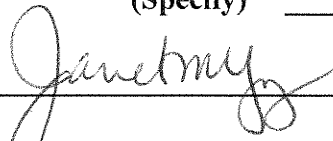
If "Yes" specify appropriation code(s): A8020-90-40-4033

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>1,360.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

20A

Request for Authority to Enter into Contract with [Upper Delaware Scenic Byw] of
[_____]

Nature of Other Party to Contract: Professional _____ Other: _____

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 1,360.00

Resolutions authorizing prior contracts (Resolution #s): 74-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

funding is needed to provide support for the Upper Delaware Scenic Byway's
educational and promotional enhancement mission

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 1360

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
n/a

Person(s) responsible for monitoring contract (Title): Jill M. Weyer

AOB

Pre-Legislative Approvals:

- A. Director of Purchasing: *Janet Jones* Date *2/9/16*
B. Management and Budget: *Janetmy* Date *3/7/16*
C. Law Department: *[Signature]* Date *3/7/16*
D. County Manager: *[Signature]* Date *2/10/16*
E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 02/11/2016

20C

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO ALLOCATE FUNDING TO THE UPPER DELAWARE SCENIC BYWAY, INC.

WHEREAS, New York State Route 97 was designated the Upper Delaware Scenic Byway on August 6, 2002; and

WHEREAS, the Upper Delaware Scenic Byway, Inc. 501(c)(3) not-for-profit organization has been working toward promoting the Rt. 97 Upper Delaware Scenic Byway; and

WHEREAS, funding is needed to provide support for the Upper Delaware Scenic Byway's educational and promotional enhancement mission.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes an allocation for the Upper Delaware Scenic Byway in an amount not to exceed \$1,360 for the year 2016 for educational and promotional purposes; and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of resolution 149-14 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO, Management Information Systems

Re: Request for Consideration of a Resolution: Support Agreement with Allen Tunnel Corp.

Date: 08/07/2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize software support agreement for the Allen Tunnel Tax Collection System

Is subject of Resolution mandated? Explain:

No, although necessary for tax collection by towns and county.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 35,370.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1680-43-4304

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>35,370.00</u>
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

21A

Request for Authority to Enter into Contract with [Allen Tunnel Corporation] of
1222 Water St. Suite 311, Binghamton, NY 13901

Nature of Other Party to Contract: Out Of County Vendor Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 35,370.00

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Annual until custom internal application is completed.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Custom application developed by outside vendor to allow for property tax collection management by Treasurer's Office.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$35,370.00

Efforts made to find Less Costly alternative:

Custom developed application renewal of support - no alternatives currently exist.

Efforts made to share costs with another agency or governmental entity:

None.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Support renewal of an existing established custom software application.

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

21B

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 3/7/16
- B. Management and Budget: *[Signature]* Date 3/7/16
- C. Law Department: *[Signature]* Date 3/7/16
- D. County Manager: _____ Date _____
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Resolution No.: _____

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE SOFTWARE SUPPORT AGREEMENT FOR THE ALLEN TUNNEL TAX COLLECTION SYSTEM.

WHEREAS, the Allen Tunnel Tax Collection system provides essential capabilities to support tax collection activities for the County and individual Towns in Sullivan County; and

WHEREAS, the County wishes to continue utilizing the Allen Tunnel Tax Collection System and sponsor its use in the individual towns and receive support as provided for in Schedule A of the proposed Allen Tunnel Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to enter into a 1-year support agreement covering January 1, 2016 thru December 31, 2016 with Allen Tunnel Corporation at a cost not to exceed \$35,370.00, said agreements to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: Authorize multi-year finance documents.

Date: March 4, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To enter into a 5-year finance agreement at 0% interest to replace the county's aging network communication infrastructure in all 13 connected locations.

Is subject of Resolution mandated? Explain:

By virtue of supporting mandated functions, by extension, yes.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 155,636.45 - 2016 Budget Allocation (yr 1)

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1680-43-4302

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ 155,636.45 Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) Annual cost cited in this section - see page 2 for total cost.

Verified by Budget Office: Janetmy (5yr total = 778,182.26)

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

JAG

Request for Authority to Enter into Contract with [Key Government Finance, Inc] of [Superior, CO]

Nature of Other Party to Contract: National Vendor Other:

Duration of Contract: From 04/15/2016 To 04/15/2020

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

None - we will own the network equipment at the end of term.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

By virtue of supporting mandated functions, by extension, the network is required for us to operate.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$778,182.26 in 5 equal installments at 0% interest.

Efforts made to find Less Costly alternative:

This is it

Efforts made to share costs with another agency or governmental entity:

None applicable.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
NYS Contract vetted reseller.

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

ALB

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 3/7/16
- B. Management and Budget: Jacob Myers Date 3/7/16
- C. Law Department: [Signature] Date 3/7/16
- D. County Manager: [Signature] Date 3/7/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

ALC

Resolution No. _____

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE MULTI-YEAR CISCO SWITCH INFRASTRUCTURE FINANCE DOCUMENTS AND PURCHASE ORDER PER NYS GROUP #77018, AWARD #21305, CISCO CONTRACT #PT64525.

WHEREAS, resolution 381-03 authorized the initial acquisition and installation of the County of Sullivan's Cisco networking equipment providing a unified communication platform across all 13 connected County facilities; and

WHEREAS, after 13 years of successful in-service operation, all of the County's networking equipment is no longer supported, warranty coverable or serviceable; and

WHEREAS, as a result, is in need of replacement for the County to keep pace with the exponential computing demands of today's business operations and processes by upgrading said aging infrastructure with a new state-of-the-art 10Gb Cisco communications infrastructure.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager, in consultation with the County Treasurer is hereby authorized to execute lease purchase finance documents at 0% interest for 5-years with Key Government Finance, Inc. on behalf of Cisco Systems Capital Corp. in an amount not to exceed \$778,182.26 in annual installments as follows:

April 15, 2016	\$155,636.45
April 15, 2017	\$155,636.45
April 15, 2018	\$155,636.45
April 15, 2019	\$155,636.45
April 15, 2020	\$155,636.45

said documents to be in such form as the County Attorney shall approve.

BE IT FURTHER RESOLVED, that the Purchasing Director, having followed proper procurement procedure as set forth in New York State contract award group #77018, award #21305, Cisco contract #PT64525, is hereby authorized to issue a purchase order to ePlusTechnology, Inc., an authorized Cisco value add reseller/distributor under this NYS contract award.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2016.

22

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: Authorize 3-year agreement with Audatex for DPW use.

Date: March 4, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

AUTHORIZE A 3-YEAR SOFTWARE LICENSE AGREEMENT WITH AUDATEX NORTH AMERICA, INC. for their software products/database to provide collision repair estimates for the purposes of insurance claims and quality repair execution and management

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 7,906.44

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1680-43-4304

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>7,906.44</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

23A

Request for Authority to Enter into Contract with [Audatex North America] of [San Diego, CA]

Nature of Other Party to Contract: National Vendor Other:

Duration of Contract: From 04/01/2016 To 03/31/2019

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Annual/multi-year if desired.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Best source.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$7,906.44

Efforts made to find Less Costly alternative:

None available.

Efforts made to share costs with another agency or governmental entity:

None applicable.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

DPW quote from vendor.

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

23B

Pre-Legislative Approvals:

- A. Director of Purchasing: *Larry Jones* Date *3/7/16*
- B. Management and Budget: *[Signature]* Date *3/7/16*
- C. Law Department: *[Signature]* Date *3/7/16*
- D. County Manager: *[Signature]* Date *3/7/16*
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

ABC

Resolution No. _____

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE A 3-YEAR SOFTWARE LICENSE AGREEMENT WITH AUDATEX NORTH AMERICA, INC.

WHEREAS, the Department of Public Works is required to provide collision repair estimates for the purposes of insurance claims and quality repair execution and management; and

WHEREAS, Audatex North America, Inc. has shown their product to be a superior fit in the key areas of repair estimate writing, compliance, tracking, insurance partner communication and repair management; and

WHEREAS, the County of Sullivan wishes to enter into a license agreement with Audatex North America, Inc. for its vehicle repairs estimating solution.

NOW THEREFORE BE IT RESOLVED, the County Manager is hereby authorized to enter into a 3-year agreement with Audatex North America, Inc. in an amount not to exceed \$7,906.44, subject to annual budget appropriation, as follows:

2016-2017 = \$2,508.00
2017-2018 = \$2,633.40
2018-2019 = \$2,765.04

said agreements to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2016.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: Authorize 3-year agreement with Thomson Reuters for CLEAR in DFS

Date: March 4, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

AUTHORIZE AWARD & EXECUTION OF CONTRACT WITH THOMSON REUTERS FOR "CLEAR" INVESTIGATIVE WEB PRODUCT (FRAUD)

Is subject of Resolution mandated? Explain:

Yes in the sense of regulatory requirements for facility operations.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 27,805.08

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1680-43-4304

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) ~80% reimbursed from NYS/Fed

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

24A

Request for Authority to Enter into Contract with [Thomson Reuters] of [Eagan, MN]

Nature of Other Party to Contract: National Vendor Other:

Duration of Contract: From 02/01/2016 To 01/31/2019

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 02/01/2015 To 01/31/2016

Amount authorized by prior contract(s): 8,820.00

Resolutions authorizing prior contracts (Resolution #s): 279-14

Future Renewal Options if any:

Annual/multi-year if desired.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

In utilization for necessary fraud investigations.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$27,805.08

Efforts made to find Less Costly alternative:

This is it.

Efforts made to share costs with another agency or governmental entity:

None applicable.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Renewal quote.

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

24B

Pre-Legislative Approvals:

- A. Director of Purchasing: Gary Jones Date 3/7/16
- B. Management and Budget: Janet Myers Date 3/7/16
- C. Law Department: Christ Date 3/7/16
- D. County Manager: John P. ... Date 3/10/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

24C

Resolution No. _____

RESOLUTION INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE A THREE YEAR AGREEMENT WITH THOMSON REUTERS FOR THEIR "CLEAR" RESEARCH PRODUCT FOR THE BENEFIT OF THE DEPARTMENT OF FAMILY SERVICES

WHEREAS, resolution 279-14 authorized an agreement with Thomson Reuters for its CLEAR web product to enable the County to perform research pertaining to fraud for the benefit of the Department of Family Services; and

WHEREAS, the County is satisfied with the CLEAR web product and wishes to continue to receive the product for an additional three years;

NOW THEREFORE BE IT RESOLVED, the County Manager is hereby authorized to enter into a three year agreement with Thomson Reuters for an amount not to exceed \$27,805.08 through January 31, 2019, subject to annual budget appropriation, as follows:

2016-2017 = \$8,820.00

2017-2018 = \$9,261.00

2018-2019 = \$9,724.08

said agreements to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2016.

24

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: Authorize agreement with Thomson Reuters

Date: March 4, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

AUTHORIZE AWARD & EXECUTION OF CONTRACT WITH THOMSON REUTERS FOR WESTLAWNEXT

Is subject of Resolution mandated? Explain:

Yes in the sense of regulatory requirements for facility operations.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 15,261.12

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1680-43-4304

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>15,261.12</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

25A

Request for Authority to Enter into Contract with [Thomson Reuters] of [Eagan, MN]

Nature of Other Party to Contract: National Vendor **Other:**

Duration of Contract: From 03/01/2016 To 07/31/2019

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Annual/multi-year if desired.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

In utilization for necessary legal case research.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$15,261.12

Efforts made to find Less Costly alternative:

This is it.

Efforts made to share costs with another agency or governmental entity:

None applicable.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Lower priced per user quote from one of two nationally recognized providers.

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

25B

Pre-Legislative Approvals:

- A. Director of Purchasing: Debra Jones Date 3/7/16
- B. Management and Budget: Jeremy Date 3/7/16
- C. Law Department: [Signature] Date 3/7/16
- D. County Manager: [Signature] Date 3/7/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF CONTRACT WITH THOMSON REUTERS FOR WESTLAWNEXT

WHEREAS, WestlawNext is a computer based search engine, provided by Thomson Reuters, created to provide extensive legal research to attorneys in various areas including Federal statutory and case law and New York State statutory and case law, and

WHEREAS, the County Attorney's Office will utilize this legal search engine on a daily basis and have found it to be extremely helpful in accessing the most up-to-date legal authority available, and

WHEREAS, Thomson/West has proposed a three-year contract which will provide the County Attorney's Office with access to their WestlawNext product.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a three-year contract with Thomson Reuters in an amount not to exceed \$15,261.12, subject to annual budget appropriation, as follows:

2016-2017	=	\$4,688.64
2017-2018	=	\$4,923.12
2018-2019	=	\$5,649.36

said agreements to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: Continued agreement with NTT Data

Date: March 4, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

AUTHORIZE A PAYMENT TO NTT DATA AND AUTHORIZE A CONTINUING ONE YEAR AGREEMENT WITH NTT DATA FOR "NET SOLUTIONS" CLINICAL AND FINANCIAL SOFTWARE IN THE ADULT CARE CENTER

Is subject of Resolution mandated? Explain:

Yes in the sense of regulatory requirements for facility operations.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 10,800.00 (2016) \$ 5,000 (2015)

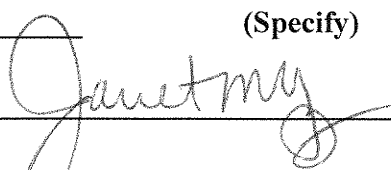
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1680-43-4304

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

26A

Request for Authority to Enter into Contract with [NTT Data] of
[Dallas, TX with offices in Albany, NY]

Nature of Other Party to Contract: National Vendor Other:

Duration of Contract: From 03/01/2016 To 02/28/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 08/29/2013 To 07/31/2015

Amount authorized by prior contract(s): 24,650.00

Resolutions authorizing prior contracts (Resolution #s): 295-14

Future Renewal Options if any:

Annual

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Continuity of regulatory operations.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$10,800.00

Efforts made to find Less Costly alternative:

No alternatives.

Efforts made to share costs with another agency or governmental entity:

None applicable.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Long standing sole source provider.

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

2
ALB

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 3/7/16
- B. Management and Budget: *[Signature]* Date 3/7/16
- C. Law Department: *[Signature]* Date 3/7/16
- D. County Manager: *[Signature]* Date 3/7/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

3
ALC

Resolution No. _____

RESOLUTION INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE A PAYMENT TO NTT DATA AND AUTHORIZE A CONTINUING ONE YEAR AGREEMENT WITH NTT DATA FOR "NET SOLUTIONS" CLINICAL AND FINANCIAL SOFTWARE IN THE ADULT CARE CENTER

WHEREAS, the County of Sullivan wishes to enter into a continued system rental agreement with NTT Data for its Net Solutions clinical and financial software solution; and

WHEREAS, NTT Data has upgraded and provided their Net Solutions product to the County since 2013; and

WHEREAS, the County is satisfied with the Net Solutions product and wishes to continue to utilize the solution for an additional 12 months;

NOW THEREFORE BE IT RESOLVED,

1. The County Manager is hereby authorized to enter into a 12 month system rental agreement dated as of March 1, 2016 through February 28, 2017 with NTT Data for an amount not to exceed \$10,800.
2. The County Manager is further authorized to authorize payment to NTT Data for the period covering monthly charges from September 1, 2015 to February 29, 2016 in an amount not to exceed \$5,000.00.
3. The agreement to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2016.

26