



PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE

April 7, 2016 – 9:15 a.m.

**Committee Members: Terri Ward, Chair; Mark McCarthy, Vice-Chair;
Catherine Owens, Nadia Rasjz, Alan Sorensen**

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS: None

DISCUSSIONS: None

RESOLUTIONS:

- 1. To approve amendments to three Policies & Procedures of the Sullivan County Bureau of Fire and Emergency Management.**

REPORTS:

- **Update: Public Safety/Emergency Management** **Richard Martinkovic, Commissioner**
 - **Alex Rau** **E-911**
- **Update: Law Enforcement**
 - **District Attorney's Office** **Jim Farrell, District Attorney**
 - **Probation Department** **Jeffrey Mulinelli, Director**
 - **Sullivan County Sheriff's Office** **Michael A. Schiff, Sheriff**
- **Update: Sullivan County Coroner's Office**

PUBLIC COMMENT

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Richard Martinkovic, Commissioner of Public Safety

Re: Request for Consideration of a Resolution: To Approve amendments to three policies & procedures of BOF

Date:

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To adopt Sullivan County Bureau of Fire, Fire Team Policy, Responsibilities and Qualifications; Sullivan County Emergency Services Photo ID Policy and Accountability Tag Use; Sullivan County Emergency Services Training Center Class Registration Policy

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No ___

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Larry Jones Date 4/4/16
- B. Management and Budget: Janet My Date 4/5/16
- C. Law Department: Thomas J. Cowley Date 4/4/16
- D. County Manager: Jul [unclear] Date 4/5/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC SAFETY COMMITTEE
TO APPROVE AMENDMENTS TO THREE POLICIES & PROCEDURES OF THE
SULLIVAN COUNTY BUREAU OF FIRE AND EMERGENCY MANAGEMENT**

WHEREAS, Richard Martinkovic, Sullivan County Fire Coordinator, annually reviews Bureau of Fire policies and procedures that require amendment, and

WHEREAS, at its regular monthly meeting on March 28, 2012, the Fire Advisory Board approved amendments to the following:

Fire Investigation Team Policy, Responsibilities and Qualifications;
Sullivan County Emergency Services Photo ID Policy and Accountability
Tag Use;
Sullivan County Emergency Services Training Center Class Registration
Policy

WHEREAS, the amendments to the above policies shall take effect upon approval of same by the Public Safety Committee and Sullivan County Legislature.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Bureau of Fire policies and procedures listed above are hereby approved, and

BE IT FURTHER RESOLVED, that copies, as amended, shall be filed with the Clerk of the Sullivan County Legislature and County Manager.