



PUBLIC WORKS COMMITTEE

April 14, 2016 – 11:15 AM

Committee Members: Perrello (Chair), McCarthy (Vice Chair),
Rajsz, Owens, Samuelson, Alvarez, Sorensen

PRESENTATION:

DISCUSSIONS:

1. Title VI Program
2. One (1) Legislator to be appointed to the Airport Development Commission by the Chairman of the Legislature per Resolution 62-00.

RESOLUTIONS:

1. Resolution to authorize the selection of Consultants for Engineering Services needed for Locally Administered Federal Aid projects and other bridge and highway projects.
2. Resolution to authorize an agreement for Consultant Inspection and Engineering Services for the County Bridge 369 replacement project.

REPORTS:

PUBLIC COMMENT:

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E., Commissioner of Public Works

Re: Request for Consideration of a Resolution: Approval of Engineering Consultants

Date: April 14, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To obtain Legislative Approval of a pre-qualified list of consultants for providing engineering services for Locally Administered Federal Aid Projects (LAFAP) and other Bridge and Highway projects.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

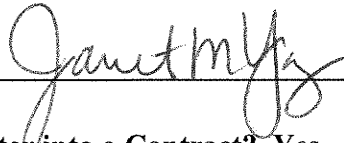
Estimated Cost Breakdown by Source:

County \$ _____ **Grant(s)** \$ _____

State \$ _____ **Other** \$ _____

Federal Government \$ _____ **(Specify)** _____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

N/A

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

List of Consultants established by the County Highway Superintendents Assoc. *1/2/16*

Person(s) responsible for monitoring contract (Title): Edward McAndrew, P.E.,

Pre-Legislative Approvals:

- A. Director of Purchasing: *Nancy Jones* Date *4.11.16*
- B. Management and Budget: *Janet M. Yung* Date *4-11-16*
- C. Law Department: *Thomas J. Crowley* Date *4/11/16*
- D. County Manager: *John Wood* Date *4/11/16*
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE SELECTION OF CONSULTANTS FOR ENGINEERING SERVICES NEEDED FOR LOCALLY ADMINISTERED FEDERAL AID PROJECTS AND OTHER BRIDGE AND HIGHWAY PROJECTS.

WHEREAS, it is a requirement for Locally Administered Federal Aid Project funding, to utilize consultants that are qualified to provide engineering services; and

WHEREAS, the Division of Public Works has completed the review of consultant qualifications and has established a recommended list of consultants through the New York State County Highway Superintendents Association, that has followed the procedures required for Locally Administered Federal Aid Projects; and

WHEREAS, the firms of: AECOM USA Inc., Latham, NY; Barton & Loguidice D.P.C., Liverpool, NY; C&S Engineers Inc., Syracuse, NY; Delta Engineers, Architects & Land Surveyors, P.C., Endwell, NY and McFarland-Johnson Inc., Binghamton, NY were rated as the top five (5) qualified firms for use by Sullivan County, for bridge and highway projects based upon their qualifications; and

WHEREAS, the Division of Public Works recommends the approval of the use of these five (5) firms for Locally Administered Federal Aid Projects and other highway and bridge projects for period of April 1, 2016 through March 31, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the use of the firms of: AECOM USA Inc., Latham, NY; Barton & Loguidice D.P.C., Liverpool, NY; C&S Engineers Inc., Syracuse, NY; Delta Engineers, Architects & Land Surveyors, P.C., Endwell, NY and McFarland-Johnson Inc., Binghamton, NY for Locally Administered Federal Aid Projects and other highway and bridge projects for the period of April 1, 2016 through March 31, 2019; and

BE IT FURTHER RESOLVED, that any of the ten (10) other firms on the regional qualified consultant short list established by the New York State County Highway Superintendents Association, may be used, if such, better serves the interests of the County; and

BE IT FURTHER RESOLVED, that each project associated with the use of these firms obtain the prior approval of the Sullivan County Legislature.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E., Commissioner of Public Works

Re: Request for Consideration of a Resolution: Bridge 369 (NEV) Inspection Services

Date: April 14, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute an agreement for Consultant Inspection and Engineering Services for the County Bridge 369 Replacement Project.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 195,000.00

Are funds already budgeted? Yes No

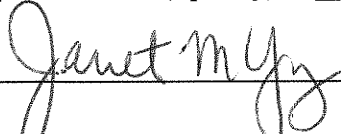
If "Yes" specify appropriation code(s): D-5110-47-40-4006

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>195,000.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Delta Engineers, P.C.] of
1860 Hooper Rd, Endwell, NY 13760

Nature of Other Party to Contract: Professional

Other:

Duration of Contract: From 05/02/2016 To 03/01/2017

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have sufficient staff in-house to provide services during the duration of the project.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$195,000

Efforts made to find Less Costly alternative:

Professional Engineering firms are selected based upon qualifications. Firm is on our current qualified list of consultants. Costs were negotiated to provide the lowest reasonable rate for the inspector.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

NA

Person(s) responsible for monitoring contract (Title): Robert L. Trotta, P.E., Br. Engr.

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 4.11.16
- B. Management and Budget: Janet Myer Date 4-11-16
- C. Law Department: Thomas Cowley Date 4/11/16
- D. County Manager: Bob Trotta Date 4/12/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE AN AGREEMENT FOR CONSULTANT INSPECTION AND
ENGINEERING SERVICES FOR THE COUNTY BRIDGE 369 REPLACEMENT
PROJECT**

WHEREAS, County Bridge No. 369 on Willowemoc Road (Town Highway 80) over the Willowemoc Creek, located in the Town of Neversink, will be replaced under contract; and

WHEREAS, consultant inspection and engineering services are required for the inspection and testing work needed to assure that the contract construction work is completed in compliance with the requirements of the project; and

WHEREAS, the project is eligible for 100% State funding through the CHIPS funding program; and

WHEREAS, Resolution 177-13 provided approval for the use of Delta Engineers, Architects & Land Surveyors, P.C. for bridge and highway projects; and

WHEREAS, the Division of Public Works recommends the award of an agreement for consultant inspection and engineering services to the firm of Delta Engineers, Architects & Land Surveyors, P.C. on the basis of qualifications.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Agreement for consulting inspection and engineering services with Delta Engineers, Architects & Land Surveyors, P.C. at a cost not to exceed \$195,000, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

PUBLIC WORKS COMMITTEE
Monthly Report – April 14, 2016

ACCOMPLISHMENTS (March 10 – April 14, 2016)

BUILDINGS & GROUNDS

- Repaired and painted the walls and repaired and maintained the wall units at the Adult Care Center
- Continued the painting project and the replacements of window sills at the Community Services building
- Continued the tree removal project at the Landfill
- Installed treads on the stairwell and ran computer cables at the Jail
- Replaced flooring in the Road Patrol building
- Repaired the damage from the flooding in the Probation Department

PARKS & RECREATION

D & H Canal Linear Park & Interpretive Center

- Continued prepare for 2016 season
- Participated in Town of Mamakating Canal Committee Mtg.

Fort Delaware Museum of Colonial History

- Continued prepare for 2016 season

Hurleyville Cultural Center

- Completed time cards
- Responded to building issues
- Reviewed and responded to facility use requests

Lake Superior State Park

- Continued prep for 2016 season
- Worked with OGS on Mobile Food Concession Bid

General Parks

- Conducted interviews for seasonal employment
- Continued responding to park/pavilion rental application inquiries
- Issued several Group Picnic Permits & Pavilion Rental Permits
- Conducted Parks & Recreation Commission meeting
- Participated in Trail Task Force meeting
- Prepared for county wide litter pluck event
- Continued to participate in SCIA grant meetings
- Provided guidance to buildings staff concerning various issues

SHOP STAFF

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles
- Prepared new trucks for service
- Prepared new vehicles for Sheriff's Department

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Equipment maintenance on striper and stops & bars sprayer
- Sign Shop inventory data entry for 2014-2015
- Brush signs on County Roads
- Continued 2015-2016 sign inventory

AIRPORT

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; Drainage Improvements Project and the Construction of the Terminal Access Roadway and Traffic Circle Project

BRIDGES

- Submitted a Level 1 Load Rating to NYSDOT. Continued administration and management work quality control and assurance inspections for the Bridge 45 (FAL) replacement project
- Met with a property owner to discuss the Bridge 45 Project and property access issues
- Coordinated with the Central New York Railroad Corporation with respect to a Safety Flag issued by the NYSDOT for Bridge 470 (TUS) and for inquiring as to their plans for the future replacement or rehabilitation of the bridge
- Continued the Bridge 22 (CAL) monitoring program to check for additional settlement of the abutment impacted by the July 2014 flood
- Continued Engineering administration and management work. Completed the review of bid documents for the replacement of Bridge 369 (NEV) and coordinated with regard to the procurement of a construction contractor
- Completed the review of bids received and recommended the award of the construction contract for the Bridge 369 (NEV) project

- Continued the preparation of construction plans for the Bridge 36 (MAM) replacement project
- Completed the design of steel reinforcement needed for the construction of the walls and footings for both abutments and wingwalls and the preparation of plans prior to releasing them for construction for the Bridge 36 (MAM) replacement project
- Continued preliminary engineering and planning work for the replacement of Bridge 259 (MAM) with a new routing of Depot Road which eliminates the need for the bridge
- Submitted an application to NYSDOT for the use of surplus State Route 209 property to extend Depot Road for the Bridge 259 (MAM) project
- Continued preliminary engineering and planning and completed monthly monitoring of the seat beams for Bridge 98 (BET) and coordinated the findings with NYSDOT
- Continued follow-up work for Radio Tower foundation inspections
- Continued periodic re-inspection of Bridge 279 (DEL) to ascertain any change in condition due to frost action on the areas that were damaged by a vehicular accident
- Completed the preparation of the 2016 1st Quarterly Performance Measures summary
- Coordinated boring locations for the Bridge 22 (CAL) replacement project and inspected contract subsurface soil exploratory work
- Continued coordination with the utility companies for the Bridge 22 (CAL) replacement project
- Requested authorization to implement stream disturbance work from NYSDEC for the cleaning out of a gravel bar at Bridge 240 (DEL)
- Prepared and submitted plans to NYSDEC to obtain a stream disturbance permits for the Bridges 36 (MAM), 369 (NEV) and 379(LIB) projects
- Completed the review of construction plans for the replacement of Bridge 379 (LIB)
- Completed close out work for the 2015 Bridge Painting Project
- Provided assistance to the Highway Unit for determining sight distances for several County Roads
- Completed information required for 2015 GASB

BUILDINGS

- Completed foster care home inspections and reports folder for the Department of Family Services (DFS) foster home inspections for 2016
- Department of State (DOS) mandated 2015 Building Inspections Summary Chart updates and 2016 preparation
- Sullivan County Cooling Tower coordination and Request for Proposal review

- Government Center New York Power Authority (NYPA) coordination with Pres Energy Technicians and 30% Design meeting for Energy Efficiency Project
- Building data sheet and plan for SCIA 15 bay hangar purchase
- Began the Sullivan County Government Center Treasurer security & Veterans soundproofing plans
- Reviewed and researched the Sullivan County New Jail project code compliance plan
- Federal Communications Commission (FCC) continued coordination for new towers
- Prior Coordination Notification review for FCC licensing
- FCC Antenna Structure Registration(ASR) form 854 submittal for Monticello Tower
- Annual Water Quality Report for 2015 (AWQR2015) for the Sullivan County Human Service Complex coordination as mandated by the NYSDOH
- Water contract change order for Lake Superior additional testing as mandated by DOH
- Prepared and submitted the Human Service Complex and Airport mandated monthly water chlorination system Operation Report calculations and letters to NYSDOH
- Completed weekly water testing at the Human Service Complex water chlorination system with documentation
- Water lab invoice & voucher review and approval
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Reviewed new P.4 project completion forms from homeland security (DHS) for FEMA 4085 projects and passed them on for signature by the county manager (SCDPW P.W.'s 555 and 1321
- Continued to advance the County Road 173 (THO) reconstruction project (ongoing right-of-way acquisition process – met with legal on several requirements)
- Continued to coordinate with the County's construction inspection consultant (MJI) on design changes, requests for information (RFI's) and spring startup schedule for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (MJI participating in weekly construction meetings on County's behalf and providing onsite inspection services as needed – approved replacement field inspector – escrow fund replenished per contract)
- Continued with preparations for the 2016 contract paving and surface treating programs – reviewed and analyzed results of crack sealing and chip sealing quick

quote bids through NYSOGS contract for 31.5 miles of county road – forwarded bid analysis results to county OGS for award – completed the preparation of detailed bid specifications for the contract paving and striping of 30.5 miles of county road

- Prepared an RFP for an asphalt plant testing technician and for in-place chip seal testing for quality assurance (QA) on 2016 resurfacing projects
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County’s right-of-way, drainage, infrastructure and maintenance: County Road 31 (LUM) – extensive right-of-way research related to old and new road alignments; County Road 32 (HIG) – speed zone request processed and submitted to NYSDOT for review; County Roads 12 (HIG), 15 (LIB), 93 (FRE), 112 (COC) and 146 (LIB) – assisted with review and processing of various permits; County Roads 54 and 104 (FAL) and 113 (COC) – provided comments to planning for G.M.L. 239 reviews; SCDPW Maplewood Facility – provided record survey data to surveyor for adjoining parcel survey and; Pond Eddy Bridge – provided historic D and H Canal record mapping to NYSDOT
- Provided the 2015 County annual financial report data for highway related infrastructure for Treasurer’s office

PROJECTIONS (April 14 – May 12, 2016)

BUILDINGS & GROUNDS

- Replace counters and doors in the Community Services building
- Replace various doors in the Shared Health building
- Install door at Lake Superior
- Continue with the Records Retention building addition
- Begin renovations in Surrogates Court
- Install new carpet in Family Court
- BR # 379 – replacement

PARKS & RECREATION

- Continue all work required to open parks for the season

SHOP STAFF

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair and refinish body damage on vehicles
- Sandblast and refinish equipment
- Prepare new County vehicles for service

SIGN SHOP

- Fabricate signs
- Repair striper and sprayers
- Brush signs on County roads
- Prepare for striping

Engineering:

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued Project Management Airport Drainage Improvements Project; and the Terminal Access Roadway and Traffic Circle Rehabilitation Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue quality assurance inspections if needed for the Bridge 45 (FAL) Replacement Project
- Provide follow-up for material inspections and testing for the Radio Tower foundation
- Complete the review of plans and specifications for the replacement of Bridge 36 (MAM)
- Complete the review of a proposal for inspection services for the Bridge 369 (NEV) project and prepare an agreement for services
- Continue preliminary engineering for replacement of Bridges 22 (CAL), Bridge 98 (BET) and Bridge 259 (MAM)
- Prepare and submit to NYSDOT CHIPS and HBRR project reimbursement requests
- Complete monthly monitoring for Bridge 98 (BET) seat beam condition and the Bridge 22 (CAL) abutment
- Continue the procurement of materials for the Bridge 22 (CAL) Replacement Project
- Start quality control inspection work for the Bridge 379 (LIB) Replacement Project construction work
- Start quality control inspection work and complete procurement of materials for the Bridge 36 (MAM) Replacement Project construction work
- Prepare for a construction kickoff meeting for the Bridge 369 Replacement contract work
- Prepare specifications for obtaining bids for a soil exploratory for upcoming bridge replacement and rehabilitation projects

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Proceed with Department of State (DOS) mandated 2016 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- Government Center New York Power Authority (NYPA) coordination with Pres Energy on Energy Efficiency Project
- Proceed with Sullivan County New Jail plan code compliance review & checklist
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on the water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of ‘D’ and ‘M’ permits as requested
- Review site plans and developments on county roads for potential impacts through the G.M.L. 239 planning review process
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2016/2017 bridge and highway improvement programs
- Continue with preparations for the contract crack sealing and surface treating of 31.5 miles of county road along with the contract paving of 30.5 miles of county road
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Continue oversight of construction for the County Road 173 roundabout related to the EPT Concord development
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2015 tonnage (T)	2015 tonnage (T)
January	2,368	2,846
February	2,212	3,045
March	3,075	
April	3,908	
May	4,274	
June	5,757	
July	9,188	
August	8,486	
September	4,755	
October	4,045	
November	3,403	
December	4,436	
TOTAL	55,907	

(T) - Total Monticello Transfer Station

ACCOMPLISHMENTS (March 10 – April 14, 2016)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Continued preparation of annual reports for the Landfill
- Continued work with Cornerstone on SCSL permit renewal
- Provided information to the consultant for E-Greenhouse Gas reporting as required by the EPA

PROJECTIONS (April 14 – May 12, 2016)

- Ongoing monitoring of Landfill Phase I
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports
- Collect data for annual reports for closed Landfill
- Implement procedures with IESI and County to comply with NYSDEC requirements

RECYCLING PROGRAM

ACCOMPLISHMENTS (March 10 – April 14, 2016)

- 2015 NYSDEC Planning Unit Annual Report, 2015 NYSDEC Recyclables Handling & Recovery Facilities Annual Report and 2015 NYSDEC Transfer Station Annual Reports for Ferndale, Highland, Mamakating, Monticello, Rockland and Western Sullivan facilities completed and submitted
- Continue preparation of 2015 NYSDEC Electronic Scrap Annual Reports for Ferndale, Highland, Mamakating, Monticello, Rockland and Western Sullivan facilities
- Continue revisions to 2016 Household Hazardous Waste Collection Event Plans for two collection events
- 2016 draft Municipal Cleanup Application package developed; awaiting final municipal tonnage allocation determination by County Legislature
- Sullivan County Retired Teachers Association recycling presentation
- Hudson Valley Regional Council Materials Management Committee meeting
- Continue Electronic Scrap vendor coordination at recycling facilities
- Rx Task Force participation with Public Health Services
- Review recycling program vouchers
- Single Stream Recycling Program ongoing education/program promotion
- Continued marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works and solid waste facilities
- Continue water & leachate sampling invoices/Pace Analytical Labs

PROJECTIONS (April 14 – May 12, 2016)

- Submit 2016 Household Hazardous Waste Collection Event Plan to NYSDEC
- Advertisements for 2016 HHW Events
- Continue development of 2016 HHW Event program and registrations
- Coordinate 2016 Municipal Cleanup Program with Municipalities
- Earth Day Event promotions – SCCC, SCBOCES/White Sulfur Springs School, Town of Delaware Youth Center
- Leadership Sullivan Materials Management Class as needed with topic leadership educational materials provided
- Begin spring cleanup coordination with municipalities
- Continue Electronic Scrap vendor coordination at recycling facilities
- Rx Task Force participation with Public Health Services
- Review recycling program vouchers
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables

- Water sampling & analysis at public works & solid waste facilities
- Continue water & leachate sampling invoices/Pace Analytical Labs