



GOVERNMENT SERVICES COMMITTEE

May 5, 2016 – 10:30 AM

Committee Members: Catherine Owens (Chair), Nadia Rajsz (Vice Chair), Scott Samuelson, Alan Sorensen, Mark McCarthy

AGENDA

DISCUSSION ITEMS:

- 1. Update on the Health Impact Assessment RFP**

PRESENTATION: None

REPORTS:

1. Purchasing & Central Services - Monthly Report
2. Board of Elections - Monthly Report
3. Cornell Cooperative/Consumer Affairs - Monthly Report
4. County Clerk
5. Sullivan County Community College

RESOLUTIONS:

- 1. To authorize award and execution of contract with Pestech Exterminating, Inc. for exterminating services throughout the various County buildings.**

PUBLIC COMMENT:

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Kathy Jones

Re: Request for Consideration of a Resolution:

Date: May 5, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize award & execution of a contract for Exterminating Services.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 12,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): Various Locations (DPW Buildings)

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>12,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Pestech Exterminating, Inc.] of
[PO Box 391, Liberty, New York 12754]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 05/01/2016 To 04/30/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 05/01/2015 To 04/30/2016

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$12,000.00

Efforts made to find Less Costly alternative:

Competitive bidding.

Efforts made to share costs with another agency or governmental entity:

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF CONTRACT

WHEREAS, bids were received for Exterminating Services throughout the various County buildings, and

WHEREAS, Pestech Exterminating, Incorporated, PO Box 391, Liberty, New York 12754, is the low bidder meeting specifications, and

WHEREAS, pricing for various services shall be as follows:

.Insect on Request	\$55.00/visit
.Insect Weekly	\$100.00/visit
.Insect Monthly	\$89.00/visit
.Rodent on Request	\$55.00/visit

Additional Services:

.Fleas	\$.25/sq. ft.
.Termites	\$.60/sq. ft.
.Powder Post Beetles	\$.95/sq. ft.
.Clover Mites and Ticks	\$.55/sq. ft.
.Bats	\$95.00/man hour

WHEREAS, the Sullivan County Division of Public Works has reviewed the bids and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Pestech Exterminating, Incorporated, in accordance with Bid No. B-16-15, from May 1, 2016 through April 30, 2017. This agreement may be extended for two (2) additional years, on a yearly basis, under the same terms and conditions, said agreement be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

KATHLEEN JONES
Director



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**SULLIVAN COUNTY DEPARTMENT OF
PURCHASING & CENTRAL SERVICES
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET, P.O. Box 5012
MONTICELLO, NY 12701**

To: Government Services Committee

From: Purchasing & Central Services

Date: May 5, 2016

Re: Monthly Report

1. Bids:

- **Building Materials (B-16-11)**
Superior Building Supply
Wyde Lumber
Neversink, NY
Mongaup Valley, NY
- **Treatment Chemicals at Landfill (B-16-12)**
East Coast Environmental Inc.
Main Pool and Chemical Co.
Bloomingburg, NY
Dupont, PA
- **Removal of Waste Tires (B-16-13)**
Casing, Inc.
Catskill, NY
- **Frozen Kosher Dinners (B-16-14)**
EMS Suppliers Inc.
Spring Valley, NY
- **Seasonal Produce (B-16-16)**
Duso Food Distributors, Inc.
Ellenville, NY
- **Printing (B-16-19)**
American Solutions for Business
Courier Printing Corp.
The Weeks Lerman Group
Glenwood, MN
Deposit, NY
Maspeth, NY

2. Bids Extended:

- **Electrical & Plumbing Supplies (B-14-71)**
Schmidt's Wholesale Inc.
Monticello, NY
- **CFC Removal from Appliances (B-14-30)**
AGP Solutions
Kingston, NY
- **Disposal of Scrap Metal (B-15-60)**
Upstate Shredding
Owego, NY

3. Processed 255 Purchase Orders

4. Recyclables