

**MANAGEMENT AND BUDGET COMMITTEE
THURSDAY, September 8, 2016 10:30 AM**

**Committee Members: Scott Samuelson, Chair, Nadia Rajs, Vice Chair,
Terri Ward, Catherine Owens, Alan Sorensen**

AGENDA

PRESENTATIONS:

- 1. 2017 Budget Timeline**
- 2. Sullivan County Tobacco Asset Securitization Corporation Bond Refinancing**

DISCUSSIONS: None

RESOLUTIONS:

AUDIT – None

COUNTY TREASURER – None

GRANTS- None

MANAGEMENT AND BUDGET –

- 1. To modify the 2016 County Budget.**
- 2. To apportion Mortgage Tax.**

PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2016 COUNTY BUDGET**

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2016 be authorized.

Moved by:

Seconded by:

**August 2016 Budget Modifications (Resolution)
Modifications to the 2016 Sullivan County Budget**

G/L Account	Revenue		Appropriation		Appropriation Decrease
	Increase	Decrease	Increase	Decrease	
A-1490-42-4207 - OFFICE FURNITURE			8,144		
A-1620-23-46-4604 - MISC SERV/EXP REAL ESTATE TAXES			27,517		
A-1680-43-4301 - COMPUTER SUPPLIES			7,864		
A-1680-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES			11,146		
A-1680-R1289-R247 - GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT	7,864				
A-1680-R1289-R247 - GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT	11,146				27,517
A-1989-99-47-4736 - DEPT CONTINGENT					
A-3020-90-9005 - TRANSFERS TRANSFERS CAPITAL PROJECT			155,289		
A-3020-R3389-R167 - ST AID PUBLIC SAFETY DEPARTMENTAL AID	155,289				
A-5610-41-4106 - AUTO/TRAVEL REPAIRS/MAINTENANCE					2,000
A-5610-45-4549 - SPEC DEPT SUPPLY SAFETY					1,000
A-5610-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE					2,494
A-7110-82-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT					1,000
A-7110-83-45-4505 - SPEC DEPT SUPPLY BLDG/PROP MAINTENANCE					200
A-7110-83-47-4710 - DEPT DEPT MISC/OTHER					100
A-7110-83-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE					450
A-7110-85-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE					500
A-7110-86-45-4526 - SPEC DEPT SUPPLY PAINT					100
A-7110-86-45-4532 - SPEC DEPT SUPPLY SEED/MULCH ETC					150
A-7110-86-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT					150
A-8020-90-47-4763 - DEPT NEW INITIATIVES			7,000		
A-8020-90-R2189-R247 - HOME/COMMNTY ASSIST MISC FEE/REIMBURSMNT	7,000				
General Fund Total	181,299	-	216,960	-	35,661
H53-3997-21-2102 - FIXED BUILDINGS AND BUILDING IMPRVMTS					
H53-3997-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	155,289				
Capital Fund Total	155,289	-	155,289	-	-

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Sullivan County Clerk

Re: Request for Consideration of a Resolution: To apportion the Mortgage Tax

Date: 8/9/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Distribute the mortgage tax collected from 4/1/16-6/30/16 to the various Towns and Villages.

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office:  _____

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No _____

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 9/6/16
- B. Management and Budget: Janet Myers Date 9/6/16
- C. Law Department: [Signature] Date 9/6/16
- D. County Manager: [Signature] Date 5/17/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE
TO APPORTION MORTGAGE TAX**

WHEREAS, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

WHEREAS, the County Clerk and the County Treasurer have submitted a quarterly report, for the period of January 2016 to March 2016, to the Clerk of the Legislature, and

WHEREAS, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, as follows:

TOWNS	
Bethel	33,363.30
Callicoon	21,831.88
Cohecton	4,385.24
Delaware	7,035.68
Fallsburg	23,120.01
Forestburgh	7,825.70
Fremont	5,878.35
Highland	12,834.26
Liberty	26,123.34
Lumberland	8,742.46
Mamakating	39,826.75
Neversink	7,466.04
Rockland	5,334.32
Thompson	19,844.12
Tusten	9,081.90

VILLAGES	
Bloomington	1,042.33
Jeffersonville	1,397.38
Liberty	4,744.27
Monticello	2,241.61
Woodridge	807.90
Wurtsboro	1,661.31

TOTAL	244,588.15
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**Moved by
adopted on motion**

seconded by

declared duly