

## **PUBLIC WORKS COMMITTEE**

**September 8, 2016 – 11:15 AM**

Committee Members: Perrello (Chair), McCarthy (Vice Chair),  
Rajsz, Owens, Samuelson, Alvarez, Sorensen

### **PRESENTATION:**

### **DISCUSSIONS:**

1. Jail
2. Seasonal Work Program update
3. Western Sullivan Transfer Station

### **RESOLUTIONS:**

1. Resolution to authorize the execution of Airport Grant agreements, contracts, certifications and documentation for Engineering Services, construction and construction inspection for the Sullivan County Airport – electrical vault rehabilitation and back-up generator.
2. Resolution to authorize the execution of Airport Grant agreements, contracts, certifications and documentation for Engineering Services for the Sullivan County Airport – conduct Airport Pavement Management Study.
3. Resolution to authorize the award & execution of contract with Ground Force Training Corporation for One Person Plowing (OPP) Training Services.
4. Resolution authorizing the filing of an application for state grant in-aid for electronic waste (e-waste) assistance and signing of the associated state contract under the appropriate laws of New York State.

### **REPORTS:**

### **PUBLIC COMMENT:**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Execution of Grant Agreement

**Date:** September 8, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an Airport Grant Agreement with the Federal Aviation Administration (FAA) for improvements to the existing electrical vault equipment and wiring and a new back-up generator for the Sullivan County International Airport (SCIA).

**Is subject of Resolution mandated? Explain:**

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution:** \$534,667.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** \_\_\_\_\_

**If "No", specify proposed source of funds:** General Fund

**Estimated Cost Breakdown by Source:**

County	<u>\$26,733.35</u>	Grant(s)	\$ _____
State	<u>\$26,733.35</u>	Other	\$ _____
Federal Government	<u>\$481,200.30</u>	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Federal Aviation Administration \_\_\_\_\_]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

None \_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is a construction project for improvements to the electrical system, lighting equipment, wiring and a new back-up generator which the County does not have resources to complete in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$534,667.00

Efforts made to find Less Costly alternative:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A *Not Applicable*

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Supt.

**Pre-Legislative Approvals:**

A. Director of Purchasing: *[Signature]* Date 9/6/16

B. Management and Budget: *[Signature]* Date 9/7/16

C. Law Department: *[Signature]* Date 9/6/16

D. County Manager: *[Signature]* Date 9/7/16

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE EXECUTION OF AIRPORT GRANT AGREEMENTS, CONTRACTS,  
CERTIFICATIONS AND DOCUMENTATION FOR ENGINEERING SERVICES,  
CONSTRUCTION AND CONSTRUCTION INSPECTION FOR THE SULLIVAN  
COUNTY AIRPORT – ELECTRICAL VAULT REHABILITATION AND BACK-UP  
GENERATOR**

**WHEREAS**, the County of Sullivan received an AIP grant at Sullivan County International Airport from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT); and

**WHEREAS**, the County of Sullivan has received correspondence from the FAA that a grant is issued in the amount of \$534,667.00 with time constraints for the execution and return of the grant agreement to the FAA; and

**WHEREAS**, the FAA has indicated that they will allocate funding for 90% of the total cost of the project at the Sullivan County International Airport; and

**WHEREAS**, the New York State Department of Transportation share would be 5% of the total project cost.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to sign the necessary applications, agreements, certifications, contracts and documentation, in such form as the County Attorney shall approve, on behalf of the County and the facility, as is required by the FAA and the NYSDOT in order to obtain funding; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Treasurer be authorized to advance monies from the General Fund for this project in an amount not to exceed \$534,667.00 contingent upon the execution of the grant agreement.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Execution of Grant Agreement

**Date:** September 8, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an Airport Grant Agreement with the Federal Aviation Administration (FAA) to Conduct a Pavement Management study at the Sullivan County International Airport (SCIA).

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution:** \$99,800.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** \_\_\_\_\_

**If "No", specify proposed source of funds:** General Funds

**Estimated Cost Breakdown by Source:**

County	<u>\$4,990.00</u>	Grant(s)	\$ _____
State	<u>\$4,990.00</u>	Other	\$ _____
Federal Government	<u>\$89,820.00</u>	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Federal Aviation Administration \_\_\_\_\_]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

N/A \_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is a detailed study of the pavement strength of Runway 15-33 at SCIA, the County does not have resources to perform this work in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$99,800.00

Efforts made to find Less Costly alternative:

N/A \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A \_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A not applicable

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Supt.

Pre-Legislative Approvals:

A. Director of Purchasing: [Signature] Date 9/6/16

B. Management and Budget: [Signature] Date 9/7/16

C. Law Department: [Signature] Date 9/6/16

D. County Manager: [Signature] Date 9/7/16

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_





**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: To authorize award & execution of a contract

**Date:** September 8, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize award & execution of contract with Ground Force Training Cooperation for One Person Plowing (OPP) Training Services.

**Is subject of Resolution mandated? Explain:**

Yes. Training is required by the Collective Bargaining Agreement for One Person Plowing.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution:** \$ 19,810.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** D-5142-46-4612

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>19,810.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [Grounds Force Training Coorp] of [266 Elmwood Ave. #300, Buffalo, NY 14222]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

OPP Training is required by the Collective Bargaining Agreement. \_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$19,810.00 \_\_\_\_\_

Efforts made to find Less Costly alternative:

Request for Proposal completed. \_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
Request for Proposal No. R-16-26 *TD*

Person(s) responsible for monitoring contract (Title): Thomas Donnelly, Road Maint.

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Lucy Jones* Date *9/6/16*
- B. Management and Budget: *Thomas Donnelly* Date *9/6/16*
- C. Law Department: *[Signature]* Date *9/6/16*
- D. County Manager: *[Signature]* Date *9/7/16*
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE  
AWARD & EXECUTION OF CONTRACT WITH GROUND FORCE TRAINING CORPORATION  
FOR ONE PERSON PLOWING (OPP) TRAINING SERVICES**

**WHEREAS**, a proposal was received for One Person Plowing Training Services for Sullivan County Division of Public Works, and

**WHEREAS**, Ground Force Training Corporation, 266 Elmwood Avenue #300, Buffalo, New York, 14222, is the responsible bidder, and

**WHEREAS**, the Sullivan County Division of Public Works has reviewed the proposal and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with Ground Force Training Corporation, in accordance with Request for Proposal No. R-16-26, for a total amount not to exceed \$19,810.00 (Option No. 2), said agreement to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution:

**Date:** September 8, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution will authorize the filing of an application for a State Grant In-Aid for electronic waste assistance and signing of the associated state contract under the appropriate laws of New York State.

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution: \$** \_\_\_\_\_

**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s):** \_\_\_\_\_

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

**County** \$ \_\_\_\_\_ **Grant(s)** \$ \_\_\_\_\_

**State** \$ \_\_\_\_\_ **Other** \$ \_\_\_\_\_

**Federal Government** \$ \_\_\_\_\_ **(Specify)** \_\_\_\_\_

**Verified by Budget Office:** \_\_\_\_\_ 

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: \_\_\_\_\_

Other: \_\_\_\_\_

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_ *Not Applicable AF* \_\_\_\_\_

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

A. Director of Purchasing: *Kathy Jones* \_\_\_\_\_ Date *9/6/16* \_\_\_\_\_

B. Management and Budget: *Janet Myer* \_\_\_\_\_ Date *9/6/16* \_\_\_\_\_

C. Law Department: *Chiff* \_\_\_\_\_ Date *9/6/16* \_\_\_\_\_

D. County Manager: *Phil Rosen* \_\_\_\_\_ Date *9/17/16* \_\_\_\_\_

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY PUBLIC WORKS  
COMMITTEE AUTHORIZING THE FILING OF AN APPLICATION FOR A  
STATE GRANT IN-AID FOR ELECTRONIC WASTE (E-WASTE)  
ASSISTANCE AND SIGNING OF THE ASSOCIATED STATE CONTRACT  
UNDER THE APPROPRIATE LAWS OF NEW YORK STATE.**

**WHEREAS**, the 2016 New York State Budget includes funding for electronic waste (*e-waste*) grant program, which is considered to be a temporary infusion of aid to assist municipalities with recent unexpected costs of collecting and recycling e-waste; and

**WHEREAS**, the County of Sullivan has examined and duly considered the applicable laws of the State of New York and deems it to be in the public interest and benefit to file an application under these laws.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the NYS Department of Environmental Conservations' Electronic Waste Assistance Program application for funding; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the NYS Department of Environmental Conservations' Electronic Waste Assistance Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2016.

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – September 8, 2016**

**AUGUST 2016 MONTHLY REPORT**

**BUILDINGS & GROUNDS**

- Continued the replacement of Bridges #36 and #22
- Completed repairs to Bridge #166
- New generator start up at the Eldred and Delaware Radio Tower sites
- Ran conduit for the electric service for the MIS building at the SCIA
- Replaced the cooling unit for Public Health Nursing
- Constructed a new entrance at the D&H Museum
- Installed new door locks at the Community Services building

**PARKS & RECREATION**

- Continued operating D&H Canal Interpretive Center full time
- Completed summer season and began close up of Fort Delaware
- Completed summer season and began season close up of Lake Superior
- Continued issuing parks & pavilion rental permits
- Continued working with sign shop to update parks signage
- Completed Clean Team season
- Conducted Park & Recreation Commission meeting
- Met with mowing contractor at parks sites to resolve issues
- Attended meeting with DOT and Town of Liberty regarding rail trail
- Communicated with County Historian regarding Minisink Monument
- Continued assisting Commissioner of Public Works with duties
- Continued assisting with SCIA Wayfinding Signage project
- Continued providing guidance to buildings staff on various issues

**SHOP STAFF**

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Continued to make repairs to mowers
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles
- Repaired rust on County vehicles
- Completed sandblasting and painting for frame on Truck 225 (reassembled)
- Entered four (4) Enterprise vehicles into service
- Auctioned off all surplus vehicles at Maplewood
- Prepared Truck 224 for sandblasting

## **SIGN SHOP**

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Sign Shop inventory data entry for 2014-2015
- Made repairs to the Striper
- Continued 2015-2016 sign inventory
- Installed detours
- Placed decals on new lease vehicles

## **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued coordination of the Terminal Access Roadway and Traffic Circle Rehabilitation Project
- Prepared and submitted potential projects to the FAA for funding
- Assisted in the research and issuance of highway permits for drainage, roadway access, utility locations and overweight / oversize vehicles

## **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 279 (DEL), 34 (FAL), 100 (HIG), 248, 277 and 296 (LIB), 301 (NEV) and 237, 327 (ROC)
- Continued administration and management work for the construction and inspection contracts , completed a final quality control and assurance inspection , assistance for the mounting of decorative silhouettes to the fencing and coordination with the traffic signal installation contractor for the completion of work and adjustments made to the River Road traffic signal for the Bridge 45 (FAL) project
- Completed engineering assistance and inspection work for the replacement of Bridge 379 (LIB) by DPW Operations
- Continued inspection, engineering assistance and concrete material testing and coordinated delivery of reinforcing steel for cast in place concrete work for Bridge 36 (MAM)
- Continued administration and project management work for the construction and inspection contracts and continued quality assurance inspection work for the Bridge 369 (NEV) construction project
- Continued coordination with the Village of Jeffersonville Water Department for the construction work needed to relocate its water main on Maple Avenue
- Provided information to the Town of Tusten with respect to the NYSDOT's Bridge NY program for funding culvert projects
- Continued inspection and engineering assistance during construction work for the replacement of Bridge 22 (CAL)
- Completed coordination of surveying services and preliminary engineering and

planning work for the replacement of Bridge 259 (MAM) with a new routing of Depot Road which eliminates the need for the bridge

- Started preparation of plans and details for the construction of an extension to Depot Road, coordinated with NYSDOT for maintenance and protection of traffic and started investigation of permit requirements for the connection of the new extension of Depot Road to State Route 209
- Coordinated with the Town of Mamakating Highway Department regarding the Depot Road extension design requirements
- Continued preliminary engineering and planning and monitoring of the seat beams for rotational changes in response to Flags received by NYSDOT for the replacement of Bridge 98 (BET)
- Continued coordination and contract management of soil borings and geotechnical services needed for six (6) bridges planned to be replaced
- Completed coordination of the field work and quality control inspections for the soil boring and geotechnical services contract
- Continued the review of bridge inspection reports to identify steel repair work needed
- Completed applications for soliciting Bridge NY funding for the replacement of Bridges 192 and 301 (NEV)
- Inspected Toasperm Dam's downstream slope and toe to determine tree and brush removal requirements to comply with NYSDEC requirements and submitted a request for a release from a property owner to facilitate the removal of the trees and brush at the downstream toe
- Started research of NYSDEC permit requirements for the removal of stumps and root balls from the upstream and downstream embankments of the Toasperm Dam
- Continued research of products applicable for coating sheet piles and H piles to protect steel from rusting where exposed to water
- Prepared a Certificate of Closing Highway in accord with Highway Law Section 104 for the closure of Bridge 248 on Big Woods Road (LIB)
- Coordinated revised posting of Bridges 259 (MAM), and 277 (LIB) in response to NYSDOT flags
- Completed plans Bridge 62 (LIB) railing replacement in response to a NYSDOT Flag
- Completed plans for the repair of Bridge 82 (FOR) pre-stressed concrete beams in response to a NYSDOT Flag
- Coordinated with the Village of Woodridge and the Fallsburg Division of Public Works, Water and Wastewater Department for the relocation of a sanitary sewer to facilitate the replacement of Bridge 47 on Roosevelt Avenue (Woodridge)

## **BUILDINGS**

- Completed foster care home inspections and reports for the Department of Family Services (DFS) weekly

- Proceeded with Department of State (DOS) mandated 2016 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- Government Center New York Power Authority (NYPA) coordination with Pres Energy Technicians for Energy Efficiency Project
- Board of Elections CAD plans for voting machine storage room
- Grants meeting with Shennoy, Art & Janet for proposed project review prior to grant application submittal
- Requisition for 2016 RSMeans Construction Cost Data book for project estimating
- ACC Call Station Project Fire caulking research & emails
- Safe room plan PDF's for Sullivan County buildings
- New York State Department of Environmental Conservation (NYSDEC) Petroleum Bulk Storage (PBS) Renewal Application package for the Sullivan County International Airport, Livingston Manor Storm Station, Human Service Complex, Government Center, Courthouse and Callicoon Storm Station
- Researched asbestos demolition of condemned dwellings for OGS
- Cooling Tower invoice, voucher and email review
- DFS conference room vertical blind problem coordination and requisition
- Courthouse Roof Repair & Elastomeric Membrane project award letter to OGS
- FCC form 854 online "Notification of Tower Completion" for the Monticello Tower
- FCC Bluewing error revision to new license WQXT445 as requested by Alex Rau
- FCC Prior Coordination Notification (PCN) paper copy review & email copy review
- Continued with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Prepared and submitted the Human Service Complex and Airport mandated monthly water chlorination system Operation Report calculations and letters to NYSDOH
- Prepared and submitted the Human Service Complex and Airport mandated quarterly treated water bacteriological reports and letters to the NYSDOH
- Annual Water Quality Report water certification form submittal prior to Sept. 1, 2016
- Water Distribution System Chlorination Operator Certification three year renewal application submittal to DOH prior to August 31, 2016
- Completed weekly water testing at the Human Service Complex water chlorination system with documentation
- Water online class as mandated by NYSDOH for Water Distribution System Chlorination Operator Certification
- Water lab invoice and voucher review and approval

- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to advance the County Road 173 (THO) reconstruction project – right-of-way acquisition status with consultant and NYS DOT
- Continued to coordinate with the County’s construction inspection consultant (MJI) on design issues and requests for information (RFI’s) for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (MJI participating in weekly construction meetings on County’s behalf and providing onsite inspection services – County providing additional oversight and guidance as necessary – coordinated with MJI on additional escrow funding needed from EPT)
- Continued to review material testing results and billing for the 2016 contract surface treating of approximately 45 miles of county road (County Roads 12, 23, 25, 26, 56, 72, 73, 84, 85, 101 and part of 102 and 108)
- Coordinated with contractors for 2016 contract paving and striping of approximately 30 miles of county road - field marked rebates and milling areas for repair - checked sign layout - provided daily inspection, quantity tracking, material testing coordination, scheduling and billing oversight for paving and striping operations (County Roads 111, 112, 31, 154 & 49 completed – County Roads 45 & 45A almost complete)
- Continued with survey construction layout of footings and abutments for replacement of County Bridges 22 (CAL) and 36 (MAM)
- Coordinated with soil nailing contractor (GSI) and county forces on embankment stabilization project on County Road 127 (CAL) – daily inspection of progress – material tracking – billing review
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County’s right-of-way, drainage, infrastructure and maintenance: County Road 25 (TUS) – sight distance measurement at proposed access; County Road 52 (FAL) – drainage culvert complaint and previous driveway access application; County Road 104 (FAL) – Hurleyville sidewalks and Loch Sheldrake sewer replacement; County Road 149 (ROC) – Creamery Road / Riverside Drive name issue for Town and Dollar General permit plan review; County Road 152 (ROC) – new speed zone, sign location mark out; County Road 175 (LIB) - sight distance measurement at proposed access; Town of Lumberland (LUM) – prepared listing of all speed zones in the town for the clerk and; provided annual average daily traffic (aadt) data to Town of Forestburgh for all town roads
- Completed a FOIL request for right-of-way record data related to County Roads 103, 104 and 107

- Completed annual permitting maintenance inspections of the storm water detention ponds at the DPW Maplewood (THO) and Transportation (BET) facilities - prepared maintenance action memos and coordinated repairs with operations
- Completed annual MS4 illicit discharge inspections on County Roads 64 and 65 (MAM)
- Received new field survey equipment, purchased off of NYSOGS contract – coordinated with MIS on software installation

### SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2015 tonnage (T)	2015 tonnage (T)
January	2,368	2,846
February	2,212	3,045
March	3,075	3,884
April	3,908	4,055
May	4,274	4,776
June	5,757	6,532
July	9,188	9,418
August	8,486	
September	4,755	
October	4,045	
November	3,403	
December	4,436	
<b>TOTAL</b>	<b>55,907</b>	

(T) - Total Monticello Transfer Station

#### SOLID WASTE

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Continued preparation of annual reports for the Landfill
- Completed report for CBS update at the Pretreatment Plant
- Compiled closed capped Landfill reporting data
- Submitted the NYSDEC Title V semi-annual compliance certification electronic report and the quarterly NSPS reports

#### RECYCLING

- Coordinated E-Scrap clean outs at remaining transfer stations with Advanced Recovery, Inc.

- Advertising, Thunder 102 radio promos and pre-registration signups for August 27, 2016 Household Hazardous Waste and combined Public Health/Family Services/Sullivan County Sheriff's Office Drug Drop-Off Collection Event
- NYSDEC E-Scrap reimbursement grant funding opportunity
- Load inspections of Single Stream Recyclables at Export Building
- Landfill residential sampling vendor coordination with Enalytic Labs
- Adopt-A-Road Program updates
- Textile Recycling Services textile box collection coordination at transfer stations
- Recycling program updates for online content prepared
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Reviewed recycling program vouchers
- Single Stream Recycling Program ongoing education/program promotion
- Continued marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Continued review of Materials Management Program water & leachate sampling invoices from Pace Analytical Laboratories