

HEALTH AND FAMILY SERVICES COMMITTEE

THURSDAY, November 10, 2016 9:15 AM

**Committee Members: Nadia Rajs, Chair, Mark McCarthy, Vice Chair, Catherine Owens, Scott Samuelson,
and Alan Sorensen**

CALL TO ORDER

ATTENDANCE

COMMENTS: Committee Chair/Commissioner

REPORTS:

1. **Division of Health & Family Services Monthly Report – Joseph Todora, Commissioner**

PRESENTATION: None

DISCUSSIONS: None

RESOLUTIONS:

Adult Care Center Resolutions – None

Department of Community Services Resolutions –

1. **To authorize award and execution of contract with Action Toward Independence for Family Peer Support Services for the Parent for Parents Program.**
2. **To extend the contract with Hudson River Healthcare, Inc. (DBA Community Health Care Collaborative) to provide Health Home Services.**
3. **To extend the contract with Open Door Family Medical Center, Inc. (AKA Hudson Valley Care Coalition) to provide Health Home Services.**

Department of Family Services Resolutions – None

Office for the Aging – None

Public Health Services Resolutions –

4. **To enter into a contract with an authorized New York State Education Department Services Provider: Jena Schwartz.**

Youth Bureau – None

MONTHLY REPORTS

Commissioners Report – 5-11

Adult Care Center - 12

Community Services - 13

Family Services -14-16

Office for the Aging – None

Public Health Services – 17

Public Comment

Adjournment

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph A. Todora; Commissioner/ Director

Re: Request for Consideration of a Resolution: To contract with Action Toward Independence

Date: October 26, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To contract with Action Toward Independence (ATI) for Parents for Parents program

Is subject of Resolution mandated? Explain:

no

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 27,340.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A4322-40-4023

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>27,340.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____ 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Stephen McLaughlin, Exec Dt] of [Action Toward Independence]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 12/01/2016 To 11/30/2017

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

on a yearly basis for an additional three years

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is state aid pass through money.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$27,3400.00 +/- state aid availability

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFPI'd R-16-32 [Signature]

Person(s) responsible for monitoring contract (Title): Joseph A. Todora, Director

Pre-Legislative Approvals:

- A. Director of Purchasing: *Karen Jones* Date *11/4/16*
B. Management and Budget: *J. Anthony* Date *11/7/16*
C. Law Department: *[Signature]* Date *11.7.16*
D. County Manager: *[Signature]* Date *11/7/16*
E. Commissioner: *[Signature]* Date *10/26/16*

Vetted in _____ Committee on _____

**RESOLUTION NO. _____ INTRODUCED BY EXECUTIVE COMMITTEE TO
AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH ACTION
TOWARD INDEPENDENCE**

WHEREAS, a proposal was received for providing Family Peer Support Services for the Parent for Parents Program, for the Sullivan County Community Services Department, for the contract period, November 1, 2016 through October 31, 2017. This agreement may be extended, on a yearly basis, for an additional three (3) years, and

WHEREAS, Action Toward Independence, Incorporated, 309 East Broadway, Suite A, Monticello, New York 12701, is the responsible proposer and best meets the needs of the County, for this project, and

WHEREAS, the Sullivan County Community Services Department has approved said proposal and recommends that an agreement be executed, and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a contract with Action Toward Independence, Incorporated, at no cost not to exceed \$27,340.00/year, in accordance with RFP No. R-16-32, said agreement to be in such form as the Sullivan County Attorney shall approve.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph A. Todora; Commissioner/Director

Re: Request for Consideration of a Resolution: **Extend a contract with Hudson River HealthCare, Inc. to provide Health Home Services.**

Date: October 21, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To extend a contract with Hudson River HealthCare, Inc. (DBA Community Health Care Collaborative) to provide Health Home Services, to include but not limited to Case Management Services, to Medicaid clients with 2 or more chronic conditions, of which one is a serious mental illness.

Is subject of Resolution mandated? Explain:

Yes, with the passing of the Patient Protection & Affordable Care Act which allows the implementation of Health Homes.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 26,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A4320-42-40-4013

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>26,000.00</u>
Federal Government	\$ _____	(Specify)	<u>Reimbursement from Medicaid billing.</u>

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Executive Director/CEO] of [Hudson River HealthCare, Inc. (DBA Comm Health Care Collabor.)]

Nature of Other Party to Contract: Other: Health Homes

Duration of Contract: From 01/01/2016 To 12/31/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 04/01/2013 To 12/31/2015

Amount authorized by prior contract(s): 26,000.00

Resolutions authorizing prior contracts (Resolution #s): 183-14

Future Renewal Options if any:

Renewable every two years.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Under the Federal Patient Protection and Affordable Care Act.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$26,000.00

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): Joseph A. Todora, Commissioner/Director

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 11/7/16
- B. Management and Budget: Gantmyr Date 11/7/16
- C. Law Department: [Signature] Date 11.7.16
- D. County Manager: [Signature] Date 11/7/16
- E. Other as Required: [Signature] Date 10/25/16

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE.

RESOLUTION TO EXTEND THE CONTRACT WITH HUDSON RIVER HEALTHCARE, INC. (DBA COMMUNITY HEALTH CARE COLLABORATIVE) TO PROVIDE HEALTH HOME SERVICES.

WHEREAS, the County of Sullivan, through the Department of Community Services (DCS) has a contract with Hudson River HealthCare, Inc. (DBA Community Health Care Collaborative); and

WHEREAS, such a contract needs to be extended for the Services of Health Homes which is the Federal Government has passed the Patient Protection & Affordable Care Act; and

WHEREAS, a provision of the Patient Protection & Affordable Care Act allowed New York State to develop and implement Health Homes and cover Medicaid Individuals with two (2) or more chronic conditions, one of which is a serious mental illness; and

WHEREAS, such a contract needs to be extended with Hudson River Healthcare, Inc. (DBA Community Health Care Collaborative) to provide Health Home Services, to include by not limited, to Care Management Services; and

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature authorizes the County Manager to execute an agreement for a term of January 1, 2016 and shall remain in effect till December 31, 2017 between the Department of Community Services and Hudson River Healthcare, Inc. (DBA Community Health Care Collaborative); and

BE IT FURTHER RESOLVED, the form of said agreement be approved by the Sullivan County Attorney's Office.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph A. Todora; Commissioner/Director

Re: Request for Consideration of a Resolution: Extend an agreement with Open Door Family Medical Center, Inc. to provide Health Home Srv.

Date: October 24, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To extend a contract with Open Door Family Medical Center, Inc. (A/K/A Hudson Valley Care Coalition) to provide Health Home Services, to include but not limited to Case Management Services, to Medicaid clients with 2 or more chronic conditions, of which one is a serious mental illness.

Is subject of Resolution mandated? Explain:

Yes, with the passing of the Patient Protection & Affordable Care Act which allows the implementation of Health Homes.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 26,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A4320-42-40-4013

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____

Grant(s) \$ _____

State \$ _____

Other \$26,000.00

Federal Government \$ _____

(Specify) Reimbursement from Medicaid billing.

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Executive Director/CEO] of
[Open Door Family Medical Center, Inc. (A/K/A Hudson Valley Care)]

Nature of Other Party to Contract: ·

Other: Health Homes

Duration of Contract: From 01/01/2016 To 12/31/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 04/01/2013 To 12/31/2015

Amount authorized by prior contract(s): 26,000.00

Resolutions authorizing prior contracts (Resolution #s): 182-14

Future Renewal Options if any:

Renewable every two years.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Under the Federal Patient Protection and Affordable Care Act.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$26,000.00

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): Joseph A. Todora, Commissioner/Director

Pre-Legislative Approvals:

A. Director of Purchasing: *Lady Jones* Date *11/4/16*

B. Management and Budget: *Janet Myers* Date *11/2/16*

C. Law Department: *Ryan* Date *11-7-16*

D. County Manager: _____ Date _____

E. Other as Required: *[Signature]* Date *10/25/16*

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE.

RESOLUTION TO EXTEND THE CONTRACT WITH OPEN DOOR FAMILY MEDICAL CENTER, INC. (A/KA/ HUDSON VALLEY CARE COALITION) TO PROVIDE HEALTH HOME SERVICES.

WHEREAS, the County of Sullivan, through the Department of Community Services (DCS) has a contract with Open Door Family Medical Center, Inc. (A/K/A Hudson Valley Care Coalition); and

WHEREAS, such a contract needs to be extended for the Services of Health Homes which is the Federal Government has passed the Patient Protection & Affordable Care Act; and

WHEREAS, a provision of the Patient Protection & Affordable Care Act allowed New York State to develop and implement Health Homes and cover Medicaid Individuals with two (2) or more chronic conditions, one of which is a serious mental illness; and

WHEREAS, such a contract needs to be extended with Open Door Family Medical Center, Inc. (A/K/A Hudson Valley Care Coalition) to provide Health Home Services, to include by not limited, to Care Management Services; and

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature authorizes the County Manager to execute an agreement for a term of January 1, 2016 and shall remain in effect till December 31, 2017 between the Department of Community Services and Open Door Family Medical Center, Inc. (A/K/A Hudson Valley Care Coalition); and

BE IT FURTHER RESOLVED, the form of said agreement be approved by the Sullivan County Attorney's Office.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Nancy McGraw, Public Health Director

Re: Request for Consideration of a Resolution: To authorize a new Preschool provider contract for Speech Therapy services

Date: September 28, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The Sullivan County Preschool Special Education Program is in need of Speech Language Pathologists. We request that the County Manager be authorized to execute a contract at State-set rates with Jena Schwartz, Speech Therapist (who is an authorized NYS Education Department Preschool Service Provider) for the period September 1, 2016 to June 30, 2019. (Note: the estimated costs & funding noted below are for the period 9/1/16 - 8/31/17.)

Is subject of Resolution mandated? Explain:

Yes, it is mandated per NYS Education Law

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 78,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A4059-40-4016

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>29,235.00</u>	Grant(s)	\$ _____
State	\$ <u>44,055.00</u>	Other	\$ <u>4,710.00</u>
Federal Government	\$ _____	(Specify)	<u>Estimated Medicaid</u>

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Jena Schwartz] of
[an authorized NYS Education Department Service Provider]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 09/01/2016 To 06/30/2019

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): Not applicable

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

The mandated source is the New York State Education Department and this contract will provide mandated Speech Pathology services to children enrolled in our Preschool Program.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Not applicable.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): Estimate of \$78,000 for the period 9/1/16 - 8/31/17

Efforts made to find Less Costly alternative:

Not applicable.

Efforts made to share costs with another agency or governmental entity:

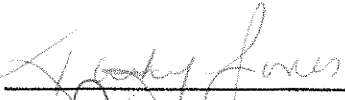
Not applicable.

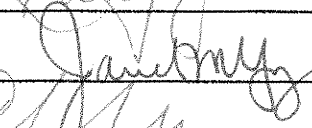
Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

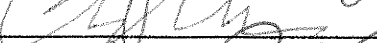
Not applicable - this is a state mandated service.

Person(s) responsible for monitoring contract (Title): Nancy McGraw, Public Health Director

Pre-Legislative Approvals:

A. Director of Purchasing:  Date 11/4/16

B. Management and Budget:  Date 11/7/16

C. Law Department:  Date 11/7/16

D. County Manager:  Date 11/9/16

E. Commissioner:  Date 10/13/16

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE

RESOLUTION TO ENTER INTO A CONTRACT WITH AN AUTHORIZED NEW YORK STATE EDUCATION DEPARTMENT SERVICE PROVIDER: JENA SCHWARTZ

WHEREAS, Sullivan County provides *mandated* Early Intervention and Developmental Preschool Educational Services to eligible children from Sullivan County and is *mandated* to pay for such services at State-set rates, and

WHEREAS, the Sullivan County Preschool Special Education Program is in need of Speech Language Pathologists: and

WHEREAS, the Service Provider listed above has applied for and have been accepted by the authorized State Agency for delivery of said services; and

WHEREAS, Sullivan County needs to authorize a new contract with Jena Schwartz who is an authorized New York State Education Department Preschool Service Provider for the period beginning September 1, 2016 to June 30, 2019 at state set rates,

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and is hereby authorized to execute a contract with Jena Schwartz who is an authorized New York State Education Department Preschool Service Providers for the period September 1, 2016 to June 30, 2019 at State-set rates, and

BE IT FURTHER RESOLVED, that the form of such contracts be approved by the Sullivan County Department of Law.

**Moved by
Seconded by
and declared duly adopted on motion**



Division of Health and Family Services

September 2016 Monthly Report

JOSEPH A. TODORA, COMMISSIONER

November 10, 2016

Division of Health and Family Services

September 2016 Monthly Report

Adult Care Center:

Facility:

- Staff attended the LeadingAge NY Adult Day Health Services Conference.
- Representatives attended LeadingAge NY ProCare Interact Stop & Watch training funded by grant from the Department of Health (DOH) and Centers for Medicare and Medicaid (CMS).

Marketing:

- Continue to attend the Chamber of Commerce Monthly Meetings.
- Submitted photo and article to local newspapers (TV Townsman Sept. 15th.), regarding recent piano concert at facility.
- Submitted half-page ad for Sullivan County Historical Society event scheduled for October 16th.
- Submitted full page ad and article to "What it Takes" magazine/advertising publication.
- Our video ad continued to run on TV screens at DMV, Blue Horizon Diner, Liberty Diner, Ted's Restaurant, and Peck's Market in Eldred, radio advertising remains on Thunder 102, placemat Ad continue to run at Frankie & Johnny's Restaurant and renewal for ads in upcoming edition of the SC Democrats Health Editions.
- We created another edition of the facility newsletter for distribution through e-mail, with hard copies available at facility.
- Submitted article and photo to the Sullivan County Democrat for publication on recent SPCA dog photo contest and SPCA donations.
- Meet with seniors at Monticello Senior Citizen's Group.
- Participated in the Thunder 102 Radio-thon for St Jude's Children's Hospital. We raised funds and participated in radio broadcast to support the cause.
- Nominated the Director of Rehabilitation Judith Spafford for SC Democrat Business and Professional Women recognition.
- Celebrated and recognized National Adult Day Health Services Week (Sept 18-24).

Community Services:

Ongoing Operations:

- Our overall operations for September had a decrease in the people served by about 1,550 fewer clients served than in September of last year. The majority of the discrepancies is now doing the stats a more accurate way which is getting all the billable units of service. The chemical dependency clinic is down by 591 clients served than the same period last year. Some of the decrease can be contributed to more people needing a higher level of care at inpatient facilities which can be contributed to the increase in opiate use. The outpatient mental health treatment clinic's visits provided was down as well as the same period last year with the Department serving 889 Sullivan County residents in September. This number is up from August, 2016 by about 50 clients being served. (See attached statistics.)
- The Department was approved in 2015 for the OMH Vital Access Provider (VAP) grant for four (4) years. With this grant DCS is looking in to purchasing additional programs to our scheduling system to allow for robotic appointment reminder telephone calls, text messages and/or e-mails, in hopes of reducing our no-show rates for scheduled appointments. There were three new clerical staff hired, plus two (2) coordinators. The first coordinator will monitor contracts for agencies, insurance companies, Health Homes, DSRIP's and other local government activities. A second coordinator will be split with Community Services and Office of the Aging to do applications for adult and children's SPOA (Single Point of Access) and for NYConnects for Office of the Aging. Both coordinators have started and are doing a great job so

far. Community Services completed the annual Safety, Concurrent documentation and Trauma Informed Care trainings to staff and starting to gear up for the Corporate Compliance and HIPAA trainings.

- Community Services is still heavily involved with the implementation of Hudson River Regional planning groups. This is a specific set of stakeholders including the Office of Mental Health, Office of Health, County Mental Health depts., consumers, providers, and other stakeholders to review the implementation of BH Managed Care. It will be this group's responsibility to report back to the state wide group as to systems adequacy and the quality of consumer services being provided under managed care. Management and therapists continue to formulate and implement new treatment activities in our clinic to meet the needs of the community, such as the "Just-In-Time" scheduling which began in February of 2015 and has significantly helped reduce the no-show rate of the psychiatrists. The management team has been monitoring this scheduling. The care management unit continues to actively engage in both Health Home participants and the new HARP Services (Health and Recovery Plans) in the development of the health plans, as well as, enrolling those persons eligible in Care Management programs.
- The mental health housing wait list from our monthly SPOA meetings are as follows: ten (10) people for RSS Pleasant Street Community Residence, seventeen (17) people for RSS Revonah Hill MICA Community Residence, nineteen (19) people for RSS Supportive Apartment Program, fifty (50) for RSS Supported Housing, two (2) for RSS Long Stay beds at RSS, seventeen (17) people for RSS Invisible Children's Program and thirteen (13) people for Golden Ridge Supported Housing. The RSS Crisis Respite bed is available. The Transitional Residence in Middletown has one (1) person who now wants to remain in Orange County. There are four (4) Adult Homes in the county which are as follows: Arcadia has thirty-eight (38) people with a capacity of one hundred fourteen (114) and 86.84% of residents have mental illness (MI) with one (1) new referral from the SPOA meeting; Jeffersonville has forty-nine (49) people with a capacity of sixty (60) and 93.88% have MI with seven (7) new referrals from the SPOA meeting; Narrowsburg has sixty-four (64) with a capacity of seventy-nine (79) and 93.75% have MI with no referrals; and Swan Lake has twenty-three (23) with a capacity of twenty-seven (27) and 91.3% have MI with no referrals. There are five (5) people waiting for a vacancy in an OMH/Family Care residence.

Local Government Units Activities:

- The department is still working with the regionally developed NYS Regional Delivery System Reform Incentive Payment programs (DSRIP) with its three stages: planning, development and implementation. The three entities which were approved for the development of patient provider service networks are REFUAH, Montefiore and Westchester Medical Center. The county entered into an agreement with Westchester Medical Center and Montefiore for the DSRIP in Sullivan County. There have been mergers of competing proposals in other regions in the state and looking for this to come to our region.
- The Department is still working with local providers and continues to submit funding applications to provide help to families whose children have been diagnosed with serious emotional disturbances. Like the grant SullivanArc received for additional respite services to continue to help families who have children with serious emotional disturbances. The Department continues to monitor the family peer support workers with the Independent Living Center Inc.'s (ILC) peer services to Sullivan County residents. The Peer Bridger plan continues to do very well at CRMC.
- The Department has seen an increase need for a Suicide Prevention and has started a coalition through the Department of Community Services. This coalition seems to be taking hold with community agencies even though this is still fairly new coalition, so DCS is hoping this will do well.

Other activities participated in:

- NYSAC & CLMHD semi-annual Conferences.
- Teamsters – Labor Management.
- Monthly All-Staff meeting at DCS.
- Budget review with County Manager & staff.
- Meet with various county departments:
 - SC Jail.
 - DFS/Housing Taskforce.

- Participated in the Montefiore & Westchester County Medical Center DSRIP Steering & Governance committee meetings.
- Meet with the following agencies:
 - SALT (Sullivan Agencies Leading Together).
 - Catholic Charities Prevention Committee.

Other regular activities performed were:

- Other regular activities performed were: the meeting of the internal corporate compliance committee reviewing internal operations, Office of Mental Health (OMH), Office of People with Developmental Disabilities (OPWDD) directors and leadership meetings, Conference of Local Mental Hygiene Directors Executive and Directors meetings, Legislative committee & actions and the Community Services Board along with its Behavioral Health Subcommittee.

Family Services:

Contracts:

- Basic workload volume: In September 2016 this office began with 83 active DFS agreements in place. New agreements were prepared for The Children's Home of Kingston, The William George Agency and KidsPeace National Centers for Foster Care Services. Agreements were also prepared for the Town of Wallkill Boys and Girls Club, Greene Resource Services and an engagement letter was coordinated for Bonadio. For the October Committee Meetings, resolutions were prepared for the assistance with the HEAP applications for Community Action Commission to Help the Economy, Action Toward Independence, Independent Living, Sullivan County Head Start and Office for the Aging. Exclusion screening for all contractors was conducted this month as well.
- Contract Monitoring: The practice of visiting contracted providers continued this month and a site visit was conducted at Family of Woodstock where a report was written and sent to the contractor for their records. Reviews took place for the contracted agencies Access Supports for Living and the Community Action Commission to Help the Economy for Preventive Services. A report was written and sent to Access Supports for Living regarding retroactive disallowances to 2014.

Special Investigations

- As of 9/1/16 the Special Investigations Unit had 613 Active Investigations. During the month 65 total Fraud Referrals were received resulting in 45 investigations assigned to the Unit and 20 were dismissed. The Fraud Investigators completed 59 investigations. As of 9/30/16 the end of the month total was 600 active investigations.
- The unit received 30 referrals and closed 30 Front End Detection and Eligibility Verification Review Investigations. 8 of the closed investigations were denied/withdrawn due to the investigation which resulted in an \$84,108 Monthly Cost Avoidance.
- The unit collected \$9,676 for Estate Claim Recovery and \$100 in mortgages, a total of \$9,776 in Resource Recovery.
- The Unit received 11 requests for indigent burials resulting in 8 burials being approved, \$20,704 total indigent burial costs.

Child Support Enforcement:

The Child Support Enforcement Unit Collections for the month of September 2016 are \$805,669. The total TANF collections are \$32,533 and the total DFS NON-TANF collections are \$12,452. The DFS total amount collected was \$44,985. There were 24 petitions filed in the month of September 2016 and 11 Paternity Establishments (including acknowledgements). Total CSEU cases open as of September 2016 are 5353.

Services

Foster Care/Adoption

- As of September 30, 2016 there are 90 children in foster care; 60 children are placed in regular and therapeutic community foster homes or home on trial, 28 additional children are in congregate care placement, and two children are AWOL. Twenty-three of the total number of children in foster care are freed for adoption, eight additional have a goal of adoption. Three children with the goal of adoption have been placed in an adoptive home and five children are currently awaiting placement. There is on-going activity to reduce the number of children in foster care through discharge to a parent or other appropriate resource, discharge to independent living or adult custodial care as well as adoption.

Child Protective Services

- The CPS unit received 137 new reports alleging child abuse and/or maltreatment in September 2016. Thirty-seven of these reports were assigned to the FVRT.

Preventive

- The preventive unit has 122 open cases at the end of September, 2016. Of the 122 open cases, 21 are active referrals that are receiving assessments and/or short term services. There were 21 new referrals received during the month of September.

Adult Services

- The Adult Services unit has 184 open PSA cases at the end of September 2016. Ninety-six of the 184 cases are representative payee cases, and 25 are guardianships.
- Personal care aide services are provided to 49 cases.
- There are 10 PERS (personal emergency response) cases and no long term care cases.

Temporary Assistance (TA)

As of 9/30/16, the breakdown of Temporary Assistance active cases was as follows:

- 346 PA TANF cases (Public Assistance, Temporary Aid to Needy families)
- 288 PA SN cases (Public Assistance, Safety Net)
- 5707 NPA FS (Non- Public Assistance, Food Stamps)

Medical Assistance (MA)

As of 9/30/16, the breakdown of Medical Assistance active cases was as follows:

- 5113 MA cases (Medical Assistance)
- 2678 MA/ SSI cases (Medical Assistance/ Supplemental Security Income)

Department Updates:

- The transition of individuals who are eligible under a Modified Adjusted Gross Income (MAGI) eligibility group from the Welfare Management System (WMS) to NY State of Health is continuing. Cases continue to be pulled the first Saturday of every month. However, we haven't seen a huge decrease in the amount of cases being handled by the local district.
- The Clean and Tune component of the Home Energy Assistance Program closes on 11/4/16.
- The regular component of HEAP begins on 11/14/16 and the Heating Repair and Replacement Component starts on 11/7/16.
- Hired staff for the titles of Account Clerk, Account Clerk/Typist, and Provisional Records Management Clerk.
- Conducted interviews for Social Welfare Examiners, including several current DFS employees.
- Conducted interviews for HEAP Temporary Clerks.

Office of the Aging:

- EISEP Services-(non-medical, non-Medicaid homecare) -749 hrs. of homemaker/personal care assistance provided to 19 participants. Those same participants also received 85 hours of case management.

- Home Delivered Meals-4,209 meals provided to 210 homebound participants.
- Congregate Meals-1,227 meals provided to 159 participants.
- Medical Transportation-89 medical trips provided by RSVP/Sullivan county Transportation to doctor's offices and medical facilities in and out of the county.
- Shopping Bus-88 trips provided by Sullivan County Transportation.
- Emergency Medical Alerts provided to 42 individuals.
- HIICAP- (Health Insurance Information Counselling and Insurance Program) - 71 individuals assisted with health insurance/prescription issues.
- One hundred twenty individuals assisted/assessed for Office for the Aging programs and other services they might be eligible for.
- Attended Regional Caucus for Office for the Aging Directors.

Public Health Services:

Administration

- Attended a press conference at SUNY Sullivan on September 19th with other community leaders in honor of Recovery Month.
- Participated in several different community events and meetings on improving health in Sullivan County.
- Plan development in progress of community health surveys, focus groups and updating statistics.
- Held quarterly Health Services Advisory Board and attended various monthly legislative committee meetings.
- Held Rural Health Network meetings and subcommittees including the Oral Health Coalition.
- Attended Town Hall forum in Monticello sponsored by the Times Herald Record on September 29th as a panelist/speaker.
- Participated in weekly planning committee calls for Leadership Summit to take place at Bethel Woods on October 18th.
- Interviewed candidate for WIC Coordinator to replace existing staff member leaving.
- Discussed staffing and budget needs with County Manager and Commissioner for 2017.
- Ongoing departmental operations, strategic planning and personnel management and supervision of staff.

Early Intervention:

- The Early Care Program received \$76,086.91 in September. \$586 was received from Project Excel for an overpayment they received. We received a payment of \$3,065.25 from Medicaid for the Early Intervention Program and a payment of \$72,435.66 from Medicaid for the Preschool Special Education Program.
- The Early Care Account Clerk was promoted to Senior Account Clerk for Public Health. It is anticipated that her position will be filled by October of 2016. However, to date, no one has responded to the canvas letters that have been mailed agreeing to accept the position.

Healthy Families Program:

- Healthy Families has 74 families currently enrolled, with 3 waiting for intake. We are at 89% capacity of the 80 families for full capacity as set by Healthy Families New York. Family Support Workers have completed 174 home visits and 211 hours of direct service time with families. The position of Program Supervisor and additional Family Support Worker has been posted and we look forward to hiring. This will allow the program to serve an additional twenty families.

EPI:

- There have been on-going communicable disease investigations, rabies exposures with treatment, the flu clinic was held and lead poisoning prevention cases are being followed with five children who have elevated BLLs. The Emergency Planning Committee Meeting was held with our community partners and county officials. A drill is required in February 2017.

Youth Bureau:

- None.

SULLIVAN COUNTY ADULT CARE CENTER 2016 MONTHLY REPORT

	January	February	March	April	May	June	July	August	September	October	November	December
Expenses Budgeted \$17,967,074 Paid YTD	\$884,547	\$1,485,749	\$2,752,727	\$3,806,888	\$4,799,973	\$5,741,276	\$7,571,873	\$8,416,955	\$9,843,536			
Revenues Budgeted \$16,539,005 Received YTD	\$977,451	\$1,951,793	\$2,714,203	\$3,571,863	\$4,474,062	\$5,375,039	\$6,275,861	\$7,262,085	\$8,093,886			
% Occupancy	91.21%	97.5%	87.23%	87.10%	85.62%	85.94%	86.46%	87.60%	84.91%			
pvt pay	10.78%	10.17%	7.88%	8.17%	8.55%	8.81%	8.96%	9.01%	9.05%			
medicaid	79.38%	79.99%	83.85%	83.51%	83.20%	82.72%	82.30%	81.79%	81.96%			
medicare	9.84%	9.84%	8.27%	8.32%	8.26%	8.47%	8.74%	9.20%	8.99%			
Funded Positions (178) Vacancies	9	10	8	4	4	4	4	6	7			
# Activity Participation	8775	6792	9,438	7,562	9,500	8,867	8,571	9,603	12439			
Meals prepared residents families registrants staff	15,348	14,798	15,193	14,798	15,010	14,599	15,394	15,730	14,978			
Meals contract MOW	4,663	4,141	5,289	4,692	5,039	5,077	4,671	5,512	4,876			
Tube Feed	11 2 po	11 2 po	11 2 po	11 2 po	13 3po	12 3po	13 2po	14 2 po	14 4po 1 not used			
Occupational Therapy tx RNC tx	333	294	304	312	390	322	352	351	216			
Physical Therapy tx RNC tx	346	275	309	276	340	338	264	303	227			
Sp/Swallow tx Hearing tx	118	44	80	67	83	59	24	88	56			
Day Care vts	179	174	166	184	185	157	164	249	248			
% Occupancy	52.65%	52.65%	48.82%	52.65%	54.41%	46.18%	48.24%	73.24%	72.94			
PT	2	0	4	0	0	7	0	0	18			
OT	1	3	1	10	19	0	3	18	20			
ST	0	0	0	0	0	0	0	0	0			

SULLIVAN COUNTY DEPARTMENT OF
COMMUNITY SERVICES
STATISTICAL SUMMARY FOR: September 1, 2016 -September 30 ,2016

PROGRAM	CLIENTS ON ROLLS:			CLIENTS ON ROLL:			UNITS OF SERVICE
	9/1/2016	ADMISSIONS	DISCHARGES	9/30/2016	CLIENTS SERVED		
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	525	29	40	514	554	1,446	
***CHILDREN'S UNIT	47	1	8	40	48	164	
TREATMENT REACHING YOUTH (SCHOOL-BASED)	189	4	11	182	193	198	
FORENSIC UNIT	83	11	15	79	94	146	
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						42	
TOTAL MENTAL HEALTH	844	45	74	815	889	1,996	
ADULT CASE MANAGEMENT	55	2	2	52	52	133	
HEALTH HOME	115	2	1	116	256		
HEALTH HOME (KENDRA) ACT	4	2	0	6	4		
BLENDED ICM/SCM (CHILD)	12	0	0	12	12	32	
SPOA - Adult	41			41	41	68	
SPOA - Child	12			12	12	24	
CHEMICAL DEPENDENCY CLINIC	87	18	19	86	105	357	
CHEMICAL DEPENDENCY- FORENSIC	44	0	0	44	44	48	
TOTAL TREATMENT PROGRAMS	370	24	22	369	526	662	
RCPC-MICHELE EHERTS	12	0	0	12	12		
CM CIS					10	26	
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits		
MOBILE MENTAL HEALTH	319	155	44	10	6		

SULLIVAN COUNTY DEPARTMENT OF
COMMUNITY SERVICES
STATISTICAL SUMMARY FOR: SEP 1, 2015 - SEP 30, 2015

PROGRAM	CLIENTS ON ROLLS:			CLIENTS ON ROLL:			UNITS OF SERVICE
	9/1/2015	ADMISSIONS	DISCHARGES	9/30/2015	CLIENTS SERVED		
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	544	45	10	579	1,265	833	
***CHILDREN'S UNIT	44	12	5	51	153	75	
TREATMENT REACHING YOUTH (SCHOOL-BASED)	165	3	16	152	226	553	
FORENSIC UNIT	105	15	16	104	178	31	
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						14	
TOTAL MENTAL HEALTH	858	75	47	886	1,822	1,506	
ADULT CASE MANAGEMENT	44	4	2	46	0	0	
HEALTH HOME	106	52	0	158	0	0	
HEALTH HOME (KENDRA) ACT	3	0	1	2	2	3	
BLENDED ICM/SCM (CHILD)	20	0	2	18	0	0	
SPOA - Adult					38	91	
SPOA - Child					6	10	
CHEMICAL DEPENDENCY CLINIC	97	22	24	95	562		
CHEMICAL DEPENDENCY- FORENSIC				59	178		
TOTAL TREATMENT PROGRAMS	270	78	29	378	786	104	
RCPC-MICHELLE EHERTS	10	1	0	11	11	44	
RPC-KATHY RYAN	0	14	0	14	32	32	
	0	#of ph interv	Outreaches	Hosp Ref	Admits		
MOBILE MENTAL HEALTH	327	168	42	6	4		
CM CIS	0	0	0	0	0		



COUNTY OF SULLIVAN
Division of Health and Family Services
SULLIVAN COUNTY HUMAN SERVICES COMPLEX
 COMMUNITY LANE
 PO BOX 231
 Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance
 Monthly Report: September 2016

September 2016	DFS
Total number of formal agreements in effect at the end of the month:	86
Total number of agreements which expired/were terminated at the end of the month:	8
Total number of agreements renewed, extended, or re-initiated at the end of the month:	0
Total number of agreements which were initiated this month:	6
Number of RFP's, Bids, Proposals, Etc. coordinated this month:	0
Number of new agreements, addenda and/or modifications developed this month:	3
Number of intra-county agreements coordinated this month:	0
Performance and outcomes measures developed, identified and/or evaluated:	2
Reports received from on-site monitoring visits and/or follow-ups performed:	2
Reports received from state oversight contract providers:	0
Reports received from self-report contract providers:	0
Reports received from in-house end users:	0
DSS related Plans/Plan updates received:	1
Trend analysis of need indicators performed:	2
Total contract related technical assistance/supports provided:	88
Total number of number of program areas/types of service currently handling:	11
Total number of contracts currently managing:	86

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CASELOADS

MONTH	PA TANF			PA SAFETY NET			NPA FS			MA			MA/SSI		
	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016
JANUARY	438	366	370	363	276	299	5850	5805	5880	6675	7059	6242	2702	2636	2700
FEBRUARY	438	357	358	362	277	293	5871	5877	5892	6705	6970	6243	2696	2666	2682
MARCH	436	355	371	353	275	313	5865	5779	5844	6761	6897	6213	2702	2664	2677
APRIL	430	367	356	348	297	305	5834	5745	5918	6890	6797	6158	2652	2646	2686
MAY	422	381	358	355	319	296	5783	5744	5880	6931	6661	6084	2640	2668	2672
JUNE	412	383	354	345	308	300	5746	5712	5857	6935	6639	6024	2654	2680	2680
JULY	418	357	356	308	301	284	5675	5638	5698	6974	6574	5666	2639	2696	2676
AUGUST	408	358	350	301	283	295	5708	5648	5695	7164	6515	5339	2587	2691	2680
SEPTEMBER	379	362	346	283	278	288	5701	5617	5707	7259	6451	5113	2578	2695	2678
OCTOBER	372	369		265	287		5773	5600		7263	6428		2590	2697	
NOVEMBER	364	357		273	294		5814	5706		7214	6303		2579	2721	
DECEMBER	373	362		279	296		5864	5792		7174	6270		2547	2712	
AVERAGE	407.5	365	358	320	291	297	5790	5722	5819	6995	6630	5898	2631	2681	2681
	-18%	-10%		-22%	-9%		3%	-1%		9%	-5%		-3%	1%	

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CHILD SUPPORT UNIT	2015 YTD	2016 YTD	2016 SEP
SUPPORT COLLECTIONS	9,102,262	6,386,398	805669
TOTAL NON-DFS	8,487,906	5,942,853	760684
TOTAL DFS	614,356	443,545	44985
TANF	419,412	336,478	32533
NON-TANF	194,944	109,468	12452
TOTAL PETITIONS FILED	284	257	24
# PATERNITIES ESTABLISHED	64	143	11
# OPEN CASES	5467	5353	-37
ADULT SERVICES UNIT:	2015 YTD	2016 YTD	2016 SEP
PERSONAL CARE AIDES			
CASES OPENED	7	7	1
CASES CLOSED	84	12	0
# CASES (AVG.)	95.33333333	48.66666667	49
PERS			
CASES OPENED	2	0	0
CASES CLOSED	37	8	4
# CASES (AVG.)	36.08333333	12.66666667	10
PSA REFERRALS			
16A Neglect by Caregiver	38	6	2
16A Physical Abuse	11	2	0
16A Sexual Abuse	4	43	1
16A Psychological Abuse	10	3	0
16A Financial or Other Exploitation	29	13	2
16B Neglects Own Basic Needs	84	22	2
16B Untreated Medical Conditions	52	15	1
16B Self-endangering Behaviors	30	22	1
16B Unable to Manage Finances	35	13	0
16B Environmental Hazards	44	42	4
PSA			
CASES OPENED	198	116	17
CASES CLOSED	122	148	25
# CASES (AVG.)	144.9166667	131.4444444	176
GUARDIANSHIPS			
OPEN	17	25	1
CHILDREN SERVICES UNIT:	2015 YTD	2016 YTD	2016 SEP
FOSTER CARE			
AVG. MONTHLY CASELOAD (TRADITIONAL)	71.41666667	40.11111111	60
AVG. MONTHLY CASELOAD (RESIDENTIAL)	13.58333333	28.16666667	28

CHILDREN SERVICES UNIT:	2015 YTD	2016 YTD	2016 SEP
CHILD PROTECTIVE SERVICES:			
# OF NEW REPORTS	1573	843	137
# OF INDICATED REPORTS	232	112	18
PHYSICAL ABUSE	16	15	1
EMOTIONAL ABUSE	0	189	0
SEXUAL ABUSE	3	8	0
NEGLECT	40	37	6
DOMESTIC VIOLENCE	11	227	0
EDUCATIONAL NEGLECT	40	75	0
# OF UNFOUNDED REPORTS	873	326	52
# OF COURT ORDERED T034 INVESTIGATIONS	32	466	1
PREVENTIVE			
AVG. MONTHLY CASELOAD	156.5	98.66666667	120
SPECIAL INVESTIGATIONS UNIT:	2015 YTD	2016 YTD	2016 SEP
FRAUD COMPLAINTS AND INVESTIGATIONS:			
# REFERRALS RECEIVED	1,864	745	65
# COMPLAINTS DISMISSED	545	204	20
# ASSIGNED FOR INVESTIGATION	1,319	541	45
# CASES COMPLETED	1,356	949	59
# CASES; MONTH END	1,007	600	600
FRONT END DETECTIONS (FEDS) (INCLUDES EVR):			
# CASES REFERRED	735	284	30
# CASES COMPLETED	841	276	30
# CASES DENIED/WITHDRAWN	0	53	8
COST AVOIDANCE	\$ 4,100,186	\$ 554,784	\$ 84,108
RESOURCES UNIT (RECOVERIES):			
ACCIDENT LIENS	\$250,811	\$40,696	\$0
PROPERTY LIENS	\$25,404	\$10,008	\$0
ESTATE CLAIMS	\$149,977	\$171,507	\$9,676
INSURANCE, MORTGAGES	\$1,100	\$700	\$100
RESOURCE UNIT TOTAL:	\$427,292	\$222,911	\$9,776
BURIALS:			
# REQUESTED	119	124	11
# APPROVED	87	96	8
COSTS	\$227,123	\$243,275	\$20,704
COLLECTIONS:	2015 YTD	2016 YTD	2016 SEP
RECOUPMENTS	\$55,704	\$42,356	\$4,376
RESTITUTION	\$366,543	\$177,254	\$22,190
COLLECTIONS TOTAL	\$422,247	\$219,610	\$26,566

Sullivan County Public Health Services
Monthly Report: September 2016



Certified Home Health Agency

of new patients: 95
 # of discharges: 97
 # of home visits made (includes HHA visits): 1494 Approx.

Long Term Home Health Care Program

of skilled nursing home visits made: 92
 # of total patients on program: 44
 # of other home visits made: 10

Maternal Child Health Program

of referrals: 19
 # of visits made: 45

Healthy Families of Sullivan Program

of families on program: 70
 # of home visits made: 172
 # of referrals: 53

Car Seat Program and Cribs for Kids Program

of car seat installations: 36
 # of car seat checks: 8
 # of cribs and education sessions: 9

Immunizations

of immunizations given: 27
 # of flu clinics: 1

Communicable Disease Program

of communicable diseases reported: 112
 # of STDs reported: 30
 # of Rabies-related incidents: 16
 # Rabies Clinics: 0
 # of animals receiving rabies vaccines: 0
 # people receiving post exposure prophylaxis
 for rabies exposure: 3
 # of HIV Testing: 1 0 positive

Lead Poisoning Prevention Program

children screened: 123
 # children with elevated Blood Lead Levels: 5
 # homes requiring NYSDOH inspection: 2

Bilingual Outreach Worker

visits made: 40
 # of outreach: 80
 Attended all immunization clinics 9/7

WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:

of WIC participants served: 2154 (Women: 402 Infants: 380 Children: 973)

CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN) PROGRAM:

Early Intervention Program

of children in program: 162

Pre-K Program

of children in program: 192

Physically Handicapped Children's Program

of children on PHCP: 0
 # of children in CSHCN program: 0

Child Find Program

of children in program: 66

Children Served in 2015 Through August:

Early Intervention Program: 261
 Pre-K Program: 279
 PHCP: 1

Children Served in 2016 Through August:

Early Intervention Program: ****
 Pre-K Program: 286
 PHCP: 0

**** - Numbers are not available in NYEIS or EI Billing.