

## **PUBLIC WORKS COMMITTEE**

**November 10, 2016 – 11:15 AM**

Committee Members: Perrello (Chair), McCarthy (Vice Chair),  
Rajsz, Owens, Samuelson, Alvarez, Sorensen

### **PRESENTATION:**

### **DISCUSSIONS:**

1. Jail
2. Seasonal Work Program update

### **RESOLUTIONS:**

1. Resolution to authorize the County of Sullivan to enter into a contract with the Towns for snow and ice removal.
2. Resolution to authorize a modification agreement for construction services for the resurfacing of portions of approximately 30 miles of various County Roads.
3. Resolution to authorize the County Manager to execute a modification agreement for consultant design services for the County Bridge 369 Rehabilitation Project.
4. Resolution to authorize award & execution of contract for Airport electrical vault and lighting improvements at the SCIA.
5. Resolution to authorize the award of engineering services for the construction inspection services for the replacement of the Electrical Vault equipment and back-up generator for the SCIA.
6. Resolution to authorize the award of engineering services for the design for the replacement of the Electrical Vault equipment and back-up generator for the SCIA.
7. Resolution to authorize the award of engineering services for the Airport Runway Pavement Management study for the SCIA.
8. Resolution to adopt a Solid Waste Fee Schedule for 2017.

### **REPORTS:**

### **PUBLIC COMMENT:**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Authorizing payment rate for Centerline

**Date:** November 10, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the payment rate to various Towns providing snow & ice removal on County roads for the centerline miles for the contract year July 1, 2016 through June 30, 2017.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 1,500,220.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): D-5142-40-4001

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>1,500,220.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ Various Towns ] of [ \_\_\_\_\_ ]

Nature of Other Party to Contract: \_\_\_\_\_ Other: Township

Duration of Contract: From 07/01/2016 To 06/30/2017

Is this a renewal of a prior Contract? Yes  No \_\_\_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2015 To 06/30/2018

Amount authorized by prior contract(s): 1,500,220.00

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not currently have staffing levels to complete snow & ice removal on all County road.

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 1500220 + any future rate increase

Efforts made to find Less Costly alternative:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A N/A RF

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

A. Director of Purchasing: [Signature] Date 11/4/16

B. Management and Budget: [Signature] Date 11/7/16

C. Law Department: [Signature] Date 11.7.16

D. County Manager: [Signature] Date 11/7/16

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
AUTHORIZING THE PAYMENT RATE FOR CENTERLINE MILES FOR THE  
CONTRACT YEAR JULY 1, 2016– JUNE 30, 2017**

**WHEREAS**, the County of Sullivan, per Resolution No. 255-15, dated June 18, 2015, entered into contract with the Towns of Bethel, Callicoon, Delaware, Fallsburg, Forestburgh, Fremont, Highland, Liberty, Lumberland, Mamakating, Neversink Rockland and Thompson to provide Snow and Ice control on various County Roads through June 30, 2018; and

**WHEREAS**, the contract states the Towns will be paid the rate Sullivan County received from the State of New York for snow and ice control on state highways the previous snow and ice season; and

**WHEREAS**, the County of Sullivan was paid the rate of \$5,684.32 per centerline mile for the 2015 -2016 contract year; and

**WHEREAS**, Section 135-a of the Highway Law of the State of New York authorizes the County to enter into contracts with the towns and villages for the control of snow and ice conditions on County Roads located within the Towns and Village; and

**WHEREAS**, said section of the Highway Law of the State of New York requires the approval by resolution of each of the legislative bodies of such County, Towns;

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan pay the amount of \$5,684.32 per centerline mile for two lane highways and \$8,526.48 for three lane highways to the aforementioned Towns for the contract year July 1, 2016 – June 30, 2017.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2016.

**RESOLUTION 255-15 INTRODUCED BY PUBLIC WORKS COMMITTEE TO  
AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A CONTRACT WITH  
THE TOWNS FOR SNOW AND ICE REMOVAL**

**WHEREAS**, Section 135-a of the Highway Law of the State of New York authorizes the County to enter into contracts with the Towns for the control of snow and ice conditions on County Roads located within the Towns; and

**WHEREAS**, said section of the Highway law of the State of New York requires the approval by resolution of the legislative bodies of the County and the involved Towns; and

**WHEREAS**, it is the recommendation of the Division of Public Works that the County enter into three (3) year contracts with the involved Towns subject to annual appropriation by the Legislature.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be hereby authorized to execute contracts, commencing on July 1, 2015 and terminating on June 30, 2018, with the Town of Bethel, Town of Callicoon, Town of Delaware, Town of Fallsburg, Town of Forestburgh, Town of Fremont, Town of Highland, Town of Liberty, Town of Lumberland, Town of Mamakating, Town of Neversink, Town of Rockland, and Town of Thompson at a total annual cost not to exceed \$1,500,220 in the first year of the contract; and

**BE IT FURTHER RESOLVED**, that the contracts be in a form approved by the Sullivan County Attorney.

Moved by Mr. Rouis, seconded by Mrs. LaBuda, put to a vote with Mrs. Gieger absent, unanimously carried and declared duly adopted on motion June 18, 2015.

**AT A REGULAR/SPECIAL MEETING OF THE TOWN BOARD OF THE TOWN OF**  
**\_\_\_\_\_ HELD AT THE TOWN HALL ON \_\_\_\_\_**

The following resolution was duly moved, seconded and adopted:

**WHEREAS**, the County of Sullivan and the Town of \_\_\_\_\_ entered into contract for Snow and Ice control on County Roads from July 1, 2015 through June 30, 2018;

**WHEREAS**, the contract states the Town will be paid the amount Sullivan County received from the State of New York for snow and ice control on state highways the previous snow and ice season; and

**WHEREAS**, the County of Sullivan was paid the rate of \$5,684.32 per centerline mile for the 2015-2016 contract year; and

**WHEREAS**, said section of the Highway Law of the State of New York requires the approval by resolution of each of the legislative bodies of such County, Towns;

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan pay the amount of \$5,684.32 per centerline mile for two lane highways and \$8,526.48 for three lane highways to the Town for the contract year July 1, 2016– June 30, 2017.

**PRESENT:**

Supervisor \_\_\_\_\_  Yes  No  
Councilman \_\_\_\_\_  Yes  No  
Councilman \_\_\_\_\_  Yes  No  
Councilman \_\_\_\_\_  Yes  No  
Councilman \_\_\_\_\_  Yes  No

**STATE OF NEW YORK**  
**COUNTY OF SULLIVAN, SS:**

The undersigned Town Clerk of Town of \_\_\_\_\_, does hereby certify that I have compared the foregoing copy of the resolution attached hereto with the original thereof now on file within my office and that the same is a true and correct copy thereof and of the whole of said original.

WITNESS my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 2016

(Seal)

Town Clerk

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew

**Re:** Request for Consideration of a Resolution: Mod. Agree. - Resurf. Co. Rds.

**Date:** 11/10/16

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute a modification agreement with Sullivan County Paving, Inc. for additional construction services for the resurfacing of various County Roads. The continued, relatively low price of asphalt, in conjunction with aggressive pricing in the original bid, would allow for previously allocated funds to be utilized to resurface and/or repair additional road sections.

**Is subject of Resolution mandated? Explain:**

No - It is the responsibility of the County to maintain the County Road network for the safety of the traveling public.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution:** \$ 250,000.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** D-5110-47-40-4037

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>250,000.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**



Request for Authority to Enter into Contract with [Agree.Mod. for exist. contract] of [Sullivan County Paving and Construction, Inc.]

Nature of Other Party to Contract: ,

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From 04/28/2016 To 11/30/2016

Amount authorized by prior contract(s): 8,865,814.33

Resolutions authorizing prior contracts (Resolution #s): 162-16 & 405-16

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Asphalt paving operations are a material intensive process. Competitively bidding this work to suppliers is the most cost effective method to place large quantities of Hot Mix Asphalt. Contractor has exclusive plant access & trucking advantages.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 9,115,814.33

Efforts made to find Less Costly alternative:

The road sections that will be paved in this contract are in a condition that the pavement treatment that will yield the lowest life cycle repair cost over the 15 year life of the pavement is a 3 inch overlay with spot partial depth repairs.

Efforts made to share costs with another agency or governmental entity:

The road sections that will be resurfaced by this contract are on the County's Official Highway Inventory and all cost to repair them are bourne by the County.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

B-16-10 Orig Bid for 2017 Paving projects

Person(s) responsible for monitoring contract (Title): Dermot P. Dowd, Civil Eng.

Pre-Legislative Approvals:

A. Director of Purchasing: [Signature] Date 11/9/16

B. Management and Budget: [Signature] Date 11/7/16

C. Law Department: [Signature] Date 11.7.16

D. County Manager: [Signature] Date 11/7/16

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Public Works Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE A MODIFICATION AGREEMENT FOR CONSTRUCTION SERVICES  
FOR THE RESURFACING OF PORTIONS OF APPROXIMATELY 30 MILES OF  
VARIOUS COUNTY ROADS (“PROJECT”).**

**WHEREAS**, Resolution No. 162-16, adopted April 21<sup>st</sup>, 2016, authorized an Agreement with Sullivan County Paving and Construction, Inc. (“Agreement”) to provide construction services; and

**WHEREAS**, Resolution No. 405-16, adopted September 15<sup>th</sup>, 2016, authorized a Modification Agreement with Sullivan County Paving and Construction, Inc. (“Agreement”) to provide additional construction services; and

**WHEREAS**, the Project involves the following: inlay of partial depth repairs on badly deteriorated sections of the existing pavement, a two (2) course overlay of the entire road section and replacement of existing pavement markings on the new wearing course; and

**WHEREAS**, additional construction services can be completed with previously allocated funds due to the aggressive pricing received during the competitive bidding process and the continued low price of performance graded asphalt binder; and

**WHEREAS**, the Division of Public Works has reviewed the need for additional construction services and recommends the approval of a Modification Agreement to cover the additional work.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Legislature authorizes a Modification Agreement, for additional construction services with, Sullivan County Paving and Construction, Inc., at a cost not to exceed \$250,000 said Modification Agreement to be in such form as the County Attorney shall approve.

**Moved by:** \_\_\_\_\_,  
**Seconded by:** \_\_\_\_\_,  
**And adopted on motion:** \_\_\_\_\_, 2016

**RESOLUTION 162-16 INTRODUCED BY GOVERNMENT SERVICES COMMITTEE  
TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT WITH SULLIVAN  
COUNTY PAVING & CONSTRUCTION, INC. FOR RESURFACING PORTIONS OF  
VARIOUS COUNTY ROADS**

**WHEREAS**, bids were received for Resurfacing Portions of Various County Roads and

**WHEREAS**, Sullivan County Paving & Construction Inc., 420 Bernas Road,  
Cochecton, NY 12726, is the lowest responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public works has approved said bid and  
recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is  
authorized to execute an agreement with Sullivan County Paving & Construction, Inc., at a total  
price not to exceed **\$7,965,814.33**, plus the fluctuating cost of asphalt as per "Asphalt price  
Adjustment" as published by the PGB Index price and in accordance with B-16-10, said contract  
to be in such form as the County Attorney shall approve.

**Moved by Mr. Steingart, seconded by Mr. Samuelson, unanimously carried and declared duly  
adopted on motion April 21, 2016.**

**COOPER**

**RESOLUTION NO. 405-16 INTRODUCED BY THE EXECUTIVE COMMITTEE  
TO AUTHORIZE A MODIFICATION AGREEMENT FOR CONSTRUCTION SERVICES  
FOR THE RESURFACING OF PORTIONS OF APPROXIMATELY 30 MILES OF  
VARIOUS COUNTY ROADS (“PROJECT”).**

**WHEREAS**, Resolution No. 162-16, adopted April 21<sup>st</sup>, 2016, authorized an agreement with Sullivan County Paving and Construction, Inc. (“Agreement”) to provide construction services; and

**WHEREAS**, the Project involves the following: inlay of partial depth repairs on badly deteriorated sections of the existing pavement, a two (2) course overlay of the entire road section and replacement of existing pavement markings on the new wearing course; and

**WHEREAS**, additional construction services can be completed with previously allocated funds due to the aggressive pricing received during the competitive bidding process and the continued low price of performance graded asphalt binder; and

**WHEREAS**, the Division of Public Works has reviewed the need for additional construction services and recommends the approval of a Modification Agreement to cover the additional work.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Legislature authorizes a Modification Agreement, for additional construction services with, Sullivan County Paving and Construction, Inc., at a cost not to exceed \$900,000 said Modification Agreement to be in such form as the County Attorney shall approve.

**Moved by Mr. Perrello, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion September 15, 2016.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E., Commissioner of Public Works

**Re:** Request for Consideration of a Resolution: Bridge 369 (NEV) Design Services

**Date:** November 10, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute a Modification Agreement with Delta Engineers, Architects & Land Surveyors, P.C. to provide additional services needed for the replacement of Bridge 369.

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 7,100.00

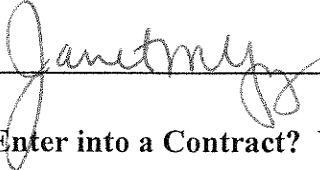
Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): D-5110-47-40-4006

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ <u>7,100.00</u>	Other	\$ _____
Federal Government	\$ <u>0.00</u>	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [Delta Engineers, P.C.] of [860 Hooper Road, Endwell, NY 13760]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 12/01/2015 To 12/31/2016

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have sufficient staff in-house to provide services during the duration of the project, nor the equipment for exploratory work and geotechnical work needed to implement the project.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$7,100

Efforts made to find Less Costly alternative:

Professional Engineering firms are selected based upon qualifications. Delta Engineers, P.C. is on our current qualified list of consultants. Costs were negotiated.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Firm's qualifications approved for bridge projects per Resolution 177-13. *D/AGJ*

Person(s) responsible for monitoring contract (Title): Robert Trotta, P.E., Bridge Engr.

Pre-Legislative Approvals:

- A. Director of Purchasing: *Nancy Jones* Date 11/4/16
- B. Management and Budget: *Janitmy* Date 11/7/16
- C. Law Department: *Chris* Date 11.7.16
- D. County Manager: *Phil Brown* Date 11/7/16
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT FOR CONSULTANT DESIGN SERVICES FOR THE COUNTY BRIDGE 369 REHABILITATION PROJECT**

**WHEREAS**, County Bridge No. 369 on Town Highway 80 (Willowemoc Road) over the Willowemoc Creek, located in the Town of Neversink, needs to be replaced; and

**WHEREAS**, Resolution 428-14 authorized Delta Engineers, Architects & Land Surveyors, PC to provide engineering services for the evaluation of alternatives for rehabilitating the bridge; and Resolution 410-15 authorized Delta Engineers, Architects & Land Surveyors, PC to provide engineering services for the design of the replacement of the bridge; and

**WHEREAS**, a modification agreement is needed to implement the design of the replacement structure; and

**WHEREAS**, the project is eligible for 100% State funding through CHIPS funding program; and

**WHEREAS**, the Division of Public Works recommends that a modification agreement for additional consultant engineering services be implemented with Delta Engineers, Architects & Land Surveyors, PC.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a Modification Agreement to the Agreement dated December 4, 2014 for consulting engineering services with Delta Engineers, for an additional amount not to exceed \$7,100.00, said contract to be in such form as the County Attorney shall approve.

**Moved by \_\_\_\_\_,**  
**Seconded by \_\_\_\_\_,**  
**and adopted on motion \_\_\_\_\_, 2016**

**RESOLUTION NO. 428-14 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT FOR CONSULTANT DESIGN SERVICES FOR THE COUNTY BRIDGE 369 REHABILITATION PROJECT**

**WHEREAS**, County Bridge No. 369 on Town Highway 80 (Willowemoc Road) over the Willowemoc Creek, located in the Town of Neversink, will be rehabilitated under contract; and

**WHEREAS**, consultant engineering services are required to evaluate alternatives for rehabilitating the superstructure to meet current standards and for preparing plans and specifications required for contract construction work; and

**WHEREAS**, the project is eligible for 100% State funding through CHIPS funding program; and

**WHEREAS**, the Division of Public Works recommends the award of an agreement for consultant engineering services to the firm of Delta Engineers, Architects & Land Surveyors, PC on the basis of qualifications.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute an Agreement for consulting engineering services with Delta Engineers, at a cost not to exceed \$98,000, said contract to be in such form as the County Attorney shall approve.

**Moved by Mrs. LaBuda, seconded by Ms. Vetter, put to a vote with Mr. Rouis absent, unanimously carried and declared duly adopted on motion November 20, 2014.**

COPY

**RESOLUTION NO. 410-15 INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION  
AGREEMENT FOR CONSULTANT DESIGN SERVICES FOR THE COUNTY BRIDGE  
369 REHABILITATION PROJECT**

**WHEREAS**, County Bridge No. 369 on Town Highway 80 (Willowemoc Road) over the Willowemoc Creek, located in the Town of Neversink, needs to be replaced; and

**WHEREAS**, Resolution 428-14 authorized Delta Engineers, Architects & Land Surveyors, PC to provide engineering services for the evaluation of alternatives for rehabilitating the bridge; and

**WHEREAS**, based upon the evaluation of alternatives it has been determined that the complete replacement of the bridge is the most cost effective option; and

**WHEREAS**, a modification agreement is needed to implement the design of the replacement structure; and

**WHEREAS**, the project is eligible for 100% State funding through CHIPS funding program; and

**WHEREAS**, the Division of Public Works recommends that a modification agreement for additional consultant engineering services be implemented with Delta Engineers, Architects & Land Surveyors, PC.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a Modification Agreement to the Agreement dated December 4, 2014 for consulting engineering services with Delta Engineers, for an additional amount not to exceed \$68,000, said contract to be in such form as the County Attorney shall approve.

Moved by Mr. Benson, seconded by Mr. Steingart, put to a vote with Ms. Vetter and Mrs. Edwards absent, unanimously carried and declared duly adopted on motion November 19, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution:

Date: November 10, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize award & execution of contract for Airport Electrical Vault and Lighting Improvements with Baseline King Corporation at the SCIA.

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Is subject of Resolution mandated? Explain:

No

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Does Resolution require expenditure of funds? Yes  No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 564,059.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): Capital Account H03

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ <u>28,203.00</u>	Grant(s)	\$ _____
State	\$ <u>28,203.00</u>	Other	\$ _____
Federal Government	\$ <u>507,653.00</u>	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [ Baseline King Corporation ] of [ 111 Liberty Lane, Barneveld, New York 13304 ]

Nature of Other Party to Contract:

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house to complete this project.  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$564,059

Efforts made to find Less Costly alternative:

Competitive bidding B-16-30 off  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

B-16-30 B-16-30

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

A. Director of Purchasing: [Signature] Date 11/9/16

B. Management and Budget: [Signature] Date 11/7/16

C. Law Department: [Signature] Date 11-7-16

D. County Manager: [Signature] Date 11/9/16

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO  
AUTHORIZE AWARD & EXECUTION OF CONTRACT FOR AIRPORT ELECTRICAL VAULT  
AND LIGHTING IMPROVEMENTS AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT  
(SCIA)**

**WHEREAS**, bid proposals were received for Airport Electrical Vault and Lighting Improvements at the Sullivan County International Airport; and

**WHEREAS**, Baseline King Corporation, 111 Liberty Lane, Barneveld, New York 13304, is the low bidder meeting specifications; and

**WHEREAS**, the Sullivan County Division of Public Works has reviewed the proposal and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with Baseline King Corporation, in accordance with Bid No. B-16-30, for a total amount not to exceed \$564,059.00 (base bid and Add Alternate), said agreement to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2016.

**B-16-30**

**S.C. Airport Electrical Vault & Lighting Improvement**

<p><b>Baseline King Corp.</b></p> <p>111 Liberty Lane Barneveld, NY 13304</p> <p>T: 315-896-6106 F: 315-896-8584</p>	<p>O'Connell Electric Company, Inc.</p> <p>830 Phillips Road Victor, NY 14564</p> <p>T: 585-924-2176 F: 585-924-4973</p>	<p>Kobo Utility Construction Corp</p> <p>4 Victory Drive Sandwich, MA 02563</p> <p>T: 508-888-2255 F: 508-888-2224</p>		
	<p>Base Total Cost:</p>	<p>\$367,767.00</p>	<p>\$447,357.50</p>	<p>\$811,210.00</p>
	<p><b>ALTERNATE PRICING</b></p>			
<p>Add Alternate:</p>	<p>\$196,292.00</p>	<p>\$456,055.00</p>	<p>\$417,220.00</p>	
<p>Grand Total (Cost + Alternate) =</p>	<p>\$564,059.00</p>	<p>\$903,412.50</p>	<p>\$1,228,430.00</p>	



COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Contract

Date: November 10, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with Passero Associates for the Engineering Services for the "Construction inspection services of Electrical Vault Equipment, Back-up Generator , Electrical Improvements Project at the Sullivan County International Airport (SCIA).

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes  No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$79,200.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): Capital Account H03

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source:

County	\$3,960.00	Grant(s)	\$
State	\$3,960.00	Other	\$
Federal Government	\$71,280.00	(Specify)	

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Passreo Associates \_\_\_\_\_]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 10/13/2016 To 10/12/2019

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

None \_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County and the FAA have entered into an agreement for funding of the project. Passero Associates was hired based upon a qualified-based selection process to provide engineering services to SCIA.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$79,200.00

Efforts made to find Less Costly alternative:

N/A \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A \_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A 7/14 Jf

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Supert'd

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 11/4/16
- B. Management and Budget: [Signature] Date 11/7/16
- C. Law Department: [Signature] Date 11/7/16
- D. County Manager: [Signature] Date 11/7/16
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**RESOLUTION NO. 378-16 INTRODUCED BY JOSEPH PERRELLO, CHAIR OF THE PUBLIC WORKS COMMITTEE TO AMEND 376-16 TO REFLECT CORRECT AMOUNT OF \$657,863.00.**

WHEREAS, the Sullivan County approved Resolution No. 376-16 at a Special Meeting regarding the County of Sullivan receiving an AIP grant at Sullivan County International Airport from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT); and

WHEREAS, the County of Sullivan has received correspondence from the FAA that a grant is issued in the amount of \$657,863.00 not \$534,667.00 with time constraints for the execution and return of the grant agreement to the FAA; and

WHEREAS, the New York State Department of Transportation share would be 5% of the total project cost.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby amends Resolution No. 376-16 to reflect the correct amount of the grant \$657,863.00.

Moved by Mr. Samuelson, seconded by Mr. Perrello, put to a vote with Mr. Sorensen absent, unanimously carried and declared duly adopted on motion September 8, 2016.

COPY

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Execution of Contract

**Date:** November 10, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with Passero Associates for the Engineering Services for the "Design of Electrical Vault Equipment, Back-up Generator , Electrical Improvements Project at the Sullivan County International Airport (SCIA).

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution:** \$65,700.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** Capital Account H03

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	<u>\$3,285.00</u>	Grant(s)	\$ _____
State	<u>\$3,285.00</u>	Other	\$ _____
Federal Government	<u>\$59,130.00</u>	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Passreo Associates \_\_\_\_\_]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 10/13/2016 To 10/12/2019

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

None

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County and the FAA have entered into an agreement for funding of the project. Passero Associates was hired based upon a qualified-based selection process to provide engineering services to SCIA.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 65,700.00

Efforts made to find Less Costly alternative:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A N/A

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Supert'd

**Pre-Legislative Approvals:**

A. Director of Purchasing: Kathy Jones Date 11/4/16

B. Management and Budget: Janet My Date 11/2/16

C. Law Department: Chris Date 11-2-16

D. County Manager: \_\_\_\_\_ Date \_\_\_\_\_

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_





**RESOLUTION NO. 378-16 INTRODUCED BY JOSEPH PERRELLO, CHAIR OF THE PUBLIC WORKS COMMITTEE TO AMEND 376-16 TO REFLECT CORRECT AMOUNT OF \$657,863.00.**

**WHEREAS**, the Sullivan County approved Resolution No. 376-16 at a Special Meeting regarding the County of Sullivan receiving an AIP grant at Sullivan County International Airport from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT); and

**WHEREAS**, the County of Sullivan has received correspondence from the FAA that a grant is issued in the amount of \$657,863.00 not \$534,667.00 with time constraints for the execution and return of the grant agreement to the FAA; and

**WHEREAS**, the New York State Department of Transportation share would be 5% of the total project cost.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby amends Resolution No. 376-16 to reflect the correct amount of the grant \$657,863.00.

**Moved** by Mr. Samuelson, **seconded** by Mr. Perrello, put to a vote with Mr. Sorensen absent, unanimously carried and **declared duly adopted on motion** September 8, 2016.

COPY

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Execution of Contract

**Date:** November 10, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with Passero Associates for the Engineering Services for the "Airport Runway Pavement Management Study at the Sullivan County International Airport (SCIA).

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ ~~96,800.00~~ 99,800

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): Capital Account H03

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	<u>\$4,990.00</u>	Grant(s)	\$ _____
State	<u>\$4,990.00</u>	Other	\$ _____
Federal Government	<u>\$89,820.00</u>	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Passreo Associates \_\_\_\_\_]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 10/13/2016 To 10/12/2019

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

None

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County and the FAA have entered into an agreement for funding of the project. Passero Associates was hired based upon a qualified-based selection process to provide engineering services to SCIA.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 99,800

Efforts made to find Less Costly alternative:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A 7/1/16

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Supert'd

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 11/4/16
- B. Management and Budget: [Signature] Date 11/7/16
- C. Law Department: [Signature] Date 11/7/16
- D. County Manager: [Signature] Date 11/7/16
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY THE PUBLIC WORKS  
COMMITTEE TO AUTHORIZE THE AWARD OF ENGINEERING SERVICES FOR  
THE AIRPORT RUNWAY PAVEMENT MANAGEMENT STUDY FOR THE  
SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA)**

**WHEREAS**, Resolution No. 377-16 authorized the County Manager to apply for and execute AIP Grants, Agreements, Contracts, Certifications and Documentation for Engineering Services; and

**WHEREAS**, a grant between the County of Sullivan and FAA has been fully executed the amount of \$89,820 which covers the 90% FAA share of the total project cost of \$99,800; and

**WHEREAS**, the New York State Department of Transportation share of the cost of the project is 5% of the total project cost; and

**WHEREAS**, the County has completed a qualifications-based selection process for an Airport Consultant and has selected Passero Associates and recommends the award of the engineering services to the firm Passero Associates.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to retain the services of Passero Associates for a contract amount not to exceed \$96,800 for Engineering services; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be attached to any necessary agreements in connection with this project: and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2016.

**RESOLUTION NO. 377-16 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE EXECUTION OF AIRPORT GRANT AGREEMENTS, CONTRACTS, CERTIFICATIONS AND DOCUMENTATION FOR ENGINEERING SERVICES FOR THE SULLIVAN COUNTY AIRPORT – CONDUCT AIRPORT PAVEMENT MANAGEMENT STUDY**

**WHEREAS**, the County of Sullivan received an AIP grant at Sullivan County International Airport from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT); and

**WHEREAS**, the County of Sullivan has received correspondence from the FAA that a grant is issued in the amount of \$99,800.00 with time constraints for the execution and return of the grant agreement to the FAA; and

**WHEREAS**, the FAA has indicated that they will allocate funding for 90% of the total cost of the project at the Sullivan County International Airport; and

**WHEREAS**, the New York State Department of Transportation share would be 5% of the total project cost.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to sign the necessary applications, agreements, certifications, contracts and documentation, in such form as the County Attorney shall approve, on behalf of the County and the facility, as is required by the FAA and the NYSDOT in order to obtain funding; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Treasurer be authorized to advance monies from the General Fund for this project in an amount not to exceed \$99,800.00 contingent upon the execution of the grant agreement.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

**Moved by Mr. Perrello, seconded by Mr. Samuelson, put to a vote, unanimously carried and declared duly adopted on motion September 8, 2016.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek, County Manager

**Re:** Request for Consideration of a Resolution: Adopt a Solid Waste Fee Schedule for 2017

**Date:** November 10, 2016

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To adopt a Solid Waste Fee Schedule for 2017 as per Local Law 6 of 2012, said fees to remain unchanged from 2016. Local Law 6 of 2012 states there shall be an annual solid waste fee and the County Legislature establish by resolution a "Rate Schedule assigned to all parcels of improved property based upon the authorized use of real property."

**Is subject of Resolution mandated? Explain:**

Yes, see description of Local Law 6 of 2012 above.

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**



Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_ *N/A*

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Katey Jones Date 11/24/16
- B. Management and Budget: Janet Myers Date 11/7/16
- C. Law Department: [Signature] Date 11.7.16
- D. County Manager: [Signature] Date 11/17/16
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO ADOPT A SOLID WASTE FEE SCHEDULE FOR 2017**

**WHEREAS**, the Sullivan County Legislature adopted Local Law 6 of 2012 amending Local Law 6 of 2010 and Local Law No. 7 of 2009 and Local Law No. 1 of 1992 and Chapter 171 of the Code of Sullivan County to add a new Article VIII Establishing a Solid Waste Fee, and

**WHEREAS**, Local Law 6 of 2012 provides that there shall be an annual Solid Waste Fee and that the County Legislature establish by resolution a “Rate Schedule assigned to all parcels of improved property based upon the authorized use of real property”, and

**WHEREAS**, a proposed Rate Schedule has been submitted to the Legislature for adoption for calendar year 2017, and

**WHEREAS**, the County Legislature has determined that the proposed Rate Schedule will not create any significant adverse environmental impacts.

**BE IT THEREFORE RESOLVED AS FOLLOWS:**

1. For the calendar year 2017 the Solid Waste Fees shall be as follows:
  - A. The annual direct billed portion of the solid waste fee, billed to owners of parcels of improved property, shall be as follows:
    - i. Residential category = \$120.00 per parcel.
    - ii. Residence with enhanced STAR or Aged Exemption category = \$108.00 per parcel.
    - iii. Commercial Residential category = \$120.00 per unit, up to 15 units, then capped at \$1,800.00 per parcel.
    - iv. Legislative Definitions category = \$120.00 per parcel.
    - v. Commercial (non-residential) category = \$300.00 per parcel.

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – November 10, 2016**

**OCTOBER 2016 MONTHLY REPORT**

**BUILDINGS & GROUNDS**

- Installed electrical wire and the generator in the MIS building
- Repaired tunnel scale at the Monticello Transfer Station
- Continued with the replacement of Bridges 22 and 36
- Repaired steel on Bridge 262
- Maintained/ repaired various traffic signals
- Maintained the Radio Tower buildings
- Made various repairs to the pump at the Landfill

**PARKS & RECREATION**

- Continued operating D&H Canal Interpretive Center full time through Columbus Day, then began close up for winter
- Continued winter close up of Fort Delaware and Lake Superior
- Attended Greater Hudson Heritage Network annual conference with Fort Delaware Assistant Site Manager
- Began booking 2017 Student Day field trips for Fort Delaware
- Prepared RFQ document for Parks Master Plan
- Finished purchase orders for 2016 and began to look to 2017 season
- Closed out group invoicing
- Continued working with sign shop to update parks signage
- Rescheduled Park & Recreation Commission meeting, sent out prepared agenda and minutes
- Participated in annual mowing contract bid site walk through
- Assisted with Highway Permitting process
- Continued assisting with SCIA Wayfinding Signage project
- Continued providing guidance to buildings staff on various issues

**SHOP STAFF**

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Continued to make repairs to mowers
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles
- Continued sandblasting and painting DPW equipment and snow equipment

## **SIGN SHOP**

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Sign Shop inventory data entry for 2014-2015
- Made repairs to the Striper
- Continued 2015-2016 sign inventory
- Installed detours

## **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued coordination of the Terminal Access Roadway and Traffic Circle Rehabilitation Project
- Prepared and submitted potential projects to the FAA for funding

## **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 202 (CAL), 277 (LIB) and 116 (ROC)
- Completed review of the extra work for the construction contract and continued preparation of a no-cost change order that reduces the project cost and continued administration and management work for the construction and inspection contracts for the Bridge 45 (FAL) Replacement Project
- Continued inspection, engineering assistance and concrete material testing work for the Bridge 36 (MAM) construction project
- Continued administration and project management work for construction and inspection contracts and continued quality assurance inspection work for the Bridge 369 (NEV) construction project
- Continued coordination with the Village of Jeffersonville Water Department for the construction work needed to relocate its water main on Maple Avenue
- Provided follow-up work for the possible NYSDOT Bridge NY Program funding of a project to replace Bridge 192 (NEV)
- Continued inspection and engineering assistance during construction work for the replacement of Bridge 22 (CAL)
- Completed coordination and obtained approval from the NYS Office of Parks and Historic Preservation Office and from the NYSDEC's Fish and Wildlife Office for the extension of Depot Road to replace Bridge 259 (MAM)
- Continued coordination with NYSDOT for a Highway Work Permit to allow the construction of the Depot Road Extension and relocate Depot Road access to State Route 209
- Continued coordination with the Orange and Rockland Power Authority for the minor relocation of electrical service to Depot Road
- Continued preliminary engineering, planning and monitoring of seat beams for

rotational changes in response to Flags received from NYSDOT for the replacement of Bridge 98 (BET)

- Inspected Bridge 183 (MAM) for the determination of repairs needed to the pile cross bracing
- Prepared and submitted comments to the engineering consultant for revisions and clarifications needed to the geotechnical reports prepared for six (6) bridges planned to be replaced
- Continued the review of bridge inspection reports to identify steel repair work needed
- Completed the second semiannual inspection of Toaspern Dam and the Sunset Lake Dam and prepared a summary report in accord with NYSDEC requirements
- Completed submission of inspection reports to NYSDEC for the 2013, 2014 and 2015 annual inspections of the Sullivan County Landfill Material Recycling Facility's tipping floor
- Completed the 2016 annual inspection of the Sullivan County Landfill Material Recycling Facility's Tipping Floor, prepared a summary report and submitted the report to NYSDEC
- Continued research of NYSDEC permit requirements for repairing dams
- Completed research of products applicable for coating sheet piles and H piles to protect steel from rusting where exposed to water
- Prepared a Level 1 Load Rating for the temporary repairs made to Bridge 277 (LIB)
- Continued the annual inspection of bridges and large culverts
- Continued Village of Woodridge/Town of Fallsburg DPW coordination for the relocation of the Village's sanitary sewer for the 2017 replacement of Bridge 47 (FAL)
- Continued coordination work for the rehabilitation of the Bridge 62 (LIB) railing system
- Reviewed overweight permit requirements for Bridges 235 and 236 (NEV) for use of County Road 19
- Completed the annual updating of the Secondary County Staging Site checklist and equipment list for Sullivan County Local Emergency Planning Committee (LEPC) SNS- subcommittee emergency preparedness requirements
- Participated at LEPC and LEPC-subcommittee meetings and coordinated the updating of the Primary County Staging Site checklist and equipment list and submitted the updates
- Prepared EPA Site Identification Requests for the 2017 Bridge Painting Project

## **BUILDINGS**

- Completed weekly foster care home inspections and reports for the Department of Family Services (DFS)

- Proceeded with Department of State (DOS) mandated 2016 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- Government Center lobby Besam sliding door inspection and maintenance requisition and email coordination
- Government Center New York Power Authority (NYPA) coordination with Pres Energy Technicians for Energy Efficiency Project
- New York State Department of Environmental Conservation (NYSDEC) Petroleum Bulk Storage (PBS) information update package for the Sullivan County Barryville Facility, Maplewood Facility and International Airport
- Sullivan County DPW Barryville Facility Petroleum Bulk Storage (PBS) gas and diesel aboveground tank specification coordination with OGS
- New Petroleum Bulk Storage (PBS) Data Chart for 2017 to 2021 on all facilities
- Cooling Tower project voucher and email coordination
- Division of Family Services Room Darkening Drapery specification and coordination with OGS
- Maintenance in Lieu of Rent (MILOR) meeting and field review with Public Health Nursing on storage at DPW Storage Building
- Courthouse Roof Repair and Elastomeric Membrane project coordination
- FCC “Notification of Construction Completion” package for seven microwave licenses online
- FCC Prior Coordination Notification (PCN) paper copy review
- Continued with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Prepared and submitted the Human Service Complex and Airport mandated monthly water chlorination system Operation Report calculations and letters to NYSDOH
- Completed weekly water testing at the Human Service Complex water chlorination system with documentation
- Water online classes as mandated by NYSDOS for Code Enforcement Officer Certification
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Water lab invoice and voucher review and approval
- Weekly meetings with Commissioner
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to advance the County Road 173 (THO) reconstruction project – met with right-of-way acquisition consultant

- Continued to coordinate with the County's construction inspection consultant (MJI) on design issues and requests for information (RFI's) for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (MJI participating in weekly construction meetings on County's behalf and providing onsite inspection services – County providing additional oversight and guidance as necessary – received additional escrow funding from EPT – paving of roundabout completed – final punch list underway)
- Received maintenance bond for one year warranty for contract surface treating of approximately 45 miles of county road – project complete
- Coordinated with contractors for 2016 contract paving and striping of approximately 30 miles of county road - field marked rebates and milling areas for repair - checked sign layout - provided daily inspection, quantity tracking, material testing coordination, scheduling and billing oversight for paving and striping operations - County Roads 31, 45/45A, 49, 91, 111, 112, 124, 146, 154, 179 and 179A completed - (30 out of 30 miles on original contract completed – additional five miles of road added to contract; County Roads 44 and 127 – 127 completed and 44 underway)
- Continued with survey construction layout of abutments and centerline bearings for replacement of County Bridges 22 (CAL) and 36 (MAM)
- Recovered horizontal control for upcoming survey of County Bridge 71 (MAM)
- Located proposed utility pole move at County Bridge 259 (MAM)
- Field staked the proposed jail entrance on County Road 174 (THO)
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, drainage, infrastructure and maintenance: County Road 12 (HIG) – NYSEG right-of-way request; County Road 91 (ROC) – driveway inspection; County Road 104 (FAL) – Hurleyville sidewalks revised plans; County Road 107 (THO) - sight distance measurement at proposed access; County Road 111 (TUS) – school bus stop ahead sign request; County Road 112 (COC) - sight distance measurement at revised access; County Road 149 (ROC) – work zone traffic control plan for Dollar General sewer tie-in; County Road 153 (NEV) – permit for turbidity sensor install for NYCDEP; County Road 182 (THO) – right-of-way research for NYSDOT at former County Road 182 intersection with State Route 42; Loomis Road (LIB) - processed speed zone request through to NYSDOT for town road and; provided comments to county planning for G.M.L. 239 review on the following County Roads (CR) : CR 14 (BET) – The Swan in Swan Lake and CR's 109 / 161 (THO) – Traffic Impact Study for Water park and Resort Hotel
- Provided 3<sup>rd</sup> quarter performance measure reporting for the highway unit



## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2015 tonnage (T)	2015 tonnage (T)
January	2,368	2,846
February	2,212	3,045
March	3,075	3,884
April	3,908	4,055
May	4,274	4,776
June	5,757	6,532
July	9,188	9,418
August	8,486	10,205
September	4,755	5,462
October	4,045	
November	3,403	
December	4,436	
<b>TOTAL</b>	<b>55,907</b>	

(T) - Total Monticello Transfer Station

### SOLID WASTE

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Continued preparation of annual reports for the Landfill
- Compiled closed capped Landfill reporting data
- Began review of Transfer Station tonnages
- Began modification of 2017 Hauler Permit Applications

### RECYCLING

- Continued coordination of E-Scrap cleanouts with Advanced Recovery, Inc.
- Revised bid specifications for Removal of E-Waste, Fluorescent Lamps and Batteries
- Continued Fall Municipal Cleanup Program coordination
- Continued NYSDEC E-Waste reimbursement grant documentation for 50% match funding opportunity
- Revised Single Stream Recycling Contract with ReCommunity, Inc.
- NYSDEC Annual Reports program improvements survey
- SCCC Earth Science Class Materials Management Seminar & facilities tour
- WasteWorks solid waste & recycling accounts management software training
- Adopt-A-Road Program updates
- Prepared NYSDEC Household Hazardous Waste 50% Reimbursement Funding

Requested application for 2016 Events with Grants Administration

- WasteWorks solid waste accounting software utilization
- Scrap Metal Recycling Bid extension
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Reviewed recycling program vouchers
- Single Stream Recycling Program ongoing education/program promotion
- Continued marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Continued review of Materials Management Program water & leachate sampling invoices from Pace Analytical Laboratories