



GOVERNMENT SERVICES COMMITTEE

December 1, 2016 – 10:30 AM

Committee Members: Catherine Owens (Chair), Nadia Rajsz (Vice Chair), Scott Samuelson, Alan Sorensen, Mark McCarthy

AGENDA

DISCUSSION ITEMS: None

PRESENTATION: None

REPORTS:

1. Purchasing & Central Services - Monthly Report
2. Board of Elections - Monthly Report
3. Cornell Cooperative/Consumer Affairs - Monthly Report
4. County Clerk
5. Sullivan County Community College

RESOLUTIONS:

1. To Authorize Modification of Resolution No. 436-16.

PUBLIC COMMENT:

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Nancy Buck

Re: Request for Consideration of a Resolution: Amend resolution 436-16

Date: November 22, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Amend resolution 436-16 to include Hamer Enterprises as the third party with M&T for the credit card solution for County offices.

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$	_____	Grant(s)	\$	_____
State	\$	_____	Other	\$	_____
Federal Government	\$	_____	(Specify)	_____	

Verified by Budget Office: _____ 

Does Resolution request Authority to Enter into a Contract? Yes ___ No ___

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Hamer Enterprises] of

Nature of Other Party to Contract: _____ Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

As per RFP- 2-16-20 *Jh*

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Lacey Jones Date 11/29/16
- B. Management and Budget: J. Williams Date 11/28/16
- C. Law Department: [Signature] Date 11-29-16
- D. County Manager: [Signature] Date 11/29/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO AUTHORIZE MODIFICATION OF RESOLUTION NO. 436-16

WHEREAS, Resolution No. 436-16 was adopted by the Sullivan County Legislature on October 20, 2016, for Credit Card Processing Services (Merchant Services), with M&T Bank, for various locations throughout the County, and

WHEREAS, M&T Bank is using an additional third party partnership, eNetPay, for on-line collection solutions through Hamer Enterprises, 4200-A, North Bicentennial Drive, McAllen, Texas 78504, and

WHEREAS, the Sullivan County Treasurer recommends that the current Resolution No. 436-16 be amended to include Hamer Enterprises and a modification be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement, including Hamer Enterprises, in accordance with Request for Proposal, R-16-20, said modification agreement be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, **2016.**

