

EXECUTIVE COMMITTEE
January 19, 2017 at 11:30AM

I. HUMAN RIGHTS MONTHLY REPORT – Lorraine And Judy

II. PRESENTATION- Bonadio Group

III. DISCUSSION

1. Draft Local Law regarding Tobacco Licensing and Age Restriction 2017

IV. RESOLUTIONS:

1. Abolish a caseworker position and create a Deputy Director of Services
2. Set a public hearing 2/16/17 at 1:50PM for proposed Local Law entitled *Authorizing the County of Sullivan, Notwithstanding Section 215 of the County Law, to Enter into a Lease of County Owned Real Property for a Specific Project for a Term of up to 7 Years*
3. Reappoint Ed Sykes to the Sullivan County Industrial Development Agency Board (Barbuti slot)
4. Appoint /reappoint members to the Sullivan County Agricultural and Farmland Protection Board
5. Amend 487-16 to correct vendor name to Sennett Lawn Maintenance
6. Amend 497-16 to correct vendor name to Hospitality Green
7. Correct 2017 Tax Roll MA 44.-1-25 to Maier
8. Correct 2017 Tax Roll FA 30.-1-11.3 to Rosemond Owners Corp.
9. Authorize contract with Mountain Lakes Consulting LLC to service the Revolving Loan Funds for the County
10. Authorize Intermunicipal Agreement with Village of Monticello and the County of Sullivan for costs related to the annexation of the Sullivan County Jail

v. PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO
ABOLISH A CASEWORKER POSITION AND CREATE A DEPUTY DIRECTOR OF
SERVICES POSITION WITHIN THE DEPARTMENT OF FAMILY SERVICES**

WHEREAS, the Department of Family Services, Services Department provides services to children and families to improve familial relationships, strengthen family life as well as to provide safe and stable living situations; and

WHEREAS, the Bonadio Group has been working with the Services Unit to improve efficiency and production while ensuring the quality of our services is maintained; and

WHEREAS, there is a need for a Deputy Director of Services to assist the Director of Services in the day-to-day operations of the unit; and

WHEREAS, the Caseworker position needs to be reclassified as a Deputy Director of Services based on the needs of the department; and

NOW, THEREFORE, BE IT RESOLVED, that the position of Caseworker (new position in the 2017 budget) be abolished and a Deputy Director of Services position be created and the salary set at \$70,000.

Moved by:

Seconded by:

And declared duly adopted on motion:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR A PROPOSED LOCAL LAW ENTITLED "AUTHORIZING THE COUNTY OF SULLIVAN, NOTWITHSTANDING SECTION 215 OF THE COUNTY LAW, TO ENTER INTO A LEASE OF COUNTY OWNED REAL PROPERTY FOR A SPECIFIC PROJECT FOR A TERM OF UP TO 7 YEARS"

WHEREAS, there has been introduced at a meeting of the Sullivan County Legislature held on January 19, 2017 a proposed Local Law entitled "AUTHORIZING THE COUNTY OF SULLIVAN, NOTWITHSTANDING SECTION 215 OF THE COUNTY LAW, TO ENTER INTO A LEASE OF COUNTY OWNED REAL PROPERTY FOR A SPECIFIC PROJECT FOR TERM OF UP TO 7 YEARS."

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on February 16, 2017 at 1:50 p.m., in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

Moved by _____,
Seconded by _____,
and adopted on motion _____.

COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on January 19, 2017, a proposed Local Law entitled the "AUTHORIZING THE COUNTY OF SULLIVAN, NOTWITHSTANDING SECTION 215 OF THE COUNTY LAW, TO ENTER INTO A LEASE OF COUNTY OWNED REAL PROPERTY FOR A SPECIFIC PROJECT FOR A TERM OF UP TO 7 YEARS."

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Local Law at the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on February 16, 2017 at 1:50 p.m. at which time all persons interested will be heard.

DATED: Monticello, New York
January 19, 2017

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York

2A

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE
COMMITTEE TO REAPPOINT ED SYKES TO THE SULLIVAN
COUNTY INDUSTRIAL DEVELOPMENT AGENCY BOARD**

WHEREAS, Due to the resignation of Charlie Barbuti, there is a vacancy; and

WHEREAS, Mr. Ed Sykes has expressed interest in returning as a board member to the Sullivan County Industrial Development Board to fill the vacancy left by Charlie Barbuti resignation, and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby reappoint Ed Sykes to the Sullivan County IDA Board effective immediately.

RESOLUTION NO. -17 INTRODUCED BY THE EXECUTIVE COMMITTEE TO APPOINT MEMBERS OF THE SULLIVAN COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD

WHEREAS, pursuant to Resolution No. 17-13 and Resolution No. 19-16 , the terms of two members of the Sullivan County Agricultural and Farmland Protection Board (Board), Daniel Brey, an active farmer and Robert Kaplan, an agricultural land preservation representative, have expired as of December 31, 2016; and

WHEREAS, the County of Sullivan posted a vacancy announcement on November 10, 2016 for the following positions: an active farmer and an active farmer and/or other agricultural stakeholder and/or stakeholder from an organization dedicated to agricultural land preservation as required by Article 25AA of the Agriculture and Markets Law; and

WHEREAS, Daniel Brey and Robert Kaplan responded to the vacancy announcement, each requesting to serve another term on the Board, and no other persons responded to the vacancy announcement; and

WHEREAS, pursuant to Resolution No. 407 of 2011, all terms of office for appointed membership of boards and commissions shall be for not more than two consecutive four term years. The two four year consecutive term limit shall be waived in the event no other qualified individual is available to serve on the board and commissions; and

WHEREAS, Robert Kaplan and Daniel Brey have both served more than two consecutive four term years; and

WHEREAS, Robert Kaplan and Daniel Brey were the only qualified individuals to respond to the positions of active farmer and agricultural stakeholder and/or stakeholder from an organization dedicated to agricultural land preservation; and

WHEREAS, the Board recommended at their December 13, 2016 meeting that Robert Kaplan of the Sullivan County Farm Bureau be re-appointed for a four year term to serve as the agricultural stakeholder and/or stakeholder from an organization dedicated to agricultural land preservation; and

WHEREAS, the Board recommended at their December 13, 2016 meeting that Daniel Brey be re-appointed for a four year term to serve as the active farmer; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby makes the following appointments to the Board, to commence and terminate on the dates listed below:

Daniel Brey

January 1, 2017 – December 31, 2021

Active Farmer

Robert Kaplan
Agricultural Land Preservation Representative

January 1, 2017 – December 31, 2021

Moved by _____, seconded by _____, put to a vote and unanimously carried and declared duly adopted on motion .

4A

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Freda Eisenberg, Planning Commissioner, Division of Planning & Environmental Mgmt.

Re: Request for Consideration of a Resolution: To Reappoint Members of the Sullivan County
Agricultural and Farmland Protection Board

Date: December 22, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To re-appoint two members of the Agriculture and Farmland Protection Board to a four year term.

Is subject of Resolution mandated? Explain:

Yes, the term limit is every four years, therefore requiring a resolution to appoint members.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

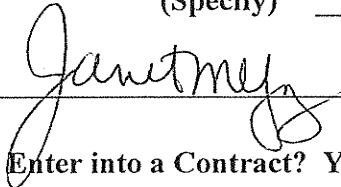
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No ___

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *N/A* _____

Person(s) responsible for monitoring contract (Title): _____

AC

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Angen Sewo Date 1/3/17
- B. Management and Budget: Janetmyz Date 1/4/17
- C. Law Department: [Signature] Date 1/3/17
- D. County Manager: [Signature] Date 1/4/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

BLD

Resolution No. _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO MODIFY
RESOLUTION NO. 487-16 TO CORRECT VENDOR NAME**

WHEREAS, Resolution No. 487-16 authorized the County Manager to enter into a contract with Sennett Lawn Maintenance, LLC, Youngsville, New York, and

WHEREAS, the vendor's name and address is incorrect; and

WHEREAS, the correct name and address of the vendor is **Sennett Lawn Maintenance, Jeffersonville, New York.**

NOW, THEREFORE, BE IT RESOLVED, Resolution No. 487-16 is hereby modified to the corrected vendor name and address of Sennett Lawn Maintenance, Jeffersonville, New York. All other provisions of Resolution No. 487-16 shall remain unchanged.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

5

Resolution No. _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO MODIFY
RESOLUTION NO. 497-16 TO CORRECT RFP NO. , NAME OF VENDOR AND
CONTRACT AMOUNT.**

WHEREAS, Resolution No. 497-16 stated Center for Workforce Development developed RFP No. R-16-30, and

WHEREAS, the correct RFP No. is R-16-31; and

WHEREAS, the Resolve Clause incorrectly stated that the County Manager is authorized to execute a contract with Capacity Business Consulting in an amount not to exceed \$42,368.00; and

WHEREAS, the correct vendor name is Hospitality Green.

WHEREAS, the correct contract amount is \$45,000.00.

NOW, THEREFORE, BE IT RESOLVED, Resolution No. 497-16 is hereby modified such that the RFP No. is R-16-31 and the Resolve Clause shall read "NOW THEREFORE, BE IT RESOLVED, that the County Manager be hereby authorized to execute a contract with Hospitality Green in an amount not to exceed \$45,000.00 as per this firm's proposal submitted in response to the RFP, said contract to be in such form as the County Attorney shall approve." All other provisions of Resolution No. 497-16 shall remain unchanged.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

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RESOLUTION No. 497 INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF A CONTRACT WITH HOSPITALITY GREEN TO COORDINATE AND FACILITATE THE FORMATION OF A REGIONAL HOSPITALITY SKILLS ALLIANCE AND THE DEVELOPMENT OF CAREER PATHWAYS.

WHEREAS, the Center for Workforce Development applied for and received a Sector Partnership National Emergency Grant (SP-NEG) in the amount of \$49,999.76 from the NYS Department of Labor to create a Hospitality Skills Alliance and career pathways, and

WHEREAS, the Center for Workforce Development (CWD) developed Request for Proposal No. R-16-30 (the "RFP") to seek services related to the development of the Skills Alliance and career pathways, and

WHEREAS, there was one qualified proposal received, and

WHEREAS, CWD has concluded, that based on their evaluation the firm Hospitality Green is meets the requirements for experience, approach and budget outlined in the RFP and have therefore recommended that said firm be selected as the consultant for the project.

NOW THEREFORE, BE IT RESOLVED, that the County Manager be hereby authorized to execute a contract with Capacity Business Consulting in an amount not to exceed \$42,368,000.00 as per this firm's proposal submitted in response to the RFP, said contract to be in such form as the County Attorney shall approve.

6A

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Laura Quigley, Director

Re: Request for Consideration of a Resolution: Modification of Resolution #497-16

Date: January 10, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To modify resolution #497-16 that will correct errors.

Is subject of Resolution mandated? Explain:

N/A

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 45,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): R4790-R167

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ <u>45,000.00</u>	Other	\$ _____
Federal Government	\$ <u>0.00</u>	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Hospitality Green] of
[PO Box 222 Mountandale NY 12763]

Nature of Other Party to Contract: Not-For-Profit Corporation **Other:**

Duration of Contract: From 01/01/2017 To 06/30/2017

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): N/A

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

N/A

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 45,000

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFP No R-16-30 issued

Person(s) responsible for monitoring contract (Title): Laura Quigley Director

6C

Pre-Legislative Approvals:

- Assistant*
A. Director of Purchasing: *Carson Lewis* Date *1/11/17*
B. Management and Budget: *Jane My* Date *1/12/17*
C. Law Department: *Thomas & Cowley* Date *1/12/17*
D. County Manager: *John Wilson* Date *1/13/17*
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO
CORRECT THE 2017 TAX ROLL OF THE TOWN OF
MAMAKATING FOR TAX MAP #44.-1-25**

WHEREAS, an application dated January 5, 2017 having been filed by Edward & Gladys Maier with respect to property assessed to said applicant on the 2017 tax roll of the Town of Mamakating Tax Map #44.-1-25 pursuant to Section 554 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to the failure of the taxable assessed value on said tax roll to reflect the veterans exemption to which the property owner was entitled; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 10, 2017 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this legislature on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2017.

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO
CORRECT THE 2017 TAX ROLL OF THE TOWN OF FALLSBURG
FOR TAX MAP #30.-1-11.3**

WHEREAS, an application dated January 11, 2017 having been filed by Rosemond Owners Corp. with respect to property assessed to said applicant on the 2017 tax roll of the Town of Fallsburg Tax Map #30.-1-11.3 pursuant to Section 554 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll i.e. an entry on the tax roll which is incorrect by reason of a mistake in the transcription of a relieved school tax; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 12, 2017 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this legislature on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2017.

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF A CONTRACT WITH MOUNTAIN LAKES CONSULTING, LLC TO SERVICE THE REVOLVING LOAN FUNDS FOR THE COUNTY

WHEREAS, the Division of Planning and Environmental Management (“DPEM”) issued a Request for Proposal (R-16-19) on July 1, 2016 (the “RFP”) seeking a loan administration assistance for DPEM relating to the servicing of loans approved by the Sullivan County Legislature as part of the Sullivan County Revolving Loan Fund Program (the “Program”); and

WHEREAS, one (1) response to the RFP was received, and DPEM has evaluated the response, from Mountain Lakes Consulting, LLC (the “Vendor”), and has concluded that the Vendor meets the requirements for experience, approach and budget outlined in the RFP; and

WHEREAS, DPEM believes that retaining the Vendor would provide significant value to the Program, and, therefore, DPEM recommends that the Vendor be so retained.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with the Vendor to provide the services outlined in the Vendor’s proposal for an amount not to exceed \$2,000.00 per month for Fiscal Year 2017; and

BE IT FURTHER RESOVLED, that the County Manager be and here is authorized to renew said agreement on the same terms for one (1) additional year upon a recommendation of DPEM that such renewal is warranted; and

BE IT FURTHER RESOLVED that the agreement shall be such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

RESOLUTION NO. _____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN INTER-MUNICIPAL AGREEMENT WITH THE VILLAGE OF MONTICELLO AND THE COUNTY OF SULLIVAN FOR COSTS RELATED TO THE ANNEXATION OF THE SULLIVAN COUNTY JAIL

WHEREAS, the County of Sullivan (“County”) is the owner of approximately 50 acres in size which consists of vacant land intended for the siting of the new County Jail and related facilities (the “Jail Property”), and

WHEREAS, the Jail Property is located in the Town of Thompson, New York, with a portion thereof located within the Village of Monticello, New York, (“Village”) and

WHEREAS, the County filed a petition for the Jail Property to be annexed into the Village for purposes of providing water and sewer service to the Jail and related facilities at the rates available to Village residents, and

WHEREAS, the County has drafted an Inter-Municipal Agreement with the Village to offset expenses related to the annexation and utility services at the Jail Property.

NOW, THEREFORE, BE IT RESOLVED THAT, the County Manager is hereby authorized to execute the Inter-Municipal Agreement with the Village, subject to approval by the County Attorney.

Moved by: _____
Seconded by: _____
and adopted on Motion: _____, 2016.