



GOVERNMENT SERVICES COMMITTEE

January 10, 2017 – 10:30 AM

Committee Members: Catherine Owens (Chair), Nadia Rajsz (Vice Chair), Scott Samuelson, Alan Sorensen, Mark McCarthy

AGENDA

DISCUSSION ITEMS:

- 1. Constitutional Convention/Unfunded Mandates – Legislator Terri Ward**

PRESENTATION: None

REPORTS:

1. Purchasing & Central Services - Monthly Report
2. Board of Elections - Monthly Report
3. Cornell Cooperative/Consumer Affairs - Monthly Report
4. County Clerk
5. Sullivan County Community College
6. County Historian

RESOLUTIONS:

- 1. To Authorize Award and Execution of contract with Richard I. Gordon, LCSW-R for Social Work Services for Community Services.**

PUBLIC COMMENT:

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph A. Todora, MSW, LMSW; Commissioner/Director

Re: Request for Consideration of a Resolution: Authorize award & execute contract

Date: 12/20/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Execute a contract with Richard I. Gordon, LCSW-R to provide professional social work services for the Department of Community Services for the hourly rates of \$60.00 per hour. This is in accordance with RFP #R-16-37.

Is subject of Resolution mandated? Explain:

No, but it is a critical component for the Department of Community Services to serve clients with serious mental illness.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 125,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A4320-40-40-4023

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	<u>Medicaid, Medicare & Other</u>

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Richard I. Gordon, LCSW-R] of
[_____]

Nature of Other Party to Contract: Professional Other: Social Work

Duration of Contract: From 04/01/2017 To 03/31/2018

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Option to extend contract for up to three (3) additional one year terms.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

The operation of the Mental Health Clinic requires social work services and signs off on all individual treatment plans. Rich has also been doing some crisis work in the community for both DCS and DFS.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$125,000.00

Efforts made to find Less Costly alternative:

We have bid out some social work services with Office of General Services. This is to compensate for vacant social worker positions in the department.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
RFP #R-16-37

Person(s) responsible for monitoring contract (Title): Commissioner/Director

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Amyn Lewis Date 12/22/16
- B. Management and Budget: Janetmy Date 1/9/17
- C. Law Department: [Signature] Date 1/6/17
- D. County Manager: [Signature] Date 1/9/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE
RESOLUTION TO AUTHORIZE AWARD AND EXECUTION OF CONTRACT

WHEREAS, proposals were received for Social Work Services for Community Services, and

WHEREAS, Richard I. Gordon, LCSW-R, 51 Strong Road, Ferndale, NY 12734, will provide said services from April 1, 2017 through March 31, 2018, with an option to extend on a yearly basis, for three (3) additional years, under the same terms and conditions, and

WHEREAS, the Sullivan County Community Services Department, has approved said proposal and recommends that a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract, with, Richard I. Gordon, at a cost of \$60.00 per hour, in accordance with RFP #R-16-37, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, **2017.**



ALLYSON LEWIS
Assistant Director

Tel.: (845) 807-0515
Fax: (845) 807-0526

SULLIVAN COUNTY DEPARTMENT OF
PURCHASING & CENTRAL SERVICES
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET, P.O. BOX 5012
MONTICELLO, NY 12701

To: Government Services Committee
From: Purchasing & Central Services
Date: December 1, 2016
Re: Monthly Report

1. Bids:

- **Dairy Processing Equipment (B-16-60)**
Agri-Services LLC Hagerstown, MD
- **Automotive & Light Duty Truck Replacement Parts and Supplies (Up to 12,000 lbs) (B-16-61)**
Advance Auto Parts Monticello, NY
Advance Commercial Matamoras, PA
Fleetpride New Windsor, NY
Glick Auto & Truck Center Monticello, NY
Healey Ford Lincoln, LLC Goshen, NY
M & M Auto Group Liberty, NY
Shakelton Auto & Truck Center LLC Monticello, NY
- **Medium & Heavy Duty Truck Replacement Parts and Supplies (Over 12,000 lbs) (B-16-62)**
Advance Auto Parts Monticello, NY
Arkel Motors Inc. New Windsor, NY
Campbell Freightliner of Orange County Montgomery, NY
Fleetpride New Windsor
Glick Auto & Truck Center Monticello, NY
M & M Auto Group Monticello, NY
Mid Hudson Mack, Inc. Montgomery, NY
Shakelton Auto & Truck Center LLC Monticello, NY
Stadium International Trucks Binghamton, NY
- **Collection, Removal and Recycling of Propane Tanks from S.C. Facilities (B-16-64)**
Porco Energy Corp. Marlboro, NY
- **Board of Election Printing (B-16-65)**
Phoenix Graphics, Inc. Rochester, NY
- **Rebid Dairy Processing Equipment (B-16-69)**
Agri-Services LLC Hagerstown, MD
Qualtech Quebec, Quebec

2. Bids Extended:

- **Frozen Kosher Dinners (B-16-14)**
EMS Supplies Spring Valley, NY
- **Baked Goods (B-14-80)**
Bimbo Bakeries USA, Inc. Albany, NY

3. Processed 412 Purchase Orders

4. Recyclables