

## **GOVERNMENT SERVICES COMMITTEE**

February 2, 2017 – 10:30 AM

Committee Members: Catherine Owens (Chair), Nadia Rajsz (Vice Chair), Scott Samuelson, Alan Sorensen, Mark McCarthy

#### **AGENDA**

**DISCUSSION ITEMS: None** 

PRESENTATION: None

#### **REPORTS:**

Purchasing & Central Services - Monthly Report
 Board of Elections - Monthly Report
 Cornell Cooperative/Consumer Affairs - Monthly Report

- 4. County Clerk
- 5. Sullivan County Community College
- 6. County Historian

#### **RESOLUTIONS:**

- 1. To authorize award and execution of contract with TFC Flooring, Inc. for carpet replacement for various offices at the Sullivan County Courthouse.
- 2. To authorize award and execution of contract with Amstar of Western New York, Inc. for 2017 Sullivan County Bridge Painting Project.
- 3. To modify an agreement with Diane Baynon, NPP.
- 4. To authorize award and execution of contract with Gelardina Gelsomino for Speech Therapist services.

#### **PUBLIC COMMENT:**

To:	Sullivan County Legislature		
Fr:	Edward McAndrew, P.E.		
Re:	Request for Consideration of a	Resolution:	
Date:	February 2, 2017		
well as Resol	se of Resolution: [Provide a detains a justification for approval by the lution to authorize award & example treplacement in various of the second se	Sullivan County Legislature.] xecution of agreement with	TFC Flooring, Inc.
Does 1	Resolution require expenditure o	of funds? Yes X No	
	ount to be authorized by Resolu		
Are If " If "	e funds already budgeted? Yes Yes Yes" specify appropriation code No", specify proposed source of imated Cost Breakdown by Sour	No (s): <u>A-1620-25-47-4717</u> funds:	
	unty \$21,970.00	Grant(s)	\$
Sta		Other	\$
	leral Government \$ed by Budget Office:	(Specify)	
	Resolution request Authority to l		
If "Ye	es", provide information requeste	ed on Pages 2 and 3.	

Nature of Other Party to Contract: Other:    Duration of Contract: From To     Is this a renewal of a prior Contract? Yes No     If "Yes" provide the following information: Dates of prior contract(s): From To     Amount authorized by prior contract(s): Resolutions authorizing prior contracts (Resolution #s):     Future Renewal Options if any:	l of			
			иненто озна попатором поможене <mark>ф</mark>	
Nature of Other Party to Contract:			Other:	
Duration of Contract: From	Other:			
Is this a renewal of a prior Contract? Yes _	No	-		
If "Yes" provide the following information	8			
	<u>To</u>		***************************************	
Amount authorized by prior contract	ct(s):			
Resolutions authorizing prior contracts	(Resolution #	#s):	***************************************	
Future Renewal Options if any:				
have resources in-house, best source of the su	bject material	ls, required b	y grant, etc.]:	•
Efforts made to find Less Costly alternativ	e:			
•			his Contract: [County does not uired by grant, etc.]: his project.	
			· · · · · · · · · · · · · · · · · · ·	
Efforts made to share costs with another as N/A		ernmental e	ntity:	

Specify Compliance with Procurement Procedures (Bid, Re B-16-67	quest for Proposal, Quote, etc.
Person(s) responsible for monitoring contract (Title):	PA
Pre-Legislative Approvals:	
A. Director of Purchasing: Chypin Sevi	Date\30\17
B. Management and Budget:	Date/30\17
C. Law Department: Thomas Cawley	Date
D. County Manager:	Date
E. Other as Required:	Date
Vetted in Co.	mmittee on

Resolution	No.	

## RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT

WHEREAS, bids were received for Carpet Replacement for Various Offices at the Sullivan County Courthouse, and

WHEREAS, TFC Flooring. Inc., 6 Novogrodsky Road, Woodridge, New York 12789, is the lowest responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager be and hereby is authorized to execute an agreement with TFC Flooring, Inc., at a total price not to exceed \$21,970.00, including Base Bid and Alternate No.1, in accordance with Bid #B-16-67, said contract to be in such form as the County Attorney shall approve.

Moved by	
Seconded by,	
and adopted on motion	, 2017.

To:	Sullivan County Legislature		
Fr:	Allyson Lewis, Assistant Direc	ctor of Purchasing and Central	Services
Re:	Request for Consideration of a	a Resolution: 2017 Sullivan Co	unty Bridge Painting Project
Date:	February 2, 2017		
well as  Auth		e Sullivan County Legislature.]	ne 2017 Sullivan County
Is sub	ject of Resolution mandated? I	Explain:	
Does l	Resolution require expenditure	of funds? Yes X No	
If "Ye	s, provide the following inform	ation:	
	ount to be authorized by Resol		
	e funds already budgeted? Yes		
	Yes" specify appropriation cod		
	No", specify proposed source of		
	imated Cost Breakdown by Sou		
	unty \$	Grant(s)	\$
	te \$ <u>1,885,317.</u>		\$
	leral Government \$ed by Budget Office:	(Specify)	
Does 3	Resolution request Authority to	Ænter into a Contract? Yes_	<u>X_No</u>
	es", provide information reques		
and a	cquire all pre-legislative approv	vals.	

Request for Authority to Enter into Contract with [ Amstar of Western NY, Inc ] of [825 Rein Rd. Cheektowaga, NY 14225 ]
Nature of Other Party to Contract: Out Of County Vendor Other:
Duration of Contract: From <u>04/01/2017</u> To <u>10/30/2017</u>
Is this a renewal of a prior Contract? Yes No
If "Yes" provide the following information:
Dates of prior contract(s): From To
Resolutions authorizing prior contracts (Resolution #s):
Future Renewal Options if any:
Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No \( \sumset \)  If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:
If "No" provide other justification for County to enter into this Contract: [County does no have resources in-house, best source of the subject materials, required by grant, etc.]:  County does not have sufficient staff in-house nor specialized equipment needed to implement the project.
Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$1,885,317.00 for contract period.
Efforts made to find Less Costly alternative:
·
Efforts made to share costs with another agency or governmental entity:
Cost to be funded by NYS CHIPs funding.
ature of Other Party to Contract: Out Of County Vendor  Other:  uration of Contract: From 04/01/2017 To 10/30/2017  this a renewal of a prior Contract? Yes No  "Yes" provide the following information:  Dates of prior contract(s): From  Amount authorized by prior contracts (Resolution #s):  ruture Renewal Options if any:  Subject of Contract - i.e the goods and/or services Mandated? Yes No  "Yes" cite the mandate's source; describe how this contract satisfies the requirements:  "No" provide other justification for County to enter into this Contract: [County does not ave resources in-house, best source of the subject materials, required by grant, etc.]:  County does not have sufficient staff in-house nor specialized equipment needed to applement the project.  Total Contract Cost for [year or contract period]: (If specific sum is not known state aximum potential cost): \$1,885,317.00 for contract period.  Ifforts made to find Less Costly alternative: Competitive bids received and low bidder is recommended for award.
Person(s) responsible for monitoring contract (Title): Roman DiCio, P.E.Jr. Civil Eng.

A. Director of Purcha	sing: Out Seus	Date _	1/30/17
B. Management and l	Budget: Janet My	Date _	130/17
C. Law Department:	Thomas Cauley	Date	1/30/17
D. County Manager:	Motion	Date	1/30/07
E. Other as Required	:	Date _	
Vetted in	Commi	ttee on	

**Pre-Legislative Approvals:** 

Resolution	No.	

# RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT

WHEREAS, bids were received for 2017 Sullivan County Bridge Painting Project, and

**WHEREAS**, Amstar of Western New York, Inc., 825 Rein Road, Cheektowaga, New York 14225, is the lowest responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager be and hereby is authorized to execute an agreement with Amstar of Western New York, Incorporated, at a total price not to exceed \$1,885,317.00, in accordance with B-16-70, said contract to be in such form as the County Attorney shall approve.

Moved by	,
Seconded by	_,
and adopted on motion	, 2017.

Sullivan County Legislature

To:

Fr:	oseph A. Todora; Commissioner/Director	
Re:	Request for Consideration of a Resolution: Modify & extend a contract with Diane Baynon NPP.	1,
Date:	January 23, 2017	
well as Modi stead client	of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as justification for approval by the Sullivan County Legislature.]  y and extend the contract with Diane Baynon, NPP. Diane Baynon, NPP has had a flow of clients and is always booked. Her no show rate is very minimum with a Her overall caseload has increased in the past year. DCS would like to increase rate from \$75.00 to \$85.00 and to extend her contract for an additional year.	
	ct of Resolution mandated? Explain:	
Does 1	solution require expenditure of funds? Yes X No	
	provide the following information:	
	unt to be authorized by Resolution: \$	
	unds already budgeted? Yes No	
	es" specify appropriation code(s): A4320-40-40-4023	
	o", specify proposed source of funds: Medicaid, Medicare, & other 3rd party insurance	ce
	nated Cost Breakdown by Source:	
Co	· ·	
Sta		
Fee	ral Government \$ (Specify) Medicaid, Medicare & Other 3rd	
	party insurance companies	
Verifi	by Budget Office:	
Does	esolution request Authority to Enter into a Contract? Yes No	
If "Y	", provide information requested on Pages 2. If "NO", please go straight to Page 3	
	uire all pre-legislative approvals.	

		er into Contract with [_		Baynon, NPP l	<u>]</u> of
		tract: Professional		Other: Psychiatry	
Duration of	Contract: From	06/01/2017 <sub>To</sub> 05/3	31/2018		
	ewal of a prior Co vide the following	ntract? Yes X No information:	_		
Amount	authorized by p	From 06/01/2016 To			
F <mark>uture Rene</mark> Three addit	ewal Options if an tional one year t	erms.			
Is Subject of	Contract – i.e. –	the goods and/or services urce; describe how this c	s Mandated?	Yes _ No X	s:
		·			·
have resource This is paid was put ou	es in-house, best so d for by Medicai t to bid on RFP	ation for County to enterpurce of the subject materiald, Medicare, and third #R-14-04.	als, required b	by grant, etc.]: ance companies. 7	<u>Γhis</u> servic 
	**		` -		
Efforts made N/A	e to find Less Cos	tly alternative:			***************************************
Efforts made		ith another agency or gov		ntity:	
Specify Con	npliance with Pro 국 - 1식 - 0식	curement Procedures (B	•		etc.)
Person(s) re	esponsible for mor	nitoring contract (Title):	Joseph A. 7	Todora, Commissio	oner/Dire

A. Director of Purchas	ing: Cufin Pus	Date\\&	
B. Management and B	udget: <u>Janetruy</u>	Date	015
C. Law Department: _	Thomas Cawley	Date	<u> </u>
D. County Manager: _	- Althor	Date//	130/1
E. Other as Required:		Date	

**Pre-Legislative Approvals:** 

Resolution	No.	
		***************************************

# RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE

### RESOLUTION TO MODIFY AN AGREEMENT.

**WHEREAS**, the County of Sullivan has an agreement with Diane Baynon, NPP, dated June 2, 2014, in accordance with Resolution No. 209-14, adopted by the Sullivan County Legislature on May 15, 2014; and

WHEREAS, Diane Baynon, NPP. has exceeded the caseloads; and

WHEREAS, the hourly rate for services shall be increased from \$75.00 to \$85.00, per hour; and

WHEREAS, the Sullivan County Department of Community Services has approved said increase and recommends the agreement to be modified.

**NOW, THEREFORE, BE IT RESOLVED,** the County Manager be and hereby is authorized to modify the agreement with Diane Baynon, NPP., \$85.00/hour, in accordance with R-14-04, said contract to be in such form as the County Attorney shall approve.

Moved by	,
Seconded by	,
and adopted on motion	, 2017

To:	ullivan County Legislature	
Fr:	ancy McGraw, Public Health Director	
Re:	equest for Consideration of a Resolution: to execute a contract with a Speech Therapist fo CHHA homecare.	r
Date:	anuary 18, 2017	
well as We re Gelar for th	of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as justification for approval by the Sullivan County Legislature.]  uest that the County Manager be authorized to enter into a contract with  na Gelsomino, at a cost of \$84.00 per visit, in accordance with RFP #R-16-41,  period January 1, 2017 through December 31, 2017, with an option to extend on a pasis, for three (3) additional years.	
Is subj No	et of Resolution mandated? Explain:	
	solution require expenditure of funds? Yes X No	
	provide the following information:	
	ant to be authorized by Resolution: \$\frac{71,400.00}{}	
	inds already budgeted? Yes Noes" specify appropriation code(s): A4010-33.40-4014	
	o", specify proposed source of funds:	
	ated Cost Breakdown by Source:	
Cou		
Sta		
	ral Government \$ (Specify) Third party revenue	
Verifie	by Budget Office:	
Does I	solution request Authority to Enter into a Contract? Yes No	
	, provide information requested on Pages 2. If "NO", please go straight to Page 3	
	uire all pre-legislative approvals.	

Request for Authority to Enter into Contract with [ Gelardina Gelsomino ] of [28 Crescent View Road, Rock Hill, NY 12775 ]
Nature of Other Party to Contract: Professional  Other: **This contract is for cost of \$84 00/visit -
Duration of Contract: From 01/01/2017 To 12/31/2017 same as prior contract
Is this a renewal of a prior Contract? Yes X No If "Yes" provide the following information:
Dates of prior contract(s): From 01/01/2016 To 12/31/2016  Amount authorized by prior contract(s): **
Resolutions authorizing prior contracts (Resolution #s):
Future Renewal Options if any: option to extend on a yearly basis, for three (3) additional years.
Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No \( \sum_{\text{in Yes}} \) cite the mandate's source; describe how this contract satisfies the requirements:
If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:  Sullivan County Public Health Services' Certified Home Health Agency is certified to provide Speech Therapy services to patients of the CHHA. Although not mandated, it's a required service per PHS' Operating Cerificates issued by NYS DOH.  Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$71,400.00
Efforts made to find Less Costly alternative:
Efforts made to share costs with another agency or governmental entity:  N/A
Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Person(s) responsible for monitoring contract (Title): Public Health Director

Pre-Legislative Approvals:		
A. Director of Purchasing:	Chapm Seus	Date     30   기
B. Management and Budge	t: Janetry	Date 1/30/7
C. Law Department:	Londo Cowley	Date
D. County Manager:	( ) Com	Date 1/3/10
E. Commissioner:		_ Date
Vetted in	Committ	ee on

Resolution 1	No.	

# RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF CONTRACT

WHEREAS, a proposal was received for Speech Therapist services, and

WHEREAS, Gelardina Gelsomino, 28 Crescent View Road, Rock Hill, NY 12775, will provide said services from January 1, 2017 through December 31, 2017, with an option to extend on a yearly basis, for three (3) additional years, under the same terms and conditions, and

WHEREAS, the Sullivan County Public Health Department, has approved said proposal and recommends that a contract be executed.

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager be and hereby is authorized to execute a contract, with, Gelardina Gelsomino, at a cost of \$84.00 per visit, in accordance with RFP #R-16-41, said contract to be in such form as the County Attorney shall approve.

Moved by	
Seconded by	
and adopted on motion	, 2017.