

PUBLIC WORKS COMMITTEE

April 18, 2017 – 11:15 AM

Committee Members: Perrello (Chair), McCarthy (Vice Chair),
Rajsz, Owens, Samuelson, Alvarez, Sorensen

PRESENTATION:

DISCUSSIONS:

1. Jail
2. Municipal Clean-up

RESOLUTIONS:

1. Resolution to authorize an agreement for consultant engineering design and right-of-way incidental engineering services for the Bridge NY County Bridge 360 Rehabilitation project.
2. Resolution to authorize a modification agreement for the 2017 Sullivan County Bridge Painting project.
3. Resolution to authorize a non-federal reimbursement agreement between the NYSDOT, FAA and the County of Sullivan.
4. Resolution to authorize award and execution of agreement for the resurfacing portions of various County Roads.
5. To authorize award & execution of Agreement for the Conventional Chip Sealing of portions of various County roads.

REPORTS:

PUBLIC COMMENT:

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E., Commissioner of Public Works

Re: Request for Consideration of a Resolution: BRIDGENY CB 360 Rehabilitation Project

Date: April 18, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute an agreement for consultant engineering design and right-of-way incidental engineering services.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 272,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: D5020 40 4006, D9998 R4589-R193

Estimated Cost Breakdown by Source:

County	\$ <u>6,800.00</u>	Grant(s)	\$ _____
State	\$ <u>0.00</u>	Other	\$ <u>6,800.00</u>
Federal Government	\$ <u>258,400.00</u>	(Specify)	<u>Orange County</u>

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Delta Engineers] of
[860 Hooper Road, Endwell, NY 13760]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 05/01/2017 To 10/31/2018

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County does not have resources in house to expedite this project which particularly has a stringent deadlne to complete the work.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$272,000 for contract period.

Efforts made to find Less Costly alternative:

Professional Engineering firms are selected based upon qualifications. Delta Engineers is on our current qualified list of consultants. Costs are negotiated.

Efforts made to share costs with another agency or governmental entity:

95% of costs would be reimbursed to the County by the BRIDGE NY program and 2 1/2% would be reimbursed by Orange County for a total of 97.5% funding.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
The consultant is approved for bridge and highway projects per Resolution 165-16.

Person(s) responsible for monitoring contract (Title): Robert Trotta, Bridge Engineer.

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Amyson Lawrs Date 4/10/17
- B. Management and Budget: [Signature] Date 4/10/17
- C. Law Department: [Signature] Date 4/11/17
- D. County Manager: [Signature] Date 4/17/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE AN AGREEMENT FOR CONSULTANT ENGINEERING DESIGN AND
RIGHT-OF-WAY INCIDENTAL ENGINEERING SERVICES FOR THE BRIDGE NY
COUNTY BRIDGE 360 REHABILITATION PROJECT**

WHEREAS, the BRIDGE NY County Bridge 360 rehabilitation Project is to be implemented by contract; and

WHEREAS, consultant engineering design and right-of-way incidental services are required to be in compliance with the requirements of the project; and

WHEREAS, the project is eligible for 95% Federal funding through the BRIDGE NY funding program; and

WHEREAS, Section 237 of the New York State Highway Law, mandates joint liability between adjacent Counties for the construction and maintenance of border bridges; and

WHEREAS, Resolution 376-01 authorized the County Manager to enter into inter-municipal agreements with Orange County to facilitate the maintenance and reconstruction of border bridges and Orange County will reimburse Sullivan County for 2½% of project costs; and

WHEREAS, Resolution 165-16 provided approval for the use of Delta Engineers, Architects & Land Surveyors for bridge and highway projects; and

WHEREAS, the Division of Public Works recommends the award of an agreement for consultant engineering design and right-of-way incidental services to the firm of Delta Engineers, Architects & Land Surveyors on the basis of qualifications.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Agreement for consulting inspection and engineering services with Delta Engineers, Architects & Land Surveyors at a cost not to exceed \$272,000, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

RESOLUTION NO. 376-01 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE EXECUTION OF AGREEMENTS BETWEEN THE MUNICIPALITIES OF SULLIVAN COUNTY AND ORANGE COUNTY FOR THE MAINTENANCE, REHABILITATION AND REPLACEMENT OF JOINTLY OWNED BRIDGES.

WHEREAS, there are five (5) border bridges that are existing between Sullivan County and Orange County; and

WHEREAS, Section 237 of the New York State Highway Law, mandates joint liability between adjacent Counties for the construction and maintenance of border bridges; and

WHEREAS, the Orange County Department of Public Works has requested that an Intermunicipal Agreement be put in place to better define responsibilities for funding and for expediting construction and maintenance work for the border bridges;

WHEREAS, the Division of Public Works recommends that an Intermunicipal Agreement be implemented;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute Intermunicipal Agreement(s) with Orange County for the construction, replacement, rehabilitation and maintenance of border bridges and said agreements shall be in a form approved by the County Attorney.

Moved by Mr. Gaebel, seconded by Mrs. Goodman, put to a vote, carried, and declared duly adopted on motion July 19, 2001.

RESOLUTION NO. 165-16 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE SELECTION OF CONSULTANTS FOR ENGINEERING SERVICES NEEDED FOR LOCALLY ADMINISTERED FEDERAL AID PROJECTS AND OTHER BRIDGE AND HIGHWAY PROJECTS.

WHEREAS, it is a requirement for Locally Administered Federal Aid Project funding, to utilize consultants that are qualified to provide engineering services; and

WHEREAS, the Division of Public Works has completed the review of consultant qualifications and has established a recommended list of consultants through the New York State County Highway Superintendents Association, that has followed the procedures required for Locally Administered Federal Aid Projects; and

WHEREAS, the firms of: AECOM USA Inc., Latham, NY; Barton & Loguidice D.P.C., Liverpool, NY; C&S Engineers Inc., Syracuse, NY; Delta Engineers, Architects & Land Surveyors, P.C., Endwell, NY and McFarland-Johnson Inc., Binghamton, NY were rated as the top five (5) qualified firms for use by Sullivan County, for bridge and highway projects based upon their qualifications; and

WHEREAS, the Division of Public Works recommends the approval of the use of these five (5) firms for Locally Administered Federal Aid Projects and other highway and bridge projects for the next three (3) years (4/1/16-3/31/19).

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the use of the firms of: AECOM USA Inc., Latham, NY; Barton & Loguidice D.P.C., Liverpool, NY; C&S Engineers Inc., Syracuse, NY; Delta Engineers, Architects & Land Surveyors, P.C., Endwell, NY and McFarland-Johnson Inc., Binghamton, NY for Locally Administered Federal Aid Projects and other highway and bridge projects for the next three (3) year period (4/1/16-3/31/19); and

BE IT FURTHER RESOLVED, that any of the ten (10) other firms on the regional qualified consultant short list established by the New York State County Highway Superintendents Association, may be used if such better serves the interests of the County; and

BE IT FURTHER RESOLVED, that each project associated with the use of these firms obtain the prior approval of the Sullivan County Legislature.

Moved by Mrs. Ward, seconded by Mrs. Owens, unanimously carried and declared duly adopted on motion April 21, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E., Commissioner of Public Works

Re: Request for Consideration of a Resolution: 2017 Sullivan County Bridge Painting Project

Date: April 18, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute a modification agreement for the 2017 Sullivan County Bridge Painting Project.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 418,000.00

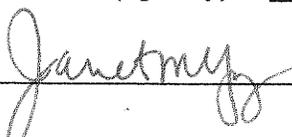
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): D-5110-47-40-4038

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>418,000.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____ 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Amstar of Western NY, Inc] of
[825 Rein Rd. Cheektowaga, NY 14225]

Nature of Other Party to Contract: Out Of County Vendor Other:

Duration of Contract: From 04/01/2017 To 10/30/2017

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have sufficient staff in-house nor specialized equipment needed to implement the project.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$2,303,317.00 for contract period.

Efforts made to find Less Costly alternative:

Competitive bids received and low bidder is recommended for award.

Efforts made to share costs with another agency or governmental entity:

Cost to be funded by NYS CHIPs funding.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

B-16-70

Person(s) responsible for monitoring contract (Title): Roman DiCio, P.E.Jr. Civil Eng.

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Alyson Lewis Date 4/10/17
- B. Management and Budget: Janetmy Date 4/10/17
- C. Law Department: [Signature] Date 4/11/17
- D. County Manager: [Signature] Date 4/12/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE A MODIFICATION AGREEMENT FOR THE 2017 SULLIVAN COUNTY
BRIDGE PAINTING PROJECT**

WHEREAS, bids were received for 2017 Sullivan County Bridge Painting Project, and

WHEREAS, Amstar of Western New York, Inc., 825 Rein Road, Cheektowaga, New York 14225, is the lowest responsible bidder for this project, and

WHEREAS, Resolution 51-17 authorized the County Manager to execute a contract with Amstar of Western NY, Inc., and

WHEREAS, the Sullivan County Division of Public works recommends that a modification agreement be executed to include the painting of three alternate bridges that were included in Bid B-16-70, and

WHEREAS, the inclusion of the alternate bridge painting will be 100% State funded, and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a modification agreement with Amstar of Western New York, Incorporated, at a total price not to exceed \$418,000.00, in accordance with B-16-70, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**RESOLUTION NO. 51-17 INTRODUCED BY GOVERNMENT SERVICES
COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

WHEREAS, bids were received for 2017 Sullivan County Bridge Painting Project, and

WHEREAS, Amstar of Western New York, Inc., 825 Rein Road, Cheektowaga, New York 14225, is the lowest responsible bidder for this project, and

WHEREAS, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Amstar of Western New York, Incorporated, at a total price not to exceed \$1,885,317.00, in accordance with B-16-70, said contract to be in such form as the County Attorney shall approve.

Moved by Mr. Samuelson, seconded by Mrs. Rajsz, put to a vote and unanimously carried and declared duly adopted on motion February 16, 2017.

COPY

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Authorize a non federal reimbursement

Date: April 18, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize a non-federal reimbursement agreement between the NYSDOT, FAA and the County of Sullivan for the replacement of the electric vault equipment and backup generator at the SCIA.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$9,968.12

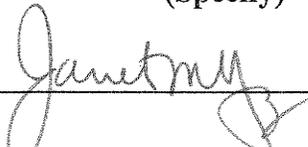
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): Capital H03

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Federal Aviation Administration] of

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Upon completion of the project a Special Flight Inspection of the PAPI's and Commissioning Flight Inspection of the REIL's is required.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$9968.12

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Assistant Amyson Lewis Date 4/10/17
- B. Management and Budget: Janet Myers Date 4/10/17
- C. Law Department: [Signature] Date 4/11/17
- D. County Manager: [Signature] Date 4/17/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE A NON-FEDERAL REIMBURSEMENT AGREEMENT BETWEEN THE
NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT) , FEDERAL
AVIATION ADMINISTRATION (FAA) AND THE COUNTY OF SULLIVAN**

WHEREAS, Sullivan County has received a project grant from the FAA and the NYSDOT for the replacement of the electric vault equipment and backup generator at the Sullivan County International Airport (SCIA); and

WHEREAS, this project involves replacement of the PAPI's and REIL's on runways #15 and #33; and

WHEREAS, upon completion of the project a Special Flight Inspection of the PAPI's and a Commissioning Flight Inspection of the REIL's will be required; and

WHEREAS, the FAA has the authority to furnish this service upon a reimbursable payment basis in accordance with 49 U.S.C. § 106(1)(6); and

WHEREAS, the FAA requires pre-payment for this service which is reimbursable under the grant project.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Public Works is authorized to enter into a non-federal reimbursable agreement with the FAA in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Resurfacing 25 Miles of Co. Rd.

Date: April 18, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the award of the Resurfacing of Portions of Various County Roads bid and execute a construction agreement with the lowest responsible bidder for the paving of approximately 25 miles of County Road.

Is subject of Resolution mandated? Explain:

No - It is the responsibility of the County to maintain the County Road network for the safety of the traveling public.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$6,849,483.05

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): D-5110-45-45-4518 & 45-40-4037

If "No", specify proposed source of funds: & 47-40-4037

Estimated Cost Breakdown by Source:

County	\$ <u>5,500,000.00</u>	Grant(s)	\$ _____
State	\$ <u>1,349,483.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Sullivan County Paving, Inc.] of [420 Bernas Road, Cochection, New York 12726]

Nature of Other Party to Contract: Local Supplier

Other:

Duration of Contract: From 05/01/2017 To 10/13/2017

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Asphalt paving operations are a material intensive process. Competitively bidding this work to suppliers is the most cost effective method to place large quantities of Hot Mix Asphalt. Contractor has exclusive plant access & trucking advantages.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 6,849,483.05

Efforts made to find Less Costly alternative:

The road sections that will be paved in this contract are in a condition that the pavement treatment that will yield the lowest life cycle repair cost over the 12 - 15 year life of the pavement is a 3 inch overlay with spot partial depth repairs.

Efforts made to share costs with another agency or governmental entity:

The road sections that will be resurfaced by this contract are on the County's Official Highway Inventory and all cost to repair them are bourne by the County.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Competitively Bid B 17-11 Bid Opened 3/31/2017

Person(s) responsible for monitoring contract (Title): Dermot P. Dowd, I.S., Civil Eng.

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Amyson Lewis Date 4/10/17
- B. Management and Budget: Janetmy Date 4/10/17
- C. Law Department: [Signature] Date 4/11/17
- D. County Manager: [Signature] Date 4/19/17
- E. Other as Required: _____ Date _____

Vetted in Public Works Committee Committee on 04/18/2017

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE AWARD & EXECUTION OF AGREEMENT FOR RESURFACING
PORTIONS OF VARIOUS COUNTY ROADS**

WHEREAS, bids were received for Resurfacing Portions of Various County Roads and

WHEREAS, Sullivan County Paving & Construction Inc., 420 Bernas Road,
Cochecton, NY 12726, is the lowest responsible bidder for this project, and

WHEREAS, the Sullivan County Division of Public works has reviewed said bid and
recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is
authorized to execute an agreement with Sullivan County Paving & Construction, Inc., at a total
price not to exceed **\$6,849,483.05**, plus the fluctuating cost of asphalt as per “Asphalt price
Adjustment” as published by the PGB Index price and in accordance with B-17-11, said contract
to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Chip Sealing 25 Miles of Co. Rd.

Date: April 18, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the award of the Conventional Chip Sealing of Portions of Various County Roads bid and execute a construction agreement with the lowest responsible bidder for the chip sealing of approximately 25 miles of County Road.

Is subject of Resolution mandated? Explain:

No - It is the responsibility of the County to maintain the County Road network for the safety of the traveling public.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 640,561.34

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): D-5110-47-40-4037 & 47-45-4518

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>640,561.34</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Suit-Kote Corporation] of [1911 Lorings Crossing Road, Cortland, New York 13045]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 05/01/2017 To 09/01/2017

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Chip Sealing operations are a material intensive process. Competitively bidding this work to suppliers is the most cost effective method to place large quantities of material. Contractor has exclusive access to distributor trucks and stone supplies.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 640,561.34

Efforts made to find Less Costly alternative:

The road sections that will be sealed in this contract are in a condition that this pavement treatment will extend the life of the existing pavement structure 3-4 years.

Efforts made to share costs with another agency or governmental entity:

The road sections that will be surfaced by this contract are on the County's Official H'way Inventory and all costs to repair them are solely the responsibility of the Co.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Competitively Bid B-17-15 : Bid Opened 4/7/2017

Person(s) responsible for monitoring contract (Title): Dermot P. Dowd, LS, Civil Eng.

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Angela Lewis Date 4/11/17
- B. Management and Budget: Janet Myz Date 4/12/17
- C. Law Department: [Signature] Date 4/11/17
- D. County Manager: [Signature] Date 4/17/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE AWARD & EXECUTION OF AGREEMENT FOR THE
CONVENTIONAL CHIP SEALING OF PORTIONS OF VARIOUS COUNTY ROADS**

WHEREAS, bids were received for the Conventional Chip Sealing of Portions of Various County Roads; and

WHEREAS, Suit-Kote Corporation, 1911 Lorings Crossing Road, Cortland, NY 13045, is the lowest responsible bidder for this project; and

WHEREAS, the Sullivan County Division of Public Works has reviewed said bid and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Suit-Kote Corporation, at a total price not to exceed **\$640,561.34**, plus the fluctuating cost of asphalt as per "Asphalt price Adjustment" as published by the PGB Index price and in accordance with B-17-15, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

PUBLIC WORKS COMMITTEE
Monthly Report – April 18, 2017

MARCH 2017 MONTHLY REPORT

BUILDINGS & GROUNDS

- Continued building the addition to the Records Retention Building
- Renovated and painted office space in the Community Services Building
- Repaired various tile at the Adult Care Center
- Completed painting projects in the District Attorney's and Judge's offices
- Fabricated and installed a handrail at the MIS Building
- Made temporary repairs to Bridges #62, #28, #241, #129 and #353
- Removed a tree from Bridge #259
- Replaced a door, counter and sink in the Community Services Building
- Replaced doors at the Shared Health Clinic
- Installed a new water heater at the Jail

SHOP STAFF

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles
- Continued ongoing repairs of snow equipment to keep in service
- Prepared new DPW and Sheriff vehicles for service

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Continued inventory for 2017

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued coordination of the electric vault and runway lighting
- Reviewed and discussed with consultant potential projects to the FAA for funding

BRIDGES

- Closed out a NYSDOT bridge flag for Bridge 86 (CAL)
- Completed administration and management work for the Bridge 45 (FAL) Replacement Project's construction and inspection contracts inclusive of

- coordinating the termination of the NYSDEC storm water permit
- Continued administration work for the Bridge 45 (FAL) agreement with NYSDOT; completed the procurement of auditor services and started coordination with an audit company for the auditing of the construction inspection consultant's contract
 - Continued administration and project management work for the Bridge 369 (NEV) construction and inspection contracts
 - Continued inspection work for the Depot Road Extension Project and the procurement of materials; prepared a property owner release document and revised drawings to eliminate the need of a stone retaining wall
 - Completed bid documents to procure the bearings and concrete beams for the replacement of Bridge 98 (BET) and revised plans with respect to sheet pile details
 - Continued monitoring the Bridge 98 (BET) seat beams for rotational changes in response to flags received from NYSDOT
 - Continued coordination with the Town of Fallsburg DPW for the relocation of the Village of Woodridge's sanitary sewer and continued preliminary design work for the replacement of Bridge 47 (FAL)
 - Started work for the design of a new railing system for Bridge 129 (BET) that sustained recent vehicular damages and coordinated temporary work for barriers
 - Prepared documents for the procurement of additional concrete barrier end sections needed for temporary safety measures
 - Continued preliminary design work for the slip lining of Bridge/Culvert 131 (BET)
 - Provided follow-up for the procurement of materials needed for the replacement of the railing system for Bridge 62 (LIB)
 - Completed the negotiation of an agreement for consulting engineering inspection services for the 2017 bridge painting project
 - Completed coordination with NYSDOT and Orange County for the transfer of the NYSDOT Bridge NY agreement to Sullivan County for providing 95% funding of a project to rehabilitate Bridge 360 (MAM)
 - Coordinated and prepared an Inter-Municipal between Orange and Sullivan Counties for sharing in the cost for the rehabilitation of Bridge 360 (MAM)
 - Completed the solicitation of consultants, review of proposals and ranking of firms for providing engineering services for the Bridge 360 (MAM) rehabilitation project. Recommended contract award and started the drafting of an agreement for services
 - Continued preliminary engineering work for the replacement of Bridge 71 (MAM)
 - Prepared a solicitation for specialized dam engineering services to provide assistance for obtaining permits from NYSDEC's Dam Safety office and for the updating of the Toaspen Pond Dam Engineering Assessment Report
 - Provided assistance to the Sullivan County Landfill Materials Recycling Facility

- with respect to maintenance repairs for the concrete floor
- Evaluated the need for traffic control measures to mitigate future damages to the stone arch Bridge 279 (DEL) and implemented a load posting to restrict the use of the bridge by large vehicles

BUILDINGS

- Completed weekly foster care home inspections and reports for the Department of Family Services (DFS)
- Finished Department of State (DOS) mandated Uniform Code Administration and Enforcement Report for Reporting Year 2016 online
- Sullivan County Facilities Roof Chart for 2017 planning and coordinate with Capital Plan
- Cooling Tower replacement specifications and plans for bidding
- Record Retention Building addition roof truss quote review and award
- Government Center New York Power Authority (NYPA) coordination for Energy Efficiency Project & prebid conference
- FCC Prior Coordination Notification (PCN) paper and email review
- Continued with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Prepared and submitted the Sullivan County International Airport and Human Service Complex mandated quarterly treated water bacteriological reports and letters to the NYSDOH
- Completed weekly water testing at the Sullivan County International Airport and Human Service Complex water chlorination system with documentation
- Completed the Annual Water Quality Report for 2016 as mandated by the NYSDOH
- Water lab invoice & voucher review & approval
- Provided technical support for County facility operations and maintenance
- Hazardous Material forms to EPA and DEC
- Worked with Child Care Council on grant project
- Prepared specifications for Water and Solid Sampling & Analysis for OGS
- Researched various space planning requests
- Participated in weekly jail progress meetings
- Began assisting new Park Director as needed
- Reviewed Dock Leveler quote submissions and prepared requisition for vendor
- Completed first session of Code Enforcement Training
- Reviewed various documents for submittal
- Communicated with contractors about project closeouts

HIGHWAYS

- Provided ROW information to the public
- Coordinated with NYSDHSES for limited geo-technical assessment on County Road 49 embankment project from FEMA 4020 – met with DHSES representatives at project for site inspection and initial assessment
- Prepared feasibility studies for two (2) possible visitor center locations along with comparison summaries and construction estimates
- Continued to advance the County Road 173 (THO) reconstruction project - project and right-of-way acquisition with NYSDOT and design consultant - ADA compliance requirements
- Continued to coordinate with the County’s construction inspection consultant (MJI) on the closeout of the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development – as-built documentation and final billing
- Completed the preparation of bid documents and detailed specifications for the 2017 contract paving and striping of 25 miles of county road – prepared Cadd location maps - assessed and field marked extensive repair areas to be milled – measured rebates - documented all required striping to be replaced - packaged all to a single PDF for OGS issuance - bids due back 3/31/2017
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County’s right-of-way, drainage, infrastructure and maintenance: County Road 58 (THO) – measured sight distance at access and reviewed proposed subdivision; County Road 93 (FRE) – proposed abandonment parcel; County Road 104 (FAL) – provided bike study data and info. to DPEM related to Hurleyville area; Pittaluga Road (THO) – continued to review and coordinate with NYSEG on proposed easement revisions for new jail; and provided comments to county planning for G.M.L. 239 review on the following County Roads (CR) : CR 62 (MAM) – Chestnut Ridge, CR 102 (THO) – warehouse storage, CR 103 (THO) – Veria sign, CR 108 (FOR) – Republic St. Josephs subdivision and former CR 182 (THO) – CRMC facility

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2016 MSW/CD	2017 MSW/CD	Recycling as a % of Scaled Total System Thru-put 2017
January	2,846	3077	11%
February	3,045	2811	8%
March 24	3,884	2662	7%
April	4,055		
May	4,776		
June	6,532		
July	9,418		
August	10,205		
September	5,462		
October	3,964		
November	3,760		
December	3,063		
TOTAL	61,010		

(T) - Total Monticello Transfer Station

SOLID WASTE & RECYCLING

- *Safety*: Solid Waste Department- days without a lost time accident: 267 (3/27/17)
- *Credit Cards*: Monticello transfer station began accepting credit cards in March with minimal business interruption.
- *Cross Training*: Began cross training program to enhance flexibility for position coverage and customer service.
- *Equipment Training*: Backhoe operations and safety toolbox offered to all staff by manufacture's rep for new units received in March.
- *NYSDEC*: NY State visited Monticello facility with no issues reported and positive feedback received.
- *Earth Day*: Earth Day planning for activities to promote waste reduction, composting and recycling.
- *Bird Houses*: We received a donation of 10 bluebird houses that will be installed (hopefully by Scouts) in April on the landfill.
- *Facility Improvements*: Improvements being designed/ implemented for safe and efficient operations at scale house and paper MFR including bailer and tier.
- *Electronics Program*: Initial Clean-up complete and Transfer Stations began accepting materials March 13th. The second round of pick-ups has been scheduled to handle the backlog.
- *Mandated Reporting*: January – March is NYSDEC report time – several required annual reports are being assembled and prepared for permit compliance pertaining

to; transfer station operation, planning unit metrics, landfill environmental reporting, recycling compliance reporting, etc.