



John Crotty  
Director  
John.Crotty@co.sullivan.ny.us

Howard Goldsmith  
Veterans Service Officer  
Howard.Goldsmith@co.sullivan.ny.us

Cheryl Grossfield  
Executive Secretary  
Cheryl.Grossfield@co.sullivan.ny.us

Pablin Santiago-Lugo  
Veterans Service Officer  
Pablin.Santiago-Lugo@co.sullivan.ny.us

**COUNTY OF SULLIVAN**  
VETERANS SERVICE AGENCY  
SULLIVAN COUNTY GOVERNMENT CENTER  
100 NORTH STREET  
PO BOX 5012  
Monticello, NY 12701  
Phone: 845-807-0233  
Fax: 845-807-0240

Stephen Walsh  
Veterans Service Officer  
Stephen.Walsh@co.sullivan.ny.us

## VETERANS COMMITTEE

April 6, 2017 – 1:00 p.m.

Committee Members: McCarthy, Perrello, Owens, Rajsz and Samuelson

### AGENDA

- Pledge of Allegiance
- Roll Call
- Public Comment
- Opening Remarks – Mark McCarthy, Chairman
- Commanders' Reports – Veterans Service Organizations
- Resolution –
  - To Establish County Policy to Lower Flags at All County Facilities to Half-Staff in Honor and Memoriam of a Sullivan County Veteran or Native of Sullivan County.
- Director's Report
  - Memorial Day Service – Monday, May 29, 2017 – 1p.m.  
Sullivan County Veterans Cemetery, Sunset Lake Road, Liberty
  - Liberty Garden Club – Blue Star Memorial Marker
  - Report on Workforce Development Job Fair
  - H.R. 1259: VA Accountability First Act of 2017
- Public Comment

VETERANS SERVICE AGENCY REPORT

April 6, 2017 - 1:00 p.m.

1. Veterans transported to V.A. Medical Centers:

	<u>Albany</u>	<u>Castle Point</u>
January	30	143
February	8	106

2. Veterans/Dependents buried in Sullivan County Veterans Cemetery through February 28, 2017:

Veterans Buried Alone. . . . .	1018
Dependents. . . . .	104
Veterans/Spouses. . . . .	470
<b>Total Burials in Veterans Cemetery. . . . .</b>	<b>1592</b>

3. Contacts:

		New Vets
January. . . . .	121	January . . . . .9
February. . . . .	92	February. . . . .7

4. Applications

January. . . . .	94
February. . . . .	73

5. Homeless Veterans:

January. . . . .	9
February . . . . .	9

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek, County Manager

**Re:** Request for Consideration of a Resolution: To establish a County Policy

**Date:** April 3, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

TO ESTABLISH COUNTY POLICY TO LOWER FLAGS AT ALL COUNTY  
FACILITIES TO HALF-STAFF IN HONOR AND MEMORIAM OF A  
SULLIVAN COUNTY VETERAN OR NATIVE OF SULLIVAN COUNTY

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** \_\_\_\_\_

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No \_\_\_**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with \_\_\_\_\_ of  
\_\_\_\_\_

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

A. <sup>Assistant</sup> Director of Purchasing: Ameyson Lewis Date 4/4/17

B. Management and Budget: \_\_\_\_\_ Date \_\_\_\_\_

C. Law Department: [Signature] Date 4/4/17

D. County Manager: [Signature] Date 4/4/17

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Veteran's Committee Committee on 04/06/2017

**RESOLUTION NO. INTRODUCED BY THE VETERANS COMMITTEE TO ESTABLISH COUNTY POLICY TO LOWER FLAGS AT ALL COUNTY FACILITIES TO HALF-STAFF IN HONOR AND MEMORIAM OF A SULLIVAN COUNTY VETERAN OR NATIVE OF SULLIVAN COUNTY**

**WHEREAS**, it is proper to lower the flags at all County Facilities to Half-Staff in honor and memoriam of a Sullivan County Veteran, and

**WHEREAS**, it is in the best interest of the County to establish a County Policy to lower flags at all County Facilities to Half-Staff in honor and memoriam of a Sullivan County Veteran, and

**WHEREAS**, the County Manager has recommended that the County Legislature adopt a policy to lower flags at all County facilities to Half-Staff when a Sullivan County Veteran has passed away, and to continue flying them at Half-Staff through the day of interment.

**NOW, THEREFORE, BE IT RESOLVED** by the Sullivan County Legislature that the policy of the County shall be to lower flags at all County facilities to Half-Staff when a Sullivan County Veteran or native of Sullivan County has passed away, and to continue flying them at Half-Staff through the day of interment, and

**BE IT FURTHER RESOLVED** that the County Manager is hereby directed to implement said policy, by directing the Commissioner of the Division of Public Works to lower the flags at all County Facilities to Half-Staff when his Office has been notified by the family or Director of the Veteran's Service Agency, of a Sullivan County Veteran or native that has passed away, and

**BE IT FURTHER RESOLVED** that the Chair of the Veterans Legislative Standing Committee be duly authorized to send a letter to the family of the deceased Veteran recognizing them for their service to the United States of America.

**Moved by,**

**seconded by**