

EXECUTIVE COMMITTEE

May 18, 2017 at 11:30AM

- I. HUMAN RIGHTS MONTHLY REPORT –
- II. COUNTY MANAGER’S MONTHLY REPORT -
- III. PRESENTATION- None
- IV. DISCUSSION - None
- V. RESOLUTIONS:
 1. Approving the issuance by Sullivan County Funding Corporation of up to \$28,500,000 tax exempt and taxable revenue bonds (The Center for Discovery, Inc., Project)
 2. Authorize the execution of right of way for planned traffic signal in the Hamlet of Hurleyville
 3. Authorize public hearing for June 15, 2017 at 1 :50PM for inclusion of viable land of Agricultural District No. 4
 4. Rescind Resolution No. 475-16 and 476-16 authorizing 2016 Bonds which have not been borrowed
 5. Authorize the customer installation commitment documents for NYPA to proceed with HVAC and Lighting Project at the Sullivan County Government Center
 6. Authorize contract with LexisNexis Advance Online Legal Research for continued access
 7. Authorize contract with LexisNexis for *Prison Solutions*, a legal research solution
 8. Authorize three year agreement with Thomson Reuters for continued use of *CLEAR* research products for the benefit of the Sullivan County Sheriff’s Office
 9. Convey RO 46.-1-19 to Town of Rockland
 10. Correct the 2017 Tax Roll of BE 8.-1-3.2 to Congregation Toldos Refuel
 11. Authorize pilot agreement with the Town of Liberty to share Parks and Recreation High level Administrative Services

12. Modify Resolution 312-14 to reflect per visit as opposed to per hour
13. Modify Resolution 66-17 to reflect hourly rate of \$165.00 per hour as opposed to \$120.00 per hour
14. Authorize contract with the Law firm of Simmons hanly conroy, LLC to commence a lawsuit on behalf of the County of Sullivan against manufacturers of prescription opiates
15. Amend the 2017 Stop DWI Plan and authorize Village of Woodridge Police Department to be added to the Plan
16. Appoint Ron Stabak to fill the vacancy of Daniel Wright on the Board of Directors of the Sullivan County Land Bank Corporation
17. Create the position of Nurse Practitioner in the Sullivan County Jail and abolish the position of Registered Professional Nurse
18. Create a Deputy Commissioner position in the Department of Public Works
19. Create a Permitting & Environmental Compliance Coordinator and abolish Land and Claims Adjuster position in the Division of Public Works
20. Reclassify a nurse position in the Department of Public Health Services
21. Create one (1) Temporary Probation Supervisor position in the Probation Department
22. Set working hours and salary for the Director of Probation position
23. Authorize a paid half hour lunch for the District Attorney's Task Force Officers
24. Update the County's Title VI Program
25. Amend Resolution No. 193-97

VI. PUBLIC COMMENT

RESOLUTION
Executive Committee of the Sullivan County Legislature

The Regular Meeting of the Sullivan County Legislature was called to order at _____ p.m. by Chairman Alvarez with the Pledge of Allegiance.

Resolution No. _____ - 17

RESOLUTION IN ACCORDANCE WITH SECTION 147(F) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED (THE "CODE"), APPROVING THE ISSUANCE BY SULLIVAN COUNTY FUNDING CORPORATION OF UP TO \$28,500,000 TAX-EXEMPT AND TAXABLE REVENUE BONDS (THE CENTER FOR DISCOVERY, INC. PROJECT), SERIES 2017

WHEREAS, the Sullivan County Legislature (the "Legislature"), as the elected legislative body of Sullivan County, New York (the "County") has been advised by Sullivan County Funding Corporation (the "Issuer") that, in order to assist in the financing of certain Projects (as defined below) for the benefit of The Center for Discovery, Inc. (the "Institution"), the Issuer proposes to issue, contingent upon the adoption of this Resolution, its Tax-Exempt and Taxable Revenue Bonds (The Center for Discovery, Inc. Project), Series 2017, in an aggregate principal amount not to exceed \$28,500,000 (the "Bond" or "Bonds"); and

WHEREAS, the Projects to be financed with the proceeds of the Bonds shall consist of the following various improvements, and associated start-up working capital, in connection with the Institution's facilities for adult and pediatric rehabilitation programs for disabled individuals located in the Towns of Fallsburg, Thompson and Neversink throughout the County, as more fully identified below (collectively, the "Projects"):

	Description	Location	Maximum Amount of Bonds to be Issued (\$)
1.	Performing Arts Center / State Education Department (hereinafter, "S.E.D")S.E.D. program 21,000 sf	219 Main Street Town of Fallsburg, NY 34.-4-15	\$4,206,209.27
2.	Maker's Lab for Day Program 12,500 sf	202/206 Main Street, Town of Fallsburg, NY 35.-5-14.1	\$1,220,775.00

	Description	Location	Maximum Amount of Bonds to be Issued (\$)
3.	Maker's Lab Parking for Day Program (Not Applicable)	212 Main Street, Town of Fallsburg, NY 35.-5-1.1	\$437,386.00
4.	Individual Residential Alternative (hereinafter, "IRA") for IRA - Office for People with Development Disabilities (hereinafter, "OPWDD") Program - 2,500 sf	249 Main Street, Town of Fallsburg, NY 34.-4-4	\$965,027.00
5.	IRA - OPWDD Program 6,600 sf	28 Railroad Avenue, Town of Fallsburg, NY 34.-2-3	\$1,683,414.00
6.	IRA - OPWDD Program 6,600 sf	95 Merritt Road, Town of Neversink, NY 32.-1-4.6	\$1,492,852.00
7.	Future 6-bed IRA/Uncertified DD Housing 2,260 sf	7 Whittaker Road, Town of Thompson, NY 3.-1-33.2	\$1,495,663.00
8.	Future 4-bed IRA 2,600 sf	254 Main Street, Town of Fallsburg, NY 34.-9-1.1	\$1,358,662.00
9.	Future IRA / Supportive Apartments for Emergency Supportive Housing 2,300 sf	7 Butler Lodge Road, Town of Fallsburg, NY 32.A-2-22	\$359,390.00
10.	Future IRA / Supportive Apartments for Emergency Supportive Housing 2,700 sf	11 Butler Lodge Road, Town of Fallsburg, NY 32.A-2-23	\$338,015.00
11.	Future IRA / Supportive Apartments for Emergency Supportive Housing 2,230 sf	15 Butler Lodge Road, a/k/a 14 Butler Lodge Rd Town of Fallsburg, NY 32.A-2-24	\$258,258.00
12.	Future IRA / Supportive Apartments for Emergency Supportive Housing 2,600 sf	19 Butler Lodge Road, Town of Fallsburg, NY 32.A-2-25	\$329,393.00
13.	Future IRA / Supportive Apartments for Emergency Supportive Housing 2,300 sf	27 Butler Lodge Road, Town of Fallsburg, NY 32.A-2-26	\$244,940.00

	Description	Location	Maximum Amount of Bonds to be Issued (\$)
14.	Program Support Housing for Community Supported Agriculture (hereinafter "CSA" - Housing), Uncertified DD Housing, Potential Future IRA/Supportive Apartments 1,700 sf	46 Railroad Avenue, Town of Fallsburg, NY 34.-2-1	\$1,279,975.00
15.	Support Housing for DNA Program 2,400 sf	156 Kinnebrook Road, Town of Thompson, NY 7.-1-35	\$925,107.00
16.	Program Support Housing for CSA - Housing, Potential Future IRA/Supportive Apartments 1,750 sf	133 Merritt Road, Town of Neversink, NY 32.-1-2	\$454,543.00
17.	Program Support Housing for CSA - Housing, Potential Future IRA/Supportive Apartments 2,060 sf	317 Main Street, Town of Fallsburg, NY 33.-1-15	\$122,559.00
18.	Program Support Housing for CSA - Housing, Potential Future IRA/Supportive Apartments 2,800 sf	26 Railroad Avenue, Town of Fallsburg, NY 34.-3-1	\$199,846.00
19.	Program Support Housing for Emergency Supportive Housing, Potential Future IRA/Supportive Apartments - 860 sf	230 Main Street, Town of Fallsburg, NY 34.-9-14	\$183,665.00
20.	Program Support Housing for Emergency Supportive Housing, Potential Future IRA/Supportive Apartments - 1,500 sf	38 Railroad Avenue, Town of Fallsburg, NY 34.-2-2	\$189,856.00
21.	Program Support Housing for Emergency Supportive Housing, Potential Future IRA/Supportive Apartments - 1,700 sf	323 Main Street, Town of Fallsburg, NY 33.-1-13	\$124,708.00
22.	Program Support Housing for Emergency Supportive Housing, Potential Future IRA/Supportive Apartments - 4,240 sf	86 Holmes Road Town of Thompson, NY 7.-1-26.7	\$445,375.00

	Description	Location	Maximum Amount of Bonds to be Issued (\$)
23.	Program Support Housing for Emergency Supportive Housing, Potential Future IRA/Supportive Apartments 1,640 sf	51 Mitteer Road, Town of Fallsburg, NY 32.-1-10.3	\$272,261.00
24.	Program Support Housing for Emergency Supportive Housing, Potential Future IRA/Supportive Apartments 2,240 sf	250 Main Street, Town of Fallsburg, NY 34.-9-2	\$201,643.00
25.	Grahamsville Farm & Barns for S.E.D. - 7,200 sf	34 Merritt Road Town of Neversink, NY 32.-1-4.2	\$562,959.00
26.	Program Support Housing for CSA Farming Program 1,120 sf	1001 Old Liberty Road Town of Thompson, NY 2.-1-12.1	\$331,668.00
27.	Applebee Farm for S.E.D. Program, Uncertified DD Housing/Potential Future IRA/Supportive Apartments 3,000 sf	1031 Old Liberty Road Town of Thompson, NY 2.-1-12.2	\$2,439,023.00
28.	S.E.D. / Day Hab Space 3,780 sf	227 Main Street, Town of Fallsburg, NY 34.-4-12	\$620,882.00
29.	Music Interns for S.E.D. 1,930 sf	5 Cole Street, Town of Fallsburg, NY 34.-9.11	\$169,977.00
30.	Artisan Program for S.E.D. 2,200 sf	180 Main Street, Town of Fallsburg, NY 35.-7-10.1	\$442,800.00
31.	Bike Repair Shop (Retail) 1,870 sf	20 Railroad Avenue, Town of Fallsburg, NY 34.-3-5	\$248,893.00
32.	Commercial Rental Space (Retail) 2,530 sf	210 Main Street Town of Fallsburg, NY 35.-5-19	\$630,135.00
33.	Retail Space (Retail) 3,450 sf	220 Main Street Town of Fallsburg, NY 34.-9-21	\$428,554.00

	Description	Location	Maximum Amount of Bonds to be Issued (\$)
34.	Bakery and Market (Retail) 2,450 sf	238 Main Street, Town of Fallsburg, NY 34.-9-12	\$558,438.33
35.	Commercial Rental Space (Retail) 5,220 sf	218 Main Street, Town of Fallsburg, NY 34.-9-22	\$525,388.00
36.	Art Gallery (Retail) 7,820 sf	222 Main Street, Town of Fallsburg, NY 34.-9-20	\$583,513.00
37.	Culinary Education for DNA Program - 2,750 sf	9 Kile Farm Road Town of Fallsburg, NY 32.A-1-41	\$408,991.00
38.	O.T. Program / Clinical 2,750 sf	107 Main Street, Town of Fallsburg, NY 32.-1-55.2	\$273,449.00
39.	Media Lab / Development 3,320 sf	243 Main Street, Town of Fallsburg, NY 34.-4-6	\$520,953.00
40.	Program Support Maintenance / Program Support 4,900 sf	15 Cunes Road, Town of Fallsburg, NY 35.-5-12	\$496,059.00
41.	Program Support Maintenance / Program Support 1,170 sf	16 Greber Road, Town of Fallsburg, NY 35.-5-11	\$468,800.00

WHEREAS, pursuant to Section 147(f) of the Code, interest on the Bonds will not be excluded from gross income for federal income tax purposes unless the issuance of the Bonds is approved by the Legislature after a public hearing to consider both the issuance of the Bonds and the nature and location of the facilities financed therewith has been conducted following reasonable public notice; and

WHEREAS, on May 15, 2017, in accordance with the Notice of Public Hearing published on April 28, 2017, in the *Sullivan County Democrat*, the Issuer held a public hearing to consider the plan of financing the Project by the issuance from time to time of the Bonds; and

WHEREAS, to aid the Legislature in its deliberations, the Issuer has made available to the members of the Legislature prior to this meeting the notice of public hearing published by the Issuer in the *Sullivan County Democrat*, along with the affidavit of publication of such newspaper; and

WHEREAS, the Legislature, after due consideration of the foregoing, as the "applicable elected representative" of the County, within the meaning of Section 147(f)(2)(E) of the Code, desires to approve the issuance of the Bonds, provided the principal, premium, if any, and interest on the Bonds shall be special obligations of the Issuer and shall never be a debt of the State of New York (the "State") or any political subdivision thereof, including without limitation the County, and neither the State nor any political subdivision thereof, including without limitation the County, shall be liable thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE LEGISLATURE OF SULLIVAN COUNTY:

Section 1. For the purpose of satisfying the approval requirement of Section 147(f) of the Code, the Legislature hereby gives its approval of the issuance by the Issuer of its Bonds and related acts to be taken by the Issuer in furtherance of the Projects, provided that the Bonds, and the premium (if any) and interest thereon, shall be special obligations of the Issuer and shall never be a debt of the State or any political subdivision thereof, including without limitation the County, and neither the State nor any political subdivision thereof, including without limitation the County, shall be liable thereon. This approval is given pursuant to Section 147(f) of the Code for the sole purpose of qualifying the interest payable on the Bonds for exclusion from gross income for federal income tax purposes pursuant to the provisions of Sections 103 and 145 of the Code.

Section 2. This Resolution shall be deemed to be made for the benefit of the holders of the Bonds.

Section 3. This Resolution shall take effect immediately.

The foregoing Resolution was offered by _____
and seconded by _____.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Scott B. Samuelson	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Nadia Rajsz	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Mark McCarthy	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Catherine Owens	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Terri Ward	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Luis Alvarez	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Joseph Perrello	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ira M. Steingart	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Alan Sorensen	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

and therefore, the resolution was declared duly adopted.
700268-035v2

STATE OF NEW YORK)
)
COUNTY OF SULLIVAN) ss.:

This is to certify that I, the undersigned, Clerk of the Legislature of Sullivan County, New York, have compared the foregoing copy of resolution with the original resolution now on file in the office and which was passed by the Legislature of Sullivan County on the 18th day of May, 2017, a majority of all the members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal of the Legislature of Sullivan County, this 18th day of May, 2017.

AnnMarie Martin, Clerk of the
Legislature of Sullivan County

RESOLUTION NO. ____ INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE EXECUTION OF A RIGHT OF WAY

WHEREAS, the Center for Discovery has asked the County of Sullivan to formally document its rights and obligations with respect to a planned traffic signal to be installed by the Center for Discovery along County Road No. 104 in the Town of Fallsburg, Hamlet of Hurleyville, (Main Street) New York; and

WHEREAS, the Center for Discovery has proposed a written Right of Way to identify the location of the traffic signal and necessary appurtenances and to provide the County of Sullivan with documented access to the property for purposes of traffic signal maintenance; and

WHEREAS, the County Legislature wishes to accommodate the request of the Center for Discovery as well as to define the responsibilities of the County of Sullivan's Highway Department in this regard.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature is hereby authorized to execute a formal document which identifies the location of a proposed traffic light and the County's right to access to the property for purposes of maintenance of the traffic light and its appurtenances, on such terms and in such form as approved by the County Attorney.

Moved by: _____,
Seconded by: _____,
and adopted on motion dated: _____, 2017

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Cheryl A. McCausland, County Attorney

Re: Request for Consideration of a Resolution: Authorize the execution of a Right of Way

Date: May 10, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The Center for Discovery has proposed a written Right of Way to identify the location of the planned traffic signal (and appurtenances) along County Road No. 104, Town of Fallsburg, to provide the County of Sullivan with documented access to the property for purposes of traffic signal maintenance.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: ^{Assistant} Amber Selms Date 5/11/17
- B. Management and Budget: Janet Myers Date 5/11/17
- C. Law Department: [Signature] Date 5/10/17
- D. County Manager: [Signature] Date 5/11/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. ____ -17 INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A PUBLIC HEARING FOR THE INCLUSION OF ADDITIONAL PARCELS INTO AGRICULTURAL DISTRICT NO. 4.

WHEREAS, the Sullivan County Legislature (“Legislature”) has the authority under Article 25-AA, Section 303-b of New York State Agriculture and Markets Law to amend the Sullivan County Agricultural Districts on a yearly basis; and

WHEREAS, the Sullivan County Agricultural & Farmland Protection Board has recommended that the Legislature amend Sullivan County Agricultural District No. 4 to include additional parcels as listed in Schedule A attached hereto and made a part hereof; and

WHEREAS, prior to authorizing the inclusion of additional parcels into an Agricultural District it is necessary to conduct a public hearing.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize holding a public hearing on Thursday, June 15, 2017 at 1:50PM pm in the Legislative Hearing Room of the Sullivan County Government Center, 100 North Street, Monticello, New York regarding the inclusion of the parcels listed on Schedule A into Agricultural District No. 4; and

BE IT FURTHER RESOLVED, that the Clerk to the Legislature is hereby authorized and directed to publish a notice of such public hearing in the official newspapers of the County and to provide such notice in writing directly to those municipalities whose territory encompasses the lands which are proposed to be included in Agricultural District No. 4 and to the Commissioner of Agriculture and Markets.

**COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that requests for inclusion of predominantly viable agricultural land within a certified agricultural district have been filed with the County legislative body pursuant to NYS Agriculture and Markets Law 25AA Section 303-b and that a public hearing will be held by the Sullivan County Legislature on Thursday, June 15, 2017 at 1:50PM in the Legislative Hearing Room of the Sullivan County Government Center, Monticello, New York to consider the requests and the recommendations of the Sullivan County Agricultural and Farmland Protection Board to modify the Agricultural District No. 4 to add parcels as contained on the Sullivan County Tax Maps on May 3, 2017 and designated as follows:

Town of Mamakating Parcel 70.-1-60.5

Town of Mamakating Parcel 70.-1-60.6

SCHEDULE A

Town of Mamakating Parcel 70.-1-60.5
Town of Mamakating Parcel 70.-1-60.6

As portrayed on the Sullivan County Tax Maps on May 3, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Freda Eisenberg, Division of Planning & Env. Management

Re: Request for Consideration of a Resolution: Agricultural District Public Hearing

Date: May 11, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize holding a public hearing for inclusion of viable agricultural land into Sullivan County Agricultural Districts. This resolution has been previously approved by the County attorney in prior years.

Is subject of Resolution mandated? Explain:

Yes, part of the SEQRA process to amend Agricultural Districts

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet Myz

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: -

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Aunson Lewis Date 5/11/17
- B. Management and Budget: Jammy Date 5/15/17
- C. Law Department: [Signature] Date 5/12/17
- D. County Manager: [Signature] Date 5/15/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO RESCIND
RESOLUTION NO 475-16 AND RESOLUTION NO. 476-16 AUTHORIZING 2016
BONDS WHICH HAVE NOT BEEN BORROWED**

WHEREAS, Bond Resolutions No. 475-16 and 476-16 authorized capital projects, among them \$1,545,000 for equipment and \$2,000,000 for reconstruction of roads, and

WHEREAS, \$1,545,500 and \$2,000,000 of the authorizations have not been borrowed, respectively, and

WHEREAS, there is no intention of utilizing the authorized borrowing.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby rescinds Resolutions No. 475-16 and 476-16 authorizing \$1,545,000 associated with equipment purchases and \$2,000,000 for reconstruction of roads.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potossek, County Manager

Re: Request for Consideration of a Resolution: Rescind 2016 Bond Authorizations

Date: 05/16/2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To rescind 2016 Bond Authorizations not having been borrowed.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

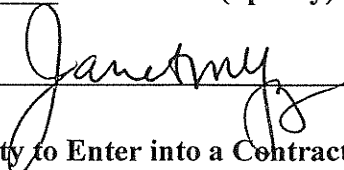
Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

4A.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No _____

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Amyson Lewis Date 5/16/17
- B. Management and Budget: Janet Myers Date 5/16/17
- C. Law Department: [Signature] Date 5/19/17
- D. County Manager: [Signature] Date 5/16/17
- E. Other as Required: _____ Date _____

Vetted in Executive Committee on 05/18/2017

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO
AUTHORIZE THE COUNTY MANAGER TO EXECUTE THE CUSTOMER
INSTALLATION COMMITMENT DOCUMENTS FOR NEW YORK POWER
AUTHORITY (NYPA) TO PROCEED WITH THE HVAC AND LIGHTING PROJECT
AT THE SULLIVAN COUNTY GOVERNMENT CENTER (SCGC)**

WHEREAS, NYPA through a sub consultant PRES Energy has completed Final Design documents for the SCGC; and

WHEREAS, NYPA conducted a formal bid process and has, with sub consultant PRES Energy, reviewed all bids and negotiated pricing with contractors; and

WHEREAS, the bids for construction came in within acceptable tolerances of the estimated costs per NYPA; and

WHEREAS, NYPA has extended a draft Customer Installation Commitment, as they are finishing their internal audit of the figures; and

WHEREAS, the Division of Public Works (DPW) engineering staff has reviewed and commented on the Draft Customer Installation Commitment document as provided by NYPA; and

WHEREAS, DPW recommends the County proceed with this construction phase of the project.

NOW, THEREFORE, BE IT RESOLVED, that the use of Fund Balance, funding by NYPA, or funding by Bonding is authorized for the project costs; and

BE IT FUTHER RESOLVED, that the County Manager is authorized to execute the Customer Installation Commitment, once received from NYPA as a final document, in such form as the County Attorney's Office shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

5

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Authorize County Manager to execute

Date: May 18, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute the Customer Installation
Commitment document for NYPA to proceed with the construction phase of the
HVAC and Lighting for the Sullivan County Government Center.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 2,747,000.00

Are funds already budgeted? Yes No

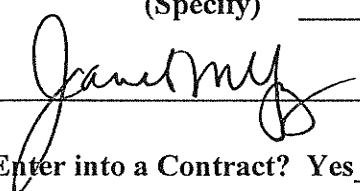
If "Yes" specify appropriation code(s): "other" in approved Capital Plan

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>2,747,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes _____ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with _____ of

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house to complete project.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Procured through NYPA

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: ^{Assistant} Auson Lewis Date 5/15/17

B. Management and Budget: Janet Myg Date 5/16/17

C. Law Department: [Signature] Date 5/15/17

D. County Manager: [Signature] Date 5/15/17

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A 3-YEAR AGREEMENT FOR CONTINUED ACCESS TO LEXISNEXIS ADVANCE ONLINE LEGAL RESEARCH.

WHEREAS, Resolution No. 157-14, adopted by the Sullivan County Legislature on April 24, 2014, authorized a 3-year agreement for LexisNexis computer based legal search engine services to reduce costs by eliminate redundant expenses for paper subscription services; and

WHEREAS, LexisNexis has performed as agreed over the past 3 years for departments such as the District Attorney and DFS Legal; and

WHEREAS, the County of Sullivan wishes to continue utilizing LexisNexis computer based legal research services.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a 3-year agreement with LexisNexis, for a total cost not to exceed \$65,320.44, subject to annual budget appropriation, as follows:

2017-2018 = \$21,133.20

2018-2019 = \$21,767.16

2019-2020 = \$22,420.08

BE IT FURTHER RESOLVED, that said agreements to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: Enter into a renewal agreement with LexisNexis

Date: May 15, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Continued 3-year agreement for LexisNexis computer based legal search engine services to reduce costs by eliminate redundant expenses for paper subscription services.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 65,320.44

Are funds already budgeted? Yes No

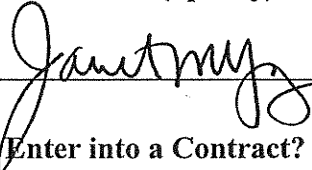
If "Yes" specify appropriation code(s): A1680-43-4304

If "No", specify proposed source of funds: Same as above subject to appropriation.

Estimated Cost Breakdown by Source:

County	\$ <u>65,320.44</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

6A.

Request for Authority to Enter into Contract with [LexisNexis] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 05/21/2017 To 05/20/2020

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 03/28/2014 To 05/20/2017

Amount authorized by prior contract(s): 66,141.00

Resolutions authorizing prior contracts (Resolution #s): 157-14

Future Renewal Options if any:

Renewal if desired beyond May 2020 subject to legislative approval

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Allows extensive legal research to individuals in various disciplines including Federal and New York State statutory and case law

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$65,320.44

Efforts made to find Less Costly alternative:

This is it.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Renewal quote.

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Amyson Lewis Date 5/15/17
- B. Management and Budget: Janet Myra Date 5/15/17
- C. Law Department: [Signature] Date 5.15.17
- D. County Manager: [Signature] Date 5/16/17
- E. Other as Required: [Signature] Date 05/15/17

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE AN AGREEMENT WITH LEXISNEXIS FOR 'PRISON SOLUTIONS,' A LEGAL RESEARCH SOLUTION.

WHEREAS, the Sullivan County Sheriff's Office is required to provide access to constitutionally required legal research materials to inmates in their charge; and

WHEREAS, has sought a cost-effective electronic alternative to providing inmates with access to case law without the obligation to continue to devote resources to maintaining a traditional physical legal library; and

WHEREAS, LexisNexis '*Prison Solutions*' best suits these needs while helping to control costs and provide secure access to legal research materials; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a 2-year agreement with LexisNexis for their '*Prison Solutions*' product in an amount not to exceed \$450.00/month.

BE IT FURTHER RESOLVED, that said agreements to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2017.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: Enter into LexisNexis agreement

Date: May 15, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To enter into a 24 month agreement with LexisNexis for their 'Prison Solutions' product to supply legal research materials to inmates in an electronic format.

Is subject of Resolution mandated? Explain:

Yes, NYC COC requires legal research materials be provided — traditionally in book form — moving to an electronic delivery solution is a more cost effective alternative.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 10,800.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): Inmate commissary funds.

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	<u>Inmate commissary funds.</u>

Verified by Budget Office: Janet Myz

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [LexisNexis] of
[_____]

Nature of Other Party to Contract: National Vendor **Other:**

Duration of Contract: From 06/01/2017 To 05/31/2019

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Future agreements authorized by legislative resolution.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Yes, NYC COC requires legal research materials be provided — traditionally in book form — moving to an electronic delivery solution is a more cost effective alternative.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$10,800 for 24 months at \$450.00/month

Efforts made to find Less Costly alternative:

Sole source and is less costly than printed books.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Quote Addition to existing services.

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Arlynn Lewis Date 5/15/17
- B. Management and Budget: Janet My Date 5/15/17
- C. Law Department: [Signature] Date 5/15/17
- D. County Manager: [Signature] Date 5/16/17
- E. Other as Required: [Signature] Date 05/15/17

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE
A THREE YEAR AGREEMENT WITH THOMSON REUTERS FOR CONTINUED USE
OF "CLEAR" RESEARCH PRODUCTS FOR THE BENEFIT OF THE SULLIVAN
COUNTY SHERIFF'S OFFICE**

WHEREAS, Resolution No. 92-15, adopted by the Sullivan County Legislature on February 19, 2015, authorized an agreement with Thomson Reuters for use of their "CLEAR" online research product; and

WHEREAS, Thomson Reuters "CLEAR" research products have performed as agreed since inception; and

WHEREAS, the County of Sullivan and the Sullivan County Sheriff's Office wishes to continue utilizing Thomson Reuters "CLEAR" research products.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a 3-year agreement with Thomson Reuters for "CLEAR", for a total cost not to exceed \$17,640.00, subject to annual budget appropriation, as follows:

2017-2018 = \$5,760.00

2018-2019 = \$5,880.00

2019-2020 = \$6,000.00

BE IT FURTHER RESOLVED, that said agreements to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2017.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: 3-year renewal agreement with Thomson Reuters
for "CLEAR" online research products.

Date: May 15, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Continued 3-year agreement with Thomson Reuters for their "CLEAR" online research products.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 17,640.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1680-43-4304

If "No", specify proposed source of funds: Same as above subject to appropriation

Estimated Cost Breakdown by Source:

County	\$ <u>17,640.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Janet Myg

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Thomson Reuters] of
[St. Paul, Minnesota]

Nature of Other Party to Contract: National Vendor Other:

Duration of Contract: From 07/01/2017 To 06/30/2020

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2014 To 06/30/2017

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): 92-15

Future Renewal Options if any:

Renewal if desired beyond 2020 subject to legislative approval and appropriations

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Sole source clearing house of compiled personal data utilized for investigative purposes.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 17,640.00

Efforts made to find Less Costly alternative:

None available.

Efforts made to share costs with another agency or governmental entity:

None.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Sole source provider - quote obtained for renewal service.

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

Pre-Legislative Approvals:

- A. Director of Purchasing: ^{Assistant} Angela Sews Date 5/15/17
- B. Management and Budget: Janet Myer Date 5/15/17
- C. Law Department: [Signature] Date 5/15/17
- D. County Manager: [Signature] Date 5/16/17
- E. Other as Required: [Signature] Date 05/15/17

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO CONVEY PROPERTY ACQUIRED BY THE COUNTY OF SULLIVAN BY VIRTUE OF THE IN REM TAX FORECLOSURE PROCEEDING FOR THE 2015 LIEN YEAR IN THE TOWN OF ROCKLAND KNOWN AS RO46.-1-19

WHEREAS, properties located in the Town of Rockland designated on the Sullivan County Real Property Tax Map as Rockland 46.-1-19, being 50.00 x 122.00 +/- feet, located on Meadow St., is owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2015 taxes; and

WHEREAS, The Town of Rockland has offered to purchase said properties for the amount of delinquent taxes owed to the county and

WHEREAS, it is in the best interest of the County of Sullivan to sell this parcel to Town of Rockland for the amount of delinquent taxes owed to the county this piece of property will be beneficial to the community and the town and

WHEREAS, the purchaser will also be responsible for the recording fees, and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any, and

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to Town of Rockland upon payment of amount of delinquent taxes owed to the County, plus fees for the County Clerk, and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Executive Committee

Re: Request for Consideration of a Resolution: To convey property known as RO46.-1-19

Date: May 15, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the Chairman of the Legislature to execute the necessary documents in order to convey the premises known as RO46.-1-19 to the Town of Rockland

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No _____

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: _____ Date _____

B. Management and Budget: _____ Date _____

C. Law Department: _____ Date _____

D. County Manager: _____ Date _____

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND A CORRECTION TO THE 2017 TAX ROLL OF THE TOWN OF BETHEL FOR TAX MAP #8.-1-3.2

WHEREAS, an application dated March 27, 2017 having been filed by Congregation Toldos Refuel with respect to property assessed to said applicant on the 2017 tax roll of the Town of Bethel Tax Map #8.-1-3.2 pursuant to Section 556 of the Real Property Tax Law, to correct an unlawful entry on the taxable portion of the tax roll of the assessed valuation of real property which is wholly exempt; and

WHEREAS, the Director of Real Property Tax Services filed his report dated March 27, 2017, recommending the Sullivan County Legislature approve said application; and

WHEREAS, the Sullivan County Legislature approved the application by resolution; and

WHEREAS, after approval, an error was discovered within the Directors report regarding the amount to be refunded; and

WHEREAS, the Director of Real Property Tax Services has filed a corrected report dated May 11, 2017 recommending the Sullivan County Legislature approve the original application based upon this amended report; and

WHEREAS, this legislature has duly examined the original application and amended report and does find as follows: That the application be approved because of an unlawful entry.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a releived school tax, the Treasurer shall charge back such amount in accordance with law.

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO MODIFY
RESOLUTION NO. 312-14**

WHEREAS, Dr. Gary Good, MD, 427 Broadway, Suite 1, Monticello, NY 12701, was awarded the physician services for both the Tuberculosis Control Program and the Sexually Transmitted Disease (“STD”) Program for Public Health Services, effective January 1, 2014 through December 31, 2014, with an option to extend, on a yearly basis, for an additional two (2) years, under the same terms and conditions; and

WHEREAS, Resolution No. 312-14 mistakenly authorized payment terms for the STD program services to be by the hour as opposed to by the visit,

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a renewal and modification agreement with Dr. Gary Good, MD, for the period January 1, 2016 through December 31, 2016, and for payment terms to reflect authorized payment, on a per visit basis, for the STD program services sought through December 31, 2016, in accordance with RFP R-13-41 and R-13-41A, said contract modification to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Nancy McGraw, Public Health Director

Re: Request for Consideration of a Resolution: To auth. a contract renewal TB Control Prog.
Clinical Svcs & Physician Svcs for the STD Prog.

Date: May 5, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Sullivan County Public Health Services' Diagnostic & Treatment Prog. is certified to provide clinical services for the Tuberculosis Control Program & physician services to patients of the Sexually Transmitted Disease Program. Dr. Gary Good would provide these services to program patients at \$3,800/year & \$40.00/visit**, respectively for the period 1/1/16 – 12/31/16 in accordance with RFPs #R-13-41 & R-13-41A (total est. cost: \$4,800).

**Res #312-14 mistakenly included the STD Program payment terms as per hour instead of per vis
Is subject of Resolution mandated? Explain:

As a local health department in New York State, PHS is required to provide these services to county residents to control the spread of communicable diseases in this area.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 4,800.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A4050.40.4017 (for TB) & A4050-47-4740 (for STD)

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>4,800.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	<u>Article 6 State Aid</u>

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Dr. Gary Good] of
[427 Broadway, Suite 1, Monticello, NY 12701]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2014 To 12/31/2014

Amount authorized by prior contract(s): 7,900.00

Resolutions authorizing prior contracts (Resolution #s): 312-14

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:
as required by Public Health Law

If "No" provide other justification for County to enter into this Contract: [County does not
have resources in-house, best source of the subject materials, required by grant, etc.]:

Not applicable

Total Contract Cost for [year or contract period]: (If specific sum is not known state
maximum potential cost): \$4,800.00

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): Public Health Director

12b

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Amyson Lewis Date 5/8/17
- B. Management and Budget: Janet Myg Date 5/9/17
- C. Law Department: [Signature] Date 5/8/17
- D. County Manager: [Signature] Date 5/9/17
- E. Commissioner: _____ Date _____

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE.

RESOLUTION TO MODIFY AN AGREEMENT.

WHEREAS, the County of Sullivan has an agreement with Nambi Salgunan, M.D., dated April 1, 2017, in accordance with Resolution No. 66-17, adopted by the Sullivan County Legislature on February 16, 2017; and

WHEREAS, Nambi Salgunan, M.D has an increased caseload of complicated and complex clients who have been prescribed Clozapine; and

WHEREAS, Nambi Salgunan, M.D. has had more than an average number of AOT cases, assessments for bariatric surgery, Probation and Parole assessments; and

WHEREAS, Nambi Salgunan, M.D. is completing all Treatment Plans for the SCADAS unit since the absence of Dr. Robert Sarreck in the fall of 2014; and

WHEREAS, the hourly rate for services shall be increased from \$120.00 to \$165.00, per hour; and

WHEREAS, the Sullivan County Department of Community Services has approved said increase and recommends the agreement to be modified.

NOW, THEREFORE, BE IT RESOLVED, the County Manager be and hereby is authorized to modify the agreement with Nambi Salgunan, M.D., \$165.00/hour, in accordance with RFP #R-16-36, said contract to be in such form as the County Attorney shall approve.

Moved by _____ ,
Seconded by _____ ,
and adopted on motion _____ , 2017.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Joseph A. Todora; Commissioner/Director

Re: Request for Consideration of a Resolution: Modify & extend a contract with Nambi Salgunan, M.D.

Date: May 4, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Modify the contract with Nambi Salgunan, M.D. Dr. Salgunan has an increase caseload of complicated and complex clients who are prescribed Clozapine, a more than average number of AOT cases, assessments of bariatric surgery, Probation and Parole, and has taken over the roll of completing Treatment Plans in our ADAS unit. We would like to increase his hourly rate from \$120.00 to \$165.00.

Is subject of Resolution mandated? Explain:

no

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A4320-40-40-4023

If "No", specify proposed source of funds: Medicaid, Medicare, & other 3rd party insurance

Estimated Cost Breakdown by Source:

County \$0.00 _____

Grant(s) \$ _____

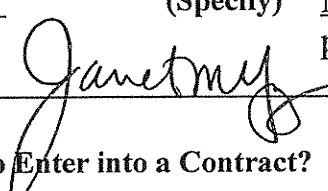
State \$ _____

Other \$ _____

Federal Government \$ _____

(Specify) Medicaid, Medicare & Other 3rd party insurance companies

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

13A

Request for Authority to Enter into Contract with [Nambi Salgunan, M.D.] of
[_____]

Nature of Other Party to Contract: Professional Other: Psychiatric

Duration of Contract: From 04/01/2017 To 03/31/2018

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 04/01/2016 To 03/31/2017

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): 66-17

Future Renewal Options if any:

Three additional one year terms.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is paid for by Medicaid, Medicare, and third party insurance companies.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): Joseph A. Todora, Commissioner/Director

Pre-Legislative Approvals:

- A. Director of Purchasing: ^{Assistant} Amerson Lewis Date 5/9/17
- B. Management and Budget: Janet Myers Date 5/18/17
- C. Law Department: [Signature] Date 5/11/17
- D. County Manager: [Signature] Date 5/10/17
- E. Commissioner: [Signature] Date 5/5/17

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A RETAINER AGREEMENT WITH THE LAW FIRM OF SIMMONS HANLY CONROY, LLC TO COMMENCE A LAWSUIT ON BEHALF OF THE COUNTY OF SULLIVAN AGAINST MANUFACTURERS OF PRESCRIPTION OPIATES

WHEREAS, the Sullivan County Legislature (“Legislature”) along with many public officials including the Sullivan County Sheriff, District Attorney, Coroners, the County Manager and various County agencies, have serious concerns regarding the growing opioid addiction and increase in deaths in the County which have been linked to opioid overdoses, and

WHEREAS, in addition to the recent establishment of the Opioid Epidemic Task Force, at the urging of Legislative Majority Leader Alan Sorensen, the Legislature asked the County Attorney to investigate whether to pursue litigation against certain pharmaceutical companies that may be linked to opioid overdoses, and

WHEREAS, the County Attorney now recommends that the County pursue litigation against pharmaceutical companies who engaged in and financially benefitted from a course of conduct meant to mislead doctors, patients and the medical community, and whose conduct resulted in, among other things, over-prescribed opioid medications that caused increased emergency room admissions, increased opioid overdoses, increased Medicaid costs, and increased law enforcement costs. The County Attorney further recommends that the County enter into a contingency fee agreement with the law firm of Simmons Hanly Conroy, LLC (“SHC”) for representation in such a lawsuit, and

WHEREAS, SHC represents several municipalities across New York State and other states in the nation that have taken legal action against pharmaceutical companies.

NOW THEREFORE BE IT RESOLVED, the County of Sullivan is authorized to commence a lawsuit against manufacturers of prescription opiates and other individuals associated with these manufacturers, subject to approval by the County Attorney as to form and content of a complaint and other supporting documents, and

BE IT FURTHER RESOLVED, the County Manager is authorized to negotiate and execute a contingency fee agreement with SHC, subject to approval by the County Attorney.

Moved _____
Seconded _____

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Cheryl A. McCausland, County Attorney

Re: Request for Consideration of a Resolution: Authorize County Manager to enter Agreement with Simmons Hanly Conroy, LLC

Date: May 9, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to enter into a Retainer Agreement with the Law Firm of Simmons Hanly Conroy, LLC to commence a lawsuit on behalf of the County of Sullivan against Manufacturers of Prescription Opiates

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

14A

Request for Authority to Enter into Contract with [_____] of
[Simmons Hanly Conroy, LLC _____]

Nature of Other Party to Contract: Professional _____ Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): County Attorney

Pre-Legislative Approvals:

- Assistant*
A. Director of Purchasing: *Austin Lewis* Date 5/9/17
B. Management and Budget: *Jane Mlyn* Date 5/10/17
C. Law Department: *[Signature]* Date 5/9/17
D. County Manager: *[Signature]* Date 5/10/17
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AMEND THE 2017 STOP DWI PLAN AND AUTHORIZE THE COUNTY MANAGER
TO SIGN ANY AND ALL AGREEMENTS NECESSARY FOR THE PLAN, AS
AMENDED**

WHEREAS, the 2017 STOP DWI Plan was approved by the Sullivan County Legislature on September 15, 2016 by Resolution No. 390-16 in the amount of \$262,000; and

WHEREAS, a copy of the 2017 STOP DWI Plan is on file in the County Manager's Office; and

WHEREAS, Sheriff Michael A. Schiff, the Sullivan County STOP-DWI Coordinator, desires to amend the 2017 STOP DWI Plan to add the Village of Woodridge Police Department as a law enforcement agency participating in designated DWI patrols and at Victim Impact Panels; and

WHEREAS, the 2017 STOP DWI Plan shall be amended by transferring the amount of \$2,500 from the Administration Budget portion of the Plan to the Enforcement Budget portion of the Plan and adding a line for the Village of Woodridge Police Department in said amount for the period June 1, 2017 through December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to sign the 2017 STOP DWI Plan, as amended, as well as any and all agreements necessary to carry out the 2017 STOP DWI Plan, as amended, said agreements to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Sheriff Michael A. Schiff

Re: Request for Consideration of a Resolution: To amend 2017 STOP DWI Plan

Date:

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To amend STOP DWI Plan to include Woodridge Police Dept. as a participating agency.

Money will be transferred from one portion of the plan to another to accomplish this amendment; therefore, no change will be made to the overall total of the Plan.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 2,500.00

Are funds already budgeted? Yes No

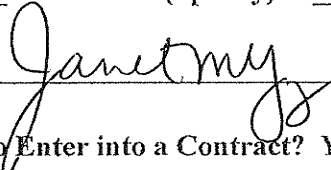
If "Yes" specify appropriation code(s): A3315

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source:

County	\$		Grant(s)	\$	
State	\$	2,500.00	Other	\$	
Federal Government	\$		(Specify)		

Verified by Budget Office:



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

15A.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- Assistant
- A. Director of Purchasing: Amason Lewis Date 5/5/17
- B. Management and Budget: Jamie Murphy Date 5/5/17
- C. Law Department: [Signature] Date 5/5/17
- D. County Manager: [Signature] Date 5/8/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE
TO FILL A VACANCY ON THE BOARD OF DIRECTORS
OF THE SULLIVAN COUNTY LAND BANK CORPORATION**

WHEREAS, RESOLUTION NO. 286-16 authorized the formation and incorporation of the Sullivan County Land Bank Corporation (SCLBC) under the applicable provisions of Article 16 of the Not-for-Profit Corporation Law expressly subject to the approval of the Empire State Development Corporation, and

WHEREAS, the Empire State Development Corporation approved the formation and incorporation of the Sullivan County Land Bank Corporation at its board meeting on November 17, 2016; and

WHEREAS, RESOLUTION NO. 286-16 further resolved, that Daniel Wright was appointed as a one of nine (9) initial members of the SCLBC board to serve a term of two (2) years from the date of incorporation, and

WHEREAS, the Sullivan County Land Bank Corporation was incorporated on February 7, 2017; and

WHEREAS, a letter of resignation from Daniel Wright was received by the Sullivan County Legislature on May 5, 2017, and

NOW, THEREFORE, BE IT RESOLVED, that Ron Stabak, Mayor of the Village of Liberty, is appointed to fill the vacancy on the SCLBC Board created by Mr. Wright's resignation, for the term that will expire on February 7, 2019 and in accordance with relevant laws or by-laws.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Freda Eisenberg, Planning & Environmental Management Commissioner

Re: Request for Consideration of a Resolution: Fill a Vacancy on the Sullivan County Land Bank Corporation Board of Directors

Date: May 15, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Per Resolution No. 286-16 Daniel Wright was appointed as one of nine initial members of the Sullivan County Land Bank Corporation (SCLBC) board to serve a 2 year term and on May 5, 2017 a letter of resignation was received from Mr. Wright. Ron Stabak, Mayor of the Village of Liberty, is appointed to fill the vacancy on the SCLBC Board created by Mr. Wright's resignation

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

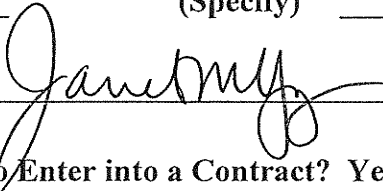
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$	_____	Grant(s)	\$	_____
State	\$	_____	Other	\$	_____
Federal Government	\$	_____	(Specify)	_____	

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Amyson Lewis Date 5/15/17
- B. Management and Budget: Janet Myg Date 5/15/17
- C. Law Department: [Signature] Date 5/15/17
- D. County Manager: [Signature] Date 5/15/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Sheriff Michael A. Schiff

Re: Request for Consideration of a Resolution: To create Nurse Practitioner position in Sullivan Co. Jail and abolish Regis. Prof. Nurse position

Date: 5/18/17

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To better serve the staffing needs of the Sullivan County Jail.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 100,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A3150

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>100,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Janet Myz

Does Resolution request Authority to Enter into a Contract? Yes _____ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: _____ Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Assistant Amyson Lewis Date 5/12/17
- B. Management and Budget: Janet My Date 5/15/17
- C. Law Department: [Signature] Date 5/12/17
- D. County Manager: [Signature] Date 5/15/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ABOLISH AND CREATE A DEPUTY COMMISSIONER POSITION IN THE DIVISION OF PUBLIC WORKS

WHEREAS, the County of Sullivan currently has position No. 1559, Deputy Commissioner of Public Works – Engineering, which position has been vacant for a long period of time; and

WHEREAS, The Commissioner of the Division of Public Works has been unable to find qualified applicants for the position of Deputy Commissioner of Public Works – Engineering, which requires an applicant to possess an Engineering License in order to qualify for said position; and

WHEREAS, the Commissioner of the Division of Public Works holds a Professional Engineering license and has determined that it is not necessary for the Deputy have hold a Professional Engineering license; and

WHEREAS, by adoption of the 2017 Budget, the Sullivan County Legislature also created the position of Deputy Commissioner of Public Works – Administration; and

WHEREAS, the Commissioner of Public Works has determined that in lieu of filling either of the two aforementioned Deputy Commissioner titles, that it is in the County’s best interests to create a new Deputy Commissioner of Public Works position to be entitled Deputy Commissioner of Public Works – Operations..

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby abolishes the positions of Deputy Commissioner of Public Works – Engineering and Deputy Commissioner of Public Works – Administration and creates the position of Deputy Commissioner of Public Works – Operations; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby sets the salary of the Deputy Commissioner of Public Works – Operations at \$102,000.00 per year.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lynda Levine, Personnel Officer

Re: Request for Consideration of a Resolution: Abolish & Create Position in DPW

Date: 05/12/2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To abolish and create a Deputy Commissioner position in the Division of Public Works

Is subject of Resolution mandated? Explain:

no

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 102,000.00

Are funds already budgeted? Yes No

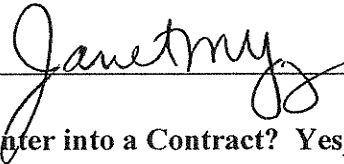
If "Yes" specify appropriation code(s): A1490

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

18A

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Amyson Lewis Date 5/12/17
- B. Management and Budget: Janetmy Date 5/15/17
- C. Law Department: [Signature] Date 5/12/17
- D. County Manager: [Signature] Date 5/15/17
- E. Other as Required: _____ Date _____

Vetted in Executive Committee on 05/18/2017

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
ABOLISH POSITION NO. 1588 LAND & CLAIMS ADJUSTER AND CREATE A
PERMITTING & ENVIRONMENTAL COMPLIANCE COORDINATOR IN THE DIVISION OF
PUBLIC WORKS**

WHEREAS, based on the review and discussions of the needs of the Division of Public Works to abolish Position No. 1588 Land & Claims Adjuster and create the position of Permitting & Environmental Compliance Coordinator in the Division of Public Works; and

WHEREAS, the Commissioner of Public Works has verified that the above changes will not have an impact on the 2017 budgeted appropriations.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes that the position number 1588 Land & Claims Adjuster in the Division of Public Works is hereby abolished and a Permitting & Environmental Compliance Coordinator in the Division of Public Works position be created and the annual salary be set in accordance with Local International Union 17, Grade 10.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: To abolish and create a position within

Date: May 11, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to abolish position #1588 Land & Claims Adjuster and create a
Permitting & Environmental Compliance Coordinator.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 59,252.00

Are funds already budgeted? Yes No

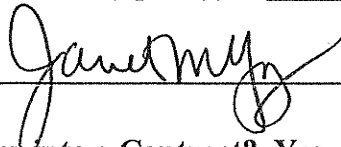
If "Yes" specify appropriation code(s): D-5020-

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>59,252.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

19A

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Amison Lewis Date 5/8/17
- B. Management and Budget: Janet Myg Date 5/9/17
- C. Law Department: [Signature] Date 5/8/17
- D. County Manager: [Signature] Date 5/9/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

1000

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
RECLASSIFY A POSITION IN THE DEPARTMENT OF PUBLIC HEALTH SERVICES**

WHEREAS, there is currently a vacant position (Position #2334) designated as Community Health Nurse - Part Time in the Department of Public Health Services; and

WHEREAS, after analysis of staffing needs, the needs of the department would be better served by reclassifying the position to a Public Health Nurse- Per Diem; and

WHEREAS, the Director of Public Health believes that the needs of the Department would be best served if the title is reclassified to Public Health Nurse – Per Diem;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the reclassification of position number 2334 in the Department of Public Health Services from Community Health Nurse – Part Time to Public Health Nurse- Per Diem and give permission to fill effective immediately.

**Moved by
Seconded by
and declared duly adopted on motion**

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Nancy McGraw, Public Health Director

Re: Request for Consideration of a Resolution: To reclassify a position

Date: May 11, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To reclassify Community Health Nurse- part time to Public Health Nurse - per diem to the staffing needs of the EPI department. We estimate that 75% of gross wage would be covered by Article 6 State Aid. The reclassification will stay within the budgeted amount for the original position, which is in the approved 2017 budget.

Is subject of Resolution mandated? Explain:

Epidemiology services are state mandated core public health services that protect county residents from communicable diseases.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 50,657.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A-4050-10-1011 & A4050-80-8001 to 80-8007

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>21,531.00</u>	Grant(s)	\$ _____
State	\$ <u>29,126.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	<u>Article 6 state aid</u>

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

204

Request for Authority to Enter into Contract with [N/A] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): Public Health Director

206

Pre-Legislative Approvals:

- A. Director of Purchasing: Assistant Amyson Lewis Date 5/15/17
- B. Management and Budget: _____ Date _____
- C. Law Department: [Signature] Date 5/15/17
- D. County Manager: [Signature] Date 5/15/17
- E. Commissioner: [Signature] Date 5/15/17

Vetted in _____ Committee on _____

200

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO CREATE ONE (1) TEMPORARY PROBATION SUPERVISOR POSITION IN THE SULLIVAN COUNTY DEPARTMENT OF PROBATION

WHEREAS, there is a need to create a temporary Probation Supervisor position to assist the Department with various administrative and supervisory tasks; and

WHEREAS, an appointment to this temporary position shall be made in accordance with Section 64 of the New York State Civil Service Law.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby creates a new temporary position of Probation Supervisor in the Sullivan County Department of Probation, effective immediately; and

BE IT FURTHER RESOLVED, that this position shall be created for a period not to exceed 6 months and that any appointment to this temporary position shall be in accordance with the provisions of Section 64 of the Civil Service Law; and

BE IT FURTHER RESOLVED, the employee appointed to this temporary position shall be compensated in accordance with the provisions of the Teamsters Collective Bargaining Agreement and Salary Schedule.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Lynda Levine, Personnel Officer

Re: Request for Consideration of a Resolution: Create Temporary Position

Date: 05/12/2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To create one (1) Temporary Probation Supervisor Position in the Sullivan County Department of Probation.

Is subject of Resolution mandated? Explain:

no

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 26,023.00

Are funds already budgeted? Yes No

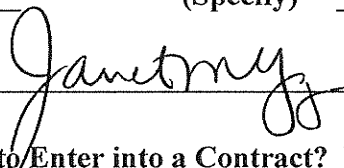
If "Yes" specify appropriation code(s): A3140-16

If "No", specify proposed source of funds: Budget Mod

Estimated Cost Breakdown by Source:

County	\$ <u>26,023.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes _____ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

21A

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

21b

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Amyson Lewis Date 5/12/17
- B. Management and Budget: Janet My Date 5/15/17
- C. Law Department: [Signature] Date 5/12/17
- D. County Manager: [Signature] Date 5/15/17
- E. Other as Required: _____ Date _____

Vetted in Executive Committee on 05/18/2017

21C

RESOLUTION NO. _____ - 17 INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET WORKING HOURS AND SALARY FOR THE DIRECTOR OF PROBATION POSITION

WHEREAS, the Director of Probation's current compensation would be lower than the compensation of the director's prior position based on years with the department; and

WHEREAS, it is in the County's interest that the current Director of Probation continue through her final year in serving as the Director of the Impaired Driver Program at a stipend of \$105 per session funded through the Department of Motor Vehicles; and

WHEREAS, the current Director will train a replacement to this program by the end of the year and relinquish all responsibility thereafter; and

WHEREAS, the current Director receives a stipend for Peace Officer status beyond the salary of position held;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby sets the work week of the Director of Probation at 37.5 hours a week and sets the salary at \$93,000; and

BE IT FURTHER RESOLVED, that the Director of Probation position shall receive the new Salary at the time of her appointment to said position, and will receive an additional compensation through the peace officer stipend; and

**RESOLUTION NO _____ INTRODUCED BY EXECUTIVE COMMITTEE TO
AUTHORIZE A PAID HALF HOUR LUNCH FOR THE DISTRICT ATTORNEY'S
TASK FORCE OFFICERS**

WHEREAS, the Sullivan County District Attorney has two positions for District Attorney Investigators, with the titles Task Force Officer and Task Force Officer SSTF, who are assigned to federal task forces in conjunction with the Federal Bureau of Investigation; and

WHEREAS, in order to comply with the overtime requirements of the federal government, who reimburses the County up to \$19,000.00 per year for overtime associated with each employee, both employees are forty (40) hour a week employees; and

WHEREAS, the District Attorney has requested that each of these forty (40) hour a week employees receive a ½ hour paid lunch in compliance with the federal Fair Labor Standards Act;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the positions in the District Attorney's Office entitled Task Force Officer and Task Force Officer SSTF to have a ½ hour paid lunch.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

RESOLUTION NO. ____ INTRODUCED BY EXECUTIVE COMMITTEE TO UPDATE THE COUNTY'S TITLE VI PROGRAM

WHEREAS, pursuant to Resolution No.: 292-16 adopted by the Sullivan County Legislature on June 23, 2016 the County of Sullivan ("County") adopted a Title VI Program ("Program"); and

WHEREAS, pursuant to Resolution No. 119-17 adopted by the Sullivan County Legislature on March 16, 2017 the County adopted several amendments to the Program, and

WHEREAS, in order to ensure compliance the Program needs to be updated; and

WHEREAS, attached hereto as Exhibit A are amendments and additions to the Program ("Updated Program").

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature adopts the Updated Program and hereby authorizes the Chairman of the Legislature, the County Manager and the County Attorney to execute same as appropriate.

Moved by: _____,

Seconded by: _____,

and adopted on motion dated: _____

County of Sullivan

AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN

ADA Transition Plan

This ADA Transition Plan reflects the *Sullivan County* long-term commitment to ADA compliance, and details the stages of the *Sullivan County* plan and timeline for: (1) evaluating accessibility by identifying any structural barriers associated with public facilities; (2) identifying accommodations and/or modifications that can be provided to make programs and services accessible; and (3) prioritizing the remediation of any deficiencies and formulating a budget and schedule for those improvements.

This Draft ADA Transition Plan will be revised and updated as the steps of the Plan are completed.

INTRODUCTION

ADA regulations prohibit discrimination against individuals on the basis of disability and require state and local governments to make their programs and services accessible to persons with disabilities. These requirements focus on providing accessibility by addressing and eliminating structural barriers associated with public facilities.

As detailed below, *Sullivan County* has made a significant and long-term commitment to improving the accessibility of its public facilities. The purpose of this Plan is to ensure that *Sullivan County* identifies prohibited structural barriers to its public facilities, and, where structurally feasible, schedules and implements ADA-required improvements in order to remove those barriers.

The ADA requires that the Transition Plan include the following components:

- 1) Identification of physical barriers in a public entity's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities;
- 2) Identification of the methods to be used to remove any barriers limiting accessibility;
- 3) A schedule for completion of the necessary steps to achieve accessibility in public facilities; and
- 4) The name of the public entity's ADA Coordinator.

STEP 1: IDENTIFICATION OF PHYSICAL BARRIERS IN NAME OF AGENCY'S FACILITIES

The first phase of the ADA Transition Plan is to evaluate Sullivan County's public facilities for accessibility. Officials from Planning, Public Works, Human Resources Departments, and outside agencies as deemed appropriate, will coordinate to conduct accessibility evaluations of the following facilities:

- Sidewalks, crosswalks, and curb ramps
- Publicly accessible buildings
- Parking lots serving publicly accessible buildings

For each facility evaluated, a Survey of *Sullivan County* Public Facilities ("the Survey") will be completed. Any deficiencies, suggested improvements, and observations relating to structural feasibility of improvements will be noted and recorded on the Survey. An Inventory of Public Facilities ("the Inventory") will also be created, and will serve as the central database for identified structural barriers, suggested improvements, and comments relating to structural feasibility of improvements.

Evaluation of Sidewalks, Crosswalks, and Curb Ramps

The Survey will contain the following ratings to assess the condition of each of *Sullivan County's* sidewalks, crosswalks, and curb ramps:

Rating 1 – Not Applicable: A facility not considered to require accessibility, for example, limited-access highways.

Rating 2 – Not Accessible: Significant discontinuity such as steps, no ramps, more than 100 feet of unpaved walkway, heaving, vertical displacement, other severe distress, flooding, etc.

Rating 3 – Partially Accessible: Not designed to current standards, problems with geometry of sidewalks, ramps and landings, no detectable warnings, handrails, etc.

Rating 4 – Accessible: May need additional improvements, for example circuitous routes, insufficient width, etc.

Rating 5 – Fully Accessible: Designed to current standards, but reasonable accommodations may still be required for individual cases.

Evaluation of Parking Lots and Publicly Accessible Buildings

For the evaluation of publicly accessible buildings and the parking lots serving those

buildings, the Survey will incorporate relevant portions of the *Accessible And Usable Building And Facilities*, International Code Council (ICC) A1171.1-2009 ANSI. As recognized by the New York State Building Code.

Schedule for Completion

Sullivan County officials from its Planning, Public Works, and Human Resources Departments will be coordinating over the next several months to evaluate public buildings, parking lots, sidewalks, crosswalks, and curb ramps. Numerous facilities primarily located in Monticello and Liberty will be subject to this evaluation, and consequently this will be a substantial undertaking for the reviewing officials. The evaluations will be scheduled so as to evaluate outdoor facilities prior to the winter months (to avoid snow cover that may impede a thorough review), with any remaining evaluations of outdoor facilities to be completed in during the 2017 – 2018 calendar years. Evaluations of indoor facilities will continue during the winter months. Therefore, it is estimated that Step 1 will be completed by the end of 2018.

STEP 2: IDENTIFICATION OF METHODS TO REMOVE BARRIERS

The second phase of the *Sullivan County* ADA Transition Plan is to develop a method to remove barriers. This includes identification of the nature of needed improvements and a determination regarding structural feasibility of improvements under the ADA standards, and prioritization of necessary improvements.

Once the necessary improvements have been identified and prioritized, this information, along with a list of any improvements determined to be physically unfeasible, will be presented at a public meeting of the *Sullivan County* Compliance Committee. It is the *County of Sullivan* practice to provide public notice of the dates and agendas of Compliance Committee meetings on the *Sullivan County* website. This will provide the public with an opportunity to participate in the formulation of the ADA Transition Plan.

A. Nature of Improvements and Structural Feasibility

The nature of necessary improvements will be determined during Step 1 – the accessibility evaluation of **the *Sullivan County*** facilities – and will be incorporated into the ADA Transition Plan after completion of Step 1. Any improvements that the *Sullivan County* officials determine are not structurally feasible, based on ADA regulations, will also be incorporated into the Plan.

B. Priority of Improvements

Sidewalks; Crosswalks; Curb Ramps

With respect to sidewalks, crosswalks and curb ramps, the primary focus of this ADA Transition Plan is to address all ADA noncompliant facilities, defined as those locations that have a rating of “2” and “3” on the scale discussed above.

The priority of improvements to these facilities will be as follows:

- 1) Those serving publicly accessible *Sullivan County* facilities;
- 2) Those serving commercial and employment centers; and
- 3) Those serving other areas.

Parking Lots and Publicly Accessible Buildings

The priority of improvements to parking lots and publicly accessible spaces in *Sullivan County* buildings will be based on the severity of the accessibility barrier and the frequency of public presence at the facility. *Sullivan County* does not expect that its publicly accessible buildings and parking lots will require major structural improvements.

STEP 3: SCHEDULE FOR COMPLETION OF NECESSARY IMPROVEMENTS

Once the Inventory of Public Facilities has been completed, and necessary improvements have been prioritized as provided above, *Sullivan County* will formulate an estimated budget for the improvements. The schedule for improvements will depend heavily upon the number and severity of the deficiencies identified during the accessibility evaluation, and the costs associated with the improvements. *Sullivan County* however, reiterates its commitment to making its public facilities accessible to all persons, regardless of disability. *The Sullivan County* ADA Transition Plan will outline a specific schedule for improvements after Completion of Step 2, and this schedule will reflect the *Sullivan County* commitment to ADA compliance.

ADA COORDINATOR

The *Sullivan County* ADA Coordinator is *Edward Mc Andrew, P.E., Commissioner of Sullivan County Division of Public Works.*

ADA Coordinators contact information:
Edward Mc Andrew, P.E., Commissioner
ADA Coordinator
Sullivan County Division of Public Works
100 North Street,
Monticello, New York, 12701
(845)-807-0261
Edward.mcandrew@co.sullivan.ny.us

To be inserted into the County's Title VI Program:

ENVIRONMENTAL JUSTICE

The 1994 Environmental Justice Executive Order 12898 supplements the existing requirements of Title VI of the Civil Rights Act, going further to ensure that any adverse human health or environmental effects due to governmental activities do not disproportionately affect minority or low-income populations.

The County of Sullivan makes a concerted effort to understand community demographics, avoid potentially negative impacts to specific populations (e.g. minority, low-income), and ensure equal opportunity for all to participate in the planning process through public hearings and other mechanisms used to gather community feedback. Additionally, all projects with the potential for significant adverse environmental outcomes include a social impact analysis, and EJ is a component of that analysis.

Prior to the Commissioner of Public Works or any other County official or employee rendering a decision regarding transportation within Sullivan County that effects or may affect minority or low-income populations the following determinations must be made.

Does the decision have the potential of disproportionately high and adverse human health and environmental effects, including social and economic effects on minority or low-income populations within Sullivan County? Will the decision lead to a denial of, reduction of or significant delay in the receipt of benefits by the minority or low-income populations?

If the answer to either question is yes then the Commissioner of Public Works or the County official or employee making the decision must take the steps necessary to avoid, minimize or mitigate the potential adverse effects prior to rendering the decision.

If the answer to either question is yes then the Commissioner of Public Works or the County official or employee making the decision must take the steps necessary to ensure the full and fair participation of the potentially affected communities. A public notice shall be published and posted in accordance with the procedures of the Sullivan County Legislature prior to the decision being rendered. The potentially affected members of the populations will be provided an opportunity to provide written comments regarding the pending decision. If the Commissioner of Public Works or the County official or employee making the decision believes that there is a significant chance of negative effects upon the populations then a public hearing will be noticed and held in accordance with the procedures of the Sullivan County Legislature prior to the decision being rendered. The potentially affected members of the populations will be given an opportunity to provide verbal comments regarding the pending decision.

**RESOLUTION NO. _____ INTRODUCED BY THE EXECUTIVE COMMITTEE
TO AMEND RESOLUTION NO. 193-07 REGARDING SALARY INCREASE FOR
DEPUTY OFFICIALS PERFORMING THE DUTIES OF THE DEPARTMENT HEAD
FOR MORE THAN 90 DAYS**

WHEREAS, pursuant to Resolution No. 193-07 adopted by the Sullivan County Legislature (“Legislature”) on April 26, 2007 a policy was enacted where in the event that a deputy department head, by whatever title called, performs the duties of a department head for more than ninety (90) days that deputy department head shall be entitled to be paid the current budgeted salary of the department head, said compensation to be retroactive to the first day the deputy department head performed the duties of the department head ; and

WHEREAS, the Legislature wishes to expand the policy and not have its application limited to deputy department heads; and

WHEREAS, the policy shall apply to all managerial officers, officials or employees regardless of the title or position they hold; and

WHEREAS, the expansion of the policy and the amendment to Resolution No. 193-07 shall not alter the exceptions to the policy contained in Sections 1(C) & 1(D) of Resolution No. 193-07, said exceptions to the policy shall remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED, that Resolution No. 193-07 shall be amended to allow the policy created therein to apply to all managerial officers, officials or employees, regardless of their title or position, who perform the duties of a department head for a period of time in excess of ninety (90) days; and

BE IT FURTHER RESOLVED, that Sections 1(C) & 1(D) of Resolution No. 193-07 shall not be amended and the exceptions to the policy contained therein shall remain in full force and effect; and

BE IT FURTHER RESOLVED, the amendment to Resolution No. 193-07 and the expansion of the policy authorized herein shall take effect immediately.

Moved by: _____,
Seconded by: _____,
And adopted on the motion dated: _____, 2017.