

## MANAGEMENT AND BUDGET COMMITTEE THURSDAY, MAY 11, 2017 10:30 AM

Committee Members: Scott Samuelson, Chair, Nadia Rajsz, Vice Chair, Terri Ward, Catherine Owens, Alan Sorensen

### **AGENDA**

PRESENTATIONS: None

### **DISCUSSIONS:**

1. Update on Software Conversions

### **RESOLUTIONS:**

AUDIT - None

**COUNTY TREASURER - None** 

**GRANTS- None** 

### MANAGEMENT AND BUDGET -

- 1. To modify the 2017 County Budget.
- 2. To apportion Mortgage Tax.
- 3. To approve a Sullivan County Revolving Loan (Logan's Sports Bar & Grill).
- 4. To amend Resolution No. 503-16 to replace "NTT Data Long Term Care Solutions, Inc." With "Cantata Health, LLC".
- 5. To authorize multi-year Cisco Infrastructure Finance Documents for VoIP Telephone System and Virtual Desktop Host Server Infrastructures.

## **PUBLIC COMMENT**

# RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO MODIFY THE 2017 COUNTY BUDGET

WHEREAS, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED,** that the attached budgetary transfers for 2017 be authorized.

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Seconded by:

# April 2017 Budget Modifications (Resolution) Modifications to the 2017 Sullivan County Budget

	Revenue	Revenue	Appropriation	Appropriation	
<b>G/L Account</b> A-1165-47-4784 - DEPT DRUG FORFEITURE PROCEEDS - FED	Increase	Decrease	increase 10,000	»	
A-3110-29-47-4749 - DEPT DARE	-		750		
A-3110-29-RZ/03-RI6Z - GIFT/DONALION DAKE A-6010-38-41-4106 - ATTO/TRAVEL REPARS/MAINTENANCE	000			1,774	
A-6010-38-46-4612 - MISC SERV/EXP EMPL TRAINING			10,300		
A-6010-38-47-4709 - DEPT INTERPRETERS FEES	001		950		
A-6010-57-R3610-R104 - 51 AID FAMILT SENV ADMINISTRATION A-6010-57-R4610-R228 - FED AID DFS ADMIN JOBS TITLE XX	4,738				
	10,226		22,000	1,774	
CD-8668-R4910-R167 - FED AID COMMUNITY DEVLPMNT DEPARTMNTL AID	186,500				
CD-8684-47-4752 - DEPT MISC PROGRAM EXP <b>Total</b>	186,500		186,500 <b>186,500</b>		
D-5142-45-4546 - SPEC DEPT SUPPLY BULK ROAD AND BAG SALT	150,000				
D-5110-45-45-4518-SPEC DEPT SUPPLY ROAD SURFACE TREATMENT Total	150,000			150,000 150,000	
LIOS EGOT AD ADDE CONTRACT ENGINEEB/ARCHITECT/DESIGN SERV	14 897				
	8,871				
	75,185				
H53-3997-R3306-R167 - ST AID HOMELAND SECRTY DEPARTMENTAL AID	75,185				
H61-5197-21-2103 - FIXED MACHINERY/EQUIPMENT	90,466				
H61-5197-21-2105 - FIXED AUTOMOTIVE EQUIP	246,091				
H63-5197-45-4525 - SPEC DEPT SUPPLY BRIDGE MATERIAL & SUPPLIES	576				
H63-5197-42-4525 - SPEC DEPT SUPPLY BRIDGE MALERIAL & SUPPLIES H65-1907-21-2102 - EIXED RUII DINGS AND RUII DING IMPRVMTS	610				
H65-1997-21-2102 - FIXED BUILDINGS AND BUILDING IMPRVMTS	545				
H65-1997-21-2102 - FIXED BUILDINGS AND BUILDING IMPRVMTS	816				
H66-5197-21-2105 - FIXED AUTOMOTIVE EQUIP	246,091				
H68-5197-45-4525 - SPEC DEPT SUPPLY BRIDGE MATERIAL & SUPPLIES	4,358	-			
	280,270				
H69-3997-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV	277				
H69-3997-40-4038 - CONTRACT CONSTRUCTION	1,815,058				
H69-3997-40-4038 - CONTRACT CONSTRUCTION	26,378				
H69-3997-40-4038 - CONTRACT CONSTRUCTION	1,830,254				
	3,752				
H69-3997-47-4720 - DEPT LABORATORY/XRAY EXPENSE	26,419				
Total	4,746,105				

<sup>\*</sup> Covered with drug forfeiture fund balance

To:	Sullivan County Legislatur	·e	
Fr:	Sullivan County Clerk		
Re:	Request for Consideration	of a Resolution:	
Date:	4/27/17		
well as	s a justification for approval be ibute the mortgage tax col ges	detailed statement of what the Resol y the Sullivan County Legislature.] llected from 1/1/17-3/31/17 to t	he various Towns and
Does 1	Resolution require expendity	ure of funds? Yes No X	
	es, provide the following info		
		esolution: \$	
	e funds already budgeted? Y		
		code(s):	
		ce of funds:	
Est	imated Cost Breakdown by	Source:	
Co	unty	Grant(s)	\$
Sta	te	Other	\$
Fed	leral Government \$	(Specify)	
Verifi	ed by Budget Office:	Janet my	
			\
		y to Enter into a Contract? Yes	
		quested on Pages 2. If "NO", plea	se go straight to Page 3
and a	cquire all pre-legislative app	orovals.	

Request for Authority to Enter into Contract with [	l of
Nature of Other Party to Contract: Other:	
Duration of Contract: From To	
Is this a renewal of a prior Contract? Yes No If "Yes" provide the following information:	
Dates of prior contract(s): From To  Amount authorized by prior contract(s):	
Resolutions authorizing prior contracts (Resolution #s):	
Future Renewal Options if any:	
Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No If "Yes" cite the mandate's source; describe how this contract satisfies the requi	- irements:
If "No" provide other justification for County to enter into this Contract: [Country to enter into this Contract into this country to enter into this country to e	inty does not
Total Contract Cost for [year or contract period]: (If specific sum is not l maximum potential cost):	
Efforts made to find Less Costly alternative:	
Efforts made to share costs with another agency or governmental entity:	
Specify Compliance with Procurement Procedures (Bid, Request for Proposal,	Quote, etc.)
Person(s) responsible for monitoring contract (Title):	

Pre-Legislative Approvals:	
A. Director of Purchasing: Augson Louis	Date 5817
B. Management and Budget:	Date 5/9/17
C. Law Department:	Date 5/8 // )
D. County Manager:	Date 5/9/10
E. Other as Required:	Date
1	

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

#### INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE RESOLUTION NO. TO APPORTION MORTGAGE TAX

WHEREAS, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

WHEREAS, the County Clerk and the County Treasurer have submitted a quarterly report, for the period of January 2017 to March 2017, to the Clerk of the Legislature, and

WHEREAS, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, as follows:

	TOWNS	
Bethel		31,808.63
Callicoon		8,095.70
Cochecton		4,876.32
Delaware		16,448.46
Fallsburg		41,507.94
Forestburgh		38,959.11
Fremont		11,944.63
Highland		12,443.33
Liberty		21,442.53
Lumberland		56,603.30
Mamakating		46,840.01
Neversink		8,512.06
Rockland		25,494.97
Thompson		165,993.39
Tusten		7,819.53
	VILLAGES	
Bloomingburg		1,225.88
Jeffersonville		518.18
Liberty		3,894.18
Monticello		18,750.81
Woodridge		1,450.44
Wurtsboro		1,953.86
TOTAL		526,583.26
Moved by adopted on motion	seconded by	declared duly

10:	Sullivan County Legislature		
Fr:	Jill M. Weyer		
Re:	Request for Consideration of	f a Resolution: Approve revolving	g loan
Date:	5/2/2017		
well as Appr	s a justification for approval by ove a Main Street Business business as Logan's Sports	etailed statement of what the Resoluthe Sullivan County Legislature.] I loan for Calogero "Charlie" ( S Bar & Grill - \$50,000	Giannone, sole proprietor
	ject of Resolution mandated?	Explain:	
	Resolution require expenditur		
	s, provide the following inform		
	ount to be authorized by Reso		
	funds already budgeted? Ye		
	Yes" specify appropriation co	• • • • • • • • • • • • • • • • • • • •	
	imated Cost Breakdown by So	of funds:	
	inty \$	Grant(s)	8
Sta			\$50,000.00
Fed	leral Government \$		RLF Program
Verifi	ed by Budget Office:	Janetny	
	<del></del>	to Enter into a Contract? Yes_	
If "Ye	es", provide information requ	iested on Pages 2. If "NO", pleas	e go straight to Page 3
and a	cquire all pre-legislative appr	ovals.	

Request for Authority to Enter into Contract with [	Calogero Giannone 1 of
Nature of Other Party to Contract: Professional	Other:
Duration of Contract: From 06/01/2017 To 05/31	/2022
Is this a renewal of a prior Contract? Yes No If "Yes" provide the following information:	
Amount authorized by prior contract(s):	
Resolutions authorizing prior contracts (Resolution #s Future Renewal Options if any:	s):
Is Subject of Contract – i.e. – the goods and/or services M If "Yes" cite the mandate's source; describe how this con	
If "No" provide other justification for County to enter in have resources in-house, best source of the subject materials RLF to assist local business	
Total Contract Cost for [year or contract period]: (1 maximum potential cost): \$50,000	If specific sum is not known state
Efforts made to find Less Costly alternative: n/a	
Efforts made to share costs with another agency or gove n/a	rnmental entity:
Specify Compliance with Procurement Procedures (Bid n/a	, Request for Proposal, Quote, etc.)
Person(s) responsible for monitoring contract (Title): Ji	II M Wever

Pre-Legislative	Approvals:
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A. Director of Purchasing:	wson Lewis Date 5/8/17
B. Management and Budget:	Quelmy Date 5917
C. Law Department:	Date 8   8   1 ]
D. County Manager:	1/h Date 5/9/19
E. Other as Required:	Date
ed in	Committee on

# RESOLUTION NO. INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO APPROVE A SULLIVAN COUNTY REVOLVING LOAN

WHEREAS, the Sullivan County Division of Planning & Environmental Management ("Division") oversees the County Main Street and Agri-Business Revolving Loan Funds funded through grants received from the New York Governor's Office of Small Cities; and

**WHEREAS**, the Division has submitted the loan report to the Sullivan County Revolving Loan Fund Advisory Board; and

WHEREAS, the Advisory Board has considered such loan report and accompanying financial information and approved by majority the loan request listed below contingent upon certain conditions as outlined in the loan commitment letter.

BorrowerProgramAmountCalogero "Charlie" Giannone,Main Street Business\$50,000Sole Proprietor dbaLogan's Sports Bar & Grill

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature hereby authorizes the Division to commence with the loan closing process and to have all the necessary documents executed to secure the loan in such form as approved by the County Attorney; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Treasurer is hereby authorized to draw checks for the borrower in the amount indicated above.

To:

**Sullivan County Legislature** 

Fr:	Lorne D. Green, CIO
Re:	Request for Consideration of a Resolution: Authorize an additional items amendment with Cantata Health, LLC
Date:	April 30, 2017
To re (form footp eAssi	e of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as a justification for approval by the Sullivan County Legislature.]  lace current clinical software solution with new from Cantata Health. Cantata Health orly NTT DATA) currently serves financials and billing and this expands their int to include eDocuments, Physician Orders, eCharting (eMAR/eTAR), and ments, QA Infection Control/Incident Reporting, Resident/Resource Scheduling, of-Care, ePrescribing, and Clinical Decision Support-Medications / Drug Interaction
	ect of Resolution mandated? Explain: all mandated record keeping per ACC function.
	esolution require expenditure of funds? Yes X No
	provide the following information:
	unt to be authorized by Resolution: \$40,000.00 funds already budgeted? YesX No
	Yes" specify appropriation code(s): A1680-43-4304
	To", specify proposed source of funds:
	nated Cost Breakdown by Source:
Cou	·
Sta	
Fed	eral Government \$ (Specify) Chargedback for reimbursement
Verific	I by Budget Office:
Does 1	esolution request Authority to Enter into a Contract? Yes No
If "Ye	", provide information requested on Pages 2. If "NO", please go straight to Page 3
and a	quire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ Cantata Health, LLC ] of [135 Engineers Road, Suite 110, Hauppauge, New York 11788 ]
Nature of Other Party to Contract: National Vendor Other:
Duration of Contract: From To
Is this a renewal of a prior Contract? Yes No No If "Yes" provide the following information:
Dates of prior contract(s): From To  Amount authorized by prior contract(s): Resolutions authorizing prior contracts (Resolution #s):
Future Renewal Options if any:  Subject to resolution and agreement at the end of term.  Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No  If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:
Yes - all mandated record keeping per ACC function. All system functions vetted through ACC administration.
If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:
Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 3-year agreement ammendment totals \$40,000.00
Efforts made to find Less Costly alternative:
This is the best service, lowest cost alternative.
Efforts made to share costs with another agency or governmental entity:  N/A
Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  Quote/agreement submitted
Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

<b>Pre-Legislative Approvals:</b>			
A. Director of Purchasing:	Auson Lewis	_Date <u>5/8/17</u>	
B. Management and Budge	t: Cautmy	_Date 5917	
C. Law Department:	12 ft 08	Date 5/8	
D. County Manager:	Ql Hin	Date $5/9/m$	
E. Other as Required:		Date	
Vetted in	Committ	ee on	

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AMEND RESOLUTION NO. 503-16 TO REPLACE "NTT DATA LONG TERM CARE SOLUTIONS, INC." WITH "CANTATA HEALTH, LLC"

**WHEREAS**, an agreement with NTT DATA Long Term Care Solutions, Inc. ("NTT DATA") for services to the Sullivan County Adult Care Center was authorized pursuant to Resolution No. 503-16, adopted on December 15, 2016; and

WHEREAS, as of April 1, 2017, GPB Capital Holdings, LLC acquired the healthcare software assets of NTT DATA and created a new company, Cantata Health, LLC, at 135 Engineers Road, Suite 110, Hauppauge, New York 11788; and

**WHEREAS**, the Sullivan County Adult Care Center Administrator wishes to enter into the same agreement(s) authorized by Resolution No. 503-16 with Cantata Health, LLC.

**NOW, THEREFORE, BE IT RESOLVED,** that Resolution No. 503-16 be hereby amended to replace all references to "NTT Data Long Term Care Solutions, Inc." with "Cantata Health, LLC"; and

**BE IT FURTHER RESOLVED** that the County Manager is hereby authorized to execute a 3-year additional items amendment and eRESULTS connection fee agreement with Cantata Health, LLC, for an amount not to exceed \$40,000.00, with monthly service/software update fees not to exceed \$1,620.00, said agreement(s) to be in such form as the County Attorney shall approve.

Moved by	<i>و</i> ۔
Seconded by	_,
and adopted on motion	, 2017.

To:	Sullivan County Legislature
Fr:	Lorne D. Green, Chief Information Officer
Re:	Request for Consideration of a Resolution: Authorize multi-year finance documents.
Date:	April 30, 2017
well at To en	ose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as a justification for approval by the Sullivan County Legislature.]  Inter into a 5-year finance agreement at 0% interest to replace the county's aging and virtual desktop host server platform infrastructures.
	ject of Resolution mandated? Explain: irtue of supporting mandated functions electronically, by extension, yes.
	Resolution require expenditure of funds? Yes X No
	es, provide the following information:
	nount to be authorized by Resolution: \$117,747.05
	e funds already budgeted? Yes No
	"Yes" specify appropriation code(s): A1680-43-4302
	"No", specify proposed source of funds:
	timated Cost Breakdown by Source: ounty \$117,747.05 Grant(s) \$
	ounty \$\frac{117,747.05}{\text{S}} \text{Grant(s)} \text{S}
	deral Government \$ (Specify) Annual cost cited in this section - se
Verif	ied by Budget Office: page 2 for total cost.
Does	Resolution request Authority to Enter into a Contract? Yes No
If "Y	es", provide information requested on Pages 2. If "NO", please go straight to Page 3
and a	acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Key Government Finance, Inc] of Superior, CO
Nature of Other Party to Contract: National Vendor Other:
Duration of Contract: From 2017 To 2021
Is this a renewal of a prior Contract? Yes No If "Yes" provide the following information:
Dates of prior contract(s): From To  Amount authorized by prior contract(s):  Resolutions authorizing prior contracts (Resolution #s):
Future Renewal Options if any:  None - we will own the network equipment at the end of term.  Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No
If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:
By virtue of supporting mandated functions, by extension, the phone system and virtual desktop provisioning to the user community is required for the County to function/operate
If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:
Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$588,735.17 in 5 annual installments at 0% interest.
Efforts made to find Less Costly alternative:
Negotiated over 50% discount and this is it. Final cost is lower than NYS Group #77018, Award #21305, Cisco Contract #PT64525 NYS pricing.
Efforts made to share costs with another agency or governmental entity:  None applicable.
Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  NYS Contract vetted reseller. Nys Contract (Fitte): Lorne D. Green, CIO

A. Director of Purchasin	g: Augon Lewis	
B. Management and Bu	dget: Janethyn	
C. Law Department:	1994	_ Date _ 5   8     ]
D. County Manager:	Jul 14	_ Date 5/9/1/1
E. Other as Required: _		Date
Vottad in	Commit	tee on

Pre-Legislative Approvals:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE MULTI-YEAR CISCO INFRASTRUCTURE FINANCE DOCUMENTS FOR VoIP TELEPHONE SYSTEM AND VIRTUAL DESKTOP HOST SERVER INFRASTRUCTURES.

WHEREAS, resolution 379-08 authorized the initial countywide consolidation, unification, acquisition and installation of the VoIP telephone system for use in the County of Sullivan's business offices; and

WHEREAS, after 8 years of successful in-service operation and over \$2.7M in overall cost avoidance to the County, all of the aging VoIP equipment is no longer supported, warranty coverable or serviceable; and

WHEREAS, as a result, is in need of replacement for the County to increase performance and keep pace with the exponential computing demands of today's business operations and processes by upgrading said aging infrastructure with new infrastructure; and

WHEREAS, said infrastructure replacement is anticipated to produce another \$3.5M in cost avoidance, paying for itself in less than 18 months and provide significant performance improvements to the end-user computing environment over its 10-year lifespan.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager, in consultation with the County Treasurer is hereby authorized to execute lease purchase finance documents at 0% interest for 5-years with Key Government Finance, Inc. on behalf of Cisco Systems Capital Corp. in an amount not to exceed \$588,735.17 in annual installments as follows:

2017	\$117,747.05
2018	\$117,747.03
2019	\$117,747.03
2020	\$117,747.03
2021	\$117,747.03

2017

said documents to be in such form as the County Attorney shall approve.

Moved by	,
Seconded by	>
and adopted on motion	. 2017