



**PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE**

**May 4, 2017 – 9:15 a.m.**

**Committee Members: Terri Ward, Chair; Mark McCarthy, Vice-Chair;  
Catherine Owens, Nadia Rasjz, Alan Sorensen**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENTATIONS: None**

**DISCUSSIONS: None**

**RESOLUTIONS:**

1. **To approve Mileage Reimbursement for a Volunteer in the Sullivan County Jail.**

**REPORTS:**

- **Update: Public Safety**
  - **Emergency Management**
  - **Fire Protection**
  - **E-911**
  - **Probation Department**
  - **Emergency Medical Services**
- **District Attorney's Office** **Jim Farrell, District Attorney**
- **Sullivan County Sheriff's Office** **Michael A. Schiff, Sheriff**
- **Update: Sullivan County Coroner's Office**

**PUBLIC COMMENT**

**RESOLUTION NO.                    INTRODUCED BY PUBLIC SAFETY COMMITTEE TO  
APPROVE MILEAGE REIMBURSEMENT FOR A VOLUNTEER IN THE SULLIVAN  
COUNTY JAIL**

**WHEREAS**, the Sullivan County Jail is required by the New York State Correction Commission to provide a religious advisor to the inmates, and

**WHEREAS**, the current religious advisor provides his services on a volunteer basis and travels a considerable distance, and

**WHEREAS**, the Sheriff's Office desires to provide mileage reimbursement to the religious advisor at the current IRS rate, in an amount not to exceed \$6,000.00 annually.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Sheriff's Office is authorized to reimburse the volunteer religious advisor's mileage to and from the Sullivan County Jail at the current IRS rate, not to exceed \$6,000.00 annually, effective beginning May 1, 2017 and to be ongoing unless rescinded.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2017

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Sheriff Michael Schiff

**Re:** Request for Consideration of a Resolution: To authorize mileage reimbursement for a volunteer at SC Jail

**Date:** 5/4/17

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

A volunteer religious advisor travels a considerable distance to visit inmates at the Sullivan County Jail and the Sheriff's Office desires to reimburse his mileage costs.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution:** \$ 6,000.00

**Are funds already budgeted? Yes  No**

*Pending Budget Mod.*

**If "Yes" specify appropriation code(s):** A3150

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>6,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** \_\_\_\_\_

*Janet My...*

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. Director of Purchasing: <sup>Assistant</sup> Amerson Lewis Date 5/1/17
- B. Management and Budget: Janet Myers Date 5/1/17
- C. Law Department: [Signature] Date 5/1/17
- D. County Manager: [Signature] Date 5/2/17
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_