



**HEALTH AND FAMILY SERVICES COMMITTEE**

**THURSDAY, June 08, 2017 9:15 AM**

**Committee Members: Nadia Rajs, Chair, Mark McCarthy, Vice Chair, Catherine Owens, Scott Samuelson,  
and Alan Sorensen**

**CALL TO ORDER**

**ATTENDANCE**

**COMMENTS: Committee Chair/Commissioner**

**REPORTS:**

- 1. Division of Health & Family Services Monthly Report – Joseph Todora, Commissioner**

**PRESENTATION: None**

**DISCUSSIONS: None**

**RESOLUTIONS:**

**Adult Care Center Resolutions – None**

**Department of Community Services Resolutions –**

- 1. To enter into a Business Associate Agreement (BAA) with Catskill Regional Medical Center (CRMC) to enroll individuals in the Emergency Room (ER) into Health Home Services.**

**Department of Family Services Resolutions – None**

**Office for the Aging – None**

**Public Health Services Resolutions – None**

**Youth Bureau – None**

**MONTHLY REPORTS**

**Commissioners Report – 2-12**

**Adult Care Center - 13**

**Community Services - 14**

**Family Services -15-17**

**Office for the Aging – None**

**Public Health Services – 18**

**Public Comment**

**Adjournment**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joseph A. Todora; Commissioner/Director

**Re:** Request for Consideration of a Resolution: To enter into a Business Associate Agreement with Catskill Regional Medical Center

**Date:** 5/4/2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To enter into a Business Associate Agreement with Catskill Regional Medical Center to allow for Sullivan County Department of Community Services to receive information to enable SCDCS to enroll individuals in the ER into Health Home Services

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**Is subject of Resolution mandated? Explain:**

no

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**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ \_\_\_\_\_

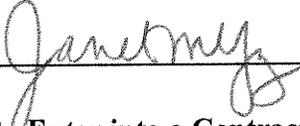
Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: none

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Catskill Regional Medical Center \_\_\_\_\_]

Nature of Other Party to Contract: Not-For-Profit Corporation    **Other:**

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is to enable patients to enroll in Health Home Services.

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

N/A

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): Joseph A. Todora, Commissioner/Director

**Pre-Legislative Approvals:**

- Assistant*  
A. Director of Purchasing: *Alexson Lewis* Date *6/5/17*  
B. Management and Budget: *Janomy* Date *6/6/17*  
C. Law Department: *[Signature]* Date *6/5/17*  
D. County Manager: *[Signature]* Date *6/6/17*  
E. Commissioner: *[Signature]* Date *5/5/17*

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE.**

**RESOLUTION TO ENTER INTO A BUSINESS ASSOCIATE AGREEMENT (BAA) WITH CATSKILL REGIONAL MEDICAL CENTER (CRMC) TO ENROLL INDIVIDUALS IN THE EMERGENCY ROOM (ER) INTO HEALTH HOME SERVICES.**

**WHEREAS**, the Federal Government has passed the Patient Protection & Affordable Care Act; and

**WHEREAS**, a provision of the Patient Protection & Affordable Care Act allows states to develop and implement Health Homes; and

**WHEREAS**, Catskill Regional Medical Center (CRMC) operates a hospital that is licensed pursuant to Article 28 of the New York State Public Health Law; and

**WHEREAS**, the County of Sullivan, through the Department of Community Services (DCS), has a need to enter into an agreement with Catskill Regional Medical Center (CRMC) for the purpose of exchanging data between agencies in order to enroll ER patients into Health Home Services; and

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature authorizes the County Manager to execute an agreement between the Sullivan County Department of Community Services and Catskill Regional Medical Center.

**BE IT FURTHER RESOLVED**, the form of said agreement(s) be approved by the Sullivan County Attorney's Office.

**Moved by** \_\_\_\_\_ ,  
**Seconded by** \_\_\_\_\_ ,  
**and adopted on motion** \_\_\_\_\_ , 2017.



# Division of Health and Family Services

April 2017 Monthly Report

**JOSEPH A. TODORA, COMMISSIONER**

June 8, 2017

# Division of Health and Family Services

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## April 2017 Monthly Report

### **Adult Care Center:**

#### Facility:

- The Administrator and the Marketing & Outreach Coordinator attended the quarterly Community Collaboration meeting at CRMC.
- The Administrator and the Assistant Director of Nursing attended the 5th Middletown Medical Neighborhood Meeting held on Friday, April 21, 2017 at ORMC. The meeting was facilitated by Westchester Medical Center (WMC) Performing Provider System (PPS).
- Facility was recognized with the ACHCA's Eli Pick Leadership award on April 26, 2017.
- A representative from the Finance Department attended the Long-term Care Council Meeting.
- A representative attended the SLAC meeting.
- In fulfilling requirements of the Advance Training Initiative (ATI) Grant received from the New York State Department of Health (NYSDOH):
  - The ACC commenced "Growing Strong Roots" Program. Growing Strong Roots is aimed at creating an effective, replicable and sustainable peer-mentoring program for the new Certified Nurse Aide (CNA) that encourages both retention and commitment to explicit values of long-term care by refocus the orientation process, reinforce critical skills and behaviors, teach culture of caring, support new staff to become part of the team and provide recognition and potential career enhancement.
  - Boosters 1&2 of the NYSDOH Electronic Dementia Guide for Excellence (EDGE) (which started in February 2017), were conducted on April 17 -18, 2017; sessions were conducted in two all-day intensive and learning workshops.

#### Marketing:

- A representative attended the Chamber of Commerce First Friday Breakfast on April 7, 2017.
- Video advertising on TV screens at DMV, Blue Horizon Diner, Liberty Diner, Ted's Restaurant, and Peck's Market in Eldred were renewed.
- The facility monthly newsletter continues to be distributed through e-mail, with hard copies available at the facility.
- 1/8 page color Ad ran in the River Reporter "Body and Mind" health publication.
- Radio advertisements continue to air on Thunder 102.
- The ACC will be hosting "Rehabilitation Reunion" on May 12, 2017 article promoting upcoming celebration was submitted to the SC Democrat for publication and invitations were sent to all former residents who received rehab at the Adult Care Center.
- Satisfaction surveys were sent to residents discharged in previous calendar month.
- Brochures were updated and ordered from Kristt Company.
- The Marketing and Outreach Department hosted Virtual Dementia Tour demonstration at the ACC on 4/19/17. Demonstration was facilitated by the Alzheimer's Association.
- The Marketing and Outreach Department in conjunction with the Alzheimer's Association also hosted "Understanding and Responding to Dementia-Related Behaviors." This educational program was held on April 26, 2017.
- The Family Council of the Adult Care Center has donated a "Grow Light Garden Center" to the Occupational Therapy Department. Press Release was sent to local newspapers regarding donation and information will also be available in the upcoming edition of the facility newsletter.
- On April 25, 2017, marketing visits were made to local medical offices. Promotional rack cards and holders were distributed.

Adult Day Health Care Program:

- Representative attended the annual Adult Day Health Care Conference hosted by LeadingAge NY.

**Community Services:**

Ongoing Operations:

- The Department was approved in 2014 for the OMH (Office of Mental Health) Vital Access Provider (VAP) grant to run for four (4) years and started in 2015. This grant was amended to three (3) years by the State so Community Services just started the third year and final year. With this grant DCS (Dept. of Community Services) has completed most of the goals and is still looking at purchasing additional programs to our scheduling system to allow for robotic appointment reminders (i.e.: telephone calls, text messages and/or e-mails) in hopes of reducing our no-show rates for scheduled appointments for both clinicians and doctors.
- Community Services has been offering in March through NYAPRS a series of Trauma Informed and other trainings. In May, Community Services has scheduled the annual Corporate Compliance training and will be scheduling our HIPAA/Safety trainings.
- Everything with the "Just-In-Time" scheduling seems to be going well. On February 27, 2017, Community Services started to implement our Behavioral Health Clinic with a blend of both mental health and alcohol and drug abuse services clinics, as both Office of Mental Health (OMH) and Office of Alcohol and Substance Abuse Services (OASAS) approved the merging of the clinics. The management team will monitor this process, but seems to be running smoothly so far.
- The care management unit continues to actively engage in both Health Home participants and the HARP Services (Health and Recovery Plans) in the development of the health plans, as well as, enrolling those persons eligible in Care Management programs.
- Our Community Services Coordinator who is split between DCS and OFA has done the following: 1.) at the April's Adult SPOA Committee meeting, reviewed the status/updates of twenty (20) prior referrals. The status of eighteen (18) new referrals were received, discussed and reviewed by the SPOA Committee. Coordinator reviewed all incoming referrals, gathered additional information as necessary, and reviewed each case with the SPOA Committee. Through ongoing collaboration with service providers, clients were linked to Health Home Care Management services, Action Toward Independence (ATI), Independent Living Center (ILC), NAMI (National Alliance on Mental Illness), RSS housing, Office for the Aging (OFA), Adult Homes, support groups in the community, Sullivan PROS, mental health and if applicable, substance abuse treatment providers. One (1) Golden Ridge Apartment Application was submitted. Referral packets were sent to various service providers by coordinator. Referral sources were notified of recommendations and all was documented appropriately. Also attended a SPOA related webinar and the High Risk Census Committee meeting. 2.) At April's Children's SPOA Committee meeting, we reviewed the status/updates of sixteen (16) prior referrals. The status of six (6) new referrals were received, discussed and reviewed by the SPOA Committee. Coordinator reviewed all referrals, gathered additional information as necessary, and reviewed each case with the SPOA Committee. Through ongoing collaboration with service providers in the community, children/families were linked to Sullivan ARC respite, ATI -The Family Support Program, RSS Recreation, outreach CM services/ Children's HHCM, Home and Community Based Waiver services, mental health providers, Action Toward Independence and Independent Living, Inc., and OPWDD services. In addition, one (1) Community Residence referral was submitted and SPOA letter of support was provided. Ongoing coordination of referrals, linkage to and collaboration with service providers continue.
- The mental health housing wait list from our monthly SPOA meetings are as follows: nineteen (19) people for RSS Pleasant Street Community Residence, eighteen (18) people for RSS Revonah Hill MICA Community Residence, twenty-eight (28) people for RSS Supportive Apartment Program, sixty-five (65) for RSS Supported Housing, zero (0) for RSS Long Stay beds at RSS, twenty (20) people for RSS Invisible Children's Program and sixteen (16) people for Golden Ridge Supported Housing. The RSS Crisis Respite bed is unavailable at this time. The Transitional Residence in Middletown has one (1) person. There are four (4) Adult Homes in the county which are as follows: Arcadia has fifty-one (51) people with a capacity

of one hundred fourteen (114) and 66.67% of residents have mental illness (MI); Jeffersonville has fifty-six (56) people with a capacity of sixty (60) and 92.86% have MI; Narrowsburg has seventy-four (74) with a capacity of seventy-nine (79) and 97.30% have MI; and Swan Lake has twenty-two (22) with a capacity of twenty-seven (27) and 86.36% have MI. There are five (5) people waiting for a vacancy in an OMH/Family Care residence.

Local Government Units Activities:

- The department is still working with the NYS Regional Delivery System Reform Incentive Payment programs (DSRIP) which was implemented two years ago which is for the development of patient provider service networks. The county has entered into agreements with Westchester Medical Center and Montefiore for the DSRIP in Sullivan County.
- Our other Community Service Coordinator in April sat on several webinars, including WMC QPPR informational phone call, Mental Data Workgroup, and a DMH/DDRO phone call. She attends the Leadership Sullivan program/activities. She sat at an informational table at Sullivan County Community College promoting SALT and SCDCS. She attended several meetings, including Open Access, SALT, High Risk, CSB, and Housing Task Force. She spent one day in Albany to attend the ROS Roundtable Meeting, one day in Thiells to attend the Emergency Need Placement Meeting, and one day in Middletown to attend the Middletown Medical Neighborhood Meeting. While in the office, a lot of time was spent on the navigating the CPS (County Planning System) website to review and update the Local Services Plan and other forms and guidelines for the current plan and certify various agencies' reports in CPS. Plus reviewed and approved the current Prevention Plan. The monthly reports were sent to OMH and worked with Action Toward Independence regarding a Family Support Survey for OMH. She also began to research a grant opportunity for the County.
- The Department continues to work with local providers in finding funding/grants to provide help to families whose children have been diagnosed with serious emotional disturbances, like SullivanArc and New Hope Community. The Department continues to monitor the family peer support workers with the Independent Living Center Inc.'s (ILC) peer services to Sullivan County residents. The Peer Bridger plan continues to do very well at Catskill Regional Medical Center (CRMC). The Peer Bridger program is also utilized at the SC Jail when needed and also seems to be working well there.

Other activities participated in:

- Community Services is still heavily involved with the implementation of Hudson River Regional Planning Consortium Advisory Group. This is a specific set of stakeholders which include but not limited to: Community Mental/Behavioral Health Directors in the 7 counties throughout the Hudson region, the Office of Mental Health, Department of Health, managed care organizations (MCO's), hospitals & health providers, consumers, peers, youths and families, Population Health Improvement Programs (PHIP), Performing Providing System (PPS), Local Departments of Social Services (LDSS) & Local Health Departments (LHD). This group of stakeholders will review the implementation of Behavioral Health Managed Care. The April meeting discussed issues and data collected from the previous meetings and are collaborating together to resolve the issues identified within their region and also bring them to the Conference of Local Mental Hygiene Directors (CLMHD) in Albany. The board is meeting on a quarterly basis, and members will serve as an access point for providers and consumers to bring concerns. It will be this group's responsibility to report back to the CLMHD as to systems adequacy and the quality of consumer services being provided under managed care.
- Monthly All-Staff meeting at DCS.
- Various DSRIP Workforce meetings.
- Supervisor Trainings Model II.
- OASAS Opioid Steering Committee.
- Monthly Jail meeting for service coordination.
- Presented Safety Trainings to DFS and other county employees.
- Meeting with County Attorney, ACC & PHN about Touro College Internship.
- State presented a Holistic training to staff.

- Participated in the following webinars: Home & Community Based Services, for both Health Homes, and Waiver.
- Meet with the following agencies:
  - Housing Taskforce.
  - Catholic Charities.

Other regular activities performed were:

- Other regular activities performed were: the meeting of the internal corporate compliance committee reviewing internal operations, Office of People with Developmental Disabilities (OPWDD), Conference of Local Mental Hygiene Directors Executive and Directors meetings, Legislative committees & actions, and the Community Services Board (CSB).

**Family Services:**

Contracts:

- Basic workload volume: In April 2017 this office began with 86 active DFS agreements in place. Resolutions were prepared this month for HONOR EHG for PINS related services and Safe Homes of Orange County for Non-Residential Domestic Violence Services. No contract modifications were needed this month. The planning stage also began for developing an RFP for Residential Domestic Violence Services.
- Contract Monitoring: The practice of visiting contracted providers continued and a site visits took place at Community Maternity Services. A summary of the visit was written and sent to the contractor for their records. The practice also continued of having a representative from Contracts attended monthly case reviews with the Department and the contracted providers for Preventive Services. Monthly reviews took place for the documentation associated with the invoicing of one on one services for one contracted provider. A review also began on the welfare to work transportation contract. This office received data for compliance from Town of Wallkill Boys and Girls Clubs, Rehabilitation Support Services, and Access Supports for Living. Also, exclusion screening for all contractors was completed.

Special Investigations

- As of 4/1/17 the Special Investigations Unit had 533 Active Investigations. During the month 118 total Fraud Referrals were received resulting in 102 investigations assigned to the Unit and 16 were dismissed. The Fraud Investigators completed 90 investigations. As of 4/30/17 the end of the month total was 547 active investigations.
- The unit received 62 referrals and closed 65 Front End Detection and Eligibility Verification Review Investigations. 3 of the closed investigations were denied/withdrawn due to the investigation which resulted in a \$32,220 Monthly Cost Avoidance.
- The unit collected \$23,074 for Accident Lien Recovery, \$7,247 for Property Liens, \$51,241 for Estate Claim Recovery, and \$100 in mortgages, a total of \$81,661 in Resource Recovery.
- The Unit received 11 requests for indigent burials resulting in 8 burials being approved, \$20,216 total indigent burial costs.

Child Support Enforcement:

The Child Support Enforcement Unit Collections for the month of April 2017 are \$949,757. The total TANF collections are \$66,226 and the total DFS NON-TANF collections are \$16,660. The DFS total amount collected was \$82,886. There were 30 petitions filed in the month of April 2017 and 24 Paternity Establishments (including acknowledgements). Total CSEU cases open as of April 2017 are 5281.

## Services

### Foster Care/Adoption

- As of April 30, 2017, there are 106 children in foster care; 64 children are placed in regular and therapeutic community foster homes or home on trial, 42 additional children are in congregate care placement, and there were no children AWOL. Of the total number of children in foster care, 23 are freed for adoption, and 7 of those children have a goal other than adoption. In the month of April, there were no children, with the goal of adoption, who were placed in an adoptive home, and eight children are currently awaiting placement. There is on-going activity to reduce the number of children in foster care through discharge to a parent or other appropriate resource, discharge to independent living or adult custodial care as well as adoption.

### Child Protective Services

- The CPS unit received 133 new reports alleging child abuse and/or maltreatment in April 2017. Twenty-five of these reports were assigned to the FVRT.

### Preventive

- The preventive unit has 141 open cases at the end of April 2017. Of the 140 open cases, 31 are active referrals that are receiving assessments and/or short term services. There were 20 new referrals received during the month of April.

### Adult Services

- The Adult Services unit has 194 open PSA cases at the end of April 2017. Of the 194 cases, 101 are representative payee cases, and 30 cases are guardianships.
- Personal Care Aide services are provided to 41 cases.
- There are eight PERS (personal emergency response) cases and no long term care cases.

### Temporary Assistance (TA)

As of 4/30/17, the breakdown of Temporary Assistance active cases was as follows:

- 321 PA TANF cases (Public Assistance, Temporary Aid to Needy families)
- 399 PA SN cases ( Public Assistance, Safety Net)
- 5832 NPA FS (Non- Public Assistance, Food Stamps)

### Medical Assistance (MA)

As of 4/30/17, the breakdown of Medical Assistance active cases was as follows:

- 3480 MA cases (Medical Assistance)
- 2742 MA/SSI cases ( Medical Assistance/ Supplemental Security Income)

### Department Updates:

- The Heating Equipment Repair and Replacement Component (HERR) available through the HEAP program to eligible households, remains open until further notice. HERR began on 11/7/2016.
- Notification was received from the HEAP Bureau on 04/18/2017 that the Cooling Assistance Component will open in May 2017. Staff participated in a conference call with the HEAP Bureau on 04/25/2017.
- The 3 Social Welfare Examiners hired in March 2017 started employment in April 2017 and are currently training. Each eligibility unit within DFS (Temporary Assistance, Medical Assistance and SNAP) obtained a new worker.
- The 3 Clerical Staff hired in March 2017 started employment in April 2017 and are currently training. We are continuing interviews for vacancies within the Clerical and Records Management Units.
- We sent 2 Social Welfare Examiners to Albany for part one of a two week residential training for Temporary Assistance. The second week of training will take place in May, concluding this module.
- We started cross training 2 SNAP Examiners to learn Temporary Assistance. One examiner is learning Intake and the second is learning Undercare.
- Supervisory training entitled "Coaching, Counseling and Staff Evaluations" was conducted on April 11th & 18th 2017 by Greene Resource Services. Staff will complete this module on May 16, 2017.

**Office of the Aging:**

- EISEP Services-(non-medical, non-Medicaid homecare services)-710 hours of homemaker/personal care services provided to 19 participants. Participants also received 90 hours of case management
- Home Delivered Meals-3,223 meals provided to 185 participants
- Congregate Meals-12251 meals provided to 150 participants
- Medical Transportation-68 trips provided by RSVP/SCT to doctor’s offices and medical facilities in and out of the county.
- Shopping bus-88 trips provided by Sullivan County Transportation
- Emergency Medical Alerts-provided to 52 individuals
- HIICAP (Health Insurance Information Counseling Program)-25 individuals assisted with health insurance/prescription issues.
- One hundred individuals assisted/assessed for Office for the Aging programs and other services they might be eligible for.

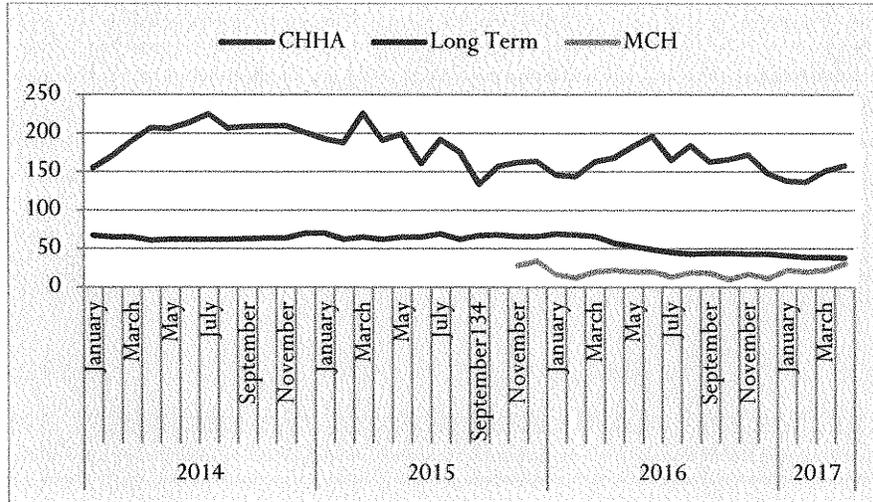
**Public Health Services:**

**Administration:**

- In March a Deputy Director was hired to support the administrative functions and work of the health department, as we continue to carry out the Community Health Improvement Plan, Drug Task Force activities and health education planning activities to improve community health. The Director oriented the Deputy to the Department. The Director attended monthly NYSACHO meeting in Albany, various legislative committee meetings, meetings with the County Manager and County Attorney, preparation of resolutions and the Healthy Sullivan committee and Wellness Committee.
- The Health Services Advisory Board meeting was held April 3rd (having been rescheduled from March due to the snowstorm which closed county offices for two days.) Director and various staff were guest speakers on local radio stations regarding county health rankings report and initiatives underway in Sullivan County that address improving health outcomes. The Director spoke at the public hearings held in March and April on the Tobacco 21 law and the legislature passed the local law on April 20. Meetings and calls were held with District DOH office regarding the tobacco law implementation, and development of policies and procedures and training for the 18-21 age group that will be impacted. The District office will continue to enforce state law of those under age 18 and administer the ATUPA program. On May 4, 2017, Commissioner of Health Dr. Howard Zucker declared that influenza was no longer prevalent in New York State. Various Rural Health Network committee meetings were held including the drug prevention task force, preparation of various grant renewals, workplans, budget and reports consumed a great deal of administrative time this month, including reviewing list of department’s expiring contracts and identifying those that need to be renewed, working with purchasing and the county attorney’s office.
- Lisa Wissman, Early Care Program Coordinator (left) and Lise Kennedy, Director of Patient Services, were presented with the 2017 Public Health Works Honor Roll Award during the Full Legislative Board Meeting on April 20, 2017. This award is bestowed on exemplary public health employees each year from county Health Commissioners and Public Health Directors who nominate deserving staff who demonstrate exceptional service to public health programs.

**Certified Home Health Care Agency/ Long Term Care:**

The following chart represents the CHHA, Long Term and Maternal Child Health patient census trends over the last 3+ years:



CHHA patients enrolled in home care have slowly increased after declining slightly since November/December, which reflects normal variations. However, due to changes in Long Term Care, the number of patients continues to decline; two years ago, there were 70 long term patients and now there are 34. The number of maternal child health patients has steadily increased to around 38, with almost 100 visits made in April. Numerous quality improvement initiatives continued in the effort to complete the agency's Plan of Correction from the last DOH Survey and to meet new conditions of participation requirements for Medicare. Many nurses were involved in outreach activities for Public Health Week, such as taking blood pressures for the public at public venues. Staff also attended the McKesson Roundtable in Tarrytown, to become informed about advances in our medical software.

**2017 SCPHS MCH Programs Monthly Report**

April 2017	2017	Year to date 2017	2016	Year to date 2016	2015	Year to date 2015
<b>Car Seat Program</b>						
Car seat installations	18	45	27	105	5	63
Car seat checks	2	6	2	14	2	3
<b>Cribs4Kids – cribs</b>	7	15	3	14	2	29
<b>Healthy Families</b>						
Enrolled clients	68	78	68	83	64	80
Home visits	164	706	183	674	184	685
New referrals	51	166	33	209	46	158
<b>MCH Nursing</b>						
New referrals	34	114	14	73	23	60
Home visits	95	312	57	241	85	262

Early Intervention

- The Principal Account Clerk position remains vacant. The position was reposted in hopes that some applications will come through for next month. This is a critical billing and claiming position for Medicaid reimbursement.
- The New York State Department of Health Bureau of Early Intervention recently provided all Counties with documentation for claiming the Counties share of Early Intervention expenses from April 2011 through April 2013. There are approximately 3900 claims that need to be reviewed by hand.

Health Education:

- Staff reached several hundred residents at various outreach events, wellness fairs, and spoke about programs on local radio stations promoting Public Health Week and the services we provide. Blood pressure screenings were offered, tick identification and Lyme disease prevention, drug prevention for youth, Zika virus education, wellness trainings and more. Locations included the Government Center, CRMC, WJFF, Thunder 102, WSUL, Peck’s Market in Livingston Manor, New Hope, the Town of Bethel, and SUNY Sullivan.

Rural Health Network:

- **Smoking Cessation/Outreach:**  
 Smokerlyzer was used at New Hope Community (April 19) 7 employees were tested. Ten staff attended a two hour informational class. Display models (lungs, tobacco mouth, tar examples) were used. All students were given Quit Line information as well as information on Public Health’s free patch program. Catholic Charities – smoking classes- (April 27) one class for females (4 women tested) and the class was given information. Physical activity such as a walking group was suggested as an alternative during break time. Pedometers will be offered if they get permission for a walking club. During the next hour class 8 men were tested. Several tested lower than previously since they have switched to vaping. Although the dangers of vaping were mentioned, the men were pleased that their CO2 levels had disappeared. Each person receives paperwork that explains the dangers of CO2 and what their recorded numbers mean. Government center lobby during Public Health Week – information on smoking cessation, general nutrition, fitness and drugs was available as well as many other resource information.  
 Ideal Snacks - April 28- Smokerlyzer was used for five employees during their staff wellness day.  
 Golden Park Apartments-smoking class- contact made to place ad for new classes starting when the new renovations are completed.  
 “Walk-ins” at Public Health for smoking cessation is an option and this is being promoted especially now that Tobacco 21 has passed. April 7- The Smokerlyzer was demonstrated at county wide Wellness Training Day to other organizations so that they can line up “Quit Smoking” classes at their work sites.
- **Dental Health Education/Outreach:**  
 Oral Health information was distributed at the Ideal Snack Wellness Fair. Dental Hygienist was available to screen children of employees. Children were encouraged to sit in the Dental Exam chair and a dozen or so adults talked with the hygienist. Toothbrushes and literature were given out.
- **Worksite Wellness:**  
 Ideal Snacks- Wellness Fair– 13 local health agencies were contacted to attend this health fair on April 28<sup>th</sup>. The HR Director has promised to get some lunch/learn programs set up in his staff cafeteria and is also planning a CPR course for his administrative staff and is making an area available for resource brochures for employees. These programs are all part of on-going efforts to implement two new policy and program changes.
- **Public Health Week:** April 3-7 - Newspaper ads were placed with locations for free blood pressure checks, and literature was distributed at local grocery stores, hospital and the government center lobby.
- **Wellness Training Outreach day:** April 7- Folders containing literature on all the various PH programs that we offer were distributed to 29 different businesses and organizations that attended the training day at New Hope.
- **Drug Prevention Outreach:** April 27- County drug task force meeting.

- **April 29 – DEA drug take back day:** Networking with Grover Hermann Hospital, Jefferson Pharmacy, and Bethel Seniors to provide three temporary drop-off locations. Pharmacies received Community Resource phone brochures and the brochures for drug drop off locations. Brochures and drug hotline magnets were distributed at drop-off sites. Bethel Seniors received resource bags containing various health literature. A second Drug Display case of “Commonly Abused Household Items” was created.

Healthy Families Program:

- FSW’s (Family Support Worker’s) currently have 72 families in the program. FSW’s have completed 164 home visits and 10 attempted visits for April. The Healthy Families program is now fully staffed with one supervisor, 5 family support workers and one family assessment worker. New FSW attended Core training in April 18-21, supervisor attended Family Goal Plan Training, and FSW. Supervisor and FAW attended advanced training day in Orange County. We will be assessing pre natal families to enroll up to 100 families.
- In May the Spanish speaking FSW will be going out on maternity leave in May for 6 weeks. Program Capacity will be raised from 80 to 100 families In June. Supervisor and another FSW will be trained to do assessments in August and will help increase program outreach and Pre-natal enrollment. Program manager is in the process of updating policy and procedure manual, to prepare for accreditation in 2018. There is a Healthy Family New York site visit scheduled for June 2017.

EPI:

- One of the first four planned Rabies clinic held at Liberty Firehouse on April 5, 2017; 143 animals vaccinated.
- Investigated one positive varicella case and seven suspect cases of varicella in a specific community in the county.
- EPI department staff participated in Public Health Week by conducting a radio PSA on communicable disease; Lyme, rabies, etc. and doing community outreach at the government center Public Health table.
- EPI staff participated in multiple NYSDOH update webinars/trainings on the following: NYSDOH/LHD’s Communicable disease weekly conference calls; Zika updates; CHEMPACK sustainment.

Women Infants and Children (WIC Program):

- WIC served 1677 participants. Our target is 1860.

Served by clinic site:

836 at Monticello  
 751 at Liberty  
 32 at Jeffersonville  
 58 at Wurtsboro

- The breastfeeding initiation rate remains high at 81.2%. 381 Infants were initially breastfed and 88 were not. The NYS overall BF initiation rate of WIC participants is 82.3%.
- WIC continues to offer dental screenings by a volunteer dental hygienist two half days each month through collaboration with the PRASAD Children’s Dental Health Program. Five children and one infant received a screening in April. Five other participants received dental education.
- WIC is preparing for the Farmers Market to open. We are a part of the SC Breastfeeding Coalition, and will be represented at the May 21, 2017 Birth and Baby Fest, held at the Catskill Regional Hospital.
- Some of the highlights of the **2016 Annual WIC Data:**

<u>Higher than state average:</u>	<u>Local agency</u>	<u>State average:</u>
Daily Consumption of Fruits and Vegetables:	89.6%	80.2%
Infants exclusively breastfeeding at 6 mos:	18.2%	10.5%
Infants receiving Fully Breastfed Package:	14.8%	9.3%

Child participation rate:	54%	53.4%
Prenatal Enrollment First Trimester:	43%	36.8%

**Equal with State Average:**

Obesity Rate of Children:	9.9%	9.9 %
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**Youth Bureau:**

- No report.



SULLIVAN COUNTY DEPARTMENT OF  
COMMUNITY SERVICES  
STATISTICAL SUMMARY FOR: April 1, 2017 - April 30, 2017

PROGRAM	CLIENTS	ADMISSIONS	DISCHARGES	CLIENTS	CLIENTS	UNITS OF
	ON ROLLS: 4/1/2017			ON ROLL: 4/30/2017		
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	474	26	40	460	500	1,266
***CHILDREN'S UNIT	49	6	4	51	55	197
TREATMENT REACHING YOUTH (SCHOOL-BASED)	157	14	5	166	171	152
FORENSIC UNIT	60	10	8	62	70	112
DOMESTIC VIOLENCE INTERVENTION & TREATMENT					7	16
<b>TOTAL MENTAL HEALTH</b>	<b>740</b>	<b>56</b>	<b>57</b>	<b>739</b>	<b>803</b>	<b>1,743</b>
CASE MANAGEMENT	59	1	0	60	60	1223
HEALTH HOME	121	0	0	121	121	319
HEALTH HOME (KENDRA) AOT	3	0	0	3	3	6
HEALTH HOME (CHILD)	11	0	0	11	11	48
SPOA - Adult	46	0	0	46	46	68
SPOA - Child	25	0	0	25	25	71
CHEMICAL DEPENDENCY CLINIC	117	15	24	108	132	449
CHEMICAL DEPENDENCY- FORENSIC	35			35	35	120
<b>TOTAL TREATMENT PROGRAMS</b>	<b>417</b>	<b>16</b>	<b>24</b>	<b>409</b>	<b>433</b>	<b>2,304</b>
RCPC-MICHELE BHERTS	12	0	1	11	12	34
CM CIS					2	8
	<b># of calls</b>	<b>#of ph interv</b>	<b>Outreaches</b>	<b>Hosp Ref</b>	<b>Admits</b>	
MOBILE MENTAL HEALTH	Not available	Not available	Not available	Not available	Not available	

SULLIVAN COUNTY DEPARTMENT OF  
COMMUNITY SERVICES  
STATISTICAL SUMMARY FOR: APRIL 1, 2016 - APRIL 30, 2016

PROGRAM	CLIENTS	ADMISSIONS	DISCHARGES	CLIENTS	CLIENTS	UNITS OF
	ON ROLLS: 4/1/2016			ON ROLL: 4/30/2016		
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	561	40	37	564	466	N/A
***CHILDREN'S UNIT	50	7	6	51	58	N/A
TREATMENT REACHING YOUTH (SCHOOL-BASED)	185	21	6	200	18	63
FORENSIC UNIT	105	7	8	104	0	0
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						34
<b>TOTAL MENTAL HEALTH</b>	<b>901</b>	<b>75</b>	<b>57</b>	<b>919</b>	<b>542</b>	<b>97</b>
ADULT CASE MANAGEMENT	38	10	3	45	105	135
HEALTH HOME	141	5	40	106	100	340
HEALTH HOME (KENDRA) AOT	2	1		3	3	3
BLENDED ICM/SCM (CHILD)	25	2		27	18	62
SPOA - Adult					0	
SPOA - Child					0	
CHEMICAL DEPENDENCY CLINIC	84	21	26	79	507	
CHEMICAL DEPENDENCY- FORENSIC	52			50	150	
<b>TOTAL TREATMENT PROGRAMS</b>	<b>342</b>	<b>39</b>	<b>69</b>	<b>310</b>	<b>883</b>	<b>540</b>
RCPC-MICHELE EHERTS	12			12	12	48
RPC-OPEN						
	0	<b>#of ph interv</b>	<b>Outreaches</b>	<b>Hosp Ref</b>	<b>Admits</b>	
MOBILE MENTAL HEALTH	346	169	66	14	9	
CM CIS	0	0	0	0	0	



**COUNTY OF SULLIVAN**  
**Division of Health and Family Services**  
**SULLIVAN COUNTY HUMAN SERVICES COMPLEX**  
COMMUNITY LANE  
PO BOX 231  
Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance  
Monthly Report: April 2017

<b>April 2017</b>	<b>DFS</b>
Total number of formal agreements in effect at the end of the month:	86
Total number of agreements which expired/were terminated at the end of the month:	1
Total number of agreements renewed, extended, or re-initiated at the end of the month:	1
Total number of agreements which were initiated this month:	0
Number of RFP's, Bids, Proposals, Etc. coordinated this month:	0
Number of new agreements, addenda and/or modifications developed this month:	0
Number of intra-county agreements coordinated this month:	1
Performance and outcomes measures developed, identified and/or evaluated:	3
Reports received from on-site monitoring visits and/or follow-ups performed:	1
Reports received from state oversight contract providers:	0
Reports received from self-report contract providers:	3
Reports received from in-house end users:	1
DSS related Plans/Plan updates received:	1
Trend analysis of need indicators performed:	3
Total contract related technical assistance/supports provided:	70
Total number of number of program areas/types of service currently handling:	12
Total number of contracts currently managing:	86

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CHILD SUPPORT UNIT	2016 YTD	2017 YTD	2017 APR
SUPPORT COLLECTIONS	8,362,115	3,036,891	949,757
TOTAL NON-DFS	7,780,519	2,835,815	866,871
TOTAL DFS	581,596	201,076	82,886
TANF	430,684	152,800	66,226
NON-TANF	153,313	48,276	16,660
TOTAL PETITIONS FILED	318	116	30
# PATERNITIES ESTABLISHED	213	92	24
# OPEN CASES	5333	5,281	-2
ADULT SERVICES UNIT:	2016 YTD	2017 YTD	2017 APR
PERSONAL CARE AIDES			
CASES OPENED	10	10	4
CASES CLOSED	21	9	4
# CASES (AVG.)	47.5	41	41
PERS			
CASES OPENED	0	0	0
CASES CLOSED	13	1	0
# CASES (AVG.)	12.33333333	9	8
PSA REFERRALS			
16A Neglect by Caregiver	16	3	1
16A Physical Abuse	8	0	0
16A Sexual Abuse	2	0	0
16A Psychological Abuse	7	0	0
16A Financial or Other Exploitation	19	11	3
16B Neglects Own Basic Needs	49	6	2
16B Untreated Medical Conditions	28	8	2
16B Self-endangering Behaviors	29	7	3
16B Unable to Manage Finances	28	4	0
16B Environmental Hazards	48	4	1
PSA			
CASES OPENED	251	73	16
CASES CLOSED	224	88	32
# CASES (AVG.)	193.5	202	194
GUARDIANSHIPS			
OPEN	29	30	1
CHILDREN SERVICES UNIT:	2016 YTD	2017 YTD	2017 APR
FOSTER CARE			
AVG. MONTHLY CASELOAD - COMMUNITY	60,91666667	59	64
AVG. MONTHLY CASELOAD - CONGREGATE	25	38	42

CHILDREN SERVICES UNIT:	2016 YTD	2017 YTD	2017 APR
CHILD PROTECTIVE SERVICES:			
# OF NEW REPORTS	1636	537	133
# OF INDICATED REPORTS	240	72	17
PHYSICAL ABUSE	11	2	0
EMOTIONAL ABUSE	0	0	0
SEXUAL ABUSE	0	1	0
NEGLECT	78	23	8
DOMESTIC VIOLENCE	3	0	0
EDUCATIONAL NEGLECT	34	12	2
# OF UNFOUNDED REPORTS	655	256	63
# OF COURT ORDERED 1034 INVESTIGATIONS	37	16	5
PREVENTIVE			
AVG. MONTHLY CASELOAD	138.3333333	137	141
SPECIAL INVESTIGATIONS UNIT:	2016 YTD	2017 YTD	2017 APR
FRAUD COMPLAINTS AND INVESTIGATIONS:			
# REFERRALS RECEIVED	996	443	118
# COMPLAINTS DISMISSED	251	70	16
# ASSIGNED FOR INVESTIGATION	745	373	102
# CASES COMPLETED	1,191	390	90
# CASES, MONTH END	561	547	547
FRONT END DETECTIONS (FEDS) (INCLUDES EVR):			
# CASES REFERRED	436	262	62
# CASES COMPLETED	410	257	65
# CASES DENIED/WITHDRAWN	75	25	3
COST AVOIDANCE	\$ 788,346	\$ 256,584	\$ 32,220
RESOURCES UNIT (RECOVERIES):			
ACCIDENT LIENS	\$81,457	\$35,532	\$23,074
PROPERTY LIENS	\$10,008	\$22,030	\$7,247
ESTATE CLAIMS	\$197,923	\$110,546	\$51,241
INSURANCE, MORTGAGES	\$1,100	\$300	\$100
RESOURCE UNIT TOTAL:	\$290,488	\$168,408	\$81,661
BURIALS:			
# REQUESTED	167	54	11
# APPROVED	124	29	8
COSTS	\$317,725	\$72,039	\$20,216
COLLECTIONS:	2016 YTD	2017 YTD	2017 APR
RECOUPMENTS	\$55,688	18,364	\$5,540
RESTITUTION	\$226,663	52,643	\$18,905
COLLECTIONS TOTAL	\$282,371	71,007	\$24,445

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CASELOADS

MONTH	PA TANF			PA SAFETY NET			NPA FS			MA			MA/SSI		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
JANUARY	366	370	340	276	299	319	5805	5880	5868	7059	6242	4136	2636	2700	2734
FEBRUARY	357	358	346	277	293	326	5877	5892	5910	6970	6243	3909	2666	2682	2723
MARCH	355	371	330	275	313	318	5779	5844	5854	6897	6213	3696	2664	2677	2722
APRIL	367	356	321	297	305	299	5745	5918	5832	6797	6158	3480	2646	2686	2742
MAY	381	358		319	296		5744	5880		6661	6084		2668	2672	
JUNE	383	354		308	300		5712	5857		6639	6024		2680	2680	
JULY	357	356		301	284		5638	5698		6574	5666		2696	2676	
AUGUST	358	350		283	295		5648	5695		6515	5339		2691	2680	
SEPTEMBER	362	346		278	288		5617	5707		6451	5113		2695	2678	
OCTOBER	369	339		287	288		5600	5851		6428	4608		2697	2680	
NOVEMBER	357	331		294	293		5706	5793		6303	4624		2721	2693	
DECEMBER	362	333		296	300		5792	5814		6270	4411		2712	2711	
AVERAGE	365	352	334	291	296	316	5722	5819	5866	6630	5560	3805	2681	2685	2730
	-10%	-3%		-9%	2%		-1%	2%		-5%	-16%		1%	0%	

**Sullivan County Public Health Services**  
**Monthly Report: April 2017**



**Certified Home Health Agency**

# of new patients: 106  
 # of discharges: 87  
 # of home visits made (includes HHA visits): 1412 Approx.

**Long Term Home Health Care Program**

# of skilled nursing home visits made: 64  
 # of total patients on program: 40  
 # of other home visits made: 9 (MSW had time off)

**Maternal Child Health Nursing Program**

# of referrals: 34  
 # of visits made: 95

**Healthy Families of Sullivan Program**

# of families on program: 68  
 # of home visits made: 164  
 # of referrals: 51

**Car Seat Program and Cribs for Kids Program**

# of car seat installations: 18  
 # of car seat checks: 2  
 # of cribs and education sessions: 7

**Immunizations**

# of immunizations given: 21  
 # of flu clinics: 0

**Communicable Disease Program**

# of communicable diseases reported: 85  
 # of STDs reported: 28  
 # of Rabies-related incidents: 23  
 # Rabies Clinics: 1(April) - next clinic: June  
 # of animals receiving rabies vaccines: 143  
 # people receiving post exposure prophylaxis for rabies exposure: 1  
 # of HIV Testing: 3            positive: 0  
**TB:**  
 # Active Cases: 0  
 # Latent TB Treatment: 3

**Lead Poisoning Prevention Program**

# children screened: 86  
 # children with elevated Blood Lead Levels: 0  
 # homes requiring NYSDOH inspection: 0

**Bilingual Outreach Worker**

# visits made: 58  
 # of outreach: 55  
 Attended immunization clinic in April

**Registered Naloxone Training Program:** staff held one refresher training for currently trained officers whose naloxone training certification is up for renewal. More trainings are planned in May.

**WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:**

# of WIC participants served: 1677 (Women: 403    Infants: 398    Children: 876)

**CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN ) PROGRAM:**

**Early Intervention Program**

# of children in program:            178

**Pre-K Program**

# of children in m:                            290

**Physically Handicapped Children's Program**

# of children on PHCP:                    0  
 # of children in CSHCN program:        0

**Child Find Program**

# of children in program:                70

**Children Served in 2016**

Early Intervention Program            \*\*\*\*Not available in EI Billing  
 Pre-K Program:                            415  
 PHCP:    0

**Children Served year to Date in 2017**

Early Intervention Program:        \*\*\*\*Not available in EI Billing  
 Pre-K Program:                            299  
 PHCP:    0

\*\*\*\*The totals provided for 2016 are for year end. No figures were available for the EI Program.