



**MANAGEMENT AND BUDGET COMMITTEE
THURSDAY, JUNE 08, 2017 10:30 AM**

**Committee Members: Scott Samuelson, Chair, Nadia Rajs, Vice Chair,
Terri Ward, Catherine Owens, Alan Sorensen**

AGENDA

PRESENTATIONS: None

DISCUSSIONS: None

RESOLUTIONS:

AUDIT – None

COUNTY TREASURER – None

GRANTS- None

MANAGEMENT AND BUDGET –

- 1. To modify the 2017 County Budget.**
- 2. To approve a Sullivan County Revolving Loan (Cochecton Corner LLC dba The Horse's Mouth).**

PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2017 COUNTY BUDGET**

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2017 be authorized.

Moved by:

Seconded by:

May 2017 Budget Modifications (Resolution)
 Modifications to the 2017 Sullivan County Budget

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-47-4724 - DEPT DRUG FORFEITURE PROCEEDS NYS			10000*	
A-1355-41-4104 - AUTO/TRAVEL MILEAGE/TOLLS	164		164	
A-1355-R1250-R283 - REAL PROP TAX MAP REIMBURSE- TRAVEL	164			
A-1420-47-4705 - DEPT COUNSEL/WITNESS EXPENSE			7,500	
A-1989-99-47-4736 - DEPT CONTINGENT				4,938
A-1989-99-47-4736 - DEPT CONTINGENT				7,500
A-1989-99-47-4736 - DEPT CONTINGENT				1,000
A-3010-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			3,947	
A-3010-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES			991	
A-7110-39-41-4109 - AUTO/TRAVEL CO FLEET CHARGEBACK			1,000	
General Fund Total	164	-	13,602	13,438
H03-5997-40-4038 - CONTRACT CONSTRUCTION			498,020	
H42-3997-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			738	
H65-1997-21-2102 - FIXED BUILDINGS AND BUILDING IMPRVMTS			1,043	
H65-1997-21-2102 - FIXED BUILDINGS AND BUILDING IMPRVMTS			345	
H68-5197-47-4720 - DEPT LABORATORY/XRAY EXPENSE			5,950	
H69-3997-40-4038 - CONTRACT CONSTRUCTION			3,240,956	
Total			3,747,052	

* Covered with Drug Forfeiture Fund Balance

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Jill M. Weyer

Re: Request for Consideration of a Resolution: Approve revolving loan

Date: 5/24/2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Approve a Main Street Business loan for Cochection Corner LLC dba as The Horse's Mouth for a start-up business in Cochection, NY - \$25,000

Is subject of Resolution mandated? Explain:

N

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 25,000.00

Are funds already budgeted? Yes No

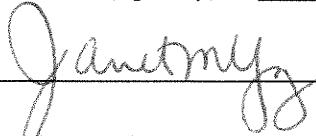
If "Yes" specify appropriation code(s): CD-00200-01170

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>25,000.00</u>
Federal Government	\$ _____	(Specify)	<u>County RLF Program</u>

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Cochection Corner LLC] of
[Cochection, NY]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 07/01/2017 To 06/30/2022

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

RLF to assist local business

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$25,000

Efforts made to find Less Costly alternative:

n/a

Efforts made to share costs with another agency or governmental entity:

n/a

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): Jill M. Weyer

Pre-Legislative Approvals:

- Assistant*
A. Director of Purchasing: Cyrus Sears Date 6/5/17
B. Management and Budget: Janet Myg Date 6/6/17
C. Law Department: [Signature] Date 6/5/17
D. County Manager: [Signature] Date 6/6/17
E. Other as Required: [Signature] Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE MANAGEMENT & BUDGET
COMMITTEE TO APPROVE A SULLIVAN COUNTY REVOLVING LOAN**

WHEREAS, the Sullivan County Division of Planning & Environmental Management (“Division”) oversees the County Main Street and Agri-Business Revolving Loan Funds funded through grants received from the New York Governor’s Office of Small Cities; and

WHEREAS, the Division has submitted the loan report to the Sullivan County Revolving Loan Fund Advisory Board; and

WHEREAS, the Advisory Board has considered such loan report and accompanying financial information and approved by majority the loan request listed below contingent upon certain conditions as outlined in the loan commitment letter.

<u>Borrower</u>	<u>Program</u>	<u>Amount</u>
Cochecton Corner LLC dba The Horse’s Mouth (Ezekiel Miller)	Main Street Business	\$25,000

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the Division to commence with the loan closing process and to have all the necessary documents executed to secure the loan in such form as approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer is hereby authorized to draw checks for the borrower in the amount indicated above.