



PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE

June 1, 2017 – 9:15 a.m.

**Committee Members: Terri Ward, Chair; Mark McCarthy, Vice-Chair;
Catherine Owens, Nadia Rasjz, Alan Sorensen**

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS: None

DISCUSSIONS:

1. Sheriff's Road Patrol Staffing Needs

RESOLUTIONS:

1. To accept the New York State Division of Homeland Security & Emergency Services-Office of Interoperable and Emergency Communications Round #5 Statewide Interoperable Communications Formula Based Grant Program (SICFBGP) Award.
2. To accept a grant awarded from the New York State Division of Criminal Justice Services (Byrne Justice Assistance Grant (JAG)).
3. To accept a grant awarded from the New York State Division of Criminal Justice Services (Aid to Prosecution program).
4. To amend the 2017 STOP DWI Plan and authorize the County Manager to sign any and all agreements necessary for the Plan, as amended.

REPORTS:

- Update: Public Safety
 - Emergency Management
 - Fire Protection
 - E-911
 - Probation Department
 - Emergency Medical Services
- District Attorney's Office
- Sullivan County Sheriff's Office
- Update: Sullivan County Coroner's Office

Jim Farrell, District Attorney

Michael A. Schiff, Sheriff

PUBLIC COMMENT

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Alex Rau, E911 Coordinator

Re: Request for Consideration of a Resolution: Authorize grant application preparation for SICG Round 5

Date: 6/1/17

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County accept a grant award from the NYS DHSES to reimburse maintenance costs associated with the public safety communications system, improve communications facility security and continue to improve interoperable communications.

Is subject of Resolution mandated? Explain:

No, Highly recommended.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Assistant Amyson Lewis Date 5/30/17
- B. Management and Budget: Janomy Date 5/30/17
- C. Law Department: [Signature] Date 5/30/17
- D. County Manager: [Signature] Date 5/30/17
- E. Other as Required: _____ Date _____

Vetted in Public Safety & Law Enforcement Committee on 06/01/2017

RESOLUTION NO. _____-17 INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO ACCEPT THE NEW YORK STATE DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES - OFFICE OF INTEROPERABLE AND EMERGENCY COMMUNICATIONS ROUND #5 STATEWIDE INTEROPERABLE COMMUNICATIONS FORMULA BASED GRANT PROGRAM (SICFBGP) AWARD, AND ENTER INTO AN AWARD AGREEMENT OR CONTRACT TO ADMINISTER THE FUNDING SECURED TO MAKE NECESSARY IMPROVEMENTS AND PROVIDE SUSTAINMENT OF LAND MOBILE RADIO SYSTEMS, MAINTENANCE OF COMPONENTS SUPPORTING INTEROPERABILITY, CONTINUOUS TRAINING AND EXERCISE AND SUSTAINMENT AND FURTHER DEVELOPMENT OF THE GOVERNANCE STRUCTURE.

WHEREAS, the New York State Division of Homeland Security and Emergency Services provides funds to support efforts of local county public safety answering points; and

WHEREAS, the New York State Division of Homeland Security and Emergency Services – Office of Interoperable and Emergency Communications, administers Round #5 of the Statewide Interoperable Communications Formula Based Grant Program (SICFBGP) to provide funds to make necessary improvements and provide sustainment of land mobile radio systems, maintenance of components supporting interoperability, continuous training and exercise and sustainment and further development of the governance structure; and to facilitate the development, consolidation and / or improved operation of public safety communications to support and enhance statewide interoperable communications for first responders; and

WHEREAS, the Sullivan County E911 Center seeks to improve public safety communications operations, and to support and enhance statewide interoperable communications for first responders; and

WHEREAS, the Sullivan County E911 Center has submitted a formula allocation grant application for the SICFBGP program seeking funding to improve communications facilities security, maintain the new public safety communications system and support the capabilities of a regional interoperability communications system; and

WHEREAS, Sullivan County is not required to provide any local cash or in-kind match in support of the SICFBGP.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve;

BE IT FURTHER RESOLVED, the Sullivan County Division of Public Safety – E911 Center, shall administer the funds and the SICFBGP; and

BE IT FURTHER RESOLVED, that should the SICFBGP funding be terminated, the County shall not be obligated to continue any action undertaken or contemplated to be undertaken by the use of this funding.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: James R. Farrell, District Attorney

Re: Request for Consideration of a Resolution: Accept Grant Money

Date: 05/19/2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To accept grant money from Division of Criminal Justice Services for Byrne Justice Assistance

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 25,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1165-R3089-R167 / State Forfeiture

If "No", specify proposed source of funds: Funds

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ <u>25,000.00</u>
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: ·

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If “Yes” provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If “Yes” cite the mandate’s source; describe how this contract satisfies the requirements:

If “No” provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: ^{Assistant} Amerson Lewis Date 5/30/17
- B. Management and Budget: Janetmy Date 5/30/17
- C. Law Department: [Signature] Date 5/30/17
- D. County Manager: [Signature] Date 5/30/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: James R. Farrell, District Attorney

Re: Request for Consideration of a Resolution: Accept Grant Money

Date: 05/15/2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To accept grant money from Division of Criminal Justice Services for Aid To
Prosecution

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 38,800.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1165-R3030-R239 / A1165-10-1011

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ <u>38,800.00</u>
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- Assistant*
- A. Director of Purchasing: Amerson Lewis Date 5/30/17
- B. Management and Budget: Janet Myers Date 5/30/17
- C. Law Department: [Signature] Date 5/30/17
- D. County Manager: [Signature] Date 5/30/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Sheriff Michael A. Schiff

Re: Request for Consideration of a Resolution: To amend 2017 STOP DWI Plan

Date:

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To amend STOP DWI Plan to include Woodridge Police Dept. as a participating agency. Money will be transferred from one portion of the plan to another to accomplish this amendment; therefore, no change will be made to the overall total of the Plan.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 2,500.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A3315

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>2,500.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- Assistant*
A. Director of Purchasing: Amyson Lewis Date 5/30/17
B. Management and Budget: Janet Myers Date 5/30/17
C. Law Department: [Signature] Date 5/30/17
D. County Manager: [Signature] Date 5/30/17
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE PUBLIC SAFETY COMMITTEE
TO AMEND THE 2017 STOP DWI PLAN AND AUTHORIZE THE COUNTY
MANAGER TO SIGN ANY AND ALL AGREEMENTS NECESSARY FOR THE PLAN,
AS AMENDED**

WHEREAS, the 2017 STOP DWI Plan was approved by the Sullivan County Legislature on September 15, 2016 by Resolution No. 390-16 in the amount of \$262,000; and

WHEREAS, a copy of the 2017 STOP DWI Plan is on file in the County Manager's Office; and

WHEREAS, Sheriff Michael A. Schiff, the Sullivan County STOP-DWI Coordinator, desires to amend the 2017 STOP DWI Plan to add the Village of Woodridge Police Department as a law enforcement agency participating in designated DWI patrols and at Victim Impact Panels; and

WHEREAS, the 2017 STOP DWI Plan shall be amended by transferring the amount of \$2,500 from the Administration Budget portion of the Plan to the Enforcement Budget portion of the Plan and adding a line for the Village of Woodridge Police Department in said amount for the period June 1, 2017 through December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to sign the 2017 STOP DWI Plan, as amended, as well as any and all agreements necessary to carry out the 2017 STOP DWI Plan, as amended, said agreements to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017