

GOVERNMENT SERVICES COMMITTEE

August 3, 2017 – 10:00 AM

Committee Members: Catherine Owens (Chair), Nadia Rajsz (Vice Chair), Scott Samuelson, Alan Sorensen, Mark McCarthy

AGENDA

COMMENTS FROM THE CHAIR

DISCUSSION ITEMS:

PRESENTATION: None

REPORTS:

1.	Cornell Cooperative/Consumer Affairs	-	Monthly Report
2.	Sullivan County Community College		
3.	Purchasing & Central Services	-	Monthly Report
5.	Board of Elections	-	Monthly Report
6.	County Clerk		

RESOLUTIONS:

1. To adopt the 2017-2018 Sullivan County Community College Budget.

PUBLIC COMMENT:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO ADOPT THE 2017-2018 SULLIVAN COUNTY COMMUNITY COLLEGE BUDGET

WHEREAS, the Sullivan County Community College Board of Trustees has filed its 2017-2018 Operating Budget with the Sullivan County Legislature, and

WHEREAS, the proposed Budget for 2017-2018 has appropriations in the amount of \$18,380,096 with the County's share to be raised by tax revenue in the amount of \$4,250,000 for the purposes of the Operating Budget and \$50,000 for County Employee Tuition; and

NOW THEREFORE BE IT RESOLVED, that the 2017-2018 Operating Budget be approved in the amount of \$18,380,096 and the County's share to be levied and assessed against the taxable real property of Sullivan County on the 2018 tax rolls at \$4,250,000 for the purposes of the Operating Budget and \$50,000 for County Employee Tuition.

COMBINED: LEGISLATIVE MEMORANDUM, CERTIFICATE OF AVAILABILITY OF FUNDS AND RESOLUTION COVER MEMO

To:	o: Sullivan County Legislature				
Fr:	Joshua Potosek, County Manager				
Re:	Request for Consideration of a Resolution: To adopt the SCCC Budget 2017-2018				
Date:	July 19, 2017				
well as	se of Resolution: [Provide a detailed a justification for approval by the SuLDOPT THE 2017-2018 SULLIV	llivan County Legislature.]			
Is sub	ject of Resolution mandated? Expl:	-			
	Resolution require expenditure of fu				
	s, provide the following information to be authorized by Resolution				
	e funds already budgeted? Yes N				
	Yes" specify appropriation code(s):				
	No", specify proposed source of fun				
	imated Cost Breakdown by Source:				
Cor	unty \$ <u>4,300,000.</u> 00	Grant(s)	\$		
Sta	te	Other	\$		
Fed	leral Government \$	(Specify)			
Verifi	ed by Budget Office:	Janet m yo			
If "Ye	Resolution request Authority to Entes", provide information requested	•	No Xease go straight to Page 3		
and a	cquire all pre-legislative approvals.				

Request for Authority to Enter into Contract with [of
Nature of Other Party to Contract: Other:	
Duration of Contract: From To	
Is this a renewal of a prior Contract? Yes No If "Yes" provide the following information:	
Dates of prior contract(s): From To Amount authorized by prior contract(s):	
Resolutions authorizing prior contracts (Resolution #s): Future Renewal Options if any:	
Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No If "Yes" cite the mandate's source; describe how this contract satisfies the requirement	ts:
If "No" provide other justification for County to enter into this Contract: [County does have resources in-house, best source of the subject materials, required by grant, etc.]:	es not
Total Contract Cost for [year or contract period]: (If specific sum is not known maximum potential cost):	state
Efforts made to find Less Costly alternative:	
Efforts made to share costs with another agency or governmental entity:	
Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote,	etc.)
Person(s) responsible for monitoring contract (Title):	

	P	re-I	Legisl	ative	Api	prov	als
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A. Director of Purchasing:	on Lewis Date 732/17
B. Management and Budget:	MM Date 1/3/17
C. Law Department:	Date 8/(// 7
D. County Manager:	Date 8/1/19
E. Other as Required:	Date
-	
Vetted in Government Services	Committee on 08/03/2017

COUNTY CATSKILLS

Mountains of Opportunities

ALLYSON LEWIS Assistant Director

Tel.: (845) 807-0515 Fax: (845) 807-0526

SULLIVAN COUNTY DEPARTMENT OF PURCHASING & CENTRAL SERVICES SULLIVAN COUNTY GOVERNMENT CENTER 100 NORTH STREET, P.O. BOX 5012 MONTICELLO, NY 12701

To: Government Services Committee

From: Purchasing & Central Services

Date: August 3, 2017

Re: Monthly Report

1. Bids:

• Oil and Lubricants for Public Works (B-17-33)

Bi-Lo Industries

Deer Park, NY

Encore Petroleum Management LLC

Bayonne, NJ

• Gates, Hydraulic Hoses, Fittings & Equipment (B-17-34)

Ferry, Inc.

Depew, NY

• S.C. Government Center Sidewalk & Curb Rehabilitation (B-17-35)

NGS Construction, LLC

Eldred, NY

2. Bids/Quotes Extended:

• Frozen Dinners (B-16-42)

G.A. Food Services Inc.

St. Petersburg, FL

• Trapping Services (Q-14-17)

JC Ehrlich Company

Reading, PA

3. RFP'S/QUOTES ISSUED:

- Remove and Replace double Pane Windows at Maplewood #Q-17-27
- Design, Install and Maintain a Large Truck Wash Facility and a Fleet Wash System at S.C. Maplewood Facility #R-17-22
- Wireless Communications Tower Site Development Opportunity #R-17-23
- Operation of Café at the Sullivan County International Airport #R-17-26
- Professional Engineering Services for S.C. Landfill for Leachate Storage Tank Replacement #R-17-27 – Under Review
- Professional Engineering Services for the Development of a Surface and Groundwater Monitoring Plan with Sampling Protocol for the S.C. Landfill #R-17-28
- Engineering Services for the Toaspern Pond Dam in the Town of Highland, NY #R-17-29
- Wheelchair Lifts and Maintenance #Q-17-13

RFP'S/QUOTES ISSUED CONTINUED:

- Pond Liner Repair at the Landfill #Q-17-17
- Storm Water Pond Cleaning ##O-17-15
- Cooling Tower Cleaning #Q-17-12
- Prepaid Bank Cards for the Department of Family Services #R-17-25 Under Review
- Wireless Panic Devices #Q-17-26
- Driveway Gate #Q-17-25

4. BIDS ISSUED:

- Stone and Gravel #B-17-38
- Roll-Off Containers #B-17-40
- Meat & Fish #B-17-41
- Early Intervention Transportation Part B Additional Routes #B-17-42

5. PROJECTS:

- Advertising Bids and RFP's on County Website
- Empire State Purchasing Group by BidNet

6. EXECUTED CONTRACTS:

- R-17-10; Registered Dietician Services for Aging Wendy Roosa
- R-13-41; Physician Services for Public Health Dr. Good
- R-16-16; Mailroom Services Kristt Company
- B-13-32; Water Sampling and Lab Analysis for Landfill Pace Analytical
- B-17-22; Water Sampling and Lab Analysis at Various Facilities Smith Environmental
- B-17-26; Removal, Transport and Disposal of Leachate from Transfer Station Fred A. Cook Jr., Incorporated

7. Processed 275 Purchase Orders

8. Recyclables