



EXECUTIVE COMMITTEE
September 19, 2017 at 11:30AM

- I. HUMAN RIGHTS MONTHLY REPORT – Ari Mir-Pontier**
- II. COUNTY MANAGER’S MONTHLY REPORT - Josh Potosek**
- III. PRESENTATIONS:**
 - 1. Shared Services Plan – Manager Potosek**
- IV. RESOLUTIONS:**
 1. Set Public Hearing for 10/19/17 at 1:30PM for Electrical Licensing Local Law amendments
 2. Set Public Hearing for 10/19/17 at 1:50PM for Amendments to the Sullivan County Code
 3. Authorize reclassification of the E&T Data Management Specialist to CWD Projects Coordinator for Center for Workforce Development
 4. Authorize Consent Order with the NYS DEC
 5. Approve a Sullivan County Revolving Loan for Winterton Farms
 6. Authorize Round 2 contracts for the 2017 Plans and Progress Small Grants
 7. Modify Resolution No. 201-17
 8. Convey TH 2.-1-22 to Mkryan
 9. Authorize contract with Tyler Technologies, Inc., for maintenance and support services for licensed software
 10. Authorize contract amendment with LaBella Associates regarding the new Sullivan County Jail
 11. Authorize IMA with the Villages of Bloomingburg, Jeffersonville, Liberty, Monticello, Woodridge and Wurtsboro
 12. Authorize retainer agreement with Richard Stoloff, Esq.
 13. Authorize contract with Millennium Pipeline Company, LLC to offset the expense of testing air, water and noise in the vicinity of the Highland Compressor Station
 14. Exempt the associated costs of specific site work at the jail site from the Change Order Policy
- V. PUBLIC COMMENT**

RESOLUTION NO.: ____ INTRODUCED BY EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR A PROPOSED LOCAL LAW TO AMEND CHAPTER 103 OF THE SULLIVAN COUNTY CODE ENTITLED "ELECTRICAL LICENSING"

WHEREAS, there has been introduced at a meeting of the Sullivan County Legislature held on July 17, 2014 a proposed amendment to chapter 103 of the Sullivan County Code entitled "Electrical Licensing."

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on October 19, 2017 at 1:30 PM, in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

Moved by, seconded by

COUNTY OF SULLIVAN

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid on proposed amendment to Chapter 103 of the Sullivan County Code entitled "Electrical Licensing" at the Legislature's Hearing Room, County Government Center, Monticello, New York, 12701, on October 19, 2017 at 1:30 PM at which time all persons interested will be heard.

DATED: September 19, 2017

ANNMARIE MARTIN, CLERK

Sullivan County Legislature

County of Sullivan, New York

1A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR A PROPOSED LOCAL LAW TO AMEND THE SULLIVAN COUNTY CODE TO REORGANIZE THE STRUCTURE OF COUNTY GOVERNMENT

WHEREAS, there has been introduced and presented at a meeting of the Sullivan County Legislature held on September 19, 2017 a proposed Local Law entitled "A Local Law to Amend the Sullivan County Code to Reorganize the Structure of County Government".

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on October 19th, 2017 at 1:50PM, in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on September 19, 2017, a proposed Local Law entitled "A Local Law to Amend the Sullivan County Code to Reorganize the Structure of County Government".

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Local Law at the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on October 19th, 2017 at 1:50PM at which time all persons interested will be heard.

DATED: September 19, 2017

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Laura Quigley, Director of Center for Workforce Development

Re: Request for Consideration of a Resolution: Reclassify Employment & Training Data
Management Specialist to Projects Coordinator

Date: September 19, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Reclassify E&T Data Management Specialist (Grade VI) (#1708) to CWD Projects Coordinator (Grade VIII) to better meet the needs of the office.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 5,019.00

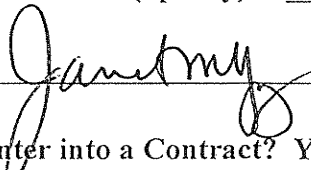
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A-6293-R4789-R313;R4791-R178;R336;R341

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	<u>\$0.00</u>	Grant(s)	<u>\$0.00</u>
State	<u>\$0.00</u>	Other	<u>\$0.00</u>
Federal Government	<u>\$5,019.00</u>	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

N/A

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

N/A

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: _____ Date _____
- B. Management and Budget: *[Signature]* Date 9/14/17
- C. Law Department: *[Signature]* Date 9/14/17
- D. County Manager: *[Signature]* Date 9/15/17
- E. Other as Required: *Laura Purdy* Date 9/14/17

Vetted in _____ Committee on _____

**RESOLUTION NO. _____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE THE EXECUTION OF A CONSENT ORDER WITH THE NYS
DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

WHEREAS, the NYS Department of Environmental Conversation (“DEC”) tested several sources of water at and in the vicinity of the Sullivan County International Airport; and

WHEREAS, the results of the testing requires further inquiry; and

WHEREAS, in order to conduct the necessary review and to determine the best method to address any concerns raised, the County of Sullivan (“County”) is required to enter into a Consent Order with the DEC; and

WHEREAS, it is in the County’s best interest to enter into the Consent Order and to undertake the actions required to address problems and concerns that may arise.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute the Consent Order, subject to approval by the County Attorney’s Office, and

BE IT FURTHER RESOLVED, that the Chairman of the Sullivan County Legislature and/or the County Manager are authorized to execute any documents necessary to address the obligations of the County of Sullivan pursuant to the Consent Order, including but not limited to, the hiring of professionals to assist in the determinations and remediation, as necessary.

Moved by: _____
Seconded by: _____
and adopted on motion dated: _____, 2017.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: County Attorney

Re: Request for Consideration of a Resolution: Authorize execution of a Consent Order with the
NYS DEC

Date: September 13, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute a Consent Order with the NYS DEC and the Chairman of the Legislature. ~~And~~ the County Manager are authorized to execute any documents necessary to address the obligations of the County pursuant to the Consent Order.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

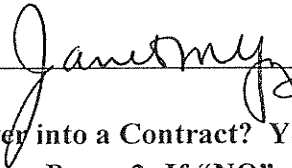
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with _____ of

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: _____ Date _____
- B. Management and Budget: *Janet Myers* Date 9/13/17
- C. Law Department: *[Signature]* Date 9/13/17
- D. County Manager: *Jul R* Date 9/14/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
APPROVE A SULLIVAN COUNTY REVOLVING LOAN**

WHEREAS, the Sullivan County Division of Planning & Environmental Management (“Division”) oversees the County Main Street Business Revolving Loan Funds funded through grants received from the New York Governor’s Office of Small Cities; and

WHEREAS, the Division has submitted the loan report to the Sullivan County Revolving Loan Fund Advisory Board; and

WHEREAS, the Advisory Board has considered such loan report and accompanying financial information and approved by majority the loan request listed below contingent upon certain conditions as outlined in the loan commitment letter.

<u>Borrower</u>	<u>Program</u>	<u>Amount</u>
Winterton Farms LLC	Agri-Business Micro Loan	\$34,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the Division to commence with the loan closing process and to have all the necessary documents executed to secure the loan in such form as approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer is hereby authorized to draw checks for the borrower in the amount indicated above.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Jill M. Weyer

Re: Request for Consideration of a Resolution: Approve revolving loan

Date: 09/08/2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Approve a Agri-Business Micro loan for Winterton farms LLC to expand their lavender business in Bloomingburg, NY - \$34,000

Is subject of Resolution mandated? Explain:

N

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 34,000.00

Are funds already budgeted? Yes No

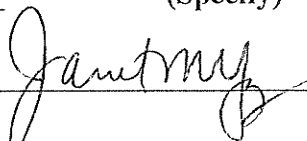
If "Yes" specify appropriation code(s): CD-00200-01173

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>34,000.00</u>
Federal Government	\$ _____	(Specify)	<u>County RLF Program</u>

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Winterton Farms LLC] of [Bloomington, NY]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 11/01/2017 To 10/31/2022

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

RLF to assist local business

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$34,000

Efforts made to find Less Costly alternative:

n/a

Efforts made to share costs with another agency or governmental entity:

n/a

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): Jill M. Weyer

Pre-Legislative Approvals:

- A. Director of Purchasing: Amyson Lewis Date 9/12/17
- B. Management and Budget: Jamille Date 9/12/17
- C. Law Department: [Signature] Date 9/13/17
- D. County Manager: [Signature] Date 9/14/17
- E. Other as Required: [Signature] Date 9/14/17

Vetted in _____ Committee on _____

**RESOLUTION NO. -17 INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE ROUND 2 CONTRACTS FOR THE 2017 PLANS AND PROGRESS SMALL
GRANTS PROGRAM**

WHEREAS, the Sullivan County Legislature allocated \$100,000 in the FY 2017 budget to be distributed to local communities, non-profits and civic-organizations through the Plans and Progress Small Grants program; and

WHEREAS, the program is designed to accept applications on a rolling basis with periodic reviews; and

WHEREAS, the program review committee assessed recent applications and presented its recommendations to the Sullivan County Legislature;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the projects listed in the attached Schedule A and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for these projects upon meeting the guidelines of the Plans and Progress small grants program, said contracts to be in a form approved by the County Attorney.

Moved by _____, Seconded by _____, put to a vote, unanimously carried and declared duly adopted on motion _____.

Schedule A: Round 2 Plans & Progress Program Recommendation Awards

Applicant	Town	Applicant District	District(s) of Project Impact	Project	Award Recommendation
B.A.T.S.	Liberty	6	6, County	Improve access to the new transitional housing for homeless veterans by replacing the sidewalk and repairing the steps and walkway	\$10,000
Town of Fallsburg	Fallsburg	7	7	Morningside Park Swing Set Initiative	\$1,670
Town of Fallsburg	Fallsburg	7	7	Morningside Park Floating Dock Initiative	\$1,920
Nesin Cultural Arts	Liberty	9	9, County	Sullivan County Chamber Orchestra: "Exploring Our Home" CD/Book Set	\$10,000

6A

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Freda C. Eisenberg, Planning Commissioner

Re: Request for Consideration of a Resolution: To Authorize Round 2 Contracts for the 2017
Plans and Progress Small Grants Program

Date: September 13, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize round 2 contracts with the projects listed in Schedule A for the 2017 Plans and Progress Small Grants Program.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 23,590.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A-8020-90-47-4752

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>23,590.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [See Schedule A] of [_____]

Nature of Other Party to Contract: .

Other: Various

Duration of Contract: From _____ To 12/31/2017

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

As budgeted

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): Various, see Attachment A

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Application process

Person(s) responsible for monitoring contract (Title): Freda Eisenberg, Planning Commissioner

Pre-Legislative Approvals:

- A. Director of Purchasing: Amyson Lewis Date 9/13/17
- B. Management and Budget: [Signature] Date 9/14/17
- C. Law Department: [Signature] Date 9/14/17
- D. County Manager: [Signature] Date 9/14/17
- E. Other as Required: [Signature] Date 9/13/17

Vetted in _____ Committee on _____

bd

RESOLUTION NO.
RESOLUTION 201-17

INTRODUCED BY THE EXECUTIVE COMMITTEE TO MODIFY

WHEREAS, the Sullivan County Adult Care Center has hired a Marketing Outreach Coordinator effective September 25, 2017; and

WHEREAS, the Marketing Outreach Coordinator is responsible for all Admissions and Marketing for the Adult Care Center; and

WHEREAS, the Adult Care Center wishes to retain the incumbent to allow for training of the new employee for a period of eight days;

NOW, THEREFORE, BE IT RESOLVED, that the Marketing Outreach Coordinator be retained for a period of eight days effective September 25, 2017.

Moved by _____,

Seconded by _____,

And adopted on motion _____, 2017

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO CONVEY PROPERTY ACQUIRED BY THE COUNTY OF SULLIVAN BY VIRTUE OF THE IN REM TAX FORECLOSURE PROCEEDING FOR THE 2015 LIEN YEAR IN THE TOWN OF THOMPSON KNOWN AS TH2.-1-22

WHEREAS, property located on Town Park Rd. in the Town of Thompson and designated on the Sullivan County Real Property Tax Map as TH2.-1-22, being 1.50 +/- acres, is owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2015 taxes, and

WHEREAS, there was a successful bidder for the property at the June 2017 Auction, however, the bidder chose not to finalize the sale. The property was thereafter offered to the second bidder who declined the option to purchase the property, and

WHEREAS, Khachatur Mkryan, the original owner of the property in question, has offered to purchase said property for the sum of THIRTY FIVE THOUSAND (\$35,000.00) DOLLARS provided that the purchase price **must** be paid in full on or before September 22, 2017, and

WHEREAS, it is in the best interest of the County of Sullivan to sell this parcel to **Khachatur Mkryan**, for the sum of THIRTY FIVE THOUSAND (\$35,000.00) DOLLARS, and

WHEREAS, the purchaser will also be responsible for the recording fees and any other applicable charges, including, but not limited to, omitted or pro-rata taxes and water and sewer charges, if any, and

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to **Khachatur Mkryan** upon payment of \$35,000.00 to the County Treasurer on or prior to September 22, 2017, together with recording fees for the County Clerk and any other applicable charges, including but not limited to, omitted or pro-rata taxes and water and sewer charges, if any.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Executive Committee

Re: Request for Consideration of a Resolution: To convey property known as TH2.-1-22

Date: September 13, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the Chairman of the Legislature to execute the necessary documents in order to convey the premises known as: TH2.-1-22 to Khachatur Mkryan.

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

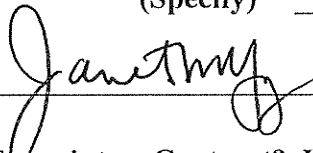
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Amyam Lewis Date 9/13/17
- B. Management and Budget: Janet Myers Date 9/13/17
- C. Law Department: [Signature] Date 9/13/17
- D. County Manager: [Signature] Date 9/14/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: Authorize continued software support agreement.

Date: September 14, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

For continued support and maintenance services related to LOGOS human resources and financial management licensed software suite.

Is subject of Resolution mandated? Explain:

No, but critical to Financial, Payroll and HR responsibilities performed throughout County of Sullivan operations.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 96,307.05

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1680-43-4304

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>96,307.05</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Tyler Technologies, Inc.] of
[840 West Long Lake Road, Troy, MI 48098]

Nature of Other Party to Contract: National Vendor **Other:**

Duration of Contract: From 01/01/2017 To 12/31/2021

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2012 To 12/31/2016

Amount authorized by prior contract(s): 403,847.00

Resolutions authorizing prior contracts (Resolution #s): 562-11

Future Renewal Options if any:

Annual through 2021, then new agreement renewal thereafter.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Continued utilization of current solution - with vendor since 2007 - best source.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$532,157.22 max potential 5-year cost through FY2021.

Efforts made to find Less Costly alternative:

NA

Efforts made to share costs with another agency or governmental entity:

NA

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Quote/Agreement

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

Pre-Legislative Approvals:

A. Director of Purchasing: _____ Date _____
B. Management and Budget: Janet My Date 9/14/17
C. Law Department: [Signature] Date 9/15/17
D. County Manager: [Signature] Date 9/15/17
E. Other as Required: [Signature] Date 09/14/17

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHOIRZE AN AMENDMENT TO THE AGREEMENT WITH LABELLA ASSOCIATES, D.P.C. WITH RESPECT TO THE NEW SULLIVAN COUNTY JAIL

WHEREAS, pursuant to Resolution 8-06, the County of Sullivan entered into an agreement with LaBella Associates, D.P.C. ("LaBella") for architectural services related to the siting and building of a new jail complex; and

WHEREAS, pursuant to Resolution 192-15 and Resolution 269-17, the agreement was amended to reflect additional design services that were required but not specifically included in the original agreement; and

WHEREAS, since 2006, LaBella has been asked to engage in a variety of additional services to accommodate final determinations made with regard to the jail site including, but not limited to, bid alternate design work and off-site utility design, and

WHEREAS, in an effort to address the practical needs of the County as well as aspects of off-site utility design including Land Surveys, Civil Design, and Environmental Analyses and to accommodate the needs of the Village of Monticello, additional services are required, and

WHEREAS, the agreed upon modified off-site utility plan will result in millions of dollars of operational cost savings for the County of Sullivan.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute a modification agreement with LaBella, to reflect a scope of services for additional off-site utility design work to complete the new Sullivan County Jail project which work is to include Land Survey, Civil Design, associated SEQRA work, Bid Phase Services, and Construction Phase Services and related deliverables, in an amount not to exceed \$87,000.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P. E., Commissioner of Public Works

Re: Request for Consideration of a Resolution:

Date: September 19, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize the execution of a modification agreement with LaBella, to reflect a scope of service for additional off-site utility design work for the new Sullivan County Jail.

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$87,000.00

Are funds already budgeted? Yes No

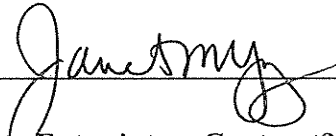
If "Yes" specify appropriation code(s):

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source:

County	\$87,000.00	Grant(s)	\$
State	\$	Other	\$
Federal Government	\$	(Specify)	

Verified by Budget Office:



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [LaBella Associates] of
[_____]

Nature of Other Party to Contract: .

Other: Consultant

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

A modification of an existing contract.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Service needed for Jail Construction project.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$87,000.00

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Amy Lewis Date 9/18/17
- B. Management and Budget: Janet Myers Date 9/18/17
- C. Law Department: [Signature] Date 9/18/17
- D. County Manager: [Signature] Date 9/18/17
- E. Other as Required: Eddie [Signature] Date 9/15/17

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE THE COUNTY MANAGER TO ENTER INTO INTER-MUNICIPAL
AGREEMENTS WITH THE VILLAGE OF BLOOMINGBURG, VILLAGE OF
JEFFERSONVILLE, VILLAGE OF LIBERTY, VILLAGE OF MONTICELLO,
VILLAGE OF WOODRIDGE AND THE VILLAGE OF WURTSBORO**

WHEREAS, the Village of Bloomingburg, Village of Jeffersonville, Village of Liberty, Village of Monticello, Village of Woodridge and the Village of Wurtsboro (“Villages”) have requested that the County of Sullivan (“County”) aid them in the enforcement of their delinquent real property taxes; and

WHEREAS, the County, through the offices of the County Treasurer, Real Property Tax Services and the County Attorney, have the experience and expertise to aid the Villages in the enforcement of their delinquent real property taxes; and

WHEREAS, the County can act as the Villages’ agent and commence and complete tax foreclosure proceedings on behalf of the Villages, pursuant to Article 11 of the Real Property Tax Law; and

WHEREAS, the County will charge the Villages a reasonable fee for administrative services and will be reimbursed by the Villages for the County’s out-of-pocket expenses; and

WHEREAS, in order for the County to act as the Villages’ agent and perform the services outlined above it will be necessary for the County and the Villages to enter into Inter-Municipal Agreements (“IMAs”).

NOW, THEREFORE, BE IT RESOLVED, that the County Manager, in conjunction with the County Attorney’s Office, are hereby authorized to negotiate the terms of the IMAs; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute IMAs with the Villages for a term commencing on November 1, 2017 and terminating on October 31, 2020, with an option to extend for two one year terms, said IMAs to be approved as to form by the County Attorney’s Office.

RESOLUTION NO. ____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER AND COUNTY ATTORNEY TO ENTER INTO A RETAINER AGREEMENT WITH RICHARD STOLOFF, ESQ.

WHEREAS, as the County of Sullivan (“County”) continues to develop and build its economic community there are times the County needs to build, transfer, buy or sell real property, and

WHEREAS, given the fast pace of projects authorized by the Legislature, from time to time, the County Attorney may require the assistance of outside counsel to prepare documents and represent the County in real estate matters, and

WHEREAS, Richard Stoloff, Esq., is a local attorney who specializes in real estate development, corporate and business law, and municipal law, and

WHEREAS, Mr. Stoloff has offered to represent the County in real estate related matters as the County Attorney requires, and

WHEREAS, Mr. Stoloff is of counsel to the law firm of Blustein, Shapiro, Rich & Barone, LLP and may utilize the law firm in rendering services to the County, and

WHEREAS, Mr. Stoloff has offered to represent the County at a reduced hourly rate of \$175.00, plus additional costs and disbursements, and

WHEREAS, the County Attorney recommends the retention of Richard Stoloff, Esq., for representation in real estate matters, as the situation arises.

NOW THEREFORE BE IT RESOLVED, the County Manager and County Attorney are hereby authorized to enter into a retainer agreement with Richard Stoloff, Esq., at the aforesaid rate, whose representation may include the legal services of Blustein, Shapiro, Rich and Barone, LLP, said agreement shall be in a form approved by the County Attorney.

Moved _____

Seconded _____

Adopted _____

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE A MEMORANDUM OF AGREEMENT WITH MILLENNIUM PIPELINE
COMPANY, LLC TO OFFSET THE EXPENSE OF TESTING THE QUALITY OF THE
AIR, WATER AND NOISE IN THE VICINITY OF THE HIGHLAND COMPRESSOR
STATION.**

WHEREAS, the Sullivan County Legislature has taken great interest in the health and wellbeing of County residents; and

WHEREAS, residents and municipalities, especially in the vicinity of the proposed Highland compressor station, raised concerns over the impact of the compressor station on the quality of the air, noise, water and similar habitats; and

WHEREAS, the County of Sullivan, through an RFP process, has engaged the services of KC Engineering and Land Surveying, P.C. to conduct testing in the vicinity of the compressor station for a base line data study; and

WHEREAS, Millennium Pipeline Company, LLC (“Millennium”) has represented its willingness to offset the cost of testing undertaken by the County in the vicinity of the Highland compressor station.

NOW, THEREFORE, BE IT RESOLVED, the Legislature accepts the offer of Millennium to offset the expense of the testing to be conducted by KC Engineering and Land Surveying, P.C. on behalf of the County and hereby authorizes the County Manager to enter into a Memorandum of Agreement with Millennium Pipeline Company, LLC with regard to the testing and payment for same, subject to approval by the County Attorney; and

BE IT FURTHER RESOLVED, the cost of services for which Millennium shall be responsible shall not exceed \$67,266.00

**Moved by
Seconded by
and declared duly adopted on motion**

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
EXEMPT THE ASSOCIATED COSTS OF SPECIFIC SITE WORK AT THE JAIL SITE
FROM THE CHANGE ORDER POLICY AND THE \$1,000,000 CONSTRUCTION
CONTINGENCY AND INSTEAD FUND THOSE COSTS WITH FUND BALANCE**

WHEREAS, Resolution 428-16, adopted October 20, 2016, authorized an agreement with The Pike Company to provide construction services for the New Sullivan County Jail; and

WHEREAS, the agreement contained a line item for rock excavation and removal and a unit price associated with any additional rock excavation and removal required in anticipation of significant quantities of rock on the project site exceeding the preliminary quantity included in The Pike Company's bid; and

WHEREAS, the agreement with The Pike Company also included a \$1,000,000 construction contingency line; and

WHEREAS, Resolution 431-16, adopted October 20, 2016, created a new change order policy specific for this Jail project; and

WHEREAS, Resolutions 129-17 and 359-17 both authorized change orders, which have been executed and funded by the construction contingency, for rock excavation and removal which exceeded the preliminary quantity amount; and

WHEREAS, Resolution 358-17 authorized a change order, which has been executed and funded by the construction contingency, for additional foundation work which was required due to unsuitable bearing rock conditions; and

WHEREAS, it was not the intent of the Jail change order policy to include the rock excavation and removal or other costs associated with unforeseen rock conditions within the \$1,000,000 construction contingency.

NOW, THEREFORE BE IT RESOLVED, that the rock excavation and removal costs and additional foundation work caused by unsuitable rock conditions, both already executed as change orders in the total amount of \$493,523, associated with the Jail project be exempt from the established change order policy and the \$1,000,000 construction contingency; and

BE IT FURTHER RESOLVED, the costs associated with these specific site work expenses be funded with the Tobacco Fund Balance and all future costs associated with the rock excavation and removal be funded with the Tobacco Fund Balance.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Joshua Potosek, MBA

Re: Request for Consideration of a Resolution: To Exempt Associated Costs of Specific

Date: September 19, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to exempt specific site work expenses at Jail project from change order policy and \$1,000,000 construction contingency and fund with Tobacco Fund Balance and all future costs associated with the rock excavation and removal be funded with the Tobacco Fund Balance.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$493,523.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A-00915-00287

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	<u>\$493,523.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet My

Does Resolution request Authority to Enter into a Contract? Yes _____ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Amerson Lewis Date 9/18/17
- B. Management and Budget: [Signature] Date 9/18/17
- C. Law Department: [Signature] Date 9/18/17
- D. County Manager: [Signature] Date 9/18/17
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____