



GOVERNMENT SERVICES COMMITTEE

September 7, 2017 – 10:00 AM

Committee Members: Catherine Owens (Chair), Nadia Rajsz (Vice Chair), Scott Samuelson, Alan Sorensen, Mark McCarthy

AGENDA

COMMENTS FROM THE CHAIR

DISCUSSION ITEMS:

PRESENTATION: None

REPORTS:

1. Cornell Cooperative/Consumer Affairs - Monthly Report
2. Sullivan County Community College
3. Purchasing & Central Services - Monthly Report
5. Board of Elections - Monthly Report
6. County Clerk

RESOLUTIONS:

1. To modify Resolution No. 392-16, Ground Force Training Corporation.

PUBLIC COMMENT:

Resolution No. _____

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO
MODIFY RESOLUTION NO. 392-16, GROUND FORCE TRAINING CORPORATION**

WHEREAS, an agreement was executed with Ground Force Training Corporation, 266 Elmwood Avenue #300, Buffalo, New York 14222, for One Person Plowing Training Services for Sullivan County Division of Public Works, dated October 5th, 2016, pursuant to Resolution No. 392-16, adopted by the Sullivan County Legislature on September 15th, 2016: and

WHEREAS, the executed agreement does not include a provision allowing the agreement to be extended for three (3) additional pre-snow seasons, on a yearly basis, under the same terms and conditions; and

WHEREAS, Resolution No. 392-16, adopted by the Sullivan County Legislature on September 15th, 2016, neglected to state a “not to exceed annual agreement price” for the extended years of the agreement, and

WHEREAS, the Division of Public Works wished to include such provisions in the agreement.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a Modification Agreement with Ground Force Training Corporation, extending the agreement through the 2017 pre-snow season, and extending two additional yearly extensions as per Request for Proposal, R-16-26 and for a agreement price not to exceed \$19,810.00/year, said agreement modification to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E., Commissioner, Public Works

Re: Request for Consideration of a Resolution: Modify Agreement

Date: September 7, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to modify Resolution #392-16 with Ground Force Training Corp. for pre-snow season training.

Is subject of Resolution mandated? Explain:

Yes, training is required by the Collective Bargaining Agreement for One Person Plowing.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 19,810.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): D-5142-46-4612

Pending Budget Modification

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>19,810.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: *Jametry*

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Ground Force Training Corp.] of
[266 Elmwood Ave. #300, Buffalo, NY 14222]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No _____

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

OPP Training is required by the Collective Bargaining Agreement.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$19,810.00

Efforts made to find Less Costly alternative:

Request for Proposal completed

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Request for Proposal No. R-16-26

Person(s) responsible for monitoring contract (Title): Tom Donnelly, Rd. Maint. Supt.

Pre-Legislative Approvals:

- A. Director of Purchasing: Amyson Lewis Date 9/1/17
- B. Management and Budget: Janetmy Date 9/6/17
- C. Law Department: [Signature] Date 9/5/17
- D. County Manager: [Signature] Date 9/6/17
- E. Other as Required: Edna McEl Date 9/1/17

Vetted in _____ Committee on _____

ALLYSON LEWIS
Director



Tel.: (845) 807-0515
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**SULLIVAN COUNTY DEPARTMENT OF
PURCHASING & CENTRAL SERVICES
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET, P.O. BOX 5012
MONTICELLO, NY 12701**

To: Government Services Committee

From: Purchasing & Central Services

Date: September 7, 2017

Re: Monthly Report

1. Bids:

- **Stone and Gravel (B-17-38)**
Callanan Industries, Inc. Albany, NY
CM & Son Trucking Inc. Allendale, NJ
E. Tetz & Sons, Inc. Middletown, NY
JML Quarries, Inc. Cochection, NY
Woodbourne Lawn & Garden Woodbourne, NY
- **ReBid Roll-Off Containers (B-17-40)**
Tayson Enterprises Holding, LLC Whitney Point, NY
Wastequip Manufacturing Company, LLC Statesville, NC
- **Meat & Fish (B-17-41)**
Dino Mavros Co., Inc. Montgomery, NY
Mivila Foods Paterson, NJ
Nat Kagan Meat & Poultry, Inc. Woodridge, NY
- **Early Intervention Transportation – Part B – Additional Routes (B-17-42)**
Rolling V Bus Corp. South Fallsburg, NY

2. Bids/Quotes Extended:

- **Fresh Fruit & Vegetables (B-16-47)**
Duso Food Distributors, Inc. Ellenville, NY

3. RFP'S/QUOTES ISSUED:

- Remove and Replace double Pane Windows at Maplewood #Q-17-27
- Design, Install and Maintain a Large Truck Wash Facility and a Fleet Wash System at S.C. Maplewood Facility #R-17-22 – Under Review
- Wireless Communications Tower Site Development Opportunity #R-17-23 – Under Review
- Cost Allocation Services #R-17-24 – Under Review
- Operation of Café at the Sullivan County International Airport #R-17-30 – Under Review

RFP'S/QUOTES ISSUED CONTINUED:

- Professional Engineering Services for S.C. Landfill for Leachate Storage Tank Replacement #R-17-27 – Under Review
- Professional Engineering Services for the Development of a Surface and Groundwater Monitoring Plan with Sampling Protocol for the S.C. Landfill #R-17-28
- Engineering Services for the Toasperm Pond Dam in the Town of Highland, NY #R-17-29
- Foster Care Home Finding Services #R-17-31
- Medical Coding and Coding Audit Services for Public Health #R-17-32
- Medicare Revenue Recovery Services for Public Health #R-17-33
- Services for Drugged Driver Program for S.C. Community Services (DDP) #R-17-35
- Advocacy and Support Services for S.C. Department of Family Services #R-17-36
- Consulting Services for Kauneonga Lake Complete Streets Plan #R-17-37
- Pond Liner Repair at the Landfill #Q-17-17
- Storm Water Pond Cleaning # #Q-17-15
- Cooling Tower Cleaning #Q-17-12
- Prepaid Bank Cards for the Department of Family Services #R-17-25 – Under Review
- Wireless Panic Devices #Q-17-26
- Driveway Gate #Q-17-25

4. BIDS ISSUED:

- Ice Control Materials #B-17-43

5. PROJECTS:

- Advertising Bids and RFP's on County Website
- Empire State Purchasing Group by BidNet

6. EXECUTED CONTRACTS:

- R-16-37; Social Worker Services for Community Services – Arlene Siegel
- R-16-46; Develop, Provide and Install a Security System for S.C. Government Center – A+ Technology & Security Solutions, Inc.
- R-13-56; Various Rehabilitation Services for Adult Care Center – Prime Rehabilitation Services
- R-17-34; Public Auction of Excess Vehicles & Equipment – Absolute Auction & Reality
- B-17-21; Baseline Data Collection Services – KC Engineering & Land Surveying, Inc.
- B-17-23; Solid Material Sampling and Lab Analysis at Various Facilities – Microbac Laboratories Inc.
- B-17-35; S.C. Government Center Sidewalk & Curb Rehabilitation – NGS Construction, LLC
- B-17-37; Fabrication and Installation of Wayfinding Signage at the S.C. International Airport – Allied Environmental Signage, LLC

7. Processed 304 Purchase Orders**8. Recyclables**