



**SULLIVAN COUNTY LEGISLATURE**  
**Planning, Environmental Management and Real Property Committee**  
**Thursday, October 5, 2017 ~ 12:30 PM**

*Committee Members: Alan Sorensen (Chair); Catherine Owens (Vice Chair); Joe Perrello, Ira Steingart & Nadia Rajsz*

***AGENDA***

**PRESENTATIONS:** None

**DISCUSSION:**

**RESOLUTIONS:**

1. To authorize the County of Sullivan to reserve certain land at the D&H Canal from Tax Foreclosure parcels for public use.

**COUNTY TREASURER – None**

**PLANNING – None**

**REAL PROPERTY –**

2. To correct the 2017 Tax Roll of the Town of Thompson for Tax Map #13.-3-48.
3. To correct the 2017 Tax Roll of the Town of Thompson for Tax Map #13.-3-49.
4. To correct the 2017 Tax Roll of the Town of Thompson for Tax Map #23.-1-65.2

**DEPARTMENT/PROGRAM UPDATES AND REPORTS:**

County Treasurer: - Update on Current Issues  
Real Property: - Monthly Deed and Subdivision Report

**DIVISION DISCUSSION ITEMS: None**

**PUBLIC COMMENTS:**

**RESOLUTION NO. \_\_\_ INTRODUCED BY THE PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO AUTHORIZE THE COUNTY OF SULLIVAN TO RESERVE CERTAIN LAND AT THE D & H CANAL FROM TAX FORECLOSURE PARCELS FOR PUBLIC USE**

**WHEREAS**, pursuant to the Real Property Tax Law, certain tax delinquent parcels were foreclosed upon by the County of Sullivan (“County”), and

**WHEREAS**, property located in the Town of Mamakating designated on the Sullivan County Real Property Tax Map as Mamakating 15.-1-31.6, being 3.55 acres, located on Bova Road, (the, “Mamakating Parcel”) is owned by the County by virtue of an Article 11 foreclosure, and

**WHEREAS**, the Mamakating Parcel borders the D & H Canal property, owned by the County, located in the Town of Mamakating, and

**WHEREAS**, tax delinquent parcels foreclosed on by the County can be conveyed to the County for public use pursuant to the Sullivan County Code Section 164-7(C), and

**WHEREAS**, the County desires to reserve unto itself the Mamakating Parcel, and

**WHEREAS**, it is the intent of the Sullivan County Legislature to cancel the real property taxes due and owing on the Mamakating Parcel described above, so that the property may be transferred to the County for public purposes, and that no real property taxes shall be due and owing on said parcel so long as it remains owned by the County and used for public purposes.

**NOW THEREFORE BE IT RESOLVED,**

1. The County reserves and retains to the County the Mamakating Parcel or such portions thereof, as described herein.
2. The Mamakating Parcel shall be conveyed from the County to the County for recreational purposes or other public use.
3. The Sullivan County Treasurer is hereby authorized and directed to cancel any outstanding real property taxes, including those of the 2017-2018 Ellenville School District, that may be due and owing on the Mamakating Parcel.
4. The Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents for said conveyance, and said conveyance to be approved by the Sullivan County Attorney.
5. The conveyance shall be recorded in the Sullivan County Clerk’s Office.

Moved \_\_\_\_\_  
Seconded \_\_\_\_\_ Adopted \_\_\_\_\_

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Cheryl A. McCausland, County Attorney

**Re:** Request for Consideration of a Resolution: to authorize the County to reserve certain land at the D&H Canal from Tax Foreclosure

**Date:** September 25, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County to reserve certain land at the D&H Canal from tax foreclosure for public use.

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
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State	\$ _____	Other	\$ _____
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Federal Government	\$ _____	(Specify)	_____
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**Verified by Budget Office:**  \_\_\_\_\_

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: -

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

A. Director of Purchasing: Ayson Lewis Date 9/25/17

B. Management and Budget: Janet Myers Date 10/3/17

C. Law Department: [Signature] Date 09/25/2017

D. County Manager: [Signature] Date 10/9/17

\* E. Other as Required: Nancy Buck Date 9/25/2017  
Co. Treasurer

Vetted in Planning, Env. Mgt & Real Property Committee on \_\_\_\_\_

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL  
MANAGEMENT AND REAL PROPERTY COMMITTEE TO  
CORRECT THE 2017 TAX ROLL OF THE TOWN OF THOMPSON  
FOR TAX MAP #13.-3-48**

**WHEREAS**, an application dated September 12, 2017 having been filed by The Town of Thompson with respect to property assessed to said applicant on the 2017 tax roll of the Town of Thompson Tax Map #13.-3-48 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an incorrect entry on the tax roll by reason of a mistake in the determination of a special district charge; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated September 20, 2017 recommending the Sullivan County Legislature approve said application; and

**WHEREAS**, this Legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Legislature on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward Homenick, Director of Real Property Tax Services

**Re:** Request for Consideration of a Resolution: Correction of Errors

**Date:** September 20, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to approve a correction of the 2017 tax roll for town and county purposes pursuant to section 556 of the Real Property Tax Law that was caused by an incorrect entry on the tax roll by reason of a mistake in the determination of a special district charge Thompson 13.-3-48

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**Is subject of Resolution mandated? Explain:**

This Resolution is mandated by Section 556 of the Real Property Tax Law

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**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 1,990.52

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>1,990.52</u>
Federal Government	\$ _____	(Specify)	<u>Adelaar Sewer</u>

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

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If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

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Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

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Efforts made to share costs with another agency or governmental entity:

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Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

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Person(s) responsible for monitoring contract (Title): \_\_\_\_\_



**Pre-Legislative Approvals:**

- A. Director of Purchasing: Alyson Sims Date 10/2/17
- B. Management and Budget: Janet Myers Date 10/3/17
- C. Law Department: Thomas J. Crowley Date 10/2/17
- D. County Manager: [Signature] Date 10/4/17
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL  
MANAGEMENT AND REAL PROPERTY COMMITTEE TO  
CORRECT THE 2017 TAX ROLL OF THE TOWN OF THOMPSON  
FOR TAX MAP #13.-3-49**

**WHEREAS**, an application dated September 12, 2017 having been filed by The Town of Thompson with respect to property assessed to said applicant on the 2017 tax roll of the Town of Thompson Tax Map #13.-3-49 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an incorrect entry on the tax roll by reason of a mistake in the determination of a special district charge; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated September 20, 2017 recommending the Sullivan County Legislature approve said application; and

**WHEREAS**, this Legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Legislature on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_ **day of** \_\_\_\_\_, **2017.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward Homenick, Director of Real Property Tax Services

**Re:** Request for Consideration of a Resolution: Correction of Errors

**Date:** September 20, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to approve a correction of the 2017 tax roll for town and county purposes pursuant to section 556 of the Real Property Tax Law that was caused by an incorrect entry on the tax roll by reason of a mistake in the determination of a special district charge Thompson 13.-3-49

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**Is subject of Resolution mandated? Explain:**

This Resolution is mandated by Section 556 of the Real Property Tax Law

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**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 1,990.52

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>1,990.52</u>
Federal Government	\$ _____	(Specify)	<u>Adelaar Sewer</u>

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

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If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

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Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

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Efforts made to share costs with another agency or governmental entity:

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Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

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Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Angen Lewis Date 10/2/17
- B. Management and Budget: Jawon Myers Date 10/3/17
- C. Law Department: Thomas Cowley Date 10/2/17
- D. County Manager: Pat R Date 10/1/17
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL  
MANAGEMENT AND REAL PROPERTY COMMITTEE TO  
CORRECT THE 2017 TAX ROLL OF THE TOWN OF THOMPSON  
FOR TAX MAP #23.-1-65.2**

**WHEREAS**, an application dated September 18, 2017 having been filed by Shivas Achim Bungalow Colony Inc. with respect to property assessed to said applicant on the 2017 tax roll of the Town of Thompson Tax Map #23.-1-65.2 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an incorrect entry on the tax roll by reason of a mistake in the determination of a special district charge; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated September 20, 2017 recommending the Sullivan County Legislature approve said application; and

**WHEREAS**, this Legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Legislature on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward Homenick, Director of Real Property Tax Services

**Re:** Request for Consideration of a Resolution: Correction of Errors

**Date:** September 20, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to approve a correction of the 2017 tax roll for town and county purposes pursuant to section 556 of the Real Property Tax Law that was caused by an incorrect entry on the tax roll by reason of a mistake in the determination of a special district charge Thompson 23.-1-65.2

**Is subject of Resolution mandated? Explain:**

This Resolution is mandated by Section 556 of the Real Property Tax Law

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 2,048.04

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>2,048.04</u>
Federal Government	\$ _____	(Specify)	<u>Adelaar Sewer and Water</u>

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with \_\_\_\_\_ of \_\_\_\_\_

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_



**Pre-Legislative Approvals:**

- A. Director of Purchasing: Amerson Lewis Date 10/2/17
- B. Management and Budget: Janet Myers Date 10/3/17
- C. Law Department: Thomas J. Currey Date 10/2/17
- D. County Manager: [Signature] Date 10/4/17
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

# S.C.R.P.T.S. DEED/SUBDIVISION REPORT

MONTH OF August 2017			DEEDS		SUBDIVISION LOTS			
SUBDIVISION LOTS	DEEDS	TOWN	MONTH	2016	2017	2016	2017	
	53	BETHEL	JANUARY	250	298	7	3	
	17	CALLICOON	FEBRUARY	301	337	22	3	
	5	COCHECTON	MARCH	305	258	4	4	
	8	DELAWARE	APRIL	274	266	3	4	
	63	FALLSBURG	MAY	280	293	16	0	
	5	FORESTBURGH	JUNE	343	429	95	63	
	9	FREMONT	JULY	505	389	28	10	
	13	HIGHLAND	AUGUST	457	455	2	2	
	51	LIBERTY	SEPTEMBER					
	13	LUMBERLAND	OCTOBER					
	77	MAMAKATING	NOVEMBER					
	14	NEVERSINK	DECEMBER					
	24	ROCKLAND	TOTAL	2715	2725	177	89	
2	89	THOMPSON						
	14	TUSTEN						
2	455							
			<b>2725 NEW DEEDS RECEIVED IN 2017</b>					
			<b>89 NEW SUBDIVISION LOTS FILED IN 2017</b>					

This report reflects the number of deeds received for processing during August 2017.

0 units of the Subdivision lots total for August 2017 were Condos.