



**COUNTY OF SULLIVAN  
DIVISION OF PUBLIC WORKS  
SULLIVAN COUNTY GOVERNMENT CENTER  
100 NORTH STREET  
PO BOX 5012  
MONTICELLO, NY 12701**

**PUBLIC WORKS COMMITTEE**

**October 12, 2017 – 11:15 AM**

Committee Members: Perrello (Chair), McCarthy (Vice Chair),  
Rajsz, Owens, Samuelson, Alvarez, Sorensen

**PRESENTATION:**

**DISCUSSIONS:**

1. Jail Project
2. Building Demo in the Town of Rockland

**RESOLUTIONS:**

1. Resolution to authorize the County Manager to modify and inter-municipal agreement with the Town of Delaware to Locate the Town's sewage back-up generator at County Bridge 224.
2. Resolution to authorize the execution of an agreement/supplemental agreement to extend the Beaverkill Covered Bridge inter-municipal agreement.
3. Resolution to authorize the filing of an application for a state grant in-aid for Electronic Waste assistance and signing of the associated state contract under the appropriate laws of New York State.
4. Resolution to authorize the filing of an application for a state grant in-aid for a Household Hazardous Waste assistance program and signing of the associated state contract under the appropriate laws of New York State.

5. Resolution to authorize the award for engineering services for the Leachate Tank Replacement project for Barton & Loguidice.
6. Resolution to authorize the award for engineering services for revisions to the Sullivan County Landfill Property Environmental Monitoring Plan.

**REPORTS:**

- County Manager's Office Updates
- Upcoming Public Works projects

**PUBLIC COMMENT:**

**RESOLUTION NO.                    INTRODUCED BY PUBLIC WORKS COMMITTEE TO  
AUTHORIZE THE EXECUTION OF AN AGREEMENT /SUPPLEMENTAL AGREEMENT  
TO EXTEND THE BEAVERKILL COVERED BRIDGE INTERMUNICIPAL AGREEMENT.**

**WHEREAS**, Resolution 420-06 authorized a four (4) party Intermunicipal Agreement between Sullivan County, New York State Department of Transportation (NYSDOT), New York State Department of Environmental Conservation (NYSDEC) and the Town of Rockland to enable NYSDOT to maintain the Beaverkill Covered Bridge (CB 304/BIN 3357260) on behalf of NYSDEC; and

**WHEREAS**, the Beaverkill Covered Bridge Intermunicipal Agreement, which expired on December 31, 2016 allows for the extension of the agreement for additional ten (10) year periods; and

**WHEREAS**, the Division of Public Works recommends that the Intermunicipal Agreement be extended in the best interest of the County.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to execute any and all documents necessary to extend the Beaverkill Covered Bridge Intermunicipal Agreement, said documents to be in a form approved by the County Attorney.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: CB 304/Beaverkill Covered Bridge Agreement

**Date:** October 12, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To Authorize the County Manager to execute an agreement /supplemental agreement to extend the Beaverkill Covered Bridge Intermunicipal Agreement between Sullivan County, NYSDOT, NYSDEC and Town of Rockland for an additional 10 year term. The agreement allows NYSDOT on behalf of NYSDEC to maintain the bridge in cooperation with Sullivan County.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

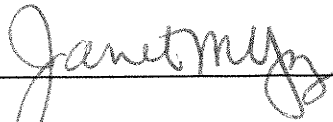
**Estimated Cost Breakdown by Source:**

County \$ \_\_\_\_\_ Grant(s) \$ \_\_\_\_\_

State \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_ (Specify) \_\_\_\_\_

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ NYSDOT, NYSDEC and ] of  
[the Town of Rockland.]

Nature of Other Party to Contract: .

Other: NY State Departments  
and Town of Rockland

Duration of Contract: From 01/01/2018 To 12/31/2027

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2007 To 12/31/2016

Amount authorized by prior contract(s): 0.00

Resolutions authorizing prior contracts (Resolution #s): 420-06

Future Renewal Options if any:

Not known

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Contract allows the cost for maintaining the bridge to be borne by NYSDOT.

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

This is the most efficient and least costly alternative for the maintenance of the bridge.

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

This entire agreement is for transferring the cost for the maintenance of the bridge (CB 304/BIN 3357260) to NYSDOT and assisting as needed.

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Edward McAndrew, P.E.

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Amyson Lewis Date 10/4/17
- B. Management and Budget: Janet Myers Date 10/10/17
- C. Law Department: [Signature] Date 10/12/17
- D. County Manager: [Signature] Date 10/14/17
- E. Other as Required: [Signature] Date 10/9/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE COUNTY MANAGER TO MODIFY AN INTER-MUNICIPAL  
AGREEMENT WITH THE TOWN OF DELAWARE TO LOCATE THE TOWN'S  
SEWAGE BACK-UP GENERATOR AT COUNTY BRIDGE 224**

**WHEREAS**, Sullivan County Department of Public Works Permit D-1305 dated April 4, 1991 allowed the Town of Delaware to attach a town owned sewage force main upon the bridge; and

**WHEREAS**, the 2012 rehabilitation of County Bridge 224 on Creamery Road (TH 51) in the Town of Delaware required the relocation of the town's sewage force main; and

**WHEREAS**, resolution 203-12 authorized the County Manager to enter into an inter-municipal agreement to provide authorization for the County to relocate the Town's sewage force main; and

**WHEREAS**, the Town desires to install a back-up generator immediately behind the North West wing wall of County Bridge 224 to service the Town's sewage force main.

**NOW, THEREFORE, BE IT RESOLVED**, the County Manager is hereby authorized to execute a modification to the inter-municipal agreement with the Town of Delaware for the installation of the town's sewage back-up generator, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that said agreement shall provide for the Town of Delaware to obtain a permit from the County for the installation the sewage back-up generator.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E., Commissioner

**Re:** Request for Consideration of a Resolution: County Bridge 224 Utility Contract Modification

**Date:** October 12, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute a modification agreement to an agreement with the Town of Delaware for the installation of a back-up generator to service the Town's sewage force main located on County Bridge 224.

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 0.00

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** \_\_\_\_\_ 

**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**



Request for Authority to Enter into Contract with [ Town of Delaware ] of  
[ 104 Main St., Hortonville, NY 12745 ]

Nature of Other Party to Contract: .

Other: Town Gov't

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Modification of an agreement for Town utilities to be located on a bridge maintained by the County.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): N/A

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): Robert Trotta, Bridge Engineer

Pre-Legislative Approvals:

- A. Director of Purchasing: Angen Seuss Date 10/4/17
- B. Management and Budget: Janet My Date 10/10/17
- C. Law Department: [Signature] Date 10/10/17
- D. County Manager: [Signature] Date 10/11/17
- E. Other as Required: Edward M. Ch Date 10/4/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE FILING OF AN APPLICATION FOR A STATE GRANT IN-AID FOR ELECTRONIC WASTE ASSISTANCE AND SIGNING OF THE ASSOCIATED STATE CONTRACT UNDER THE APPROPRIATE LAWS OF NEW YORK STATE.**

**WHEREAS**, the 2017 New York State Budget includes funding for electronic waste (*e-waste*) grant program, which is considered to be a temporary infusion of aid to assist municipalities with recent unexpected costs of collecting and recycling electronic waste (*e-waste*); and

**WHEREAS**, the County of Sullivan has examined and duly considered the applicable laws of the State of New York and deems it to be in the public interest and benefit to file an application under these laws.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the NYS Department of Environmental Conservations' Electronic Waste Assistance Program application for funding; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, should one be granted, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the NYS Department of Environmental Conservations' Electronic Waste Assistance Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E., Commissioner

**Re:** Request for Consideration of a Resolution: To apply for E-Waste Assistance Grant

**Date:** October 12, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution will authorize the filing of an application for a State Grant-in-Aid for electronic waste assistance and signing of the associated State Contract under the appropriate laws of New York State.

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**Is subject of Resolution mandated? Explain:**

No.

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**Does Resolution require expenditure of funds? Yes \_\_\_ No**

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

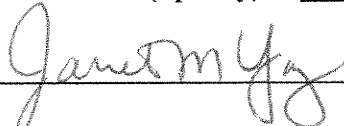
If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: Reimbursement grant for funds exper

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[New York State Department of Environmental Conservation \_\_\_\_\_ ]

Nature of Other Party to Contract: \_\_\_\_\_

Other: \_\_\_\_\_

Duration of Contract: From 04/01/2017 To 12/31/2017

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Provides reimbursement funding for a program the Legislature has supported.

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

N/A

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
N/A

Person(s) responsible for monitoring contract (Title): William Cutler, Recycling Coord

Pre-Legislative Approvals:

- A. Director of Purchasing: Amson Sears Date 10/4/17
- B. Management and Budget: [Signature] Date 10/10/17
- C. Law Department: [Signature] Date 10/10/17
- D. County Manager: [Signature] Date 10/11/17
- E. Other as Required: [Signature] Date 10/4/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE FILING OF AN APPLICATION FOR A STATE GRANT IN-AID FOR A HOUSEHOLD HAZARDOUS WASTE STATE ASSISTANCE PROGRAM AND SIGNING OF THE ASSOCIATED STATE CONTRACT UNDER THE APPROPRIATE LAWS OF NEW YORK STATE.**

**WHEREAS**, the State of New York provides financial aid for household hazardous waste programs; and

**WHEREAS**, the County of Sullivan herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws; and

**WHEREAS**, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE Aid; and

**WHEREAS**, the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature to execute any and all necessary documents to accept the award, should one be granted, and enter into an award agreement or contract in order to administer the funding secured, in such form as the County Attorney shall approve.

**NOW, THEREFORE, BE IT RESOLVED BY** the County of Sullivan Legislature

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. That County Manager, or his/her designee is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE;
3. That the MUNICIPALITY agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the State for the State share of such costs.
4. That two (2) Certified Copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation, Albany, New York 12233-7260, together with a complete application.
5. That this resolution shall take effect immediately.

**BE IT FURTHER RESOLVED**, that should the NYS Department of Environmental Conservations' Household Hazardous Waste Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2017.

# Grant Concept Approval Form

The Division of Management and Budget must acknowledge all funding sources (which includes discretionary and private foundation [competitive], formula allocations, legislative member items and entitlements) in concept prior to an application submission. This form must be submitted directly to the Department of Grants Administration within OMB, and subsequently approved by the County Manager.

Date Form is submitted: 09/22/2017

Grant Deadline: 10/1/17 thru 10/31/17

Type of Funding:  Discretionary/Private Foundation

Allocation, Legislative Member Item or Entitlement

Type of Grant Submission:  Hard Copy  e-file  Grants.gov  Other: \_\_\_\_\_

CFDA #N/A (if applicable) American Recovery & Reinvestment Act (ARRA) Funding  Yes  No

DUNS # 08 407 4228

Contact Person/Title and Department Name: William Cutler, II - Recycling Coordinator/SC Dept. Solid Waste & Recycling

Grant Title and Granting agency/Organization: SHY 2017 - 2018 / Household Hazardous Waste Program / NYSDEC

Amount Requested: 50% Reimb. of \$16,258.18

Term of the Grant: start 4/1/17 end 3/31/18

How will this grant benefit the Division/Department?

Funds will be used to reimburse costs incurred for conducting Household Hazardous Waste (HHW) Program within the County being administered by SC Div. of Public Works/Solid Waste and Recycling.

### Matching Funds:

1. Will a CASH Match be required for the grant?  Yes  No If yes, specify amount and how the match will be met.

2. Explain other match requirements and County obligations of the grant (staff time, space, technology, equipment, etc.)  
County is expected to absorb 50% of total project costs - NYS reimburses the other 50% to County

3. Does the grant involve the acquisition of technology? (software, hardware, etc.)  Yes  No

### Personnel:

4. Does this grant create new county government positions?  Yes  No

If Yes, justify the hiring of a new staff vs. sub-contracting a service or explain if existing staff can be utilized: N/A

### County Obligations:

5. Is the county required to initially use county funds in order to be reimbursed by the grant?  Yes  No

If Yes, please explain the timeframe for advance funding and reimbursement:

NYS contract timeframe. County must incur all expenses and subsequently request reimbursement under contract.

6. What is the plan for after the grant expires?

A. The program/project will be discontinued and all grant funded positions terminated?  Yes  No

B. If no, please describe alternatives: Normally a continuous source of funds. If change, other funding sources will be explored in order to sustain the Household Hazardous Waste Program in conjunction w/ Co. SW Mgmt. Planning initiative

7. Will there be any ongoing impact on county budgets after the grant expires?  Yes  No If yes, please describe:  
Household hazardous waste will still need to be collected and be an expense needing to be addressed within County budget.

8. What will happen with the equipment and/or assets purchased with grant funds after the grant expires? N/A

Owned by and available to the county  County-owned and used by the department

Other: N/A

### Grant Assistance: (Requests are reviewed and will receive assistance, if available, in order of priority set by the County Manager)

9. What assistance will you need to submit this application?

- None - review and approval only
- Coordinate application (track progress and internal deadlines, obtain signatures, support letters, etc.)
- Facilitate collaboration between departments, towns, villages, agencies, organization, etc
- Grant Review and Final Edit
- Grant Packaging
- Grant narrative, documentation and financial analysis

Approval: County Manager

Date: 9/24/17



## Grant Concept Approval Form

The Division of Management and Budget must acknowledge all funding sources (which includes discretionary and private foundation [competitive], formula allocations, legislative member items and entitlements) in concept prior to an application submission. This form must be submitted directly to the Department of Grants Administration within OMB, and subsequently approved by the County Manager.

Date Form is submitted: 09/21/17

Grant Deadline: 1/31/18

Type of Funding:  Discretionary/Private Foundation \_\_\_\_\_ Allocation, Legislative Member Item or Entitlement

Type of Grant Submission:  Hard Copy  e-File  Grants.gov  Other: \_\_\_\_\_

CFDA #N/A - NYS/EPF (if applicable) American Recovery & Reinvestment Act (ARRA) Funding  Yes  No

DUNS # 08 407 4228

Contact Person/Title and Department Name: William Cutler, II - Recycling Coordinator/SC Dept. of Solid Waste & Recycling

Grant Title and Granting agency/Organization: Electronic Waste Assistance Grants/NYS DEC via Env. Protection Fund

Amount Requested: TBD 50% Reimb. of costs Term of the Grant: start 4/1/17 end 12/31/17

How will this grant benefit the Division/Department?

Funding (program is considered at this point to be a temporary infusion of aid), will be used to assist the County with recent unexpected costs of collection and recycling of electronic waste.

### Matching Funds:

1. Will a CASH Match be required for the grant?  Yes  No If yes, specify amount and how the match will be met.

2. Explain other match requirements and County obligations of the grant (staff time, space, technology, equipment, etc.)  
County staff-time to administer the grant program.

3. Does the grant involve the acquisition of technology? (software, hardware, etc.)  Yes  No

### Personnel:

4. Does this grant create new county government positions?  Yes  No

If Yes, justify the hiring of a new staff vs. sub-contracting a service or explain if existing staff can be utilized: N/A

### County Obligations:

5. Is the county required to initially use county funds in order to be reimbursed by the grant?  Yes  No

If Yes, please explain the timeframe for advance funding and reimbursement:

Up to 50% reimbursement of actual expenses incurred -- must expend and submit for reimbursement accordingly.

6. What is the plan for after the grant expires?

A. The program/project will be discontinued and all grant funded positions terminated?  Yes  No

B. If no, please describe alternatives: Co. will need to determine a course of action to sustain electronic waste collection.

There is limited funding sources to address and Co. officials should reach out to our Assemblywoman, Senators, and

Congressman to request making e-waste collection program permanent.

7. Will there be any ongoing impact on county budgets after the grant expires?  Yes  No If yes, please describe:

County will need to collect this e-waste going forward, and may incur full costs of doing so short any specific source of funding.

8. What will happen with the equipment and/or assets purchased with grant funds after the grant expires? N/A

Owned by and available to the county  County-owned and used by the department

Other: There will be no equipment or assets purchased.

### Grant Assistance: (Requests are reviewed and will receive assistance, if available, in order of priority set by the County Manager)

9. What assistance will you need to submit this application?

None - review and approval only

Coordinate application (track progress and internal deadlines, obtain signatures, support letters, etc.)

Facilitate collaboration between departments, towns, villages, agencies, organization, etc

Grant Review and Final Edit

Grant Packaging

Grant narrative, documentation and financial analysis

Approval: County Manager

Date: 9/26/17

## Grant Concept Approval Form

The Division of Management and Budget must acknowledge all funding sources (which includes discretionary and private foundation [competitive], formula allocations, legislative member items and entitlements) in concept prior to an application submission. This form must be submitted directly to the Department of Grants Administration within OMB, and subsequently approved by the County Manager.

Date Form is submitted: 09/25/17 Grant Deadline: N/A

Type of Funding:  Discretionary/Private Foundation  Allocation, Legislative Member Item or Entitlement

Type of Grant Submission:  Hard Copy  e-File  Grants.gov  Other: \_\_\_\_\_

CFDA # N/A (if applicable) American Recovery & Reinvestment Act (ARRA) Funding  Yes  No

DUNS # 08 407 4228

Contact Person/Title and Department Name: William Cutler, II - Recycling Coordinator/SC Dept. of Solid Waste & Recycling

Grant Title and Granting agency/Organization: Municipal Waste Reduction and Recycling Coordination & Ed. Program /NYSDEC /EPF -Recycling Coordinator Reimbursement (Project Category)

Amount Requested: 50% of Rec. Coord. Costs Term of the Grant: start 1/1/17 end 12/31/19

How will this grant benefit the Division/Department?

Funds will be used to reimburse costs incurred for Recycling Coordinator position with SC Dept. of Solid Waste & Recycling specific to salary and fringe benefits. Reimbursement will be requested for the costs incurred during the time period 1/1/17 - 12/31/19, amount to be determined by labor contract.

### Matching Funds:

1. Will a CASH Match be required for the grant?  Yes  No If yes, specify amount and how the match will be met.

2. Explain other match requirements and County obligations of the grant (staff time, space, technology, equipment, etc.)  
County is expected to absorb 50% of total project costs -- NYS reimburses the other 50% to County

3. Does the grant involve the acquisition of technology? (software, hardware, etc.)  Yes  No

### Personnel:

4. Does this grant create new county government positions?  Yes  No  
If Yes, justify the hiring of a new staff vs. sub-contracting a service or explain if existing staff can be utilized: N/A

### County Obligations:

5. Is the county required to initially use county funds in order to be reimbursed by the grant?  Yes  No  
If Yes, please explain the timeframe for advance funding and reimbursement:

NYS contract timeframe. County must incur all expenses and subsequently request reimbursement under contract.

6. What is the plan for after the grant expires?

A. The program/project will be discontinued and all grant funded positions terminated?  Yes  No

B. If no, please describe alternatives: Normally a continuous source of funds. If change, other funding sources will be explored in order to sustain the Recycling Coordinator position within the County.

7. Will there be any ongoing impact on county budgets after the grant expires?  Yes  No If yes, please describe:  
Recycling Coordinator position must be funded within County budget -- critical to operations involving solid waste mgmt. / recycling.

8. What will happen with the equipment and/or assets purchased with grant funds after the grant expires? N/A

Owned by and available to the county  County-owned and used by the department

Other: \_\_\_\_\_

**Grant Assistance:** (Requests are reviewed and will receive assistance, if available, in order of priority set by the County Manager)

9. What assistance will you need to submit this application?

- None - review and approval only
- Coordinate application (track progress and internal deadlines, obtain signatures, support letters, etc.)
- Facilitate collaboration between departments, towns, villages, agencies, organization, etc
- Grant Review and Final Edit
- Grant Packaging
- Grant narrative, documentation and financial analysis

Approval: County Manager 

Date: 9/26/17

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E., Commissioner

Re: Request for Consideration of a Resolution: To apply for a HHW Assistance Grant

Date: October 12, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the filing of an application for a State Grant-in-Aid for a Household Hazardous Waste Assistance Program.

Is subject of Resolution mandated? Explain:

No.

Does Resolution require expenditure of funds? Yes  No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 16,258.18

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: Reimbursement grant for funds exper 50%

Estimated Cost Breakdown by Source:

County	\$ <u>8,129.09</u>	Grant(s)	\$ _____
State	\$ <u>8,129.09</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[New York State Department of Environmental Conservation \_\_\_\_\_]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 04/01/2017 To 03/31/2018

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Provides reimbursement funding for a program the Legislature has supported.

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$16,258.18

Efforts made to find Less Costly alternative:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): William Cutler, Recycling Coord

Pre-Legislative Approvals:

- A. Director of Purchasing: Amson Seuss Date 10/4/17
- B. Management and Budget: [Signature] Date 10/6/17
- C. Law Department: [Signature] Date 10/10/17
- D. County Manager: [Signature] Date 10/11/17
- E. Other as Required: Ed McAh Date 10/4/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY PUBLIC WORKS COMMITTEE TO  
AUTHORIZE THE AWARD FOR ENGINEERING SERVICES FOR THE LEACHATE TANK  
REPLACEMENT PROJECT TO BARTON AND LOGUIDICE.**

**WHEREAS**, the County is required by NYSDEC permit to collect/manage/pre-treat leachate collected from the Sullivan County landfill property located in Monticello, NY; and

**WHEREAS**, the leachate storage tanks at the Sullivan County landfill have exceeded their service life and are due for removal and replacement; and

**WHEREAS**, an RFP package was developed and issued to the public and the proposals were reviewed by the Department of Solid Waste who recommends the contract be awarded to Barton and Loguidice to complete the design in the amount of \$117,000; and

**WHEREAS**, the costs associated with these specific site work expenses be funded with the Landfill Closure Fund and all future costs associated with the Leachate Tank Replacement project be funded with the Landfill Closure Fund.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation with Barton & Loguidice, in such form as the County Attorney shall approve, in accordance with R-17-27, to retain the services of for a contract amount not to exceed \$117,000.00 for design services to the recommended consulting engineering firm.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E., Commissioner

**Re:** Request for Consideration of a Resolution: Authorize award for Engineering Service

**Date:** October 12, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The County currently has 4 leachate storage tanks (2 failed the leak test in 2009 and have been taken out of service) 2 have not been tested. The engineer will develop a phasing plan to remove the 4 tanks and replace with approximately 2 new tanks. Storage capacity is required as part of the leachate treatment process at the landfill. Associated piping and secondary containment will also be evaluated.

**Is subject of Resolution mandated? Explain:**

Yes, Sullivan county is required to collect and treat leachate generated by the 3 County owned landfills. The tanks are a component of the pre-treatment system.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 117,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): CL 8160-21-2102

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>117,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ Barton& Loguidice ] of  
[ 1443 Electronics Parkway, Liverpool, NY 13088 ]

Nature of Other Party to Contract: Professional **Other:**

Duration of Contract: From 10/01/2017 To 12/31/2018

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have the resources in-house to complete this project.

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$117,000

Efforts made to find Less Costly alternative:

Request for Proposal

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_



Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
R-17-27

Person(s) responsible for monitoring contract (Title): Director of Solid Waste Manage

Pre-Legislative Approvals:

- A. Director of Purchasing: Alyson Lewis Date 10/4/17
- B. Management and Budget: Janet Myg Date 10/4/17
- C. Law Department: \_\_\_\_\_ Date \_\_\_\_\_
- D. County Manager: [Signature] Date 10/11/17
- E. Other as Required: [Signature] Date 10/11/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY PUBLIC WORKS COMMITTEE TO  
AUTHORIZE THE AWARD FOR ENGINEERING SERVICES FOR REVISIONS TO THE  
SULLIVAN COUNTY LANDFILL PROPERTY ENVIRONMENTAL MONITORING PLAN**

**WHEREAS**, Resolution No. \_\_\_\_\_ authorized the County Manager to execute a contract for Engineering Services related to review and revisions to the surface and groundwater Environmental Monitoring Plan (EMP) at the Sullivan County Landfill property; and

**WHEREAS**, the County is required by regulation to monitor surface and groundwater at the Sullivan County Landfill property located in Monticello, NY; and

**WHEREAS**, NYSDEC regulations allow review an revision of the site EMP five (5) years post closure and the Phase 1 landfill has been closed approximately 7 years. The review is warranted to determine the best monitoring protocol for surface and ground water in and around the landfill property; and

**WHEREAS**, an RFP package was developed and issued to the public and the proposals were reviewed by the Department of Solid Waste who recommends the contract be awarded to Zion Environmental LLC in the amount of \$2,300; and

**WHEREAS**, the costs associated with these specific site work expenses be funded with the Landfill Closure Fund and all future costs associated with the Sullivan County Landfill Property Environmental Monitoring Plan be funded with the Landfill Closure Fund.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation with Zion Environmental, LLC, in such form as the County Attorney shall approve, in accordance with R-17-28, to retain the services of for a contract amount not to exceed \$2,300.00 for RMP review and revision services to the recommended consulting engineering firm.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E., Commissioner

**Re:** Request for Consideration of a Resolution: Authorize the award for Engineering Services

**Date:** October 12, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The County is required to monitor surface and ground water for possible contamination stemming from the operation of the 3 Sullivan County owned landfills. The current Environmental Monitoring Plan has not been reviewed in several years. The review will focus sampling parameters and frequency to best serve NYSDEC requirements and proper environmental protection.

**Is subject of Resolution mandated? Explain:**

\_\_\_\_\_  
\_\_\_\_\_

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution:** \$ 2,300.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** CL 8160-40-4006

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>2,300.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ Zion Environmental LLC ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 10/01/2017 To 03/30/2018

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

The review is not mandated, but the sampling & analysis is mandated by NYSDEC Part 360 regulations.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$2,300

Efforts made to find Less Costly alternative:

Request for Proposal

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
R-17-18

Person(s) responsible for monitoring contract (Title): Director of Solid Waste Manage

Pre-Legislative Approvals:

- A. Director of Purchasing: Amson Lewis Date 10/4/17
- B. Management and Budget: Janomy Date 10/10/17
- C. Law Department: \_\_\_\_\_ Date \_\_\_\_\_
- D. County Manager: JR Date 10/11/17
- E. Other as Required: Edward M. Ashburn Date 10/4/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – October 12, 2017**

**SEPTEMBER 2017 MONTHLY REPORT**

**BUILDINGS & GROUNDS**

- Continued to work on Bridges 62, 98, 247, 259 and 423
- Installed lettering on the Shared Health building
- Continued to maintain oil burners in various County buildings
- Closed parks for the season
- Delivered and picked up voting machines

**SHOP STAFF**

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles
- Prepared new DPW and Sheriff vehicles for service
- Sandblasted and refinished County equipment and rims
- Installed sander bodies
- Welder rebuilt truck plow frames

**SIGN SHOP**

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Installed detours for County Bridges
- Continued Stops and Bars
- Striped various County parking lots
- Continued Sign Note data entry for 2017

**AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Reviewed and discussed with consultant potential projects
- Coordinated with consultant for Transient Aircraft Apron Expansion and MITL Guidance Sign replacement
- Coordinated with FAA for new runway lighting flight check

## **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 98 (BET), 431 (FRE), 62 (LIB), 259 (MAM) and 247 & 327 (ROC)
- Continued Bridge 45 (FAL) follow-up project administration work for further NYSDOT close out requirements
- Completed inspection and follow-up work for the Depot Road Extension Project (MAM), the Bridge 36 (MAM) replacement project and the replacement of Bridge 98 (BET)
- Continued follow-up engineering work for the replacement of Bridge 47 (FAL)
- Continued administration work for the construction and inspection service contracts and quality control site visits for the bridge painting project
- Continued management of contract engineering services for the Bridge 360 (MAM) Rehabilitation Project
- Continued coordination for the receipt of an executed inter-municipal agreement with Orange County for sharing the cost of the Bridge 360 (MAM) Rehabilitation Project local share of costs
- Researched and collected planning data with respect to Bridge 360 (MAM) existing condition, hydraulics, annual traffic counts and vehicular accident history
- Completed preliminary engineering work for the replacement of Bridge 71 (MAM) and started final design work
- Completed the design of the steel reinforcement for the Bridge 71 (MAM) concrete abutments and wing walls
- Completed the review of proposals for Toaspen Dam engineering services and recommended the award of an engineering agreement
- Completed inspection of temporary repair work for Bridge 247 (ROC) and coordinated repairs with NYSDOT in response to a Red Flag.; continued preliminary design work for the major rehabilitation
- Continued inspection work and contract management for services to replace sidewalks and curbs at the Government Center
- Provided assistance for the review of applications for Overweight/Over-width Permits
- Continued coordination with NYSDOT for the possible renewal of an agreement for the joint maintenance of the Beaverkill Covered Bridge (Bridge 304 (ROC)) by NYSDOT, NYSDEC, Town of Rockland and Sullivan County
- Completed a site inspection for the repairs that were completed by the NYSDOT project to rehabilitate Bridge 304 (ROC)
- Continued preliminary engineering work for the replacement of a culvert on County Road 26 and for the Bridge 75 (TUS) bridge rail replacement
- Completed coordination with NYSDEC for obtaining a permit for cleaning the multi-pipe Bridge 423 (DEL) and clean out of the approaches to the stream
- Provided assistance and coordination with NYSDEC with respect to the SPDES permit for the Maplewood Rinse Rack

- Completed inspection and follow-up assistance for the replacement of the Bridge 62 (LIB) upstream bridge railing and approach railing
- Began inspection and follow-up assistance for the replacement of the Bridge 62 (LIB) downstream bridge railing and approach railing
- Continued follow-up work for the procurement of the Bridge 129 (BET) replacement bridge railing
- Provided assistance to Landfill operations for repairs needed to the Solid Waste Transfer Station tipping floor and prepared for the annual tipping floor inspection
- Coordinated repairs needed to the Rockland Transfer Station (ROC) refuse receiving area for public use traffic and assessed repair work needed for concrete surfaces traversed by heavy equipment and to facility walls
- Started preparation for the annual bridge inspections
- Obtained ice control material samples, tested them and recommended the award for the supply of materials

## **BUILDINGS**

- Completed weekly foster care home inspections and reports for the Department of Family Services (DFS)
- Proceeded with Department of State (DOS) mandated 2017 Building Inspections Program with Annual/Triennial Building Inspection Summary Charts
- New Jail review of concrete reports, masonry reports, steel reports, compaction reports, welding reports, fireproofing reports and daily activity reports
- New Jail weekly field inspections & Air-Barrier / Thermal Envelope training
- GC Annex Family Court Holding Room plans, code review and estimate
- Adult Care Center Oxygen Room code review, report and signage
- Adult Care Center loading dock measure and plans for compactor install
- Cooling Tower sampling at GC Annex, Courthouse, and SCF with water lab
- Participated in NYPA Project construction meeting and plan review
- NYPA project at Government Center shop drawing review
- FCC Prior Coordination Notification (PCN) paper & email review
- Continued with mandated Federal Communications Commission radio license renewal and modification forms for EMS, Sheriff, fire service, highway maintenance, microwave and local government
- Prepared and submitted the SCIA and Human Service Complex mandated quarterly treated water bacteriological reports and letters to the NYSDOH
- Prepared and submitted the SCIA and Human Service Complex mandated monthly water chlorination system Operation Report calculations and letters to NYSDOH
- Completed weekly water testing at the Sullivan County International Airport and Human Service Complex water chlorination system with documentation
- Water sampling with new lab at various locations
- Provided technical support for County facility operations and maintenance



- Hazardous Material forms to EPA and DEC
- Participated in weekly staff meetings
- Walked D&H Canal site with County Attorney
- Conducted interviews of potential vendors for SCIA Café
- Participated in Rockland Transfer Station retaining wall/site inspection
- Continued work with sign vendor on Government Center interior signs
- Monthly Report & Quarterly Performance Measure Reporting
- Prepared resolution for NYPA Target Audit project
- Prepared scans of drawings for consultant for NYPA targeted audit
- Prepared preliminary timeline for new Visitor Center construction
- Met with Sustainability and Grants about DEC Electric Vehicle charging grant
- Reviewed various documents for submittal
- Participated in various Jail Meetings and conference calls

## HIGHWAYS

### SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2016 MSW/CD	2017 MSW/CD
January	2,846	3077
February	3,045	2811
March	3,884	3602
April	4,055	4393
May	4,776	5417
June	6,532	6746
July	9,418	10,062
August	10,205	10,463
September (22)	5,462	4,380
October	3,964	
November	3,760	
December	3,063	
<b>TOTAL</b>	<b>61,010</b>	

(T) - Total Monticello Transfer Station

### SOLID WASTE & RECYCLING

- *Safety:* Solid Waste Department- days without a lost time accident: 415 (9/25/17)
- *Maintenance:* The Export Building scale will be cleaned and calibrated in September. The annual Export Building floor integrity inspection will be completed in early October. Propane tanks have been painted and will be

re-labeled by the vendor. We are currently looking at concrete improvements at the Rockland Transfer Station.

- *Two small fires* – Monticello trailer fire September 9<sup>th</sup> and Western TS roll off box September 22. Both extinguished quickly and efficiently by the local fire departments. Reports submitted to NYSDEC.
- *Water Main Break*: DPW and DSW staff responded to a landfill property water main break 9-25-17
- *Containers*: One compact box has arrived for use at the ACC and other recycling and trash boxes should begin to arrive in October.
- *Baler*: The fiber baler has been out of service since late July, quotes have been acquired and submitted.
- *Engineering*: The pretreatment plant leachate storage tanks require replacement asap. An engineer has been selected for this project. The Environmental Monitoring program is due for revision. An Engineer has been selected for this project. Both resolutions are pending for October legislative meeting.