



**COUNTY OF SULLIVAN  
DIVISION OF PUBLIC WORKS  
SULLIVAN COUNTY GOVERNMENT CENTER  
100 NORTH STREET  
PO BOX 5012  
MONTICELLO, NY 12701**

**PUBLIC WORKS COMMITTEE**

**November 9, 2017 – 11:15 AM**

Committee Members: Perrello (Chair), McCarthy (Vice Chair),  
Rajsz, Owens, Samuelson, Alvarez, Sorensen

**PRESENTATION:**

**DISCUSSIONS:**

1. Jail Project

**RESOLUTIONS:**

1. Resolution to authorize the filing of a pre-application which if approved will allow for submission of a full application for a State Grant In-aid for a Municipal Waste Reduction and Recycling Coordination/ Education Project.
2. Resolution to authorize the payment rate for Centerline Miles for the contract year July 1, 2017 to June 30, 2018.
3. Resolution to authorize the County Manager to enter into an agreement with the New York State Unified Court System for cleaning services as well as minor and emergency repairs.
4. Resolution to authorize a Modification of Agreement to the contract with E-lot Electronics Recycling Inc.
5. Resolution to authorize execution of contract between New York State Department of Transportation (NYSDOT) and the County of Sullivan.

**REPORTS:**

- County Manager's Office Updates
- Upcoming Public Works projects

**PUBLIC COMMENT:**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E., Commissioner

**Re:** Request for Consideration of a Resolution:

**Date:** October 12, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the filing of a pre-application for submission of a full application for a State Grant in-aid for Municipal Waste Reduction and Recycling Coordinator/Education project and signing of the associated state contract under the appropriate laws of New York State.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

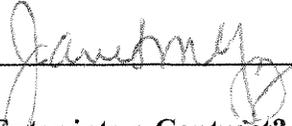
If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County \$ \_\_\_\_\_ Grant(s) \$ \_\_\_\_\_

State \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_ (Specify) \_\_\_\_\_

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ NYSDEC ] of [ \_\_\_\_\_ ]

Nature of Other Party to Contract: \_\_\_\_\_

Other: \_\_\_\_\_

Duration of Contract: From 01/01/2017 To 12/31/2019

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2014 To 12/31/2016

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County receives grant funding from NYSDEC in teh amount of 50% of the cost of the Recycling Coordinator position in the Division of Public Works.

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): N/A

Efforts made to find Less Costly alternative:

N/A

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

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Person(s) responsible for monitoring contract (Title): Donna Egan, Dir. of Solid Waste

Pre-Legislative Approvals:

- A. Director of Purchasing: Alexson Sews Date 11/6/17
- B. Management and Budget: Janet Myers Date 11/8/17
- C. Law Department: [Signature] Date 11/6/17
- D. County Manager: [Signature] Date 11/8/17
- E. Other as Required: Edd McLe Date 11/5/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE FILING OF A PRE- APPLICATION WHICH IF APPROVED WILL ALLOW FOR SUBMISSION OF A FULL APPLICATION FOR A STATE GRANT IN-AID FOR A MUNICIPAL WASTE REDUCTION AND RECYCLING COORDINATION / EDUCATION PROJECT AND SIGNING OF THE ASSOCIATED STATE CONTRACT UNDER THE APPROPRIATE LAWS OF NEW YORK STATE.**

**WHEREAS**, the State of New York provides financial aid for municipal waste reduction and municipal recycling projects; and

**WHEREAS**, the NYS Department of Environmental Conservation's Municipal Waste Reduction and Recycling Coordination / Education Program, under the Recycling Coordinator project category, provides for a fifty (50%) percent reimbursement on eligible project costs for planning, educational and promotional activities to increase public awareness of and participation in recycling and waste reduction, wherein a municipality may request reimbursement of eligible expenses; and

**WHEREAS**, the County of Sullivan herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York, and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws; and

**WHEREAS**, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE Aid; and

**WHEREAS**, the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature to execute any and all necessary documents to accept the award, should one be granted, and enter into an award agreement or contract in order to administer the funding secured, in such form as the County Attorney shall approve.

**NOW, THEREFORE, BE IT RESOLVED**, by the County of Sullivan

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. That County Manager is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE.

3. That the MUNICIPALITY agrees that it will fund its portion of the cost of said Municipal Waste Reduction and/or Recycling Project.

4. That two (2) Certified Copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation, Albany, New York 12233-7260, together with one complete application.

5. That this resolution shall take effect immediately.

**BE IT FURTHER RESOLVED**, that should the NYS Department of Environmental Conservations' Municipal Waste Reduction and Recycling Coordination / Education Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**Moved by** \_\_\_\_\_,

**Seconded by** \_\_\_\_\_,

**and adopted on motion** \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Authorizing payment rate for Centerline

**Date:** November 9, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the payment rate to various Towns providing snow & ice removal on County roads for the centerline miles for the contract year July 1, 2017 through June 30, 2018.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 1,500,220.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): D-5142-40-4001

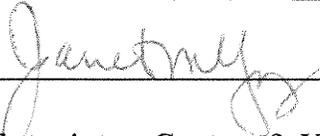
If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County                      \$ 1,500,220.00                      Grant(s)                      \$ \_\_\_\_\_

State                         \$ \_\_\_\_\_                      Other                         \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_                      (Specify) \_\_\_\_\_

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ Various Towns ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: \_\_\_\_\_ **Other:** Township

Duration of Contract: From 07/01/2017 To 06/30/2018

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2015 To 06/30/2018

Amount authorized by prior contract(s): 1,500,220.00

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not currently have staffing levels to complete snow & ice removal on all County road.

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 1500220 + any future rate increase

Efforts made to find Less Costly alternative:

N/A

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
N/A

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

- A. Director of Purchasing: Alyson Lewis Date 11/16/17
- B. Management and Budget: Jane Murphy Date 11/21/17
- C. Law Department: [Signature] Date 11/16/17
- D. County Manager: [Signature] Date 11/18/17
- E. Other as Required: Edie Mc Date 1/3/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
AUTHORIZING THE PAYMENT RATE FOR CENTERLINE MILES FOR THE  
CONTRACT YEAR JULY 1, 2017– JUNE 30, 2018**

**WHEREAS**, the County of Sullivan, per Resolution No. 255-15, dated June 18, 2015, entered into contract with the Towns of Bethel, Callicoon, Delaware, Fallsburg, Forestburgh, Fremont, Highland, Liberty, Lumberland, Mamakating, Neversink Rockland and Thompson to provide Snow and Ice control on various County Roads through June 30, 2018; and

**WHEREAS**, the contract states the Towns will be paid the rate Sullivan County received from the State of New York for snow and ice control on state highways the previous snow and ice season; and

**WHEREAS**, the County of Sullivan was paid the rate of \$5,684.32 per centerline mile for the 2016 -2017 contract year; and

**WHEREAS**, Section 135-a of the Highway Law of the State of New York authorizes the County to enter into contracts with the towns and villages for the control of snow and ice conditions on County Roads located within the Towns and Village; and

**WHEREAS**, said section of the Highway Law of the State of New York requires the approval by resolution of each of the legislative bodies of such County, Towns;

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan pay the amount of \$5,684.32 per centerline mile for two lane highways and \$8,526.48 for three lane highways to the aforementioned Towns for the contract year July 1, 2017 – June 30, 2018.

**Moved by \_\_\_\_\_,**  
**Seconded by \_\_\_\_\_,**  
**and adopted on motion \_\_\_\_\_, 2017.**

**AT A REGULAR/SPECIAL MEETING OF THE TOWN BOARD OF THE TOWN OF**  
**HELD AT THE TOWN HALL ON** \_\_\_\_\_

The following resolution was duly moved, seconded and adopted:

**WHEREAS**, the County of Sullivan and the Town of \_\_\_\_\_ entered into contract for Snow and Ice control on County Roads from July 1, 2015 through June 30, 2018;

**WHEREAS**, the contract states the Town will be paid the amount Sullivan County received from the State of New York for snow and ice control on state highways the previous snow and ice season; and

**WHEREAS**, the County of Sullivan was paid the rate of \$5,684.32 per centerline mile for the 2016-2017 contract year; and

**WHEREAS**, said section of the Highway Law of the State of New York requires the approval by resolution of each of the legislative bodies of such County, Towns;

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan pay the amount of \$5,684.32 per centerline mile for two lane highways and \$8,526.48 for three lane highways to the Town for the contract year July 1, 2017– June 30, 2018.

**PRESENT:**

Supervisor \_\_\_\_\_  Yes  No  
Councilman \_\_\_\_\_  Yes  No  
Councilman \_\_\_\_\_  Yes  No  
Councilman \_\_\_\_\_  Yes  No  
Councilman \_\_\_\_\_  Yes  No

**STATE OF NEW YORK**  
**COUNTY OF SULLIVAN, SS:**

The undersigned Town Clerk of Town of \_\_\_\_\_, does hereby certify that I have compared the foregoing copy of the resolution attached hereto with the original thereof now on file within my office and that the same is a true and correct copy thereof and of the whole of said original.

WITNESS my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 2018

(Seal)

Town Clerk

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Enter into agreement for the 2016-2017

**Date:** November 9, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Acceptance of agreed upon annual adjusted payment of the contract for cleaning services as well as minor and emergency repairs to the court facilities between the New York State Unified Court System and the County of Sullivan.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution: \$ \_\_\_\_\_**

**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s): \_\_\_\_\_**

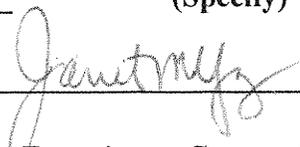
**If "No", specify proposed source of funds: NYS Unified Court System**

**Estimated Cost Breakdown by Source:**

**County \$ \_\_\_\_\_ Grant(s) \$ \_\_\_\_\_**

**State \$ \_\_\_\_\_ Other \$ \_\_\_\_\_**

**Federal Government \$ \_\_\_\_\_ (Specify) \_\_\_\_\_**

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with \_\_\_\_\_ of \_\_\_\_\_

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

- A. Director of Purchasing: Amyson Semo Date 11/6/17
- B. Management and Budget: Janet Myg Date 11/8/17
- C. Law Department: [Signature] Date 11/6/17
- D. County Manager: [Signature] Date 11/8/17
- E. Other as Required: Edd mla Date 11/3/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT  
WITH THE NEW YORK STATE UNIFIED COURT SYSTEM FOR CLEANING  
SERVICES AS WELL AS MINOR AND EMERGENCY REPAIRS**

**WHEREAS**, the County of Sullivan per Resolution 9-15 dated January 22, 2015, entered into an agreement with the New York State Unified Court System for cleaning services as well as minor and emergency repairs to the court facilities; and

**WHEREAS**, the annual payments are negotiated for each fiscal year; and

**WHEREAS**, for the fiscal period April 1, 2017 – March 31, 2018 the Unified Court System is prepared to pay the County \$286,276 for its services.

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan will accept \$286,276 for its services to the Unified Court System for the period April 1, 2017 – March 31, 2018 with future payments to be negotiated annually.

**BE IT FURTHER RESOLVED**, that the County Manager be hereby authorized to execute the annual renewal letter from the State of New York Unified Court System.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Modification of Agreement to Contract

**Date:** November 9, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize a Modification of Agreement to contract with eLOT Electronic Recycling, Inc. to increase the annual contract amount to \$144,000 per year to cover anticipated volume of E-Waste for the remainder of 2017 and provide funds in the projected volume for 2018.

**Is subject of Resolution mandated? Explain:**

N/A

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$34,000.00

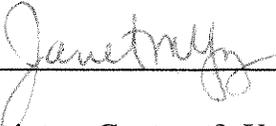
Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): CL-8160-47-4710

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	<u>\$34,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [E-lot Electronic Recycling Inc.] of  
\_\_\_\_\_

Nature of Other Party to Contract: \_\_\_\_\_

Other: \_\_\_\_\_

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house.

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

Competitive bidding process.

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
B-16-63 DL

Person(s) responsible for monitoring contract (Title): William Cutler, Recycling Coord

Pre-Legislative Approvals:

- A. Director of Purchasing: Alexson Lewis Date 11/2/17
- B. Management and Budget: [Signature] Date 11/8/17
- C. Law Department: [Signature] Date 11/6/17
- D. County Manager: [Signature] Date 11/8/17
- E. Other as Required: Edie Moll Date 11/3/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.      INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE A MODIFICATION OF AGREEMENT TO THE CONTRACT WITH  
ELOT ELECTRONICS RECYCLING, INC.**

**WHEREAS**, Resolution 485-16 authorized award and execution of a contract with eLot Electronics Recycling, Inc. for the collection, removal and recycling of electronic scrap, LED lamps, fluorescent bulbs/ballast and disposable/rechargeable batteries Sullivan County Facilities (B-16-63); and

**WHEREAS**, the original contract amount was for \$65,000; and

**WHEREAS**, a contract modification increase of \$45,000 was adopted by the Sullivan County Legislature on August 17, 2017 for a total cost not to exceed \$110,000 and

**WHEREAS**, electronic waste continues to be generated at an unprecedented rate; and

**WHEREAS**, based upon the volume of e-waste collected to date, additional funds will be required this year and continuing in 2018 to cover the anticipated increase in collection and handling costs

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a Modification of Agreement to this contract to allow an increase in the contract amount of \$144,000/year and said agreement shall be in a form approved by the County Attorney.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Extension of the Snow & Ice agreement

**Date:** November 9, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an extension of the Snow and Ice Agreement between New York State Department of Transportation (NYSDOT) and the County of Sullivan.

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**Is subject of Resolution mandated? Explain:**

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**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

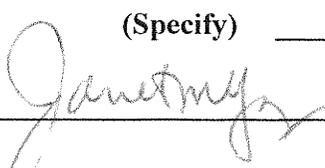
If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County \$ \_\_\_\_\_ Grant(s) \$ \_\_\_\_\_

State \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_ (Specify) \_\_\_\_\_

**Verified by Budget Office:**  \_\_\_\_\_

**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [Department of Transportation] of [New York State]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 07/01/2016 To 06/30/2017

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2015 To 06/30/2016

Amount authorized by prior contract(s): 154,613.72

Resolutions authorizing prior contracts (Resolution #s): 304-16

Future Renewal Options if any:

Annual

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County receives payment under this contract for providing winter maintenance services to the NYSDOT on State Route 97.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): N/A

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): Edward P. McAndrew, P.E.

Pre-Legislative Approvals:

- A. Director of Purchasing: Angen Jones Date 11/6/17
- B. Management and Budget: Gandy Date 11/8/17
- C. Law Department: [Signature] Date 11/6/17
- D. County Manager: [Signature] Date 11/8/17
- E. Other as Required: Edil Miller Date 11/8/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE EXECUTION OF CONTRACT BETWEEN NEW YORK STATE  
DEPARTMENT OF TRANSPORTATION (NYSDOT) AND THE COUNTY OF  
SULLIVAN**

**WHEREAS**, pursuant to Section 12 of the Highway Law relating to control of snow and ice on state highways in towns and incorporated villages, the County of Sullivan has previously entered into an agreement with the State of New York for such purposes; and

**WHEREAS**, the State of New York has prepared an agreement to extend the previous fixed lump sum municipal snow and ice agreement with maps of affected state highways for the season July 1, 2016 through June 30, 2017; and

**WHEREAS**, the Public Works Committee has discussed and the Commissioner of Public Works has recommended the acceptance of this extension agreement for contract price of \$165,413.62 plus any adjustments increasing this amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized and directed on behalf of the County of Sullivan to execute the extension of the Snow and Ice Agreement between New York State Department of Transportation and the "County of Sullivan" for the period commencing July 1, 2016 through June 30, 2017 said contract to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, **2017.**

**RESOLUTION NO. 399-16 INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE EXECUTION OF CONTRACT BETWEEN NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYS DOT) AND THE COUNTY OF SULLIVAN**

**WHEREAS**, pursuant to Section 12 of the Highway Law relating to control of snow and ice on state highways in towns and incorporated villages, the County of Sullivan has previously entered into an agreement with the State of New York for such purposes; and

**WHEREAS**, the State of New York has prepared an agreement to extend the previous fixed lump sum municipal snow and ice agreement with maps of affected state highways for the season July 1, 2015 through June 30, 2016; and

**WHEREAS**, the Public Works Committee has discussed and the Commissioner of Public Works has recommended the acceptance of this extension agreement for contract price of \$154,613.72 plus any adjustments increasing this amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized and directed on behalf of the County of Sullivan to execute the extension of the Snow and Ice Agreement between New York State Department of Transportation and the "County of Sullivan" for the period commencing July 1, 2015 through June 30, 2016 said contract to be in such form as the County Attorney shall approve.

**Moved by Mrs. Owens, seconded by Mr. Perrello, put to a vote, unanimously carried and declared duly adopted on motion September 15, 2016.**

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – November 9, 2017**

**OCTOBER 2017 MONTHLY REPORT**

**BUILDINGS & GROUNDS**

- Continued installation of the loading dock compactor at the Adult Care Center
- Repaired heating in various County buildings
- Continued wall project at the Travis building

**SHOP STAFF**

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles
- Prepared new DPW and Sheriff vehicles for service
- Sandblasted and refinished County equipment and rims
- Completed installation of sander bodies
- Winterized striping equipment
- Finalized paperwork for 2018 Enterprise Lease vehicles

**SIGN SHOP**

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Installed detours for County Bridges
- Completed Stops and Bars
- Striped Government Center parking lots
- Continued Sign Note data entry for 2017
- Brushed County signs

**AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Reviewed and discussed with consultant potential projects
- Coordinated with consultant for Transient Aircraft Apron Expansion and MITL Guidance Sign replacement
- Continued to coordinate with FAA for new runway lighting flight check
- Completed repairs to the Airport beacon
- Relocated the Airport Superintendents office from the Government Center to the ARFF Building at the SCIA

## **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 425 (FAL) and 62 (LIB)
- Continued Bridge 45 (FAL) follow-up project administration work
- Continued follow-up engineering work for the replacement of Bridge 47 (FAL)
- Continued bridge painting project administration work for the construction and inspection service contracts
- Continued management of contract engineering services, completed collection of data requested by the consultant concerning existing bridge conditions and traffic information and continued coordination with Orange County with an inter-municipal agreement for the Bridge 360 (MAM) Rehabilitation Project
- Completed the review of the plans prepared for the construction of Bridge 71 (MAM) and started the finalization of construction documents
- Started the preliminary preparation of an agreement for Toaspern Dam engineering services.
- Continued preliminary design work for the major rehabilitation of Bridge 247 (ROC)
- Continued inspection work and contract management for services to replace sidewalks and curbs at the Government Center
- Continued providing assistance for the review of applications for Overweight/Over-width Permits
- Continued coordination with NYSDOT for the possible renewal of an agreement for the joint maintenance of the Beaverkill Covered Bridge (Bridge 304 (ROC)) by NYSDOT, NYSDEC, Town of Rockland and Sullivan County
- Continued preliminary engineering work for the replacement of Bridge 471 (TUS) on County Road 26
- Continued inspection and follow-up assistance for the replacement of the Bridge 62 (LIB) downstream bridge railing and approach railing
- Continued follow-up work for the procurement of the Bridge 129 (BET) replacement bridge railing
- Continued the preliminary engineering work for the Bridge 75 (TUS) bridge rail replacement
- Completed the inspection and preparation of an inspection report for the Landfill Transfer Station tipping floor and coordinated with NYSDEC's Albany and New Paltz offices
- Completed the annual inspection of bridges and started the preparation of the inspection report
- Completed the second semi-annual inspection and the preparation of an inspection report and coordinated with DPW Operations for site work needed to improve the area at the toe of the downstream slop and started inspection work for the Toaspern Dam
- Completed the second semi-annual inspection of the Silver Lake Dam and

- completed the preparation of an inspection report
- Provided assistance to the Town of Mamakating Highway Department concerning the highway right-of-way bounds at Bridge 439
- Provided coordination with DPW Operations for work needed at Bridge 192C Bridge 129 and at the Sunset Lake Dam
- Completed inspection work and assistance during construction for the replacement of Bridge 131 with an in-situ slip lined culvert
- Provided tentative program revisions and planning for the possibility of 2018 use of Bond funding for the replacement of bridges

## **BUILDINGS**

- Completed weekly foster care home inspections and reports for the Department of Family Services (DFS)
- Proceeded with Department of State (DOS) mandated 2017 Building Inspections Program with Annual/Triennial Building Inspection Summary Charts
- New Jail review of concrete reports, masonry reports, steel reports, compaction reports, welding reports, fireproofing reports and daily activity reports along with 1 weekly field inspections
- DPW Barryville facility new aboveground storage tanks site plan, measure, pictures and code review
- Adult Care Center loading dock plans for compactor install
- Cooling Tower sampling at GC Annex, Courthouse, and SCF with water lab
- Participated in NYPA Project construction meetings and coordination
- Prepared scans of drawings for NYPA consultant targeted audit for GC Annex, Courthouse, ACC, and SCF and conducted building walk-through with consultant
- Continued with mandated Federal Communications Commission radio license renewal and modification forms for EMS, Sheriff, fire service, highway maintenance, microwave and local government
- Prepared and submitted the Human Service Complex mandated Disinfection Byproducts Stage 2 and Primary Inorganic Chemical test result packages to the NYSDOH
- Prepared and submitted the Human Service Complex mandated Lead and Copper Monitoring Plan results packages to the NYSDOH
- Prepared and submitted the SCIA and Human Service Complex mandated monthly water chlorination system Operation Report calculations and letters to NYSDOH
- Completed weekly water testing at the Sullivan County International Airport and Human Service Complex water chlorination system with documentation
- Provided technical support for County facility operations and maintenance
- Participated in weekly staff meetings
- Prepared Monthly Report & Quarterly Performance Measure Reporting
- Continued work with Sustainability about DEC Electric Vehicle charging grant

- Met with Grants to discuss Human Service Complex grant project
- Attended Dude Solutions software presentation
- Attended product pitch from ECG Group
- Met with various departments concerning renovation requests
- Sketched and reviewed proposed renovation for ESTF
- Coordinated cooling tower cleaning and seasonal shutdown
- Reviewed various documents for submittal
- Participated in various Jail Meetings and conference calls
- Provided information to new Airport Superintendent concerning on site facilities

## **HIGHWAYS**

- Provided ROW and record mapping information to the public
- Continued to interface with NYSDHSES on the County Road 49 embankment project, from FEMA 4020, requesting a limited geo-technical assessment
- Continued to advance the County Road 173 (THO) reconstruction project with NYSDOT and design consultant (Stantec) – additional right-of-way and temporary easements necessary with new ADA requirements
- Continued with field work for the 2017 contract paving and striping of 25 miles of county road - provided daily inspection and quantity tracking – coordinated daily plant testing of asphalt materials – prepared estimate of quantities – approved invoices to date (County Roads 43, 44, 62, 63, 64, 65, 151, 152 & 179 paved and striped)
- Completed the Cadd basemapping for a right-of-way survey related to a billboard and sight distance on County Road 56 (FAL)
- Completed GPS survey control sessions at County Bridge 269 (MAM)
- Completed annual MS4 illicit discharge inspections on County Roads 64 and 65 (MAM)
- Performed percolation tests at multiple locations (7) on proposed visitors center site near exit 106 (THO)
- Provided 3<sup>rd</sup> quarter performance measure reporting for the highway unit
- Continued with the review of the NYSDOT’s annual local roads listings for the County and Town highway systems in order to reconcile the State’s and the County’s local highway mileages for certification as part of the Consolidated Local Street and Highway Improvement Program (CHIPS) – reviewed questionnaires and inventories for each town as received
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County’s right-of-way (ROW), drainage, infrastructure and maintenance: County Road 11A (HIG) – right-of-way at intersection with SR 97; County Road 12 (HIG) – pavement damage related to access for dam repair; County Road 17 (NEV) – no passing zone; County Road 71 (LIB) – school bus stop ahead sign mark out; and County Road 151 (ROC) – driveway sign request; field measured sight distances and assessed impacts related to access requests on

- the following County Roads; 32 (LUM), 109 (THO) and 161 (FAL)
- Provided comments to county planning for G.M.L. 239 review on the following projects on or adjacent to a County Road (CR): CR 109 (THO) – maintenance yard and; Sullivan Street (Village of Wurtsboro) – Aero Star Petroleum
  - Issued multiple permits on various County Roads – three D (Dig) permits – six M (Misc./Access) permits – no O (Overweight) permit and one U (Utility) permits – inspected three access permits for bond release

**SOLID WASTE & RECYCLING - MONTHLY REPORT**

<b>Month</b>	<b>2016 MSW/CD</b>	<b>2017 MSW/CD</b>
January	2,846	3,077
February	3,045	2,811
March	3,884	3,602
April	4,055	4,393
May	4,776	5,417
June	6,532	6,746
July	9,418	10,062
August	10,205	10,463
September	5,462	5,548
October (30)	3,964	4,385
November	3,760	
December	3,063	
<b>TOTAL</b>	<b>61,010</b>	

(T) - Total Monticello Transfer Station

**SOLID WASTE & RECYCLING**

- *Safety:* Solid Waste Department- days without a lost time accident: 484 (10/30/17)
- *Maintenance:* EE Lighting fixture changeover in export building in October/November. All groundwater monitoring wells were painted. Our OW separator was vacuumed out. The export scale was cleaned and calibrated; minor repairs are required in spring 2018.
- *NYSDEC Inspection:* Monticello Transfer Station received a NYSDEC Inspection 10-20-17, Inspector was pleased with the progress of the facility. No NOV's issued.
- *RPZ:* The inroad water main backflow preventer was leaking & repaired. The Annual RPZ inspection was completed in September.
- *Containers:* The majority of the new open top, closed top and recycling containers were delivered in October and are in the process of being labeled. They should be in service in November. Older containers will be evaluated for

serviceability and repaired and painted. Containers beyond repair will be send off auction in 2018. The new ACC compact box was put into service in October.

- *E-Scrap*: Our e scrap program is continuing at a strong pace and additional funds will be needed to take the program thru the end of 2017. The department will recommend a small charge for CRT units in 2018.
- *Signage*: We installed of new signage at our Highland Transfer Station in October and will rotate thru the other transfer stations thru early 2018.
- *Baler*: The fiber baler has been out of service since late July. The PO for the repair was issued October 27<sup>th</sup>. The lead time on the parts is 6-8 weeks.
- *Engineering*: The pretreatment plant leachate storage tanks require replacement asap. An engineer has been selected for this project. The Environmental Monitoring program is due for revision. An Engineer has been selected for this project. These projects are approved and should begin shortly.