



## Sullivan County Health & Family Services Committee

December 14, 2017 AGENDA  
9:15 AM

Committee Members:

Nadia Rajsz, Chair Mark McCarthy, Vice Chair Catherine Owens Scott Samuelson Alan Sorensen

### **Call to Order**

### **Comments:**

### **Presentation:**

Preventive Services Program for 2018/RFP- Robert Kuhn

### **Reports:**

Health & Family Services Commissioner's October 2017 Report

### **Discussion-None:**

### **Resolution-None:**

### **Public Comment**

### **Adjourn**

### **Resolutions:**



## **Sullivan County Department of Family Services**

**SULLIVAN COUNTY GOVERNMENT CENTER**

**PO BOX 5012**

**AddressCity, AddressState, AddressPostal**

### Division of Health and Family Services October 2017 Monthly Report

#### **Adult Care Center:**

- Video advertising continued on TV screens at DMV, Blue Horizon Diner, Liberty Diner, Ted's Restaurant, and Peck's Market in Eldred.
- We created another edition of the facility newsletter for distribution through e-mail, with hard copies for visitors coming to facility.
- Monthly newsletter was posted on County website.
- Mailed satisfaction surveys to residents discharged in previous calendar month.
- Radio advertisements continued on Thunder 102.
- Attended Senior Safety Day on October 18th
- Went to SC Government Center to ensure brochures and flyers were plentiful
- Marketing met with and networked with the caseworkers at CRMC
- Went to PHN to ensure brochures and flyers were plentiful.

#### **Community Services:**

##### Ongoing Operations:

- The Department was approved in 2014 for the OMH (Office of Mental Health) Vital Access Provider (VAP) grant to run for four (4) years and started in 2015. This grant was amended to three (3) years by the State so Community Services is almost finished with the grant has completed most of the goals.
- Community Services will be scheduling our HIPAA/Safety trainings later this year/early in 2018.
- Everything with the "Just-In-Time" scheduling seems to be going well. On February 27, 2017, Community Services started the implementation of a Behavioral Health Clinic which is a blend of both mental health and alcohol and drug abuse services clinics, as both Office of Mental Health (OMH) and Office of Alcohol and Substance Abuse Services (OASAS) approved the merging of these clinics. The management team has been monitoring this process and it seems to be running smoothly. In September, our groups: the mental health, drug & alcohol and/or both were merged with clients in mind who have a need to attend one of the groups no matter what unit they are in. For example, a client is being treated in our drug and alcohol unit, but may be attending a mental health group to help them briefly through a time.
- The care management unit continues to actively engage in both of the Health Home agencies. The HARP Services (Health and Recovery Plans) are Medicaid and Medicaid Managed Care health plans, which our workers are enrolling those persons eligible in Care Management programs.

- Our Community Services Coordinator who is split between DCS and OFA has done the following: 1.) at the Adult SPOA Committee meeting held on October 12, 2017, reviewed the status/updates of ten (10) prior referrals. The status of nine (9) new referrals were received, discussed and reviewed by the SPOA Committee. Coordination of referrals and ongoing collaboration with service providers continue. Clients were recommended for/linked to various services, including: behavioral health treatment providers, RSS housing, Sullivan PROS Program, Access Supported Housing, Action Toward Independence, Independent Living, Inc., RISE, community support groups, and Care Management services. And the Coordinator participated in the Sullivan County Chamber of Commerce Foundation's Leadership Sullivan program - elected 'Class Historian.' Coordinator attended the high risk client census meeting. Coordinator organized and facilitated the monthly Adult SPOA Committee meeting (review of incoming referral packets, typing the case presentations, agenda, meeting minutes, waiting lists). Coordinator also conducted follow up throughout the month and completed monthly SPOA related data reports. 2.) At Children's SPOA Committee meeting held on October 26, 2017, we reviewed nine (9) prior referrals and nine (9) new referrals were received, discussed and reviewed. Communication with families and referral sources continue as well as ongoing coordination of referrals and linkage to/collaboration with service providers. Children/families were recommended for/linked to various services, including: SullivanArc in home and overnight respite services, Parents for Parents Family Support, Children's Health Home Care Management services, Home and Community Based Waiver Services, RSS Recreation, behavioral health providers, OPWDD services, DAS Committee-PINS, Preventive Services, Action Toward Independence for support and groups and Independent Living, Inc. for their Peer Parent Specialist. Coordinator organized and facilitated the monthly Children's SPOA Committee meeting - (review of incoming referral packets, preparing case presentations, agenda, meeting minutes, waiting lists). Coordinator also conducted follow up throughout the month and completed monthly SPOA related data reports.
- The mental health housing wait list from our monthly SPOA meetings are as follows: seventeen (17) people for RSS Pleasant Street Community Residence, twenty-one (21) people for RSS Revonah Hill MICA Community Residence, thirty-five (35) people for RSS Supportive Apartment Program, seventy (70) for RSS Supported Housing, zero (0) for RSS Long Stay beds at RSS, nineteen (19) people for RSS Invisible Children's Program and eleven (11) people for Golden Ridge Supported Housing. The RSS Crisis Respite bed is occupied at this time. The Transitional Residence in Middletown has one (1) person. There are four (4) Adult Homes in the county which are as follows: Arcadia has fifty-seven (57) people with a capacity of one hundred fourteen (114) and 68.42% of residents have mental illness (MI); Jeffersonville has fifty-seven (57) people with a capacity of sixty (60) and 94.74% have MI; Narrowsburg has sixty-eight (68) with a capacity of seventy-nine (79) and 98.53% have MI; and Swan Lake has twenty-seven (27) with a capacity of twenty-seven (27) and 74.07% have MI. There are six (6) people waiting for a vacancy in an OMH/Family Care residence.

Local Government Units Activities:

- The department is still working with the NYS Regional Delivery System Reform Incentive Payment programs (DSRIP) which was implemented in 2015 for the development of patient provider service networks. The county has had agreements with

Westchester Medical Center and Montefiore for the DSRIP in Sullivan County for the past two years.

- Our other Community Service Coordinator in October attended meetings via phone- Decarceration Pilot Project Second Working Phone Call, CLMHD Mental Hygiene Planning Workgroup, and two calls regarding CLMHD IPA. Also, she attended several meetings, including: SALT, Open Access, Housing Task Force, and a meeting regarding the development of the Sullivan County Crisis Stabilization Center. Participated in several webinars- Medicaid Value-Based Payment Approaches, Stepping Up: Tracking Progress on Reducing the Number of People with Mental Illness in Jails, PSYCKES Training for LGUs, Implementing Trauma-Informed Care into Organizational Culture and Practice, and Care Transitions Innovation Communities: Showcase Webinar- Celebrating Success. Did a site visit with RSS, spent an entire day in Albany for an OASAS Training: Initial Response & Investigation of Significant Incidents in OASAS Certified & Operated Programs, visited the Crisis Stabilization Center in Poughkeepsie with Melissa Stickle. While in the office worked with the Assistant County Attorney regarding contracts and resolutions with HealthLinkNY and The University of Southern California. As well as worked with Rolling V regarding vouchers for the Parents for Parents Program at ATI. Completed a survey for WMCPPS, spoke with Medicaid regarding APG Contracts, worked on contracts with Empire Insurance and spent time updating the Policy and Procedure Manual.
- The Department continues to work with local providers in finding funding/grants to provide help to families whose children have been diagnosed with serious emotional disturbances, like SullivanArc and New Hope Community. The Department continues to monitor the family peer support workers with the Independent Living Center Inc.'s (ILC) peer services to Sullivan County residents. The Peer Bridger plan continues to do very well at Catskill Regional Medical Center (CRMC). The Peer Bridger program is also utilized at the SC Jail when needed and also seems to be working well there.

Other activities participated in:

- Community Services is still heavily involved with the Hudson River Regional Planning Consortium Advisory Group. This is a specific set of stakeholders which include but not limited to: Community Mental/Behavioral Health Directors in the 7 counties throughout the Hudson region, the Office of Mental Health, Department of Health, managed care organizations (MCO's), hospitals & health providers, consumers, peers, youths and families, Population Health Improvement Programs (PHIP), Performing Providing System (PPS), Local Departments of Social Services (LDSS) & Local Health Departments (LHD). This group of stakeholders reviewed the implementation of Behavioral Health Managed Care. The group also reviews and discusses issues, suggestions and/or concerns from the data collected from the previous meetings. The group collaborates together to resolve the issues, suggestions and/or concerns identified within their region and also bring them to the Conference of Local Mental Hygiene Directors (CLMHD) in Albany. The board is meeting on a quarterly basis, and members will serve as an access point for providers and consumers to bring concerns.
- Attended a Kronos Timecard Training at the Government Center.
- Had meeting with various providers/agencies to discuss the Proposed Crisis Stabilization Center for Sullivan.
- Did a presentation for Suicide Prevention Training.

- Had a conference call regarding Telemedicine.
- Attended a Supervisory training presented by Greene Associates.
- Attended the Regional DCS Meeting.
- Attended the following Webinars:
  - o Health Homes-Restructuring.
  - o Rockland Psychiatric Center meeting regarding the Mobile Mental Health Team in Sullivan.
  - o GSI training for the Health Homes.
- Attended the following Monthly Meetings:
  - o Housing Taskforce meeting.
  - o SALT meeting.
  - o Prevention Steering Committee.
  - o Youth Bureau committee.
  - o S.C. Jail meeting.
  - o Opioid Crisis Training at Bethel Woods.
  - o Healthy Families Advisory Committee.
  - o Drug Court Graduation.
- Meet with the following agencies:
  - o Tour of the Dutchess County Crisis Center.

Other regular activities performed were:

- the meeting of the internal corporate compliance committee reviewing internal operations, Office of People with Developmental Disabilities (OPWDD), Conference of Local Mental Hygiene Directors Executive and Directors meetings, OMH Behavioral Health Services Advisory, and Legislative committees & actions.

**Family Services:**

Contracts:

- Basic Workload- In October 2017 this office began with 84 active DFS agreements in place. Resolutions were prepared for the Rolling V Bus Corporation, reserved accommodations for Local Foster Homes, and Berkshire Farm for Non-Secure Detention Services. New agreements were prepared for Ulster County Community Action Committee and Sullivan County Office for the Aging for HEAP Application Assistance. A new agreement was also drafted for the Sullivan County Sheriff's Office for Security Services and sent to the NYS Office of Temporary and Disability Assistance for approval. This office completed the annual reports for the OCFS COPS funding for the providers Town of Wallkill Boys & Girls Clubs and Public Health services. A review of responses began this month for RFP-17-36 Advocacy and Support Services.
- Contract Monitoring- A visit took place to the contracted provider Center for Workforce Development to discuss transportation for the Welfare to Work program. This office received data for compliance from Town of Wallkill Boys and Girls Clubs, Access Supports for Living, Sullivan County Public Health Services and Rehabilitation Support Services. Also, exclusion screening for all contractors was completed. The contract monitor position remains vacant and the Contract Compliance Officer will continue to monitor billing documentation until a replacement is secured.

### Special Investigations

- As of 10/1/17 the Special Investigations Unit had 480 Active Investigations. During the month 141 total Fraud Referrals were received resulting in 120 investigations assigned to the Unit and 21 were dismissed. The Fraud Investigators completed 124 investigations. As of 10/31/17 the end of the month total was 476 active investigations.
- The unit received 93 referrals and closed 76 Front End Detection and Eligibility Verification Review Investigations. 6 of the closed investigations were denied/withdrawn due to the investigation which resulted in a \$40,878 Monthly Cost Avoidance.
- The unit collected \$1,687 for Accident Lien Recovery, \$10,653 for Estate Claim Recovery, and \$100 in Mortgages, a total of \$12,440 in Resource Recovery.
- The Unit received 13 requests for indigent burials resulting in 9 burials being approved, \$25,100 total indigent burial costs.

### Child Support Enforcement:

- The Child Support Enforcement Unit Collections for the month of October 2017 are \$609,327. The total TANF collections are \$23,947 and the total DFS NON-TANF collections are \$14,995. The DFS total amount collected was \$38,942. There were 33 petitions filed in the month of October 2017 and 27 Paternity Establishments (including acknowledgements). Total CSEU cases open as of October 2017 are 5,141.

### Services

#### Foster Care/Adoption

- As of October 31, 2017, there are 101 children in foster care; 56 children are placed in regular and therapeutic community foster homes or home on trial, 45 additional children are in congregate care placement, and there were no children AWOL. Of the total number of children in foster care, 20 are freed for adoption, and 8 of those children have a goal other than adoption. In the month of October, there was one child, with the goal of adoption, who was placed in an adoptive home, and seven children are currently awaiting placement. There is on-going activity to reduce the number of children in foster care through discharge to a parent or other appropriate resource, discharge to independent living or adult custodial care as well as adoption.

#### Child Protective Services

- The CPS unit received 162 new reports alleging child abuse and/or maltreatment in October 2017. Thirty-one of these reports were assigned to the FVRT. While representing the highest monthly intake for the past couple of years, the 2017 YTD intake remains 5% lower than last year's intake for the same time of year.

#### Preventive

- The preventive unit has 96 open cases at the end of October 2017. Of the 96 open cases, 12 are active referrals that are receiving assessments and/or short term services. There were 12 new referrals received during the month of October.

#### Adult Services

- The Adult Services unit has 222 open PSA cases at the end of October 2017. Of the 222 cases, 115 are representative payee cases, and 26 cases are guardianships.
- Personal Care Aide services are provided to 42 cases.
- There are eight PERS (personal emergency response) cases and no long term care

cases.

Temporary Assistance (TA)

As of 10/30/17, the breakdown of Temporary Assistance active cases was as follows:

- 295 PA TANF cases (Public Assistance, Temporary Aid to Needy families)
- 291 PA SN cases ( Public Assistance, Safety Net)
- 5775 NPA FS (Non- Public Assistance, Food Stamps)

Medical Assistance (MA)

As of 10/30/17, the breakdown of Medical Assistance active cases was as follows:

- 3115 MA cases (Medical Assistance)
- 2744 MA/SSI cases ( Medical Assistance/ Supplemental Security Income)

Department Updates:

- The 2016-2017 Heating Equipment Repair and Replacement Component (HERR) available through the HEAP program to eligible households is closing on 11/3/17 but then reopening on 11/6/17 with a new application and forms for 2017-2018.
- The Clean and Tune component was slated to end on November 3, 2017 but was extended until further notice.
- The 2017-2018 HEAP Regular benefit starts on 11/13/17.
- I participated in a Mental Health Training, Supervisory Training, and am scheduled for Leadership training on November 1, 2017.
- We are currently working on a Biennial Employment Plan for 2018-2019. It will be submitted by 11/27/17. There will be a 30 day public comment period advertised in the local newspapers.

**Office of the Aging:**

- EISEP SERVICES-(non-medical/non-Medicaid homecare)-720 hours of homemaker/personal care services provided to 20 individuals. These same individuals received 132 hours of case management.
- Home Delivered Meals-2,979 meals provided to 152 homebound participants.
- Congregate meals-1,347 meals provided to 165 participants.
- Medical Transportation-96 trips provided by RSVP/SCT.
- Shopping Bus-488 shopping bus trips completed.
- Emergency Medical Alerts provided to 40 individuals.
- HIICAP (Health Insurance Information Counseling & Assistance Program)-75 individuals assisted with health insurance.
- One hundred twelve individuals assisted/assessed for Office for the Aging programs and other programs they might be eligible for.
- Annual Public Hearing/Senior Safety Day held with 102 individuals in attendance.
- Four presentations given around the county regarding Office for the Aging Services.

**Public Health Services:**

Administration:

- The Director attended monthly legislative committee meetings including Health & Family Services, executive and full board, and attended meetings with the County Manager and County Attorney, Director of Communications. Prepared several

resolutions and attended the Healthy Sullivan committee and Wellness Committees. Met with CRMC and Sullivan 180 new Executive Director Administration to discuss various community health issues, met with various staff for supervision including Deputy Director and Director of Patient Services. Preparing for transition of some areas of department to electronic documentation and standardizing meeting minutes for Quality Improvement initiatives; centralizing forms and provided supervisory guidance and training on effective handling of personnel issues.

- Chaired the Rural Health Network meeting and drug prevention Task Force meetings, preparation of various grant renewals, work plans, budget and reports consumed a great deal of administrative time this month, including reviewing list of department’s expiring contracts and identifying those that need to be renewed, working with purchasing and the county attorney’s office.
- Work continues in the area of policy and procedure reviews and has been focused primarily in the area of the Article 28 Diagnostic and Treatment Center. QA/QI is a standing agenda item for the department’s monthly management meetings.
- Attended annual NYSACHO Conference of Public Health Directors/Commissioners. Held and presented at our County’s first ever very successful Opioid Conference, and attended the County’s first Drug Task Force meeting held Sept. 20 and provided a presentation/overview of the Rural Health Network Drug Prev. task force accomplishments to date since 2012.
- Held quarterly Health Services Advisory Board meeting and Professional Advisory Committee meetings at public health. Attended Healthy Bethel committee meeting and presented on rates of specific illnesses with data from hospitalization rates by zip code as part of our Project with NYU Medical College and Rural Health Surveillance.
- Attended Leadership training at Government Center, and NYSNA negotiations meeting.

Certified Home Health Care Agency/ Long Term Care:

- In October 2017, the Certified Home Health Care Agency (CHHA) patient census averaged 177 active patients, with 33 of those being Long Term patients and an average of 16 Maternal Child Health patients. A total of 125 referrals were received: 80% from hospitals, (5%) from Skilled Nursing/Rehab Facilities and (15%) from outpatient sources. Staff attended in-services on “Emergency Preparedness Essentials in Home Care,” and other issues relating to the new Conditions of Participation.

**2017 SCPHS Maternal Child Health Programs Monthly Report**

<b>October 2017</b>	<b>2017</b>	<b>Year to date 2017</b>	<b>2016</b>	<b>Year to date 2016</b>	<b>2015</b>	<b>Year to date 2015</b>
<b>Car Seat Program</b>						
Car seat installations	12	103	17	196	10	137
Car seat checks	0	13	0	22	2	11
<b>Cribs4Kids - cribs</b>	8	38	4	40	0	57
<b>Healthy Families</b>						
Enrolled clients	74	99	70	103	75	107
Home visits	155	1696	158	1725	160	1767
New referrals	13	342	45	510	48	421
<b>MCH Nursing</b>						



New referrals	13	215	31	182	23	148
Home visits	63	731	56	547	82	678

Epidemiology/ Diagnostic & Treatment Center:

- see reports on communicable disease program, immunizations, lead poisoning prevention program, and TB program. Ongoing staff training completed for emergency preparedness full scale exercise in May 2018 continues as well as community planning meetings with our first responder and health care partners. Rabies clinic in Hortonville held, making it the fourth clinic this year, with 155 animals vaccinated. Potential bite exposures to humans continue to be high with feral cats, unattended or unvaccinated dogs, bat exposures, etc. Five children with elevated blood lead levels are being followed by our EPI nurse, with two homes requiring collaboration with District office for home inspection and remediation. Ten flu clinics were held and 395 flu vaccinations given; 4 immunizations were given at our monthly clinic in Liberty. New staff continue to be trained in this department on the various complex programs and state regulations for disease investigation and follow up.

Health Education and Rural Health Network activities:

Livingston Manor High School	Education Outreach	Sugar, Caffeine
Opioid Conference Planning Meeting	Meeting	Opioid Addiction
Opioid Conference	Conference	Opioid Addiction
Regional Lead Conference	Conference	Lead Poisoning Prevention
CHA-CHIP Update Webinar	Webinar	CHA Updates
New Hope Health Fair	Education Outreach	Ticks, Sugar Shock
LHD Collaborative PA Meeting	Meeting	CHA-CHIP Updates, Regional CHA planning
Think Pink Health Fair	Education Outreach	Nutrition, Tick Education
Head Start Wellness Day	Education Outreach	Ticks, Physical Activity, Nutrition

Opioid conference	planning meeting for Bethel Woods day
PHS office	smokerlyzer and NRT
Golden Park	smokerlyzer and NRT( 2 p accepted NRT)_
New Hope	smokerlyzer and 4 given NRT
Bethel Woods	Drug Prevention 163 attendees
SALT	Drug TB flyers distributed

Senior Safety Day	prescription pill safety/drug prevention
New Hope Fair	smoking /7 p tested/ nutrition
Urgent Care	fluoride varnishing collaborative pilot program
Gov't Center	smoking cessation/breast cancer outreach week/ 5 p tested
Ideal snacks	smoking/drug prevention box - lunch/learn times

Early Intervention

- The new Principal Account Clerk is continuing to be trained in all components of the position.
- The Early Care Program received \$57,722.51 in Medicaid for the Preschool Special Education Program during October. This brings the total revenue received for the Early Care Program to \$483,238.33 for 2017.
- The Early Intervention Program was audited by IPRO for the NYSDOH BEI on September 14, 2017. The program received the findings on October 3, 2017. There were five minor findings which will require small changes in order to correct all of the findings. The Corrective Action Plan (CAP) is due on November 17th.

Healthy Families Program:

- Healthy Families currently has 78 participants in the program. FSW's have completed 155 Home visits in October and 219 hours of direct service time. There were several discharges due to the Children entering head start. The staff has participated in Healthy Families Advisory Board meeting. Our guest speaker was one of our participants in the program. She shared her experience with Healthy Families and her success with the program. The staff continues to adjust to using Growing Great Kids Curriculum. FSW's are also adjusting to enter a new version of their home visit log and narrative, which is proving to be very time consuming. (15 pages) This is now all entered directly into the internet database by all FSW's. Healthy Families also conducted interviews for the FSW position, without success. Supervisor has conducted Satisfaction surveys with families and has collected 28 Linkage agreements from providers in the community. Performance indicators (every 6 months) have been released and Healthy Families of Sullivan has met 11 of 12 performance Indicators. The staff also attended a training in Binghamton NY titled "NYSPEP Protective Factors for families and children through the lens of Cultural Humility" enhancing our cultural training.

Women Infants and Children (WIC Program):

- The WIC Program served 1579 participants
  - o 695- Liberty
  - o 794-Monticello
  - o 57-Wurtsboro
  - o 33-Jeffersonville
- Six moms, three infants, and 'two significant others' attended our monthly evening prenatal/breastfeeding group.
- Four moms and four infants attended our daytime monthly prenatal/breastfeeding group.
- Dental Hygienist served participants in Liberty: seven dental screenings and five oral health education talks-with pregnant and new mothers \*The breastfeeding initiation rate : 79.67 \*The qualified nutritionists-including the WIC Coordinator, spent a total of 7 days

at various required trainings during this past month- WIC Managers Meeting, 'Developing Rapport for Behavior Change', and 'Motivational Interviewing'.

**Youth Bureau:**

- No report.