



Sullivan County Planning Environmental Management and Real
Property Committee

December 7, 2017 AGENDA
12:30 PM

Committee Members:

Alan Sorensen, Chair Catherine Owens, Vice Chair Joseph Perrello Ira Steingart Nadia Rajsz

Call to Order

Comments:

Resolution-None:

Department/Program Updates and Reports:

1. Planning and Environmental Mngt. Update
2. County Treasurer-Update on Current Issues
3. Real Property- Monthly Subdivision and E-911 Report

Public Comment

Adjourn

Reports:



Sullivan County Planning & Environmental Management

SULLIVAN COUNTY GOVERNMENT CENTER

PO BOX 5012

AddressCity, AddressState, AddressPostal

Division of Planning, Community Development & Real Property November Activity Highlights

Division of Planning, Community Development & Real Property

November Activity Highlights

· **Community Revitalization**

- o Restore NY Funding Opportunity
 - § Work continued providing technical assistance on applications, which are due 12/15.
- o Land Bank:
 - § Completed procurement processes for asbestos testing and contractor services.
 - contract for asbestos testing on three properties in progress.
 - toured properties with contractor, who is prepared a detailed proposal.
 - § Obtained engineering consultation on 18 Woodcliff Ave. in Monticello. Followed up with owner (National Community Stabilization Trust) regarding funding for demolition (they will provide).
 - § Resolutions for property transfer on agendas for both County Legislature and Monticello Village Board.
 - § Coordinated and attended Land Bank 101 day-long conference with several SCLBC Board members and staff.
 - § Initiated community and partner outreach, including Jeff Bank and SC Partnership.
- o Grow the Gateways Plan:
 - § Consultant presentation on project recommendations held for Village & Town municipal, planning and zoning boards. Response positive, with strategies aimed at addressing blight emerging as priority.
 - § All grant documents finalized, disbursement and closeout request submitted.
 - § Steering committee will continue to meet to plan additional municipal engagement, and project implementation. Next meeting 12/5.
- o EPA Brownfields Assessment
 - § Consultant RFP drafted and in revision.

- o Technical Support to Monticello & Liberty
 - § Assisting Village of Monticello in managing the federal HOPE VI grant for Broadway. Interfaced with HUD project manager. Developing a timeline and project criteria. Phase I Environmental completed by the consultant and referred to the HUD office.
 - § Attended Liberty CDC meeting.
 - § Toured downtown Liberty with representative from Preservation League of NYS.
 - § Met with Town and Parksville community on owner redevelopment plans.
 - § Followed up with designer of North Street lot plans on revisiting the project cost estimates, developing a phasing plan, and conducting community engagement. Initiating work in advance of on 2018 funding opportunities.
- o Staff Development
 - § Three staff members attended the 2-day Center for Community Progress VAD (Vacant, Abandoned, Delinquent property) Academy which addressed community revitalization through strategic code enforcement, incentives for property maintenance, bringing slumlords into compliance, and more.
- o New Initiatives
 - § Met with SUNY Sullivan President to discuss engaging students in community planning projects in Liberty and Monticello, specifically completing property condition inventories using the Loveland mobile app.
 - § Exploring the development of a program to provide loan guarantees for homeowners in targeted areas seeking funding for property maintenance and improvements, potentially using funds from the Revolving Loan Funds. RLF Advisory Board in favor.
- o Pending grant applications
 - § CFAs - outcomes to be announced 12/13
 - § NY DOS Resiliency
 - § CDBG HOME - Monticello
- o Grant Monitoring
 - § Working with DFS and County Attorney's office on developing protocol for monitoring and reporting on

· **Upper Delaware River**

- o Highland access: test pits for percolation completed with good results; SEQRA lead agency requests issued
- o Staff attended a meeting of the Common Waters coalition.

- § Identified new funding opportunity for river corridor; exploring project ideas.
- § William Penn Foundation, through the Pinchot Institute, is offering training and education on climate adaptation practices for local highway departments (i.e. best management practices for addressing storm surges in waterflow) through County soil and water conservation districts. Opportunity for Sullivan.
- § Penn Foundation revealed 2018 funding priorities, which include Bashakill, Neversink and East Mongaup.

· **Plans & Progress County Small Grants Program**

- o Committee met to review applications and allocated all remaining 2017 funds. Award contracts in progress.
- o Ongoing work on processing vouchers from past recipients.

· **Bike-Ped**

- o O&W Trail Feasibility Study:
 - § Meeting for owners of property along the trail held at the Hurleyville Makers lab on 11/29, with nearly one third of owners participating. Most supportive and enthusiastic. Follow up will address owners that have not responded to initial outreach.
 - § Public meeting to solicit input on trail alignment being planned for January 30th.
 - § Survey still active at www.owtrailsullivancounty.weebly.com <<http://www.owtrailsullivancounty.weebly.com>>.
 - § Branding discussion initiated with designer and project steering committee.
 - § Responded to request for NYS highway trail signage assistance from Parksville community; now looking at signage for all qualifying trail segments.
- o Trailkeeper:
 - § Planning release of Eat Healthy/Move More prescription pad with CRMC. Developing walking page for website.
- o Kauneonga Lake Complete Streets Study:
 - § RFP reissued and received four responses, to be reviewed by ad hoc committee on the project.
- o Hurleyville sidewalks TAP grant
 - § Met with DOT and Center for Discovery to review project requirements. Addressing ROW requirements.
- o PSAP Pedestrian Safety grant opportunity
 - § Participated in webinar detailing opportunity and requirements. Program funds crosswalk markings, pedestrian bumpouts, signage, etc. with no match required. Assessing interest from eligible communities.

- **Small Business Assistance/RLF**
 - o Eight participants in 2017 Entrepreneurial Training Program, which will end in early December.
 - o Four loans closed and funded in 2017. Two agricultural and two for village and hamlet based restaurants. An additional agricultural loan should close prior to the end of the year.
 - o Met with problem loan recipient to discuss cash flow issues and plans for repayment. Follow up meeting scheduled for December.
- **Municipal Technical Assistance**
 - o Assisting Sullivan Renaissance with December 6th program on signage.
 - o Met with NYS Historic Preservation League to plan a tax credit/grants/programs workshop early-mid January; working on gathering list of property owners in NR districts across county as well as National Register property owners
- **Miscellaneous**
 - o Team meeting with Sullivan Renaissance to plan for 2018 collaborations.
 - o All division professional staff completed County leadership training.
 - o Division staff participated in LUCA webinar to plan for assisting Real property in ensuring full county representation in 2020 census.
- **239 Referrals:**
 - o Received 26 GML 239 referrals, twice as many as previous month.
 - o 204 referrals received over the past 12 months, an increase of more than a third over the totals for the previous two 12-month periods. Much of that increased activity is in the Town of Thompson and Village of Monticello. (see chart below)
 - o Since 2015, referrals for zoning amendments and comprehensive plan updates have doubled.

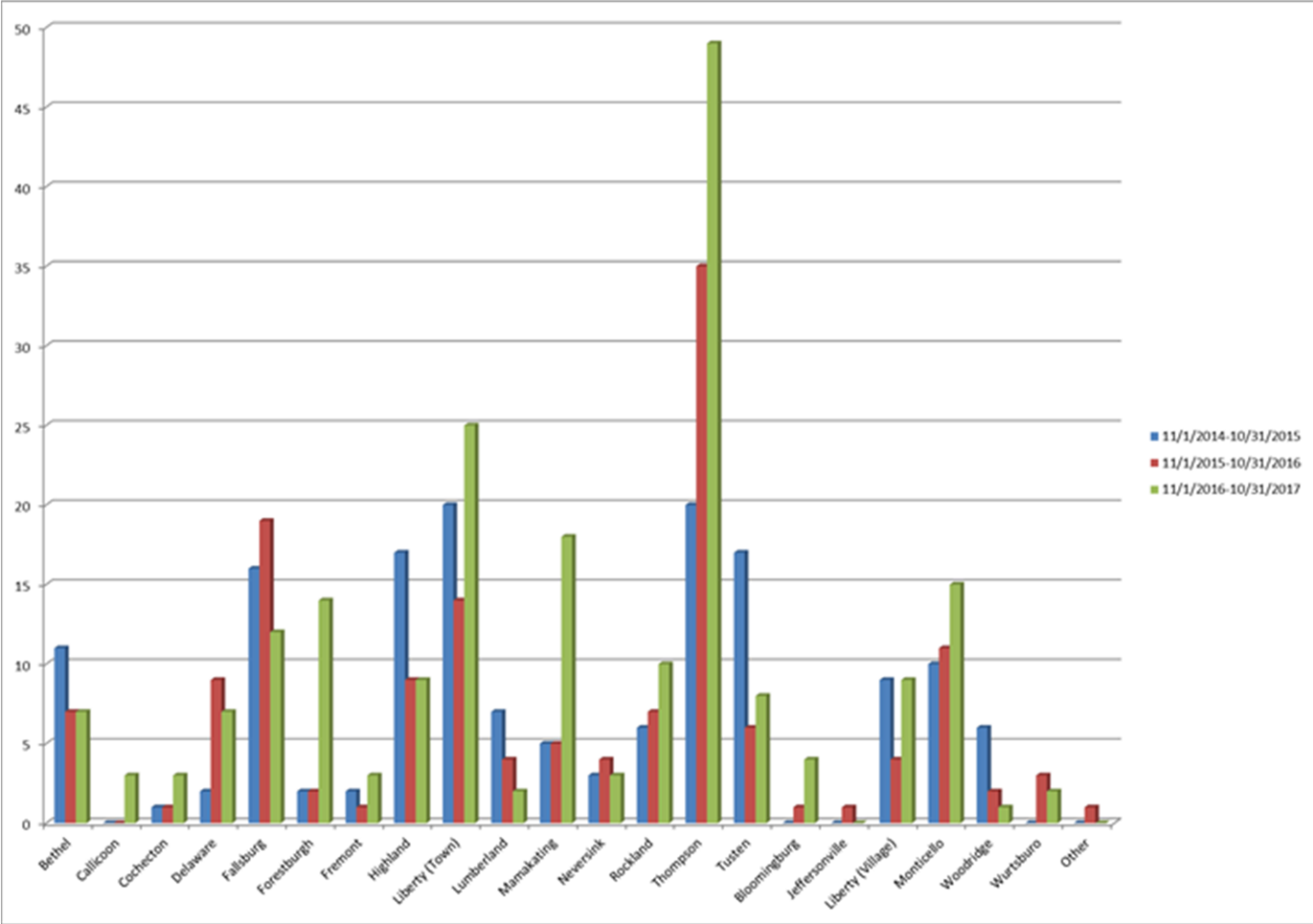
Listing of Referrals:

For All Municipalities

For the Period 10/26/2017 to 11/28/2017

| Dt Rec | Dt Request | Project Name | Action Type | Referral ID # | Referral # | Legislator |
|------------|------------|-------------------------------------|-----------------------------------|---------------|------------|--------------------|
| 11/20/2017 | 12/19/2017 | John W. Holaday | Subdivision Review | FRE17-02 | 17-00171 | Terri Ward |
| 11/20/2017 | 12/12/2017 | Dirie Subdivision 2017 | Subdivision Review | CAL17-03 | 17-00170 | Terri Ward |
| 11/20/2017 | 12/16/2017 | Lead Agency Req Cold Spring Cottage | Other | THO17-039 | 17-00168 | Alan Sorensen |
| 11/17/2017 | 12/15/2017 | Proposed Local Law No. 3 of 2017 | Adoption/Amendment of Zoning Text | BET17-05 | 17-00169 | Scott B. Samuelson |
| 11/14/2017 | 12/18/2017 | Local Law 7-2017 Parkland Fees | Adoption/Amendment of Zoning Text | THO17-038 | 17-00167 | Alan Sorensen |
| 11/9/2017 | 11/20/2017 | Dimifini Holding LLC | Special Use Permit | LIB17-020 | 17-00160 | Luis Alvarez |
| 11/9/2017 | 12/5/2017 | Keiser Equipment | Special Use Permit | ROC17-06 | 17-00166 | Mark McCarthy |
| 11/9/2017 | 12/6/2017 | Lead Agency Req - Keiser Equipment | Other | ROC17-05 | 17-00165 | Mark McCarthy |
| 11/9/2017 | 12/4/2017 | Cellco Partnership | Special Use Permit | LIB17-024 | 17-00164 | Mark McCarthy |
| 11/9/2017 | 12/4/2017 | Bais Yaakov | Special Use Permit | LIB17-023 | 17-00163 | Luis Alvarez |
| 11/9/2017 | 12/4/2017 | Camp Munk | Special Use Permit | LIB17-022 | 17-00162 | Luis Alvarez |
| 11/9/2017 | 12/4/2017 | Lebish Teitelbaum | Special Use Permit | LIB17-021 | 17-00161 | Terri Ward |
| 11/9/2017 | 11/21/2017 | Chapter 310 Zoning Amendments | Adoption/Amendment of Zoning Text | FAL17-010 | 17-00172 | Luis Alvarez |
| 11/8/2017 | 11/20/2017 | Petition of Transp Facility Overlay | Other | LIB17-019 | 17-00159 | Luis Alvarez |
| 11/1/2017 | 11/28/2017 | Another Sky Campground | Site Plan Review | FOR17-014 | 17-00158 | Nadia Rajsz |
| 10/31/2017 | 11/28/2017 | Colosseo Family Restaurant & Pizza | Area Variance | MON17-010 | 17-00157 | Ira Steingart |
| 10/31/2017 | 11/28/2017 | 92 High Street | Area Variance | MON17-09 | 17-00156 | Ira Steingart |
| 10/31/2017 | 11/28/2017 | Meadowbrook Gardens | Area Variance | MON17-08 | 17-00155 | Alan Sorensen |
| 10/31/2017 | 11/27/2017 | Iglesia de dios de Monticello | Site Plan Review | MON17-07 | 17-00154 | Alan Sorensen |
| 10/31/2017 | 11/27/2017 | Sleepy Hollow Apartments | Site Plan Review | MON17-06 | 17-00153 | Alan Sorensen |
| 10/31/2017 | 11/27/2017 | Healthy Kids Daycare | Site Plan Review | MON17-05 | 17-00152 | Ira Steingart |
| 10/31/2017 | 11/27/2017 | Office Addition | Site Plan Review | MON17-04 | 17-00151 | Ira Steingart |
| 10/27/2017 | 11/28/2017 | Carol Lucas | Area Variance | MAM17-018 | 17-00150 | Catherine Owens |
| 10/26/2017 | 11/20/2017 | TCFD Orientation Building | Site Plan Review | THO17-037 | 17-00147 | Ira Steingart |
| 10/26/2017 | 11/14/2017 | Threshman Subdivision 2017 | Subdivision Review | DEL17-05 | 17-00149 | Terri Ward |
| 10/26/2017 | 12/4/2017 | Dollar General | Site Plan Review | NEV17-02 | 17-00148 | Mark McCarthy |

Grand Totals: 12 Municipalities 26 Referrals





Sullivan County Real Property Tax Services

SULLIVAN COUNTY GOVERNMENT CENTER

PO BOX 5012

AddressCity, AddressState, AddressPostal

Real Property Subdivision and E-911 Report

| S.C.R.P.T.S. DEED/SUBDIVISION REPORT | | | | | | | |
|--|---------|-------------|-----------|-------|------|------------------|------|
| MONTH OF | October | 2017 | | DEEDS | | SUBDIVISION LOTS | |
| SUBDIVISION LOTS | DEEDS | TOWN | MONTH | 2016 | 2017 | 2016 | 2017 |
| | 34 | BETHEL | JANUARY | 250 | 298 | 7 | 3 |
| 2 | 17 | CALLICOON | FEBRUARY | 301 | 337 | 22 | 3 |
| 2 | 9 | COCHECTON | MARCH | 305 | 258 | 4 | 4 |
| 2 | 6 | DELAWARE | APRIL | 274 | 266 | 3 | 4 |
| | 43 | FALLSBURG | MAY | 280 | 293 | 16 | 0 |
| | 5 | FORESTBURGH | JUNE | 343 | 429 | 95 | 63 |
| | 12 | FREMONT | JULY | 505 | 389 | 28 | 10 |
| | 10 | HIGHLAND | AUGUST | 457 | 455 | 2 | 2 |
| | 31 | LIBERTY | SEPTEMBER | 318 | 307 | 2 | 13 |
| | 11 | LUMBERLAND | OCTOBER | 323 | 319 | 7 | 15 |
| | 42 | MAMAKATING | NOVEMBER | | | | |
| | 6 | NEVERSINK | DECEMBER | | | | |
| | 18 | ROCKLAND | TOTAL | 3356 | 3351 | 186 | 117 |
| 9 | 71 | THOMPSON | | | | | |
| | 4 | TUSTEN | | | | | |
| 15 | 319 | | | | | | |
| 3351 NEW DEEDS RECEIVED IN 2017 | | | | | | | |
| 117 NEW SUBDIVISION LOTS FILED IN 2017 | | | | | | | |

| S.C.R.P.T.S. E-911 ADDRESS REPORT | | | | | | | |
|-----------------------------------|---------------------------|---|-----------|-------------------|------|-------------------------------------|------|
| MONTH OF | October | 2017 | | NEW E-SITES ADDED | | ADDRESS VERIFICATION & OTHER ISSUES | |
| NEW E-SITES ADDED | ADDRESS VERIFICATIONS ETC | TOWN | MONTH | 2016 | 2017 | 2016 | 2017 |
| 5 | | BETHEL | JANUARY | 0 | 122 | 9 | 17 |
| | 1 | CALLICOON | FEBRUARY | 16 | 3 | 9 | 9 |
| 2 | | COCHECTON | MARCH | 14 | 5 | 22 | 12 |
| | 26 | DELAWARE | APRIL | 36 | 13 | 12 | 15 |
| | 2 | FALLSBURG | MAY | 87 | 16 | 10 | 10 |
| 1 | 2 | FORESTBURGH | JUNE | 109 | 56 | 17 | 7 |
| 2 | | FREMONT | JULY | 932 | 9 | 8 | 11 |
| | | HIGHLAND | AUGUST | 95 | 158 | 11 | 13 |
| 1 | | LIBERTY | SEPTEMBER | 35 | 9 | 25 | 6 |
| | | LUMBERLAND | OCTOBER | 13 | 18 | 11 | 31 |
| | | MAMAKATING | NOVEMBER | | | | |
| 1 | | NEVERSINK | DECEMBER | | | | |
| 2 | | ROCKLAND | | | | | |
| 1 | | THOMPSON | | | | | |
| 3 | | TUSTEN | | | | | |
| | | OUTSIDE CO. | TOTAL | 1337 | 409 | 134 | 131 |
| 18 | 31 | 409 New E-Sites added in 2017 | | | | | |
| | | 131 Address verification, address changes, and other issues, 2017 | | | | | |