



*Sullivan County Soil & Water Conservation District
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**Sullivan County Soil & Water Conservation District
Board of Directors Meeting
December 9, 2019**

Minutes

- I. **Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman Robert Kaplan, Vice Chairman
 John Gorzynski, Farmer John Diehl, Farmer
 Nadia Rajs, Legislator

Board members absent – Mark, McCarthy, Legislator Eugene Benson, Treasurer

Agency representatives: – Brian Brustman, SWCD Lisa Schick, SWCD
 Karen Rauter, SWCD-N/R

- II. **MINUTES:** R. Kaplan made a motion to accept the minutes from the October 14, 2019, board meeting, J. Gorzynski seconded, the motion was passed and carried.

- III. **WRITTEN & VERBAL REPORTS:** See attached written reports.

- IV. **OLD BUSINESS:**

A. Neversink/Rondout Grant:

- Still waiting to receive the new contract.
- The Neversink office was given copies of information concerning floods from as far back as 1928.
- Bids for the clothes Pool project will be sent out in the Spring.
- Installed a history display for Chestnut Creek.
- Gave a talk on river history at the Time and Valley Museum
- Had a presenter give a talk on hemlock at the Blue Hill Lodge in Claryville.
- The Anglers Symposium was a success with 35 attendees.
- The new contract has budget funds for a new pick-up. Bids will go out on the state bid when the new contract has been signed. The new truck will replace the 2010 truck.

B. Program Updates:

- Flood Mitigation: Contractors have been paid. Awaiting remainder of funds from County. There has been no word on the Livingston Manor project. Funds for this project were held over from the 2018 Flood mitigation funding. R. Kaplan suggested using the 2018 funds for this year's projects and carrying over the 2019 funding for the Livingston Manor project.
- Working a new employee handbook.
- Tree & Shrub brochures will be going out beginning of January. Distribution will be end of April

C. Employees Retirees:

- K. Rauter retirement date is set for February 21, 2020
- L. Kirby retirement date is set for March 28, 2020

V. NEW BUSINESS:**A. Bank Statements:** The October and November bank statements were reviewed.

Round 24 State Grant savings account and the Health Ins. reimbursement savings account need to be closed. Funds will be transferred back to Districts checking account. N. Rajsiz made a motion to close the accounts, R. Kaplan seconded, motion was passed and carried.

B. NYSSWCC- due to weather, B. Luskin will attend a spring meeting.**C. Director Reappointment:** Director re-appointments needed are the two legislators. A letter will be sent to County Legislature requesting appointment for two Legislators. We will request a 2-year term.**D. NRCS – MOA:** A Memoranda of Agreement between the NRCS and the District was presented for signature. N. Rajsiz made a motion to sign MOA, J. Gorzynski seconded, R. Kaplan voted no, the motion was passed and carried.**E. CCE:** Rental agreement between District and CCE has to be renewed. The monthly fee of \$833.34 remains the same.**F. Non-Point Source Grant Round 26:** a request to submit a proposal for the NYS Abatement and Control Round 26 grant. We have two landowners that are interested in doing projects. J. Gorzynski made a motion to submit the proposal, R. Kaplan seconded, the motion was passed and carried.**G. Plan of Work (2020):** 2020 Plan of Work was presented for Board review. N. Rajsiz made a motion to approve the 2020 Plan of Work, R. Kaplan seconded the approval, the motion was passed and carried.**H. District Manager met with Town of Callicoon Supervisor to follow up on the Panther Rock Brook dry dam issue in Youngsville presented at a previous meeting by county resident L. Babicz.**

- I. **FY 2018 Audit Report:** The 2018 audit report from County auditors was presented for Board review. R. Kaplan made a motion to accept the report, J. Diehl seconded, motion was passed and carried.

- VI. **DISTRICT CLAIMS:** N. Rajsz made a motion to approve abstracts, bills and pre-approvals, seconded by R. Kaplan, the motion was passed and carried.

2019 – 10B	\$ 91,659.54
2019 – 11A	\$ 91,040.05
2019 – 11B	\$ 24,342.79
2019 – 12A	\$ 27,182.05

Bills presented to the Board for pre-approval: Total - \$ 108,589.24 - See breakdown sheet

- VII. **TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. N. Rajsz made a motion to approve the reports, J. Diehl seconded, the motion was passed and carried.

- VIII. **NEXT MEETING:** Monday, January 13, 2020 at 6:00 p.m.

- X. **ADJOURNMENT:** Adjourned at 7:40 p.m. - Motion by R. Kaplan

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman