



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**June 13, 2022**

**Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman                      Robert Kaplan, Vice Chairman  
Eugene Benson, Treasurer    John Diehl, Farmer  
Justin Sutherland, Farmer    Nadia Rajsasz, Legislator  
George Conklin, Legislator

Agency representatives: – Brian Brustman, SWCD                      Lisa Schick, SWCD  
Brenden Wagner, N/R SWCD

- II. MINUTES:** E. Benson made a motion to accept the minutes from the May 9, 2022, board meeting, J. Diehl seconded, no one opposed, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:**

NRCS: No report was sent.  
FSA: No report was sent.  
CCE: See written report  
NYS SWCC: See written report

**IV. OLD BUSINESS:**

- A. Neversink/Rondout Grant: See written report
- Fiscal Year 23 includes a salary increase for H.S. per budget adjustment. N.Rajsasz made a motion to approve the salary increase to \$64,200, E.Benson seconded the motion, motion was passed and carried.
  - A presentation of all projects completed was presented to the board.
  - Salary for B.C. was discussed. N.Rajsasz made a motion to raise salary to \$20 per hour if 2-day work week or raise to \$25 per hour if works 4 days, J.Diehl seconded, motion was passed and carried.
  - The Neversink Rondout program wants to hire J.M. as an additional seasonal intern. G.Conklin made a motion to hire J.M. at \$18 per hour, E.Benson seconded the motion, motion was passed and carried.

B. Program Updates:

- Still waiting for results of the CRF grant submitted for Bashakill Vineyard project.
- Flood mitigation – Three projects started and four projects are in the works. Landowner contracts are being worked on.
- CPFA-Working on the Hughson Drainage project.
- Fish Program has started and orders have been coming in.
- Technician position: Continued to discuss the hiring of a new technician. Will check with county and state on a job description and civil service technician list.
- Tree & Shrub – Program was a success. We had 166 orders. Discussed programs being easier and less time consuming if ordering was put online and accepting orders.

V. **NEW BUSINESS:**

A. Bank Statements: The bank statements were reviewed.

B. CD Investment: Discussed cd rates at Jeff Bank and Catskill Hudson Bank. Will look into rates at other local banks.

VI. **DISTRICT CLAIMS:** N. Rajsz made a motion to approve abstracts, bills and pre-approvals, seconded by W. Hughson, no one opposed, the motion was passed and carried.

2022 – 5B	\$ 120,830.33
2022 – 6A	\$ 24,584.11

Bills presented to the Board for pre-approval: Total - \$ 319,674.08 - See breakdown sheet

VII. **TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. J. Sutherland made a motion to approve the reports, J. Diehl seconded, no one opposed, the motion was passed and carried.

VIII. **NEXT MEETING:** The next meeting will be held on Monday, July 11, 2022 at 6:00 p.m.

X. **ADJOURNMENT:** Adjourned at 7:20 p.m. - Motion by E. Benson

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman